

**MINUTES OF THE REGULAR MEETING  
OF THE SCHOOL FINANCE AUTHORITY OF  
ROUND LAKE COMMUNITY UNIT SCHOOL DISTRICT 116  
HELD JULY 30, 2009 AT 7:00PM AT THE  
ROUND LAKE HIGH SCHOOL LIBRARY MEDIA CENTER  
800 HIGH SCHOOL DRIVE, ROUND LAKE, ILLINOIS**

**1. CALL TO ORDER**

Dr. Parks called the meeting to order at 7:00 p.m.

**2. ROLL CALL**

Answering present were SFA Chair Dr. Doug Parks, Secretary Rosa Reyes-Prosen (arrived 7:01 p.m.) and Members Bish Krywko and Hal Davis. Absent: Vice Chair George Lingel.

Also present were Chief Executive Officer Dr. Ben Martindale, ISBE Division Administrator of Business Support Services Debbie Vespa (via telephone), ISBE Financial Consultant Mark Anderson, SFA Legal Counsel Heidi Katz and Secretary to CExO Heather Bennett.

**3. PLEDGE OF ALLEGIANCE**

Attendees recited the Pledge of Allegiance.

**4. INTRODUCTION OF VISITORS**

The SFA welcomed Mark Powell.

**5. ANY CHANGES OR ADDITIONS TO THE AGENDA**

There were no changes made to the agenda.

**6. PUBLIC COMMENT**

There was no public comment.

**7.a. SEATER CONSTRUCTION & GILFILLAN CALLAHAN NELSON ARCHITECTS**

The SFA and representatives from Seater Construction and Gilfillan Callahan Nelson Architects discussed the timelines for the remaining payment requests and change orders of the Magee project. The SFA expressed great concern relative to the extensive time it seems to have taken to complete the processing of the remaining payment requests. K. Schultz indicated that most of the remaining requests would be processed within the next thirty days.

**7.b. FY2009-10 BUDGET**

RLAS-116 Financial Consultant Jay Grimes provided a summary of the 2009-10 budget.

**8. CHIEF EXECUTIVE OFFICER REPORT**

Dr. Martindale notified the SFA that RLAS-116 has been awarded two competitive grants (21<sup>st</sup> Century Learning Center Competitive Grant and the Enhancing Education Through Technology Program).

Dr. Martindale provided a summary of the maintenance projects that are in process including roof repair at the High School, painting at EEC and Indian Hill, cement work at Indian Hill, Beach and High School and asphalt at the Operations Service Center and High School concession stand area. He also reported that approximately 150 volunteers from Catalyst completed a great deal of work at Beach Elementary including painting and landscaping.

Dr. Martindale reported that new teacher orientation will take place next week, with all staff returning on August 14 and students returning on August 18.

Dr. Martindale reported that he met with officials at the Village of Round Lake to discuss traffic flow around the High School.

Dr. Martindale reported that the contractor who was scheduled to complete the Magee sign project backed out. The sign will not be completed before the start of school. Administration is seeking another contractor for this project.

Dr. Martindale reported that the district has only two vacancies at this time.

Dr. Martindale reported that the keyless entry project will be bid. The results of this bid will be brought to the SFA in the next couple weeks.

Dr. Martindale provided a summary of the state assessment results. It appears at this point that no RLAS-116 schools have met Annual Yearly Progress for the 2008-09 school year.

Dr. Martindale reported that Round Lake High School will be hosting the Relay for Life this weekend. There is an estimated 600 individuals expected for this event.

**9. READING AND ACCEPTANCE OF MINUTES**

**June 30, 2009 Regular and Closed Session Minutes**

R. Reyes-Prosen moved and H. Davis seconded to approve the minutes as presented. On roll call, members voted as follows: Yes – D. Parks, R. Reyes-Prosen, B. Krywko and H. Davis. No – None. **Motion carried.**

**10. CONSENT AGENDA**

B. Krywko moved and R. Reyes-Prosen seconded to approve the consent agenda which included: RLAS Board Resolution for Employment Report; Gross Payroll for June 30, 2009 \$1,514,424.05 and Gross Payroll for July 15, 2009 \$1,542,999.85; June 2009 Previous Motion \$1,659,919.98 and July 2009 Accounts Payable \$632,011.13. On roll

call, members voted as follows: Yes – D. Parks, R. Reyes-Prosen, B. Krywko and H. Davis. No – None. **Motion carried.**

**11.a. APPROVE RLAS BOARD RESOLUTION FOR TREASURER’S REPORT**

R. Reyes-Prosen moved and B. Krywko seconded to approve the Treasurer’s Report for the month ending June 30, 2009. On roll call, members voted as follows: Yes – D. Parks, R. Reyes-Prosen, B. Krywko and H. Davis. No – None. **Motion carried.**

**11.b. APPROVE RLAS BOARD RESOLUTION FOR FOOD SERVICE BID**

R. Reyes-Prosen moved and B. Krywko seconded to approve a one-year contract with Chartwells Food Service with an option of up to four annual renewals at an estimated cost of \$1,564,791. On roll call, members voted as follows: Yes – D. Parks, R. Reyes-Prosen, B. Krywko and H. Davis. No – None. **Motion carried.**

**11.c. APPROVE RLAS BOARD RESOLUTION FOR TRUANCY INTERVENTION PROGRAM PARAPROFESSIONAL POSITION**

B. Krywko moved and R. Reyes-Prosen seconded to approve the truancy intervention program paraprofessional position for the 2009-10 school year. On roll call, members voted as follows: Yes – Dr. Parks, R. Reyes-Prosen, B. Krywko and H. Davis. No – None. **Motion carried.**

**11.d. APPROVE RLAS BOARD RESOLUTION FOR PROPERTY/CASUALTY & STUDENT ACCIDENT INSURANCE RENEWAL**

R. Reyes-Prosen moved and H. Davis seconded to approve the Property/Casualty and Student Accident Insurance renewal in the amount of \$211,332.00. On roll call, members voted as follows: Yes – D. Parks, R. Reyes-Prosen, B. Krywko and H. Davis. **Motion carried.**

**11.e. APPROVE RLAS BOARD RESOLUTION FOR WORKERS COMPENSATION INSURANCE RENEWAL**

H. Davis moved and R. Reyes-Prosen seconded to approve the Workers Compensation Insurance renewal in the amount of \$223,331.00. On roll call, members voted as follows: Yes – D. Parks, R. Reyes-Prosen, B. Krywko and H. Davis. No – None. **Motion carried.**

**11.f. APPROVE RLAS BOARD RESOLUTION FOR DESIGNATION OF DEPOSITORIES FOR 2009-10 SCHOOL YEAR**

H. Davis moved and R. Reyes-Prosen seconded to approve the Designation of Depositories for the 2009-10 school year (Harris Bank, Bank of New York, and Illinois School District Liquid Asset Fund/PMA). On roll call, members voted as follows: Yes – D. Parks, R. Reyes-Prosen, B. Krywko and H. Davis. No – None. **Motion carried.**

- 11.g. APPROVE RLAS BOARD RESOLUTION FOR ADOPTION OF ILLINOIS DEPARTMENT OF LABOR PREVAILING WAGES EFFECTIVE 7/1/09**  
H. Davis moved and B. Krywko seconded to approve the adoption of Illinois Department of Labor Prevailing Wages effective 7/1/09. On roll call, members voted as follows: Yes – D. Parks, R. Reyes-Prosen, B. Krywko and H. Davis. No – None. **Motion carried.**
- 11.h. APPROVE RLAS BOARD RESOLUTION FOR FY2009-10 APPOINTMENT OF TREASURER**  
H. Davis moved and R. Reyes-Prosen seconded to approve the FY2009-10 Appointment of Dr. Ben Martindale as Treasurer. On roll call, members voted as follows: Yes – D. Parks, R. Reyes-Prosen, B. Krywko and H. Davis. No – None. **Motion carried.**
- 11.i. APPROVE RLAS BOARD RESOLUTION FOR APPOINTMENT OF IMRF AUTHORIZED AGENT**  
B. Krywko moved and R. Reyes-Prosen seconded to approve the appointment of Dr. Ben Martindale as IMRF authorized agent. On roll call, members voted as follows: Yes – D. Parks, R. Reyes-Prosen, B. Krywko and H. Davis. No – None. **Motion carried.**
- 11.j. APPROVE RLAS BOARD RESOLUTION FOR SALE OF EQUIPMENT**  
H. Davis moved and B. Krywko seconded to approve the sale of equipment (portable telescoping bleacher unit). On roll call, members voted as follows: Yes – D. Parks, R. Reyes-Prosen, B. Krywko and H. Davis. No – None. **Motion carried.**
- 11.k. APPROVE RLAS BOARD RESOLUTION FOR EMERGENCY CALLING SYSTEM**  
R. Reyes-Prosen moved and H. Davis seconded to approve the 3-year agreement with Global Connect in the amount of \$28,080.00 for messaging services for RLAS-116. On roll call, members voted as follows: Yes – D. Parks, R. Reyes-Prosen, B. Krywko and H. Davis. No – None. **Motion carried.**
- 11.l. APPROVE RLAS BOARD RESOLUTION FOR RLAS-116/ROUND LAKE POLICE SRO AGREEMENT**  
H. Davis moved and B. Krywko seconded to approve the 2009-10 RLAS-116/Round Lake SRO Agreement which will provide a School Resource Officer for Round Lake High School at a cost of \$49,847.71. On roll call, members voted as follows: Yes – D. Parks, R. Reyes-Prosen, B. Krywko and H. Davis. No – None. **Motion carried.**
- 11.m. APPROVE RLAS BOARD RESOLUTION FOR PAVING BID**  
B. Krywko moved and H. Davis seconded to approve the Operations Service Center paving project bid with Rabine Paving in the amount of \$74,850.00. On roll call, members voted as follows: Yes – D. Parks, R. Reyes-Prosen, B. Krywko and H. Davis. No – None. **Motion carried.**
- 11.n. APPROVE RLAS BOARD RESOLUTION FOR ELECTRONIC IEP PROGRAM**  
R. Reyes-Prosen moved and H. Davis seconded to approve a 3-year software agreement for electronic Individualized Educational Plan (IEP) with esped.com, Inc. in the amount

of \$17,532.00. On roll call, members voted as follows: Yes – D. Parks, R. Reyes-Prosen, B. Krywko and H. Davis. No – None. **Motion carried.**

- 11.o. APPROVE RLAS BOARD RESOLUTION FOR ST. PAUL LEASE AGREEMENT**  
B. Krywko moved and R. Reyes-Prosen seconded to approve the 2009-10 lease agreement with St. Paul Evangelical Lutheran Church in the amount of \$31,800.00. On roll call, members voted as follows: Yes – D. Parks, R. Reyes-Prosen, B. Krywko and H. Davis. No – None. **Motion carried.**
- 12. CONVENING IN CLOSED SESSION**  
B. Krywko moved and H. Davis seconded the motion to convene in closed session under sections 2(c)(11) and 2(c)(1) of the Open Meetings Act to discuss litigation and appointment, employment, compensation, discipline, performance or dismissal of specific employees or legal counsel. On roll call, members voted as follows: Yes – D. Parks, R. Reyes-Prosen, B. Krywko and H. Davis. No – None. **Motion carried.**
- 13. RESUMPTION OF OPEN SESSION**  
The SFA reconvened in open session at 8:40 p.m.
- 14. APPROVAL OF SECOND AMENDMENT TO CHIEF EXECUTIVE OFFICER'S EMPLOYMENT CONTRACT WITH DR. BEN MARTINDALE, AND TO INTERGOVERNMENTAL AGREEMENT WITH DISTRICT 116 FOR EMPLOYMENT OF CHIEF EXECUTIVE OFFICER AND PERFORMANCE COMPENSATION FOR CHIEF EXECUTIVE OFFICER**  
H. Davis moved and B. Krywko seconded to approve the second amendment to Chief Executive Officer's Employment Contract with Dr. Ben Martindale, and to Intergovernmental Agreement with District 116 for Employment of Chief Executive Officer and Performance Compensation for Chief Executive Officer. On roll call, members voted as follows: Yes – D. Parks, R. Reyes-Prosen, B. Krywko and H. Davis. No – None. **Motion carried.**
- 15. APPROVAL OF 2009-10 EMPLOYMENT AGREEMENT/CHIEF EDUCATIONAL OFFICER WITH DR. JAMES TENBUSCH, AND OF INTERGOVERNMENTAL AGREEMENT WITH DISTRICT 116 FOR EMPLOYMENT OF CHIEF EDUCATIONAL OFFICER**  
B. Krywko moved and H. Davis seconded to approve the 2009-10 Employment Agreement/Chief Educational Officer with Dr. James Tenbusch, and of Intergovernmental Agreement with District 116 for Employment of Chief Educational Officer. On roll call, members voted as follows: Yes – D. Parks, R. Reyes-Prosen, B. Krywko and H. Davis. No – None. **Motion carried.**
- 16. APPROVAL OF 2009-10 EMPLOYMENT/CHIEF FISCAL OFFICER WITH MARK POWELL, AND OF INTERGOVERNMENTAL AGREEMENT WITH DISTRICT 116 FOR EMPLOYMENT OF CHIEF FISCAL OFFICER**  
R. Reyes-Prosen moved and H. Davis seconded to approve the 2009-10 Employment/Chief Fiscal Officer with Mark Powell, and of Intergovernmental

Agreement with District 116 for Employment of Chief Fiscal Officer. On roll call, members voted as follows: Yes – D. Parks, R. Reyes-Prosen, B. Krywko and H. Davis. No – None. **Motion carried.**

**17. PUBLIC COMMENT**

There was no public comment.

**18. ADJOURNMENT**

On a motion of H. Davis, seconded by B. Krywko, SFA members voted unanimously to adjourn the meeting at 8:45 p.m.

Respectfully Submitted,

Rosa Reyes-Prosen, Secretary  
School Finance Authority