FREEDOM OF INFORMATION REQUEST
STATE OF ILLINOIS

INSTRUCTIONS:
Requestor should fill out the REQUEST portion (the top half) and sign the Requestor's Signature block. Send copies 1 and 2 to the Agency. Keep the 3rd copy for reference. Send no money at this time. Unless notified otherwise the Agency's response for APPROVED, DENIED or DEFERRED will be sent back within 7 working days after receipt of the form.

Name of Agency: Office of Education
State Board of Education
100 North First Street

Requestor's Name (Or business name if applicable)

Date of Request: April 13, 2011

CERTIFICATION REQUESTED [ ] YES [ ] NO
Requestor's Signature

Street Address:
1680 E. County Farm Rd.

City: Rushville
State: Illinois
Zip: 62676

DESCRIPTION OF RECORDS REQUESTED:
1) Information on the "Career and Technical Education Improvement grant

[ ] REQUESTING COPIES [ ] TO INSPECT RECORDS

AGENCY RESPONSE (REQUESTOR DOES NOT FILL IN BELOW THIS LINE)

[ ] The documents requested are enclosed.

[ ] The documents will be made available upon payment of copying costs

[ ] You may inspect the records at

on the date of

[ ] The request creates an undue burden on the public body in accordance with Section 3(l) of the Freedom of Information Act, and we are unable to negotiate a more reasonable request.

[ ] The materials requested are exempt under Section 7 _________ of the Freedom of Information Act for the following reasons:

INDIVIDUAL(S) THAT DETERMINED REQUEST TO BE DENIED

RIGHT TO APPEAL

If desired, submit the attached APPEAL form (No. 2) along with copies of this original REQUEST and DENIAL and reasons for appeal to:

[ ] Request delayed, for the following reasons (in accordance with 3(d) of the FOIA):

You will be notified by the date of as to action taken on your request.

The information required by this form is MANDATORY in order to comply with P.A. 83-1013. Failure to so provide may result in this form not being processed. This form is approved by the Forms Management Center.

FOIA Officer
Date of Reply

LEGEND FOR REQUESTOR:
1st copy (white) - send to Agency; 2nd copy (canary) - send to Agency; 3rd copy (pink) - Requestor's copy