

**ILLINOIS STATE BOARD OF EDUCATION
DIVISION OF FUNDING AND DISBURSEMENTS SERVICES**

**2011-12 School Year Dates
Special Education Approval and Reimbursement**

Student Approval and IDEA Child Count

Sections 14-7.02 (Private Facility), 14-7.02b (Excess Cost) and 14-7.03 (Orphanage)

| | |
|--------------------------|---|
| October 14, 2011 | Transmission due to the ISBE (REQUIRED) |
| December 1, 2011 | Federal Child Count Date |
| December 09, 2011 | Transmission due to the ISBE (REQUIRED) |
| January 27, 2012 | Transmission due to the ISBE (OPTIONAL) |
| March 09, 2012 | Transmission due to the ISBE (REQUIRED) |
| May 11, 2012 | Transmission due to the ISBE (REQUIRED) |
| June 29, 2012 | Final transmission with all corrections due to the ISBE (REQUIRED) |
| July, 2012 | Errors/duplicates resolved |

Special Education Orphanage (Section 14-7.03)

Student Eligibility Verification (ISBE Form 34-75)

| | |
|--------------------------|--|
| November, 2011 | Preprinted 2011-12 forms sent for correction |
| December 09, 2011 | Forms due to the ISBE |
| January, 2012 | Preprinted 2011-12 forms sent for correction |
| March 09, 2012 | Forms due to the ISBE |
| April, 2012 | Preprinted 2011-12 forms sent for correction |
| May 11, 2012 | Forms due to the ISBE |
| June 2012 | Preprinted 2011-12 forms sent for correction |
| June 29, 2012 | Forms due to the ISBE |
| July, 2012 | Final errors resolved |

Personnel Approval (Section 14-13.01)

| | |
|--------------------------|---|
| October 14, 2011 | Transmission due to the ISBE (REQUIRED) |
| December 09, 2011 | Transmission due to the ISBE (REQUIRED) |
| January 27, 2012 | Transmission to the ISBE (OPTIONAL) |
| March 09, 2012 | Transmission due to the ISBE (REQUIRED) |
| May 11, 2012 | Transmission due to the ISBE (REQUIRED) |
| June 29, 2012 | Transmission due to the ISBE (REQUIRED) |
| August 15, 2012 | FINAL transmission with all corrections due to the ISBE (REQUIRED) |

Personnel Reimbursement Claims (Section 14-13.01)

| | |
|-------------------------|---|
| August 15, 2011 | Claims transmission due to the ISBE (STATUTORY) |
| September 30, 2011 | First Quarter reimbursement payment vouchered |
| November 10, 2011 | Error transmission via data correction service due to the ISBE |
| December 1, 2011 | FINAL error corrections due to the ISBE via mail or facsimile (REQUIRED) |
| December 30, 2011 | Second Quarter reimbursement payment vouchered |
| January, 2012 | Computation Sheets transmitted to Directors of Sp Ed & to Site Administrators |
| March 30, 2012 | Third Quarter reimbursement payment vouchered |
| June 20, 2012 | Fourth Quarter reimbursement payment vouchered |
| August 15, 2012 | Claims transmission due to the ISBE (STATUTORY) |

Special Education Student Reimbursement

Section 14-7.02 (Private Facility)

Section 14-7.02b (Funding for Children Requiring Sp Ed Services and Excess Cost)

Section 14-7.03 (Individual Orphanage)

| | |
|--------------------------|---|
| August 15, 2011 | 2010-11 Private Facility claims due to the ISBE (STATUTORY) |
| August 15, 2011 | 2010-11 Excess Cost claims due to the ISBE |
| August 30, 2011 | 2010-11 Final payment for Orphanage vouchered |
| September 30, 2011 | 2010-11 Excess Cost reimbursement payment vouchered |
| September 30, 2011 | 2010-11 First Quarter reimbursement payment for Private Facility and Funding for Children Requiring Sp Ed Services vouchered |
| September 30, 2011 | 2011-12 First Quarter estimated payment for Orphanage vouchered |
| November 1, 2011 | Summer 2011 claims for Orphanage due to the ISBE (STATUTORY) |
| November 10, 2011 | Error transmission via data correction service for Private Facility due to the ISBE |
| December 1, 2011 | FINAL 2010-11 errors for Private due to the ISBE via mail or facsimile (STATUTORY) |
| December 15, 2011 | Summer 2011 reimbursement payment for Orphanage vouchered |
| December 30, 2011 | 2010-11 Second Quarter reimbursement payment for Private Facility and Funding for Children Requiring Sp Ed Services vouchered |
| December 30, 2011 | 2011-12 Second Quarter estimated payment for Orphanage vouchered |
| March 30, 2012 | 2010-11 Third Quarter reimbursement payment for Private Facility and Funding for Children Requiring Sp Ed Services vouchered |
| March 30, 2012 | 2011-12 Third Quarter estimated payment for Orphanage vouchered |
| June 20, 2012 | 2010-11 Final reimbursement payment for Private Facility and Funding for Children Requiring Sp Ed Services vouchered |
| July 16, 2012 | 2011-12 claims for Orphanage due to the ISBE (STATUTORY) |
| August 15, 2012 | 2011-12 Excess Cost claims due to the ISBE |
| August 15, 2012 | 2011-12 Private Facility claims due to the ISBE (STATUTORY) |

2011 Summer School State Aid Claims Paid In FY 2011 (Section 18-4.3)

| | |
|-------------------------|---|
| November 1, 2011 | 2011 Claims due to the ISBE via IWAS (STATUTORY) |
| December 15, 2011 | 2011 reimbursement payment vouchered |

Special Education Transportation Reimbursement (Section 14-13.01)

Pupil Transportation Claim Reimbursement System (PTCRS)

| | |
|------------------------|--|
| August 15, 2011 | 2010-11 Claims due to the ISBE via IWAS (STATUTORY) |
| September 30, 2011 | 2010-11 First Quarter reimbursement payment vouchered |
| November 7, 2011 | 2010-11 FINAL errors transmitted via PTCRS |
| December 30, 2011 | 2010-11 Second Quarter reimbursement payment vouchered |
| March 30, 2012 | 2010-11 Third Quarter reimbursement payment vouchered |
| June 20, 2012 | 2010-11 Final reimbursement payment vouchered |
| August 15, 2012 | 2011-12 Claims due to the ISBE via IWAS (STATUTORY) |

Approval/Claims/Reimbursement Contacts

If you have questions specific to a single reimbursement or approval process, contact one of the following staff members by phone at **217/782-5256** or by FAX at **217/782-3910**.

| | |
|----------------|--|
| Jodi Whitlow | Special Education Student Reimbursement Claims |
| Sharon Conrath | Special Education Personnel Approvals |
| Judy Conboy | Special Education Personnel Reimbursement Claims |
| Sharon Conrath | Special Education Room and Board Reimbursement (ISBE Form 50-97) |
| Kathy Joyce | FACTS (Sections 14-7.02, 14-7.02b, 14-7.03—Individual/Public and Private, Summer School 18-4.3, and 14-13.01—Special Transportation) |
| Jamie Johnson | Annual Claim for Pupil Transportation Reimbursement |
| Jodi Whitlow | Summer School State Aid Claim |

Kathy Stratton Listing of Approved Nonpublic Facilities with Allowable Costs
Kathy may be reached in the Division of Special Education 217-782-5589