Dec. 10, 2014

Dear Mr. [redacted]

This letter is in response to your request for information under the Illinois Freedom of Information Act. Your request was received on Dec. 9, 2014.

You have requested the following:

Request 1: “A copy of the following documents: any and all written correspondence (letters, lesson plans, journals, notes, memorandums, etc.); verbal; electronic/email; and facsimile correspondence containing the following information that mentions and/or relates to [redacted] between the following members Dr. Louis Obernuefemann, Dr. Kathy Goetter, Ms. Diane Gallo, Ms. Sharon Buschur, Mr. John Forness, Ms. Barbara Phillips, Ms. Danielle Lounsberry, staff of Belle Valley District 119, and communication with entities outside of Belle Valley District 119 from August 1 20 14 to present.

Response 1: Our agency has no documents to provide in response to this portion of your request.

Request 2: “Copies of the following documents: Teacher’s Aide and Individual Care Aide’s job qualifications, job description, nature and scope of job, job functions and responsibilities, employment terms, and evaluation.

Response 2: The below links for the School Code (105 ILCS/5) and 23 Illinois Administrative Code will provide you with general information regarding paraprofessionals and non-certified personnel. For more specific information, we recommend contacting the district or school directly as job descriptions, nature and scope, functions, responsibilities, terms and evaluations are handled at the local level.

http://www.isbe.net/rules/archive/pdfs/oneark.pdf  (See page 121)
http://www.isbe.net/rules/archive/pdfs/226ark.pdf  (See page 126)
http://www.isbe.net/rules/archive/pdfs/25ark.pdf  (See page 223)
(See Section 10-22.34)

If you have questions, please contact Megan Griffin at (217) 782-4648 or mgriffin@isbe.net.

Sincerely,

Matt Vanover
Director of Public Information