March 5, 2010

Sent Via Email: FOIA@isbe.net

Freedom of Information Office
Illinois State Board of Education
100 North First Street
Springfield, Illinois 62777-0001
ATTN: FOIA Request

Re: Freedom of Information Act Request

To whom it may concern,

This is a request under the Illinois Freedom of Information Act. The request deals with Sanford Brown College located in Collinsville and/or Granite City, Illinois. Please mail me copies of the following:

1) All documents consisting of the application for and issuance of a certificate of approval by the Superintendent pursuant to 105 ILCS 425/6. This request seeks documents consisting of the original application for approval, and all documents appended to the application, including all materials designed for direct mailing or media presentation in Illinois, as well as any subsequent applications for and issuance of a certificate of approval by the Superintendent.

2) All documents consisting of an application for approval and issuance of approval by the Superintendent of courses of instruction and subjects offered by Sanford Brown College.

3) All documents consisting of applications for a Sales Representative Permit to the Superintendent by employees of Sanford Brown College, pursuant to 105 ILCS 425/11, for the period January 1, 2001 to the present. This request seeks both applications for permits and documents consisting of the granting of Sales Representative Permits by the Superintendent.

4) All documents consisting of any “notice of discharge” or “notice of termination of employment” sent to the Superintendent by Sanford Brown College pursuant to 105 ILCS 425/12.1, for the period January 1, 2001 to the present.
5) All documents consisting of any annual application for renewal of a certificate of approval and/or a permit sent to the Superintendent by Sanford Brown College and/or an employee of Sanford Brown College pursuant to 105 ILCS 425/13, for the period January 1, 2001 to the present.

6) Any and all written reports, preserved pursuant to 105 ILCS 425/14, issuing, suspending, revoking, renewing, and/or restoring certificates of approval. This request seeks also any reports placing the school and/or an employee on probation. This request is limited to the period January 1, 2001 to the present.

7) Any and all complaints and/or other information considered by the Superintendent relating to Sanford Brown College pursuant to 105 ILCS 425/14.1. This request includes all complaints collected by the Superintendent from the Federal Trade Commission, Better Business Bureaus, the Illinois Attorney General's Office, any State's Attorney's Office, other State or official approval agencies, local school officials and interested persons. This request also includes any documents consisting of comparisons between the graduation or completion rate for Sanford Brown College and the graduation or completion rate for the schools within the industry that Sanford Brown represents.

8) Any and all Annual Reports filed by the Superintendent, pursuant to 105 ILCS 425/14.2, which contain any reference to Sanford Brown College, for the period January 1, 2001 to the present.

9) Any and all documents consisting of enrollment agreements provided to the Superintendent for approval by Sanford Brown College, pursuant to 105 ILCS 425/15.1, for the period January 1, 2001 to the present.

10) Any and all placement statistics filed by Sanford Brown College with the Superintendent pursuant to 105 ILCS 425/15.2, for the period January 1, 2001 to the present.

11) Any and all copies of any notice of warning or suspension or revocation received from any accrediting agency by Sanford Brown College and any writings submitted by Sanford Brown College to the Superintendent relating to the same, for the period January 1, 2001 to the present.

12) Any and all documents resulting from an investigation by the Superintendent of Sanford Brown College, for the period January 1, 2001 to the present.
13) All applications submitted to the Superintendent for approval of any chief managing employee or assistant chief managing employee and any and all faculty and/or sales representative, for the period January 1, 2001 to the present.

14) Any and all other documents and/or correspondence relating to Sanford Brown College created and or transmitted at any time during the period between January 1, 2001 and the present.

I understand the first 50 pages are free.

Thank you.

Sincerely,

[Signature]

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