January 18, 2012

Freedom of Information Office
Illinois State Board of Education
100 North First Street
Springfield, Illinois 62777-0001

ATTN: Freedom of Information and Privacy Act Officer

Dear FOIA Officer:

Under the Freedom of Information Act, I am requesting access to expulsion, suspension and arrest data for Illinois high school students in 2009. If there are any fees charged for searching or copying the records, please let me know before you fill my request.

If you deny any part of this request, please cite each specific reason that you think justifies your refusal to release the information. Please notify me of appeal procedures available under the law.

If you have any questions processing this request, you may contact me at the following telephone number:

Sincerely,

Jennifer McCoy