October 17, 2012

Mr. Vanover,

I hereby request that the Board of Education produce the following public records pursuant to the provisions of the Illinois Freedom of Information Act, 5 Ill. Comp. Stat. Ann. 140/1 et seq.:

1. Receipts and an expense report for all office furniture purchased by the agency in FY 11 and FY 12.

Please produce the requested record(s) to Steve Staeger, preferably electronically, within five (5) working days of your receipt of this request (Ill. Comp Stat. Ann. 140/3(c)). The records can be e-mailed to sstaeger@wcia.com, mailed to 118 W. Edwards, Springfield, IL 62704, or faxed to (217) 544-3818. If the requested record(s) cannot be produced within five (5) working days, please notify us in writing of the reason(s) for the delay and the date by which the requested record(s) will be available.

If you do not understand this request, or any portion thereof, or if you feel you require clarification of this request, or any portion thereof, please contact me at 248-670-5240 or via e-mail at sstaeger@wcia.com.

Thank you for your attention to this matter.

Sincerely,

Steve Staeger
Investigative Reporter
WCIA-TV

Cell: [redacted]
Fax: (217) 544-3818