

Due Process Screening Committee Meeting
April 20, 2009
ISBE – Springfield V-Tel Room
ISBE – Chicago V-Tel Room
(video conference)

Members in attendance:

Rick Ramirez, Chair
Kathy Lyons
Elizabeth Hanselman
Nancy Hablutzel
Susy Woods

Others in attendance:

Andy Eulass, Due Process Coordinator

The meeting was convened at 1:08 p.m.

The meeting began with a review of the minutes of the last Committee meeting, held on January 12, 2009. There being no suggested corrections or modifications, Kathy Lyons motioned for their acceptance and Rick Ramirez seconded. The minutes were accepted without modification by a unanimous vote.

Andy Eulass then shared information on the current status of one of the hearing officers who had recently been hospitalized. Mr. Eulass reported that the hearing officer appeared to be making great improvement and that a return to active status was foreseeable in the future.

The Committee then had a short discussion about the procedures that would be undertaken during the executive session to review the Sealed Proposals that had been submitted for the independent hearing officer training entity. After some discussion, Elizabeth Hanselman made a motion which was seconded by Nancy Hablutzel to go into Executive Session. The vote was unanimous and the Committee entered Executive Session at 1:35 pm.

By unanimous vote, the Executive Session ended at 2:25 pm. Kathy Lyons then made a motion to make a contract offer for the position of Independent Hearing Officer Training Entity to Joyce O. Eckrem. Ms. Lyons' motion further provided that in the event that Joyce Eckrem could not accept said contract offer, ISBE would be authorized to then make a contract offer to the University of Kentucky Research Foundation. Rick Ramirez seconded the motion and the motion carried by a unanimous vote.

There being no further business, Elizabeth Hanselman motioned for adjournment, which was seconded by Nancy Hablutzel. The motion to adjourn carried unanimously and the meeting ended at 2:35 pm.