

Extending Electronic Direct Certification of SNAP/TANF Eligibility to ALL Children in a Household

This form should be used by a Local Educational Agency (LEA) to document when electronic direct certification is extended to other children in the same family. This form is to remain on file at the LEA and should NOT be submitted to ISBE.

Beginning in school year 2009–2010, for Direct Certification with the Supplemental Nutrition Assistance Program (SNAP) or Temporary Assistance to Needy Families (TANF) and applications with case numbers for these programs, all children in the family, as defined in 7 CFR Part 245.2, are categorically eligible for free meals. Per regulations, *family* is defined as a group of related or nonrelated individuals, who are not residents of an institution or boarding house, who are living as one economic unit. To the extent possible, the LEA must extend SNAP/TANF eligibility for free meal or milk benefits to all children in a family.

Please enter the name of the child, SNAP/TANF case identification number, date of the Direct Certification Report in which the child appears, and all children to whom meal benefits will be extended. Such documentation must be maintained to support the Claim for Reimbursement and must be maintained for three years plus the current year.

Child's Name: _____

SNAP/TANF Case Identification Number: _____

Date of Direct Certification Report: _____

The following child(ren) is/are member(s) of the family and free meal or milk benefits will be extended to the child(ren).

| Name of Child | School Attending |
|---------------|------------------|
| 1. | |
| 2. | |
| 3. | |
| 4. | |
| 5. | |
| 6. | |
| 7. | |
| 8. | |
| 9. | |
| 10. | |

Date

Signature of Determining Official

In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. To file a complaint of discrimination write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW Washington, D.C. 20250-9410 or call (800) 795-3272 or (202) 720-6382 (TTY). USDA is an equal opportunity provider and employer.