

# Supplemental Educational Services

Illinois State Board of Education

# Supplemental Educational Services

are additional academic instruction

designed to increase the academic achievement  
of low-income students

who attend Title I schools not having  
met AYP for at least 3 years

and must be provided outside of the  
regular instruction day (after school,  
Saturdays, summer).

# SES—The Basic Process

- SES providers are approved by ISBE (ISBE website)
- School is identified to offer SES OR is identified to offer Choice and chooses to swap Choice and SES under Differentiated Accountability
- Districts send an annual notice to eligible parents about all of the providers approved to serve the district (ISBE website)
- Parents choose providers for their children
- Districts contract with the providers (ISBE website)
- Districts and ISBE monitor the services

# A District

- applies a fair and equitable priority scheme if funds are not sufficient to meet the demand for services
- does not disclose the identity of any student who is eligible for, or receiving, SES without the written permission of the parents of the student
- ensures eligible students identified as LEP and/or disabled are provided SES with appropriate accommodations
- provides SES until the end of the school year or until funds are exhausted

# The Fundamental SES Principle

It's always an individual parent choice!

In general, districts and providers may not take actions that limit parent access to the approved providers for a district.

- No pre-checked forms, no single provider chosen by the district, no “parent vote,” no district endorsements or other preferential treatment, etc.
- If a chosen provider is unavailable, the district goes back to the parent for a second choice.

# District Notice to Parents

- The notice must be in an understandable, uniform format, in a language the parents can understand, of
  - the availability of SES
  - the identity of approved providers within the district or reasonably available in neighboring districts
  - a brief description of the services, qualifications, and demonstrated effectiveness of each such provider
- The notice must be approved annually by ISBE prior to distribution. Contact Ev Deimel at 217-524-4832 or [edeimel@isbe.net](mailto:edeimel@isbe.net).

# Increasing the Participant Pool

USDE and ISBE want the maximum number of eligible students to participate in SES.

Some ways Districts can help this effort are

- intensifying parent education efforts
- offering summer SES
- using study hall time for HS students when appropriate
- simplifying SES procedures for parents and providers to the greatest extent possible
- voluntarily offering SES in the first year of school improvement



# Districts and Schools as Providers



- Districts or schools in improvement status generally may not be approved as providers.
- A provider district or school must be removed immediately from the approved provider list if it becomes identified as being in improvement status.
- When districts or schools are approved providers, there are some special concerns about personnel, marketing, etc. Call the ISBE SES contacts for details.

# Districts as Providers: Exceptional Condition



If a district must provide SES to disabled (IDEA) or limited English proficient (LEP) students because no approved provider is available to do so, then the district must provide SES (either directly or through a contractor) even if it is in improvement status.

If the district is in improvement status due to the performance of its disabled or LEP students on assessments, then it would be preferable for the district to use a contractor.

# SES Funding

- Choice transportation and SES costs are paid from funds equal to 20% of a district's Title I allocation.
- Choice transportation and SES must each receive one fourth of this 20% obligation unless a lesser amount will meet the demand for these services.
- The remaining half of the 20% obligation may be used for either or both of choice transportation and SES, as the district determines, to meet the demand for services; 1% available for parent outreach.
- Any funds not used for choice thus become SES funds.
- At most, districts may spend, per student, the lesser of the amount of the Title I allocation divided by the poverty and foster child count (i.e., the "PPE" or "PPA") OR the actual cost of SES received by the student. ISBE does the PPE/PPA calculation.

# SES Funding—Some Caveats

- The district may not reduce by more than 15% the total amount a school in corrective action or restructuring would get in its regular Title I per pupil allocation. (Guidance K-5)
- A district may not charge to the 20% obligation any administrative costs associated with the provision of SES.
- A district may not count funds spent for non-low-income students toward meeting its 20% obligation for SES.
- No payments may be made for anything looking like religious worship or instruction.

# Elements in the District Contract with a Provider

- Individual tutorial/learning plan (ITP or ILP) = specific achievement goals + measurement of student progress + timetable for the program
- Regular communication with parents/teachers on students
- Termination option if the provider is unable to meet goals and timetables
- Basis and schedule of payments to the provider
- Prohibitions on the provider from disclosing the identity of any student eligible for, or receiving, SES without the written permission of the student's parents

# Aids for Districts

- ✓ web-based reporting system (STARS) for student enrollment and attendance
- ✓ web-based reporting system (PARS) for approved program content and costs
- ✓ “toolkit” of SES forms, letters, and contracts
- ✓ website with other helpful materials
- ✓ workshops and conference sessions
- ✓ dedicated staff
- ✓ evaluations of provider effectiveness

http://www.isbe.net/ses/default.htm

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Supplemental Educational Services



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## Supplemental Educational Services

### What are Supplemental Educational Services?

Under the No Child Left Behind Act of 2001 (2001), Section 1116(e), students from low-income families attending schools that do not make adequate yearly progress for three or more years are eligible to receive Supplemental Educational Services (SES). School districts are responsible for funding these services, which must be provided outside the normal school day, through their Title I, Part A funds. The Illinois State Board of Education (ISBE) must develop and apply objective criteria to create a list of approved SES providers.

As required by the United States Department Education, ISBE provides assistance to districts with the implementation of the SES requirements and regulates the SES provider services.

### What are the Goals of SES?

1. To ensure that students increase their academic achievement, particularly in the areas of reading/language arts and mathematics.
2. To provide options to parents to help them ensure that their children receive a quality education.

- Application
- Approved
- Information
- Cost Rep
- District In
- Laws/Rul
- PARS/ST
- Parent/G
- Information
- Resource
- SES Hon

# Websites

- <http://www.isbe.net/ses/default.htm> [ISBE's own SES webpage]
- <http://www.isbe.net/ses/html/legislation.htm>
  - USDE Guidance
  - NCLB text, Section 1116
  - 34 CFR site
  - 23 Ill. Adm. Code 675
- [www.tutorsforkids.org/default.asp](http://www.tutorsforkids.org/default.asp)
- [www.nclb.gov](http://www.nclb.gov)
- [www.ed.gov/parents/schools/choice/choice.html](http://www.ed.gov/parents/schools/choice/choice.html)
  - USDE FAQ on Choice and SES
- [www.ed.gov/admins/comm/suppsvcs/sesprograms/index.html](http://www.ed.gov/admins/comm/suppsvcs/sesprograms/index.html)
  - *Innovations in Education* guide on SES
- [www.ed.gov/parents/academic/involve/suppservices/index.html](http://www.ed.gov/parents/academic/involve/suppservices/index.html) and  
[www.ed.gov/parents/academic/involve/suppservices/sesposter.html](http://www.ed.gov/parents/academic/involve/suppservices/sesposter.html)
  - Poster and brochure to catch parental attention

# 23 Illinois Administrative Code (Rules) Highlights

- 675.30—Ethics Code
- 675.70(a)—billing based on ISBE STARS
- 675.175—timeline for SES implementation
- 675.210 & 675.220—allowable and unallowable costs in provider invoices to districts
- 675.245—billing based on an hourly rate and on student attendance

# 34 CFR 200.48(d) (Regulations)

## Highlights

For a district to spend less than the amount needed to meet its 20 percent obligation with penalty, the district must—

- Partner with outside groups to help inform eligible parents
- Provide timely, accurate notice(s) to parents
- Ensure that sign-up forms for supplemental educational services are distributed directly to all eligible parents and are made widely available and accessible through other means
- Provide a minimum of two separate enrollment “windows”
- Give SES providers access to school facilities, using a fair, open, and objective process, on the same basis and terms as are available to other groups that seek access to school facilities
- Maintain records of meeting these criteria

# ISBE Contacts

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