April 12, 2011

Board of Education
ATTN: FOIA Officer
100 N. First, RM S-404
Springfield, IL 62777 - 0001

Dear Matt Vanover,

This is a request under the Freedom of Information Act (5 ILCS 140). I am seeking the most up-to-date list of all types and categories of records under the Board’s control, as required under the Act:

(5 ILCS 140/5) (from Ch. 116, par. 205)
   Sec. 5. As to public records prepared or received after the effective date of this Act, each public body shall maintain and make available for inspection and copying a reasonably current list of all types or categories of records under its control. The list shall be reasonably detailed in order to aid persons in obtaining access to public records pursuant to this Act. Each public body shall furnish upon request a description of the manner in which public records stored by means of electronic data processing may be obtained in a form comprehensible to persons lacking knowledge of computer language or printout format.

As this request is made in the public interest, I request you waive all related fees and provide the information in electronic format if possible. If not possible, paper documents are acceptable.

If you have any questions, please contact me at the information provided below.

Thank you,

Monique Garcia
Staff Reporter
Chicago Tribune
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Chicago, IL 60611
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