

Illinois State Board of Education

Planning for School Year 2010



All Schools Meeting

September 2009

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This webinar is being recorded. Please do not provide any student or personal information.

Agenda

- **Welcome/Introductions**
- **Collection of Discipline Data**
- **2010 School Year Changes**
- **Fall Enrollment Count Data Collection**
- **Prevention of Multiple SIDs**
- **School Year 2010 Assessment**
- **Key Dates**
- **Districts Next Steps**
- **Where to Direct Questions**

Welcome/Introductions

- **ISBE Key Team Members**

- **Connie Wise** **Assistant Superintendent, Project Manager**
- **Terry Chamberlain** **Division Administrator, Data Systems**

- **IBM Key Team Members**

- **Howard Hammel** **Project Manager**
- **Adam Lowery** **Support Team Lead**
- **Jeremy Schoen** **Support Team**
- **Keith Goeckner** **Support Team**

Webinar Tips

■ Tips for Listening

- Computer speakers
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■ Tips for Speaking

- Make sure you have a microphone plugged in or the computer you are using has a microphone before raising your hand
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■ Question & Answer

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Collection of Discipline Data

- **2009 student discipline data must be submitted by 4:00 p.m. on October 1, 2009**
- **Student Discipline data can be added or updated Online or Batch**
- **Only the Home District can view or submit Student Discipline Data**
- **At the end of the school year, all identifiable student data will be removed from the Student Discipline record and only aggregate data will be maintained**

Student Discipline

- **Mandatory**
 - **Incident Date**
 - **Incident Number**
 - **Disability Type**
 - **Incident Type Code**
 - **Disciplinary Action**
 - **Disciplinary Duration**

Student Discipline

- **Student Discipline Validation**

- **The student must have a valid district Enrollment record with the following matching elements for a Student Discipline record to be added or updated:**
 - Home RCDTS
 - Serving RCDTS
 - School Year
 - Incident Date
 - Incident Number
- **The Incident Date must be equal to or greater than the Enrollment Date and equal to or less than the Exit Enrollment Date**

2010 School Year Changes

- **Demographic**
 - Home Language Mandatory
 - Native Language Mandatory
- **The relationship between Home and Native Language**
 - **For a student that is LEP (LEP = Yes)**
 - Then Native Language cannot be English
 - And Home Language must be Native Language
 - **For a student that is not LEP (LEP = No)**
 - And Native Language is English
 - Then Home Language can be any language
 - **For a student that is not LEP (LEP = No)**
 - And Native Language is not English
 - Then Home Language cannot be English (ISBE understands that English may be spoken at home)

2010 School Year Changes

- **Program Indicators**

- **SES (Supplemental Educational Services) Indicator for Pre-K students must be set to “No”**
- **Career/Tech Ed Indicator for Pre-K thru grade 8 students must be set to “No”**
- **Change Title 1 Indicator from Optional to Mandatory with new definition**

- **Early Childhood**

- **A child cannot attend both a “Pre-K At-Risk” classroom and a “Preschool For All” classroom**

2010 School Year Changes

- **Title I Program Indicator**
 - **Mandatory**

Title I Program		
Code	Name	Definition
11	School Wide Title I Program	Identifies every student who is enrolled in a school that has been approved to operate with Title I, Part A school wide authority
12	Targeted Assistance Title I Program	Identifies specific students who have been identified to receive Title I, Part A, targeted assistance services
13	Not a Participant in a Title I Program	Student does not participate in the Title I Program

2010 School Year Changes

- **Enrollment**

- **Enrollment Date cannot be future date**
- **The Home RCDTS for Entry/Grade Levels Pre-K through 12 cannot be:**
 - 93xx or 90xx school
- **All students must be at least 3 years old on the first day of class (enrollment date)**
- **Enrollments cannot overlap**

2010 School Year Changes

▪ Exit Enrollment

- **Exit Date cannot be a future date**
- **New Exit Codes - IEP must be “Yes” to use Exit Type Codes 14 or 15**
 - 14 Aged Out - Student with an IEP reached maximum age to receive special education services, i.e. student has turned 22 years old
 - 15 Certificate of Completion - Completion of high school through a certificate of completion
- **Only grades 11 or 12 can have a “06” Graduation Exit Type code**
- **Students exiting 12 grade cannot have a “05” Promotion Exit Type code**

2010 School Year Changes

- **Report Enhancements**

- **The following reports can now be viewed by Testing school**

- Pre-ID
 - Assessment Correction

- **The following reports can now be viewed by Serving school**

- Pre-ID
 - Assessment Correction
 - Scores
 - Sub Scores
 - Discipline

- **New Reports**

- **Closed School with students enrolled/open public schools with no students enrolled**

- **Request Score file by Serving school**

2010 School Year Changes

- **Data Quality – ISBE is using SIS indicators to map to other systems. Data should be kept current and accurate**
 - **Program Indicators**
 - Homeless Indicator
 - Migrant Indicator
 - Career/Tech ED Indicator
 - SES Indicator (Supplemental Educational Services)
 - LEP Indicator
 - IEP Indicator
 - FRL/Low Income Indicator
 - Century 21 Indicator
 - Title I Indicator
 - Reading First Indicator
 - Reading Improvement Block Grant Indicator

Fall Enrollment Count Data Collection

- **Fall enrollment counts will be based on SIS Student Enrollment Data**
- **Fall enrollment counts will reflect students enrolled as of September 30, 2009**
- **Official 2009 – 2010 Fall Enrollment Counts will be taken from SIS on October 15, 2009, at 4:00 p.m.**

Prevention of Multiple SIDs

- **Once a State ID is assigned to a student, the SID must be included in all future submissions to SIS**
- **If you obtain a State ID online or from another district, enter the SID into your local Software Administrative Package**
- **If you need to update one or more of the Student Demographic fields, include the State ID in the batch file to prevent creation of a new SID for the student**

Prevention of Multiple SIDs

■ Removal of Multiple SIDs – Data Quality

- Beginning August 1, 2009, the Multiple SIDs deletion process changed. User's must complete a Multiple SID template and upload the file through SIS.
- User's must specify a Good ID (Keep) and a Bad ID (Delete); the Bad ID enrollment must be exited prior to sending the file to SIS.
- All non-erroneous data will be moved to the Good ID (Keep). These data include: (Enrollment, Discipline, Early Childhood, Pre-ID Label, Pre-K Follow-up, Assessment Correction and Scores, Early Childhood Outcomes, and ELL, including ACCESS Scores).
- SIS will receive the file from the school district and review data prior to processing. This file will not process right away.
- The SISPilot@isbe.net email address closed on August 1, 2009. All questions will need to be directed to the Help Desk at 217-558-3600.

Prevention of Multiple SIDs

- Removal of Multiple SIDs– File Layout

	Data Elements	Mandatory/Optional
1	State Student ID (Keep)	Mandatory
2	Local SAP ID (Keep)	Optional
3	Legal Last Name (Keep)	Mandatory
4	Legal First Name (Keep)	Mandatory
5	Birth Date (Keep)	Mandatory
6	Home School RCDTS Code	Mandatory
7	Serving School/Program RCDTS Code	Mandatory
8	State Student ID (Delete)	Mandatory
9	Legal Last Name (Delete)	Mandatory
10	Legal First Name (Delete)	Mandatory
11	Birth Date (Delete)	Mandatory

School Year 2010 Assessment

▪ PSAE Grade 12

- **A 2010 Pre-ID Assessment label will be created for all grade 12 students who do not have a valid 2009 PSAE or IAA score**
 - Exceptions will be the following “Reasons for Not Testing”
 - “01” Medically Exempt
 - “02” Homebound Exempt
 - “03” In Jail/Locked Facility
 - “04” Out-of-State/Country

- **As with all state pre-ID labels, please verify that the Grade 12 students included have been correctly identified and use accordingly. Use labels only for students who have not yet satisfied the diploma requirement and are not exempt.**

- **Please refer to the *PSAE Diploma Guidance for 2009-10 Graduates* for further information which will be available at: www.isbe.net/assessment/psae.htm**

School Year 2010 Assessment

- **If an Assessment Correction record exists for the previous year within the same district, Pre-ID values will be pre-populated based on last year's data**

- **If an Assessment Correction record was not found in the Assessment Correction table from previous year within the same district, the following values will be set:**
 - **First Year in United States = 02 (No)**
 - **Year in Any Illinois- Approved TBE/TPI Program = 07 (Not in TBE/TPI Program)**
 - **Year Since Exited TBE/TPI Program = 03 (Not in TBE/TPI Program)**
 - **Enrolled in Home School On or Before May 1 = 01 (Yes)**
 - **Enrolled in Home District On or Before May 1 = 01 (Yes)**
 - **Grades 3 to 8 = 01 (ISAT)**
 - **Grade 11 and 12 = 02 (PSAE)**
 - **Set testing school to home school if no testing school**

School Year 2010 Assessment

- **EXPLORE and PLAN Testing**

- Request a Pre-ID file for ACT EXPLORE and ACT PLAN tests
- EXPLORE school districts will have the ability to request Pre-ID by grade 8, grade 9, or both
- PLAN school districts will have the ability to request Pre-ID by grade 9, grade 10, or both
- The ISBE program will pay for the administration of both the EXPLORE and PLAN for one grade level per test. Additional grades tested will need to be paid for by the district

- For assistance call ACT:
 - **EXPLORE Customer Services at 800-553-6244 ext.1892**
 - **PLAN Customer Services at 800-553-6244 ext.1029**
 - **www.act.org**

Key Dates

Activity

Dates

First Day for School Year 2010 Enrollments

08/01/2009

- Start submitting ELL data
- Start submitting Early Childhood Data
- Start submitting Special Ed Early Childhood Outcomes Data
- Start submitting 2010 Student Discipline Data
- Start correcting Pre-ID Label Data

Last Day to enter 2009 Student Discipline into SIS

10/01/2009

4:00 p.m.

Deadline for 2010 School Year Enrollments

10/15/2009

4:00 p.m.

Key Dates

Activity

Dates

ACCESS file to Vendor for Printing Labels

**11/13/2009
4:00 p.m.**

ISAT and IAA file to Vendor for Printing Labels

**01/08/2010
4:00 p.m.**

PSAE file to Vendor for Printing Labels

**02/26/2010
4:00 p.m.**

First day to submit Pre-K Follow-Up data

03/01/2010

Key Dates

Activity

Dates

ACCESS Last Day of Testing

03/05/2010

ISAT Last Day of Testing

03/12/2010

ISAT First Day of Assessment Correction

03/15/2010

IAA Last Day of Testing

03/19/2010

Key Dates

Activity

Dates

IAA First Day of Assessment Correction

03/22/2010

ACCESS Scores Posted on SIS

05/03/2010

PSAE Last Day of Testing

05/13/2010

PSAE First Day of Assessment Correction

05/14/2010

ACCESS Last Day to Remove ACCESS Orphans

05/21/2010

4:00 p.m.

Key Dates

Activity

Dates

ISAT and IAA Scores Posted on SIS

06/03/2010

ISAT and IAA Last Day for Corrections

06/16/2010
4:00 p.m.

PSAE Scores Posted on SIS

07/13/2010

ACCESS Posting of Final Scores

Mid-July

PSAE Last Day for Corrections

07/19/2010
4:00 p.m.

ISAT and IAA Posting of Final Scores

07/20/2010

PSAE Posting of final Scores

07/30/2010

Key Dates

Activity

Dates

Last Day to Exit Enrollments for 2010 School Year

07/31/2010

- ELL Data due
- Pre-K Follow-Up Data due
- Early Childhood Data due
- Early Childhood Outcomes Data due
- 2010 Student Discipline Data due

Districts Next Steps

- **Submit all 2009 Student Discipline data by October 1, 2009, at 4:00 p.m.**
- **Enroll all students by October 15, 2009, by 4:00 p.m.**
- **Include SIDs on all uploaded files**
- **Run reports to verify the following student data is accurate and complete:**
 - **Demographic**
 - **Enrollment**
 - **Program Indicators**
- **Verify that all LEP students have been identified and all ELL data is accurate and complete**
- **Verify that all ISAT, IAA, and PSAE Pre-ID label data is accurate and complete**
- **Download and send Explore/Plan data to ACT**

Where to Direct Questions

- **ISBE SIS Resource Materials**
- **Located on the ISBE SIS webpage at www.isbe.net/sis/**
 - **ISBE SIS Announcements**
 - **User Manual**
 - **File Format Layouts**
 - **Excel Templates**
 - *Tips for Completing (Data Collection Name) Template*
 - *Steps for Creating and Uploading (Data Collection Name)*
 - **Data Elements**
 - **Archived Meetings and Presentations**
 - **Frequently Asked Questions**

Where to Direct Questions

- **ISBE Help Desk**
 - (217) 558-3600

 - help@isbe.net
 - **SIS Policy Questions** will be directed to the Standards and Assessment Center
 - **SIS Technical Questions** will be directed to the IBM team