

**MINUTES OF THE REGULAR MEETING
OF THE SCHOOL FINANCE AUTHORITY OF
ROUND LAKE COMMUNITY UNIT SCHOOL DISTRICT 116
HELD NOVEMBER 20, 2008 AT 7:00PM AT THE
ROUND LAKE HIGH SCHOOL LIBRARY MEDIA CENTER
800 HIGH SCHOOL DRIVE, ROUND LAKE, ILLINOIS**

1. CALL TO ORDER

Vice-Chair Lingel called the meeting to order at 7:00 p.m.

2. ROLL CALL

Answering present were Vice-Chair George Lingel, Secretary Robert Traxler, and Members Bish Krywko and Rosa Reyes-Prosen. Absent: Chair Dr. Doug Parks.

Also present were Chief Executive Officer Dr. Ben Martindale, Chief Educational Officer Dr. Janet Elenbogen, Chief Financial Officer Dr. Jim Tenbusch, ISBE Financial Consultant Mark Anderson, ISBE Division Administrator of Business Support Services Debbie Vespa, SFA Legal Counsel Heidi Katz and Secretary to CExO Heather Bennett.

3. PLEDGE OF ALLEGIANCE

Attendees recited the Pledge of Allegiance.

4. INTRODUCTION OF VISITORS

There were no visitors.

5. ANY CHANGES TO THE AGENDA

There were no changes made to the agenda.

6. PUBLIC COMMENT

There was no public comment.

7. PRESENTATIONS/REPORTS

a. Construction Update

Dr. Martindale reported that administration will be reviewing alternate options for the Magee Middle School sign. The front entrance security system has been repaired and is now functioning properly. The kitchen flooring has been steam cleaned and will not need to be replaced. He indicated that change orders are still being processed. Final cost figures of the Magee project will be distributed once they are received from the construction manager and architects.

8. ADMINISTRATIVE REPORTS

a. Chief Executive Officer

Dr. Martindale reported that the entire Board of Education will be attending the annual fall conference. RLAS-116 will be presenting on Saturday, November 22 from 3:30-5:00 p.m.

This year's Navy Dinner will take place December 20 at the High School.

Dr. Martindale reported that the lower level of the Administrative Service Center is currently being repaired due to excessive water damage.

He reported that five administrators are currently awaiting acceptance into the National Louis University doctorate program.

The Board of Education will be participating in a self evaluation meeting on December 6.

Dr. Martindale reported that the data management position that was approved in October will not be filled. The responsibilities of this position have been reassigned to current employees.

b. Chief Educational Officer

Dr. Elenbogen reported that Murphy Elementary and the High School fell within the Top 10 schools in Lake County with regard to their attendance percentage during "Attendance Week".

Dr. Elenbogen reported that she will be beginning the process of reviewing the In The Know handbook. Parents, staff and administrators will be involved in this process.

Dr. Elenbogen reported that RLAS-116 has been approved for a grant that will assist all five elementary buildings in the areas of science nature and the arts. Each school will receive \$10,000 for each of the next two years.

c. Chief Fiscal Officer

Dr. Tenbusch provided a summary for the newly formatted financial report. Dr. Tenbusch discussed the technology survey that all staff has been asked to take. This survey will assist in identifying areas of training needs in regards to technology. All teachers who will be receiving new laptops will be required to take this survey and participate in the appropriate training prior to them receiving the computer.

9. READING AND ACCEPTANCE OF MINUTES

a. October 16, 2008 Special Meeting Minutes

B. Krywko moved and R. Reyes-Prosen seconded to approve the minutes as presented. On roll call, members voted as follows: Yes – G. Lingel, R. Traxler, B. Krywko and R. Reyes-Prosen. No – None. **Motion carried.**

b. October 30, 2008 Regular and Closed Session Minutes

B. Krywko moved and R. Reyes-Prosen seconded to approve the minutes as presented. On roll call, members voted as follows: Yes – G. Lingel, R. Traxler, B. Krywko and R. Reyes-Prosen. No – None. **Motion carried.**

10. CONSENT AGENDA

R. Traxler moved and B. Krywko seconded to approve the consent agenda which included: RLAS Board Resolution for consent agenda: Payment of Bills (Hodges Loizzi Eisenhammer Rodick & Kohn \$5,616.41, SEDOL \$128,248.39, Seater Construction \$60,345.62, Payne & Dolan, Inc \$118,456.88, Cooling Landscape Contractors \$13,830.42, Boller Construction \$119,469.92, Manusos Construction \$109,654.01, R.E. Burke Roofing \$35,423.20, Ruffalo Painting \$1,911.34 and Carroll Seating \$38,955.40); Change Orders (Becker Electric \$57,098.00, Kovillic Construction \$9,088.00, Becker Electric \$6,583.00, American Demolition Corporation \$737.00, Ernie Peterson Plumbing \$9,356.30, Ernie Peterson Plumbing \$1,864.80, Kovillic Construction \$1,632.44, Manusos Construction \$1,340.17, Carey Electric \$667.17, Manusos Construction \$6,175.00, Manusos Construction \$278.30, Manusos Construction \$212.75, JAC Masonry \$409.00, Boller Construction \$30,533.80, Berger Excavating \$(12,105.00), Berger Excavating \$610.00, Manusos Construction \$11,413.07, Berger Excavating \$5,161.76, Berger Excavating \$3,482.50, Boller Construction \$1,713.80, Berger Excavating \$643.75, Central Clearing \$2,400.00, Berger Excavating \$750.00, Austad & Son \$1,620.00, Berger Excavating \$857.67, JAC Masonry \$204.00, Carey Electric \$86.00, SJ Carlson \$1,093.00, Carroll Seating \$5,396.00, Manusos Construction \$969.94, JAC Masonry \$1,613.15, JAC Masonry \$1,373.00, Ernie Peterson Plumbing \$746.10, JAC Masonry \$1,088.00, JAC Masonry \$987.00, Ernie Peterson Plumbing \$739.00, Manusos Construction \$605.00, Manusos Construction \$1,249.00, RE Burke Roofing \$2,167.00, Seater Construction \$1,056.00, Cooling Landscape \$1,283.00, JAC Masonry \$2,821.00, Alpine Demolition \$12,650.94, Berger Excavating \$7,500.00, Iskalis Flooring \$965.00, Manusos Construction \$5,838.00, Manusos Construction \$3,141.32, Manusos Construction \$925.88, Manusos Construction \$5,821.27, Ruffalo Painting \$230.07, Manusos Construction \$1,814.08, Manusos Construction \$856.00, Manusos Construction \$4,950.00, Iskalis Flooring \$7,477.00, Boller Construction \$6,574.70 and Ruffalo Painting \$613.52); Gross Payroll for October 31, 2008 \$1,560,485.61 and November 14, 2008 Gross Payroll \$1,463,784.35; October 2008 Previous Motion \$607,565.33 and November 2008 Accounts Payable \$2,557,612.87. On roll call, members voted as follows: Yes – G. Lingel, R. Traxler, B. Krywko and R. Reyes-Prosen. No – None. **Motion carried.**

11.a. APPROVE RLAS BOARD RESOLUTION FOR TREASURER'S REPORT

R. Reyes-Prosen moved and R. Traxler seconded to approve the Treasurer's Report for the month ending October 31, 2008. On roll call, members voted as follows: Yes – G. Lingel, R. Traxler, B. Krywko and R. Reyes-Prosen. No – None. **Motion carried.**

- 11.b. APPROVE RLAS BOARD RESOLUTION FOR DRUM LINE COACH STIPEND**
R. Traxler moved and B. Krywko seconded to approve the drum line coach stipend to be added for the 2009-10 school year. On roll call, members voted as follows: Yes – G. Lingel, R. Traxler, B. Krywko and R. Reyes-Prosen. No – None. **Motion carried.**
- 11.c. APPROVE RLAS BOARD RESOLUTION FOR CUSTODIAN SUPERVISOR POSITION**
R. Reyes-Prosen moved and R. Traxler seconded to approve the Custodian Supervisor position. On roll call, members voted as follows: Yes – G. Lingel, R. Traxler, B. Krywko and R. Reyes-Prosen. No – None. **Motion carried.**
- 11.d. APPROVE RLAS BOARD RESOLUTION FOR EARLY CHILDHOOD EXPANSION**
B. Krywko moved and R. Reyes-Prosen seconded to approve the addition of one early childhood teacher. On roll call, members voted as follows: Yes – G. Lingel, R. Traxler, B. Krywko and R. Reyes-Prosen. No – None. **Motion carried.**
- 11.e. APPROVE RLAS BOARD RESOLUTION FOR GIRL’S BOWLING ASSISTANT COACH STIPEND**
R. Traxler moved and R. Reyes-Prosen seconded to approve the girl’s bowling assistant coach stipend. On roll call, members voted as follows: Yes – G. Lingel, R. Traxler, B. Krywko and R. Reyes-Prosen. No – None. **Motion carried.**
- 11.f. APPROVE RLAS BOARD RESOLUTION FOR FINANCING FOR TECHNOLOGY ACQUISITION**
R. Reyes-Prosen moved and R. Traxler seconded to approve a three year lease agreement with American Capital for the recently approved tech refresh plan at an annual cost of \$160,995.00. On roll call, members voted as follows: Yes – G. Lingel, R. Traxler, B. Krywko and R. Reyes-Prosen. No – None. **Motion carried.**
- 11.g. APPROVE RLAS BOARD RESOLUTION FOR 2008 ESTIMATED TAX LEVY**
B. Krywko moved and R. Traxler seconded to approve the 2008 estimated tax levy. On roll call, members voted as follows: Yes – G. Lingel, R. Traxler, B. Krywko and R. Reyes-Prosen. No – None. **Motion carried.**
- 12. CONVENING IN CLOSED SESSION**
B. Krywko moved and R. Reyes-Prosen seconded the motion to convene in closed session under sections 2(c)(11) and 2(c)(1) of the Open Meetings Act to discuss litigation or appointment, employment, compensation, discipline, performance or dismissal of specific employee of the District or legal counsel for the District. On roll call, members voted as follows: Yes – G. Lingel, R. Traxler, B. Krywko and R. Reyes-Prosen. No – None. **Motion carried.**
- 13. RECONVENE IN OPEN SESSION**
The SFA reconvened in open session at 8:11 p.m.

14. PUBLIC COMMENT

There was no public comment.

15. ADJOURNMENT

On a motion of R. Traxler, seconded by R. Reyes-Prosen, SFA members voted unanimously to adjourn the meeting at 8:11 p.m.

Respectfully Submitted,

Robert M Traxler, Secretary
School Finance Authority