

**MINUTES OF THE REGULAR MEETING
OF THE SCHOOL FINANCE AUTHORITY OF
ROUND LAKE COMMUNITY UNIT SCHOOL DISTRICT 116
HELD DECEMBER 18, 2008 AT 7:00PM AT THE
ROUND LAKE HIGH SCHOOL LIBRARY MEDIA CENTER
800 HIGH SCHOOL DRIVE, ROUND LAKE, ILLINOIS**

1. CALL TO ORDER

Dr. Parks called the meeting to order at 7:15 p.m.

2. ROLL CALL

Answering present were SFA Chair Dr. Doug Parks, Secretary Robert Traxler and Mr. Krywko. Absent: Vice Chair George Lingel and Member Rosa Reyes-Prosen.

Also present were Chief Executive Officer Dr. Ben Martindale, Chief Educational Officer Dr. Janet Elenbogen, Chief Financial Officer Dr. Jim Tenbusch, Comptroller Patti Volling, ISBE Division Administrator of Business Support Services Debbie Vespa and Secretary to CExO Heather Bennett.

3. PLEDGE OF ALLEGIANCE

Attendees recited the Pledge of Allegiance.

4. INTRODUCTION OF VISITORS

The SFA welcomed John Albanese from Eder, Casella & Co.

5. ANY CHANGES OR ADDITIONS TO THE AGENDA

There were no changes made to the agenda.

6. PUBLIC COMMENT

There was no public comment.

7. PRESENTATION/REPORTS

a. FY '08 Audit Report

John Albanese of Eder Casella & Co was present to provide a summary of the June 30, 2008 Annual Financial Report. Mr. Albanese indicated that there were no substantial concerns addressed in the audit.

8.a. CHIEF EXECUTIVE OFFICER REPORT

Dr. Martindale reported that he participated in meetings organized by the Round Lake and Round Lake Beach Police Departments in an effort for each department to gain accreditation.

Dr. Martindale reported that he attended a Round Lake Beach planning commission meeting during which the Village's comprehensive plan was discussed. Mr. Traxler

indicated that the needs of RLAS-116 have been included as a permanent part of this plan.

Dr. Martindale invited SFA members to attend the annual Sailor Dinner Saturday, December 20 at the High School.

Dr. Martindale reported that the first graduating class of Schuler Foundation scholars includes two students who have been accepted to Brown University and Notre Dame.

Dr. Martindale reported that the Board of Education participated in a self evaluation meeting on December 6.

Dr. Martindale indicated that five administrators have taken advantage of the tuition reimbursement benefit and have been accepted into a doctorate program.

8.b. CHIEF EDUCATION OFFICER REPORT

Dr. Elenbogen reported on the focus of professional development provided at the last SIP day.

Dr. Elenbogen reported that High School teacher, Lisa Steffen, has achieved National Board certification. This teacher will be recognized at the January Board of Education meeting.

9. APPROVAL OF MINUTES

a. November 20, 2008 Regular Meeting Minutes

B. Krywko moved and R. Traxler seconded to approve the minutes as presented. On roll call, members voted as follows: Yes –D. Parks, R. Traxler and B. Krywko. No – None. **Motion carried.**

10. CONSENT AGENDA

B. Krywko moved and R. Traxler seconded to approve the consent agenda which included: Employment of Staff; Payment of Bills (Seater Construction \$100,851.94, JAC Masonry \$34,878.77, Kovilic Steel \$82,364.42, Carroll Seating \$5,126.20, Ernie Peterson \$16,383.03, Carey Electric \$14,697.81 Hodges Loizzi Eisenhammer Rodick & Kohn \$4,555.88, Hodges Loizzi Eisenhammer Rodick & Kohn \$8,105.72 and SEDOL \$126,852.61); Change Orders (Ernie Peterson Plumbing \$4,295.00, Manusos Construction \$197.00, Carey Electric \$331.00, Carey Electric \$215.00, Carey Electric \$476.00, Carey Electric \$244.00, JAC Masonry \$3,341.00, Berger Excavating \$830.00, Berger Excavating \$3,197.00, Iskalis Flooring \$460.00, Boller Construction \$4,754.00 and Boller Construction \$5,701.00); Gross Payroll for November 30, 2008 \$1,444,397.10 and December 15, 2008 \$1,434,945.96; November 2008 Previous Motion \$918,100.62 and December 2008 Accounts Payable \$1,749,670.26. On roll call, members voted as follows: Yes –D. Parks, R. Traxler and B. Krywko. No – None. **Motion carried.**

- 11.a. APPROVE RLAS BOARD RESOLUTION FOR TREASURER'S REPORT**
B. Krywko moved and R. Traxler seconded to approve the Treasurer's Report for the month ending November 30, 2008. On roll call, members voted as follows: Yes – D. Parks, R. Traxler and B. Krywko. No – None. **Motion carried.**
- 11.b. APPROVE RLAS BOARD RESOLUTION FOR TAX LEVY 2008**
B. Krywko moved and R. Traxler seconded to approve the 2008 Tax Levy totaling \$24,200,876.00. On roll call, members voted as follows: Yes – D. Parks, R. Traxler and B. Krywko. No – None. **Motion carried.**
- 11.c. APPROVE RLAS BOARD RESOLUTION FOR ACCEPTANCE OF AUDIT REPORT**
B. Krywko moved and R. Traxler seconded to accept the June 30, 2008 Annual Financial Report completed by Eder, Casella & Co. On roll call, members voted as follows: Yes – D. Parks, R. Traxler and B. Krywko. No – None. **Motion carried.**
- 11.d. APPROVE RLAS BOARD RESOLUTION FOR RESPONSE TO INTERVENTION PLAN**
R. Traxler moved and B. Krywko seconded to approve the Response to Intervention Plan. On roll call, members voted as follows: Yes – D. Parks, R. Traxler and B. Krywko. No – None. **Motion carried.**
- 11.e. APPROVE RLAS BOARD RESOLUTION FOR FINAL 403(b) PLAN DOCUMENT WITH VENDOR LIST**
B. Krywko moved and R. Traxler seconded to approve the final 403(b) plan document with vendor list. On roll call, members voted as follows: Yes – D. Parks, R. Traxler and B. Krywko. No – None. **Motion carried.**
- 11.f. APPROVE RLAS BOARD RESOLUTION FOR APPLICATION FOR WAIVER**
B. Krywko moved and R. Traxler seconded to approve the application for waiver for the 2009-10 school year. This waiver will allow for 8 half-day SIP days to be converted into 4 full-days. On roll call, members voted as follows: Yes – D. Parks, R. Traxler and B. Krywko. No – None. **Motion carried.**
- 11.g. APPROVE RLAS BOARD RESOLUTION FOR FACILITY STUDY DEMOGRAPHER**
B. Krywko moved and R. Traxler seconded to approve Fanning Howey as facility study demographer at a cost of \$7,500.00. On roll call, members voted as follows: Yes – R. Traxler and B. Krywko. No – None. Abstain – D. Parks. **Motion carried.**
- 11.h. APPROVE RLAS BOARD RESOLUTION FOR TECHNOLOGY REFRESH TRAINING**
B. Krywko moved and R. Traxler seconded to approve Richards Software Development as the technology refresh trainer at a cost of \$200 per hour. On roll call, members voted as follows: Yes – D. Parks, R. Traxler and B. Krywko. No – None. **Motion carried.**

11.i. APPROVE RLAS BOARD RESOLUTION FOR CIVILIAN TRAFFIC CONTROL
B. Krywko moved and R. Traxler seconded to approve one part-time civilian traffic control person for Ellis Elementary not to exceed 3 hours per day. On roll call, members voted as follows: Yes – D. Parks, R. Traxler and B. Krywko. No – None. **Motion carried.**

12. CONVENING IN CLOSED SESSION
B. Krywko moved and R. Traxler seconded the motion to convene in closed session under sections 2(c)(11), 2(c)(1), 2(c)(21) and 2(c)(2) of the Open Meetings Act to discuss litigation; appointment, employment, compensation, discipline, performance or dismissal of specific employee of the District or legal counsel for the District; semi-annual review of minutes and audiotapes of closed meetings; and collective bargaining matters. On roll call, members voted as follows: Yes – D. Parks, R. Traxler and B. Krywko. No – None. **Motion carried.**

13. RECONVENE IN OPEN SESSION
The Board reconvened in open session at 8:27 p.m.

14. APPROVE RLAS BOARD RESOLUTION FOR TERMINATION OF LUNCH CLERK
B. Krywko moved and R. Traxler seconded to approve the termination of a lunch clerk. On roll call, members voted as follows: Yes – D. Parks, R. Traxler and B. Krywko. No – None. **Motion carried.**

15. APPROVAL OF MOTION REGARDING CLOSED MEETING AUDIO RECORDINGS
B. Krywko moved and R. Traxler seconded to authorize the destruction, on or after January 1, 2009, of audio tapes of its closed meetings held on the following dates, as to which closed meetings official minutes have been approved and no litigation under the Open Meetings Act is pending; December 21, 2006; December 28, 2006; January 25, 2007; February 1, 2007; February 22, 2007; February 24, 2007; February 27, 2007 (special meeting of School Finance Authority and RLAS-116 Board of Education); March 1, 2007; March 8, 2007; April 26, 2007; May 31, 2007; and June 28, 2007.

It was further moved that the SFA find that audio tapes made of other SFA closed meetings held during 2007, and of SFA closed meetings held during 2008, require continued confidentiality and should be maintained as non-public at this time. On roll call, members voted as follows: Yes – D. Parks, R. Traxler and B. Krywko. No – None. **Motion carried.**

16. APPROVAL OF MOTION REGARDING CLOSED MEETING MINUTES
Having conducted the semi-annual review of its closed meetings minutes (and also those of the July 28, 2008 Chief Financial (Fiscal) Officer Interview Committee meeting described below) required by the Open Meetings Act, B. Krywko moved and R. Traxler seconded to approve making public the minutes of its closed meeting held during the SFA meeting identified by date below:

- May 29, 2008 regular meeting *except* as to Items 2 and 3;

It was further moved that the closed meeting minutes be found to continue to require confidentiality and not be released at this time:

- Remaining and excepted parts of the minutes listed above;
- Minutes of closed meetings held during April 24, 2008 regular meeting; June 26, 2008 regular meeting; July 8, 2008 meeting of Chief Fiscal Officer Interview Committee; July 31 2008 regular meeting; August 28, 2008 regular meeting; and September 25, 2008 regular meeting; and
- Closed meeting minutes or parts thereof which the SFA determined require continued confidentiality pursuant to semi-annual reviews conducted at its meetings of April 24 and October 23, 2003; May 26 and October 27, 2004; May 24 and October 27, 2005; May 15 and November 30, 2006; May 31 and November 29, 2007; and May 29, 2008.

On roll call, members voted as follows: Yes – D. Parks. R. Traxler and B. Krywko. No – None. **Motion carried.**

17. PUBLIC COMMENT

There was no public comment.

18. ADJOURNMENT

On a motion of B. Krywko, seconded by R. Traxler, SFA members voted unanimously to adjourn the meeting at 8:29 p.m

Respectfully Submitted,

Robert M Traxler, Secretary
School Finance Authority