September 5, 2013

RECORDS REQUEST

Dear Records Request Officer:

Pursuant to the State Freedom of Information Act (5 ILCS 140/),

I am requesting any and all certification information for the following Chicago Public Schools administrators:

1) Theresa Plascencia
2) Suzanne Mazenis-Luzzi
3) Gladys Rodriguez

Please produce the requested record(s) to Dr. John Kugler, Substance Reporter, 3701 S. Winchester Ave, Chicago, IL 60609. If the requested record(s) cannot be produced within five (5) working days, please notify us in writing of the reason(s) for the delay and the date by which the requested record(s) will be available. It is preferred that all the documents be in unlocked electronic files.

If you do not understand this request, or any portion thereof, or if you feel you require clarification of this request, or any portion thereof, please contact me at [contact information redacted].

Thank you for your attention to this matter.

Sincerely,

John Kugler, Reporter
Substance News
http://www.substancenews.net/