September 10, 2009

Freedom of Information Office
Attn: Mr. Matt Vanover
Illinois State Board of Education
100 North First Street
Springfield, Illinois 62777-0001

RE: FOIA Request, PC Computer Training Institute

Dear Mr. Vanover,

I am writing to request a supplement of documents regarding PC Computer Training Institute (PCCTI) through the Freedom of Information Act. Our office previously requested documents regarding PCCTI, and this request is directed as to all documents created or received since the last FOIA production of your office.

Specifically, and similar to our previous request, I am requesting the following information:

1. A copy of the Fiscal Year 2009 Financial and Compliance Audit Reports for the Illinois Board of Education.
2. A copy of any response or action taken in response to the Fiscal Year 2008 and Fiscal Year 2009 Financial Compliance Audit Reports.
3. Any application for certificate of approval of PCCTI’s course programs, including all the subpart and commitments that are required by the Private Business and Vocational Schools Act that has been filed. (105 ILCS 425/6 (1-16) and 105 ILCS 425/7 (1-0)).
4. A copy of the Superintendents approval of all courses of instruction and subjects offered by PCCTI. (105 ILCS 425/5.1)
5. Any Supplemental applications filed by PCCTI and/or its owners and/or agents. (105 ILCS 425/9)
6. A copy of any application for Sales Representative Permits filed by PCCTI and/or its owners and/or agents. (105 ILCS 425/11).
7. A copy of any Sales Representative Permits filed by PCCTI and/or its owners and/or agents. (105 ILCS 425/11).
8. A copy of any reports related to the issuance of the Sales Representative Permits filed by PCCTI and/or its owners and/or agents. (105 ILCS 425/11).
9. Any renewal applications for Sales Representative Permits filed by PCCTI and/or its owners and/or agents. (105 ILCS 425/13)
10. A copy of any renewed Sales Representative Permits issued to PCCTI and/or its owners and/or agents. (105 ILCS 425/13).
11. A copy of the Annual Reviews of PCCTI and/or its owners and/or its agents for the year 2008 and 2009. (105 ILCS 425/14.1)
12. A copy of any rules and regulations for the proper administration and enforcement of the Private Business and Vocational Schools Act with relation to PCCTI and/or its owners and/or agents. (105 ILCS 425/15)
13. A copy of any rules and regulations for the proper administration and enforcement of this act pertaining to PCCTI and/or its owners and/or agents. (105 ILCS 425/15.1a)
14. A copy of any placement assistance statistics provided by PCCTI and/or its owners and/or agents. (105 ILCS 425/15.2).
15. A copy of any notice from PCCTI and/or its owners and/or agents of any warning, suspension or revocation of its accreditation or affiliation with any professional organization. (105 ILCS 425/15.2)
16. A copy of any reports and investigations by the Superintendent pertaining to PCCTI and/or its owners and/or agents. (105 ILCS 425/17).

Please contact our office with an estimate of any fees associated with this request. Thank you for your time and prompt assistance in this matter.

Sincerely,

[Signature]

Julia Floyd