

## Denial/Approval Notification Letter

Dear Parent or Guardian:

Your application for free and reduced-price meal services or free milk has been

**Denied for the following reason(s)**

- Income over the allowable amount
- Incomplete application
- Inappropriate SNAP/TANF case identification number
- Other: \_\_\_\_\_

You may reapply for benefits at any time during the school year. If you are not eligible now but have a decrease in household income, become unemployed, or have an increase in household size, fill out an application at that time.

**Approved**

- Period of Time (select one):
- School Year 2011-2012
  - Temporary Until \_\_\_\_\_

Category (select one)

- Free
- Reduced-Price

Meal Services (mark all that apply):

- Breakfast (maximum price for reduced-price breakfast is 30 cents)
- Lunch (maximum price for reduced-price lunch is 40 cents)
- After-School Snack (maximum price for reduced-price after-school snack is 15 cents)
- Milk only

**Verification:** Your eligibility may be checked at any time during the school year. School officials may ask you to send papers showing your child should receive free or reduced-price meals.

**Confidentiality:** School officials use the information on the application only to decide if your child should receive free or reduced-price meals, or benefits under other federal and state education programs as permitted by law.

If you wish to review the decision further, you have a right to a fair hearing. This can be done by calling or writing the following official:

\_\_\_\_\_  
Title

\_\_\_\_\_  
Address

\_\_\_\_\_  
Telephone

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Sincerely,