Matt Vanover  
ISBE FOIA Officer  
Freedom of Information Office  
Illinois State Board of Education  
100 North First Street  
Springfield, IL 62777

April 10, 2014

Dear Mr. Vanover:

Pursuant to the Illinois Freedom of Information Act, 5 ILCS 240, Section 2(c), we are requesting the following information regarding the ISBE monitoring of local school districts for compliance with the requirements of the Individuals with Disabilities Education Act and special education requirements of the Illinois School Code:

1. List of all non-District 299 school districts where ISBE conducted its Focused Monitoring Program during FY11, FY12, and FY 13.
2. List of all District 299 schools where ISBE conducted its Focused Monitoring Program during FY11, FY12, and FY 13.
3. List of all non-District 299 school districts that ISBE has conducted or intends to conduct its Focused Monitoring Program during FY 14.
4. List of all District 299 schools that ISBE has conducted or intends to conduct its Focused Monitoring Program during FY 14.
5. For each of the school districts or schools identified in 1-4 above, the focused monitoring report and ISBE letter sent along with the report.
6. For each of the school districts or schools identified in 1-4 above, the “improvement plan” developed in response to the focused monitoring reports.
7. Documents describing ISBE’s focused monitoring, including, but not limited to:
   i. The standard powerpoint used at the public forum;
   ii. The standard staff survey questions;
   iii. The staff interview form; and
   iv. The staff file review form.
8. Description of the following:
   i. Makeup of focused monitoring teams;
   ii. Training provided to focused monitoring teams;
   iii. Dates and descriptions of specific focused monitoring training events during FY13;
9. Description of how ISBE monitors the focused monitoring process.
10. Description of how ISBE ensures consistency of focused monitoring.
11. Description of any monitoring carried out by ISBE, other than focused monitoring, regarding compliance with the IDEA or Illinois School Code.

To the extent the responses can be sent electronically, that option is preferable, and such responses should be sent to melinda@equipforequality.org. If you have any questions regarding this request, please contact Mindie Melin at (309) 786-6868 x4301.

Thank you and we look forward to hearing back from you.

Sincerely,

[Signature]

Olga Pribyl
Vice President
Equip for Equality
Special Education Clinic

OP/mm