

<b>Illinois State Board of Education (ISBE)</b> <b>Student Information System (SIS)</b> <b>ISBE SIS Planning for 2007 Assessment Pre-ID</b> <b>Conference Calls – December 4, 5 and 7, 2006</b>		
#	Question	Answer
1	Explain the terms: Home School, Serving School and Testing School in the context of the assessment process.	<ul style="list-style-type: none"> <li>▪ <u>Home School</u> is where the student’s scores are sent.</li> <li>▪ <u>Serving School</u> is where the student is served for his or her education needs</li> <li>▪ <u>Testing School</u> is where the student is tested. Pre-ID labels will be sent to the testing school. The test materials will be sent to the site to which the testing vendors were instructed to send them.</li> </ul>
2	If a student withdraws from the school during the testing window, should an Exit Enrollment be immediately submitted for that student?	<p>If a student took part or all of a test, wait until the testing window is closed before submitting an Exit Enrollment for the student who leaves the school during the testing window. Districts should use the correct date that the student left the school but wait until the testing window is closed prior to submitting the Exit Enrollment. If you do not wait until the testing window is closed, the students will be removed from the Pre-ID Assessment report.</p> <p>If a student did not take any part of the test, Districts may submit an Exit Enrollment immediately after the student exits.</p>
3	How do I get a 2007 Assessment Pre-ID label for my ACCESS students?	If your students’ LEP Indicator was marked as “Yes” in the Student Information System by November 28, 2006 by 5:00pm, your students will receive a 2007 Assessment Pre-Id label for ACCESS. If their LEP Indicators were not marked as “Yes” by 5:00pm on November 28, 2006, then you will need to bubble in their information in the test document.

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4	Is the Pre-ID label window for ACCESS closed?	Yes. However, you should still update your LEP Indicators in SIS for your LEP students. This will be reflected on your Pre-ID file. Also, call the ISBE Help Desk at 217-558-3600 with any questions.
5	Is there a difference between the terms LEP and ELL?	No. The terms LEP for Limited English Proficiency and ELL for English Language Learning are interchangeable. LEP is a term used for Federal Government reporting. ELL is a term preferred by bilingual educators.
6	What is the Home School and Serving School for ELL or LEP students if they are placed at another school beside their Home School for services?	In the case of ELL or LEP students that are served at another school in the District for services, the Home and Serving RCDTS is where the student receives services.

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7	<p>We have kindergarten students who are identified as LEP. As LEP students progress through the grades in our school district, please discuss the tests that they will take and how we should record the “Years in any Illinois Approved TBE/TPI Program” data element?</p>	<p>ACCESS is the Illinois language proficiency test that is mandated by the Federal Government for all LEP students in to be in grades kindergarten through 12<sup>th</sup> grade. IMAGE is the Illinois accommodated academic 1 test for LEP students in grades 3-8 and in grade 11.</p> <p>The “Years in any Illinois Approved TBE/TPI Program” data element should not count the pre-kindergarten or kindergarten years. For example, a student in 3<sup>rd</sup> grade and in the TBE/TPI program will have a TBE/TPI value of 3.</p> <p>A student who is classified as LEP may or may not be enrolled in an Illinois Approved TBE/TPI Program. However, that student would still need to take the ACCESS. LEP students may take IMAGE or ISAT or PSAT tests as appropriate for their grade level.</p>

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8	<p>We have a third grade student who is classified as LEP and is now enrolled in our TBE/TPI program. We know this student will, thus, be taking the IMAGE test this year. We believe this student has been classified as LEP since kindergarten. However, we have no records to indicate that this student has been enrolled in a TBE/TPI program before this year. What value should we enter into the data element “Years in any Illinois Approved TBE/TPI Program”?</p>	<p>The value should be “01” (1<sup>st</sup> Year) for “Years in any Illinois Approved TBE/TPI Program”.</p>
9	<p>I understand that the deadline for requesting Pre-ID labels for the ACCESS test was November 28, 2006. How do I handle students who transfer into the district and who need to take the ACCESS test?</p>	<p>You should make sure the student is marked as LEP in SIS. You will then need to bubble in the required information as this student will not receive a label. You may also make necessary adjustments during the Assessment Correction period.</p> <p>Note: If a student transfers within a District, the label may still be used as ACCESS will retrieve the RCDTS information off of the header.</p>
10	<p>We have a student who is incorrectly enrolled in grade 7. This student will take the ACCESS test in a different school building than where our 7<sup>th</sup> graders attend. How do we make sure that the 2007 Assessment Pre-ID label gets to the correct school for the test?</p>	<p>You must take the Pre-ID label to the school where the test will occur. ACCESS will take the information from the Header Record. Bubble in the correct student information in the ACCESS test document. Submit an Exit Enrollment for this student, then immediately re-enroll this student in the correct school and grade.</p>

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11	Will ACCESS continue to obtain information from the Header Record in 2007?	Because of the great mobility of LEP or ELL students, ACCESS will obtain information from the Header Record in 2007.
12	Some parents refuse to have their students enroll in the TBE/TPI program. Should those students take the ACCESS test?	<p>If those students have Limited English Proficiency, they should take the ACCESS test irrespective of whether they are enrolled in the TBE/TPI program. Also, those students should have their LEP Indicator in SIS marked as “Yes”.</p> <p>Need to confirm answer with the bilingual education division.</p>
13	My school does not have a bilingual program but we have students that have been identified as bilingual? Do they have to take ACCESS?	Yes. The students need to be identified as LEP in SIS and they must take ACCESS.
14	If a student joins a school district when the ACCESS test period is open, should the student take the ACCESS test?	If a student enters the District after January 12, 2007, they are not required to take the ACCESS test.
15	We have students who have scored over 4.0 on previous ACCESS tests. We do not believe this student should be classified as LEP and, thus, should no longer take the ACCESS test. Are we correct?	Yes. In this situation, the District should keep the test booklet sealed and send the booklet and label back to the testing vendor.
16	Should LEP students take both IMAGE and ACCESS tests?	<p>Yes. ACCESS is the language proficiency test for K thru 12 excluding Pre-K1 and Pre-K2. All students labeled as LEP/ELL must take ACCESS.</p> <p>. IMAGE is the equivalent of ISAT for grades 3 thru 8. IMAGE is the equivalent of PSAE for grade 11. IMAGE may not be taken more than 5 times.</p>

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17	We have a foreign exchange student whose LEP Indicator is marked as “Yes”. Should that student take the ACCESS Test?	<p>If the student is identified as LEP, the student must take ACCESS.</p> <p>Additionally, foreign exchange students should only be enrolled in SIS if they will take a state Assessment..</p>
18	We have a student who is mistakenly enrolled as LEP. How do we change this student’s LEP indicator?	Submit a student demographic enrollment to SIS and mark the LEP Indicator to “02”. If this change to the LEP Indicator in SIS is not made, then this student must take the ACCESS test.
19	I did not add the Title III information when I requested the Pre-ID label? What should I do now?	Title III information was not collected in SIS. You must bubble in the Title III information on the test document.
20	Are we working with several different vendors in 2007 regarding assessment rather than the two contractors with whom we worked in 2006?	Yes. In 2006 we worked with two vendors regarding assessment. We are working with seven vendors in 2007.
21	If I submitted my Pre-ID file to the Student Information System prior to 12/11/2006, what happens if a new student enters our school after 12/11/2006? What happens if one of our students leaves our school after 12/11/2006?	<p>If a new student enters, you need to submit an Enrollment file in SIS for this new student. This will automatically add the student to the Pre-ID list for your District.</p> <p>If a student leaves your school, you need to submit an Exit Enrollment file in SIS for this departing student. This will automatically remove the student from your District’s Pre-ID list.</p> <p>Additionally, you will need to submit an Assessment Pre-ID file to enter the information that was not pre-populated.</p>

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22	We have a student who is new to our district. What should we do for this student regarding generating an Assessment Pre-ID file?	Enroll the student in SIS via the SIS Enrollment process. Once the student is enrolled you can request and update an Assessment Pre-ID file. If the student is not enrolled before the close of the Pre-Id window, corrections can be made when the Assessment Correction file becomes available.
23	The Pre-ID file for my third graders will be missing data since they do not have a 2006 Assessment Correction. How do I enter the missing data into SIS?	Grade 3 and 11 will not have assessment information pre-populated; however, the basic demographic information will be pre-populated. You must update the student's record by submitting an Assessment Pre-ID file that would include information, such as "First Year in U.S.", "Years in any TBE/TPI Program", and other various data elements.
24	If a new student enters our school and has already been tested fully or partially regarding assessment, do we need to re-test him or her?	No. You should not test the student again.
25	Is the "Years in any TBE/TPI Program" entry automatically updated from one school year to the next?	Yes. If the 2006 value is 01 to 05, then the Years in TBE/TPI program is increased by 1 (for example, the value 05 would become 06). However, if the 2006 value is 06 or 07, then the value will remain the same in the 2007 Pre-Id file.

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26	Explain the relationship between number of years in TBE/TPI and the requirement to take the IMAGE test.	If a TBE/TPI student has been classified as participating in the TBE/TPI program for one to three years, then they are eligible to take the IMAGE test. The school personnel decide whether the LEP student should take IMAGE or ISAT or PSAE. If a TBE/TPI student has been so classified for four or five years, then they may take IMAGE but it is not required. If a TBE/TPI student has been so classified for greater than five years, then he or she must take either ISAT or PSAE.
27	What do the acronyms TBE/TPI, LEP, and ELL mean?	<ul style="list-style-type: none"> <li>▪ TBE/TPI- Transitional Bilingual Education and Transitional Program of Instruction.</li> <li>▪ LEP- Limited English Proficiency.</li> <li>▪ ELL- English Language Learner.</li> </ul>
28	Can my student take an IMAGE test if his or her TBE/TPI indicator is greater than 5?	No.
29	In 2006 we submitted Pre-ID data directly to the testing vendor, such as Questar. Will we be able to submit Pre-ID data directly to the testing vendor such as Questar in 2007?	No. All Pre-ID information will be entered into and received from the ISBE Student Information System (SIS). Except for ordering test materials, no student data will be submitted directly to the test vendors in 2007.
30	The Special Education School is the Serving School. The High School is the Home School. Where are the assessment test scores sent?	The test scores are sent to the Home School. The Home School enters the students' information into the Student Information System.

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31	We had students transfer into our school in 2007. Will their RCDTS code be correct?	The RCDTS codes from the 2006 Assessment Correction file will not follow the student. The students' RCDTS code is based on their SIS 2007 Enrollment file. Therefore, it should be correct if you submitted your 2007 Enrollment file in SIS.
32	Does a student's assessment correction file follow a student from one district to another district?	No.
33	Our principals seem to have difficulty handling the technical aspects of converting from an Excel file format to a .csv file format. What do you suggest?	Send the Excel files to one person in the district who can create and upload .csv files. That person can consolidate several Excel files into one large .csv file and upload it to SIS. Alternately, that person could convert each Excel file into an individual .csv file and upload them to SIS. Also you may call the ISBE Help Desk at 217-558-3600 for SIS assistance.
34	I understand that this is the last year for Portfolio. What will replace Portfolio?	Events Based Assessment. More information can be obtained from the IAA Coordinator in your District.
35	We have a combined Junior/Senior High School. Some students are in 7 <sup>th</sup> and 8 <sup>th</sup> grade while others are in 11 <sup>th</sup> grade. Can we download a file with only the 7 <sup>th</sup> and 8 <sup>th</sup> grade students and another file with only the 3-6 <sup>th</sup> grade students? How do we coordinate these different assessments?	No, you can only download a file that contain 3-8 <sup>th</sup> grades, 11 <sup>th</sup> grade, or all testing grades. The person responsible for the 7 <sup>th</sup> and 8 <sup>th</sup> grade students should coordinate the assessments for those students. Each person responsible for a group of students should handle their own group.
36	We were a non-SIS school in 2005 and 2006. How do we get a 2007 Assessment Pre-ID file?	First, you must enroll your students in SIS for 2007. You then may request a Pre-ID file from SIS.

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37	Will school districts that were non-SIS and submitted to the testing vendor directly in 2006 have their assessment data pre-populated based on data from the vendors?	No. Non-SIS School districts will not have any assessment information pre-populated because a 2006 Assessment Correction record does not exist in SIS.
38	Will the data for students who were in our district last year be pre-populated in our SIS Assessment Pre-ID file?	Yes. If the students in your district were enrolled in SIS last year, then their SIS Assessment Pre-ID file will be populated with data from their 2006 Assessment Correction file.

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39	If I upload a Pre-ID file to SIS, what pre-populated information will the file override?	<p>The following fields may be updated in the Pre-ID file and will override the pre-populated information:</p> <ul style="list-style-type: none"> <li>▪ RCDTS Testing School</li> <li>▪ First Year in U.S.</li> <li>▪ Years in any TBE/TPI Program</li> <li>▪ Years since exited TBE/TPI Program</li> <li>▪ Enrolled in home school on or before May 1st</li> <li>▪ Enrolled in home district on or before May 1st</li> <li>▪ Test to be Taken</li> </ul> <p>The following information must be updated through the Student Demographic/Enrollment file:</p> <ul style="list-style-type: none"> <li>▪ Legal Last Name</li> <li>▪ Legal First Name</li> <li>▪ Birth Date</li> <li>▪ Grade Level at Time of Testing</li> </ul> <p>SIS demographic Enrollment and Exit templates are the only way to add or remove students from the Pre-ID file for a District. Students added by the District to the Pre-ID file or removed from the Pre-ID file by the District via the Pre-ID file will not be added or removed from the list in ISBE SIS.</p>
40	Can I split the file by school rather than work with a Pre-ID file for my entire District?	Yes, you may submit the file and submit by School or you may submit by District.

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41	We are the School for the Deaf and only are the Serving School for students. Will we have the ability to verify our students that will be tested?	No, only the Home Schools for your students have the visibility to see the list of students that will test and receive Pre-ID labels. You must contact the Home Schools to confirm your students are included in the list.
42	Distinguish between the data elements of “Enrolled in a Home School On or Before May 1” and Enrolled in a Home District On or Before May 1”.	<p>If a student naturally progresses to a new school within a school district, then the student has not moved to a new school and the data element “Enrolled in Home School On or Before May 1st” is “Yes”.</p> <p>If a student moves to new school within a school district at the request of the parents (because the parents moved across the district, for example), then the student has moved to a new school and the data element “Enrolled in a Home School On or Before May 1st” is “No”.</p> <p>If the District moves the student to another building because of overcrowding or special services, the data element “Enrolled in Home School On or Before May 1st” is “Yes”.</p> <p>In all of these cases the data element for “Enrolled in a Home District On or Before May 1st” is “Yes”.</p>
43	If the 2006 Assessment Correction Home RCDTS does not match the 2007 Enrollment Home RCDTS, will the “Enrolled in Home School on or Before May 1” be populated?	No, the “Enrolled in Home School On or Before May 1st” will be blank.

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44	My local Student Management Package can generate a Pre-ID file. May I submit that file from my Student Management package instead of using the ISBE SIS generated Pre-ID file?	Yes, ISBE SIS will accept Pre-ID files generated from local Student Management packages. However, students may only be added and removed from the Pre-ID file by enrolling the student in the Districts in SIS or Exiting the student from the District in SIS.
45	If I submit a Pre-ID file from my local SIS package, will the information such as “Enrolled in Home School On or Before May 1” be updated with the information from our local system?	Yes, this information from your local SIS will override the pre-populated values for fields that are updateable.
46	We believe that we have students missing from our SIS report. What should we do?	<p>Check the existing enrollment file that you already submitted to SIS and confirm that the students were included in the file and received a Result Code indicating a new enrollment was created. Additionally, you may search for the students in SIS to learn if they are enrolled.</p> <p>Also, you may call the ISBE Help Desk at 217-558-3600 with any questions.</p>
47	How do I know if I have correctly submitted a Pre-ID for a student?	Once your SIS upload file is processed, you will receive an email message. Go to ‘Download File’ in SIS and check the Result Messages located after each individual student’s data in your downloaded file.

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48	When we upload changes to our students' SIS records, should we wait a day or two before we check to see that the changes were made?	The updated students' records can be viewed as soon as the file is processed. Often, this file is processed within minutes after uploading during low peak times. During high peak submission times, it will take longer for the system to process the file. SIS will send an e-mail (IWAS alert) to the user's IWAS account notifying them that the file has been processed and is available for download.
49	How quickly are the reports updated after I submit a Pre-ID file?	Once the file is processed, the reports are immediately updated with the most current information.
50	Can I add students to my Pre-ID file in 2007?	You cannot directly add a student into the Pre-ID file in 2007. You can only add students to a Pre-ID file in 2007 by Enrolling them in SIS. The 2007 enrollment populates the list of students in Pre-ID file for a District.
51	What is the purpose of only using SIS Enrollments for Pre-ID labels in 2007?	The purpose is to reduce the number of Assessment Corrections that the user will have to make after the testing window has closed for a District.
52	We have students who attend an alternative school. Do we test those students?	Yes. Since you are the Home School for these students, you must enroll them in SIS and test them.
53	If I make changes to a student's record in SIS, does that override the content of the pre-populated file?	Yes. The changes made in the Student Demographic file and Pre-ID file will override the content until the beginning of the Assessment Correction period. After the end of the testing window, adjustments can be made in the Assessment Correction file.

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54	Is the 2007 Assessment Pre-ID report available to view on SIS?	The 2007 Assessment Pre-ID Report will be available to view on 12/11/2006 from the IWAS/SIS/Report screen.
55	Is there a 2007 Assessment Pre-ID template available on SIS?	The 2007 Assessment Pre-ID template is available on 12/06/2006 at <a href="http://www.isbe.net/sis">www.isbe.net/sis</a> under “Excel Templates for Student Data Input Into SIS”.
56	Explain the process for filling out the 2007 Assessment Pre-ID file.	Please refer to the ISBE 2007 Assessment Pre-ID Template, Tips Sheet, and Steps document for entering Assessment Pre-ID Data located on the ISBE SIS Website - <a href="http://www.isbe.net/sis">www.isbe.net/sis</a>  Additionally, you may contact the ISBE Help Desk at 217-558-3600 with any questions.
57	Our district requires that second graders move to a different school when they are promoted to third grade. Therefore, we believe that we should mark them as “Yes” in reply to the SIS line item “Enrolled on or before May 1” because the change in schools was directed by the district as a natural progression. Are we correct?	Yes.
58	What is the name of the 2007 Assessment Pre-ID file?	ISBE_SIS_PreID_rcdt code.csv. Example: ISBE_SIS_PreID_01001001026.csv

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59	Who is able to request Pre-ID files from SIS? Who is able to download Pre-ID files from SIS?	A person who has an IWAS User ID and password and who also has the appropriate Student Information System profile (RCDT Admin) can download the 2007 Assessment Pre-ID file. This includes any individual that may currently upload/download batch files as well as view reports.
60	How do we obtain the 2007 Assessment Pre-ID file?	You must request the file from SIS. The file will be created by SIS. It will be available in the list of SIS Download files.  Additionally, you may generate a Pre-ID file out of your local Software Management Package and submit to SIS.
61	Will the Accommodations in testing be similar to last year?	Yes.
62	Will IEP and 504 Accommodation data need to be bubbled into the test documents?	Yes. IEP and 504 Accommodation data are taken from test documents to fulfill the Federal Government requirement for gathering statistics. The Federal Government reporting does not require student names only numeric data. The information will not be retrieved from the accommodation indicators collected in SIS.
63	How will test materials be packaged?	The testing vendors will explain how the test materials will be packaged in the letters that were sent to the Districts regarding ordering materials.

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64	Please comment on the transmission of testing materials as related to the Testing School.	<p>Test materials will be delivered by the test vendors to the site where it was specified that they should be sent when ordering materials.</p> <ul style="list-style-type: none"> <li>▪ ISAT – the testing materials will be sent to the School District packaged by school, for later transmission to the Testing Schools.</li> <li>▪ PSAE – the testing materials will be sent to the testing schools.</li> <li>▪ Chicago Public Schools – the testing materials will be sent directly to the schools.</li> </ul> <p>For student placed outside the districts, the districts will be required to distribute the test materials.</p>
65	Beginning 12/11/2006 can we view the 2007 Assessment Pre-ID file to verify the accuracy of our students' demographic information?	Yes.
66	Will there be pre-populated information in the 2007 Assessment Pre-ID file for grade 3 and grade 11 students?	<p>No. Demographic information will be pre-populated for students. You will need to add Pre-ID information regarding these students.</p> <p>Additionally, 2006 Non-SIS Districts that submitted 2007 enrollments will not have the assessment information pre-populated for their students; however, the demographic information will be pre-populated.</p>

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67	We have out-of-district students for whom we are the Home School and we have many transient students. I plan to wait until after the holidays to enroll these students because many students transfer in late December and early January. Is this all right?	The deadline for sending 2007 Assessment Pre-ID file data via IWAS/SIS for printing labels for grades 3-8 is January 16, 2007 and February 22, 2007 for grade 11. Please submit your data well before the deadlines. Do not wait until the last day.
68	We have students who attend two serving schools and the FTE is 0.5 for each. Which of these schools is the Serving?	If the student is served at the Home School for a percentage of time, the Home School will be pre-populated as the Serving School. If not, the Serving School with the highest FTE will be pre-populated as the Home School.
69	We have students who withdraw and then returns later in the same school year. How should the student's SIS record be corrected?	The student should be exited from SIS and then re-enrolled when they return to the District. If necessary, data may be corrected in the Spring of 2007 during the Correction process.
70	We have established a Junior High School in our school district for the first time. How should the "Enrolled in Home School on or before May 1" be answered?	Because the students' attendance at the Junior High School is now a natural progression in the school district, the "Enrolled in Home School on or before May 1st" should be answered "Yes".
71	We have students who attend an alternative school. We are the Home School for these students. These students are not enrolled in SIS. How do we get Pre-ID labels and material for these students?	You must enroll these students in SIS. These students must have SIS student identifiers (SIDs). You must order test material from the testing vendors.
72	How should we pre-populate the Testing School for the Pre-ID label? When we created the enrollment for the students we identified the Home School and the Serving School.	If the student attends a Serving School 100% of the time, then that testing school will be pre-populated. The Testing School is where the Pre-ID labels should be sent.  If the student attends one Serving School less than 100% of the time, then Testing School field blank will not be pre-populated.

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73	We are the Home School for a student who attends a Serving School. Where should the Pre-ID labels be sent?	You choose the location. It is under your control
74	Our school district uses a local Student Management package to upload Pre-ID student information to the ISBE Student Information System (SIS). Do we need to also request a Pre-ID file from ISBE SIS and submit the same information to SIS using that Pre-ID file?	No. If your local Student Management package contains the required student Pre-ID information, you can upload that information to SIS using your local package.
75	Explain the process whereby I submit Pre-ID information to ISBE SIS and verify that the information is correct.	<ul style="list-style-type: none"> <li>▪ Submit the Pre-ID information to ISBE SIS by uploading that data from your local Student Management package or by using the SIS Pre-ID file.</li> <li>▪ Once the Pre-ID file is received in SIS, it is processed as soon as possible.</li> <li>▪ The individual that uploaded the file will receive an e-mail notifying them when the file has been processed and is available for download.</li> <li>▪ After the file is processed, verify the Result Codes in the file downloaded from SIS</li> <li>▪ After the file is processed, review the Assessment Pre-ID Summary and Detail reports on IWAS/SIS for completeness and accuracy.</li> </ul>

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#	Question	Answer
76	Will all our students have all their information pre-populated in SIS, if we have updated SIS by submitting Pre-ID student information?	Your 3 <sup>rd</sup> and 11 <sup>th</sup> grade students will be missing some student information because they will not have had a 2006 Assessment Correction record. Certain data is pulled from the 2006 Assessment Correction record to populate the Assessment Pre-ID file. On 12/11/2006 you will be able to view your Assessment Pre-ID Summary and Detailed Reports. Then, you should update any missing data for your students by submitting the information to SIS.
77	We are the Home School for students who attend the Illinois School for the Deaf. We believe that the Illinois School for the Deaf should be the Serving School. Is our understanding correct?	Yes. Your District is the listed as the Home School and the Serving School is the School for the Deaf.
78	We have a student who is classified now as a Junior in High School. However, we will promote him to Senior level in January 2007. How is that handled in SIS? Is there any other issue about which we should be concerned, such as PSAE?	<p>To move a student from Junior to Senior level in SIS you should submit an Exit Enrollment to SIS and, then, submit an Enrollment for the same student to SIS with the new grade level of Senior.</p> <p>In Illinois all Junior students must take the PSAE. In order to graduate from High School in Illinois a student must take the PSAE. Please call Gayle Johnson, ISBE Assessment, at 217-782-4823 to discuss this topic and to obtain guidance on how to proceed.</p>
79	If a student is in 11 <sup>th</sup> grade and was retained and took the PSAE do they have to take the test again?	Yes. All 11 <sup>th</sup> graders must take the PSAE test regardless if they previously took the test.

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80	Is it true that only Home School personnel can enter information for a student into SIS?	Yes.
81	Is there flexibility in the manner in which the Pre-ID labels can be sorted prior to being distributed to the School Districts? For example, if a school has 1,400 students in a grade, it is very cumbersome to receive 1,400 Pre-ID labels in alphabetical order by grade. It would be very helpful to have them pre-sorted in alphabetical order by Home Room by grade level.	For the 2007 Assessment, the Pre-ID labels will be distributed by grade level in alphabetical order within grade. We will examine other options for 2008.
82	When Pre-ID labels are sent to the school districts, can they be sorted in such a way that an individual teacher can be identified with a group of students?	No.
83	We have an issue in trying to enroll students who are attending class in our school district but who are still enrolled in another Illinois school district. We also have the reverse situation where other school districts are attempting to enroll students who we know are attending class and are enrolled in our school district. How do we resolve these issues?	<p>If a student is still enrolled at a previous district, attempt to contact the District and request that they exit the student. If they still do not exit the student please contact the ISBE help desk at 217-558-3600 and ask for SIS support.</p> <p>If other school districts are attempting to enroll students that are currently attending your school district, verify this is the same student. This may be a potential matching student with identical or similar names. Please contact the other District and confirm this if this is the same or different student. If the student is a different student the other District will need to go to the SIS system and create a new SID through the 'Request a New SID'</p>

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#	Question	Answer
84	We are the Home School. We want to clearly understand the data element “Enrolled in a Home School On or Before May 1”. Is it accurate to say that continuous enrollment is fundamental to understanding this data element? For example, a student enrolls in September 2006, withdraws in December 2006 and then returns in February 2007. That student is recorded as “No” in the data element “Enrolled in a Home School On or Before May 1”. Are we correct in our understanding?	Yes.
85	Are the Assessment Pre-ID data elements and codes that will be collected in 2007 the same as those that were collected in 2006?	Yes. Nothing has changed regarding the Assessment Pre-ID data elements and codes. If you have any questions please call the ISBE Help Desk at 217558-3600 and ask for SIS support.