

Due Process Screening Committee Meeting  
September 12, 2007  
100 N. 1<sup>st</sup> Street  
Springfield, Illinois

Members in attendance:

Kathy Lyons, Chairperson (by telephone)  
Dr. Joseph Vaal (by telephone)  
Rick Ramirez  
Susy Woods  
Elizabeth Hanselman

Others in attendance:

Andy Eulass, ISBE Due Process Coordinator

The meeting was convened at 10:04 a.m.

A review of the draft minutes of the July 17, 2007 meeting took place for which no changes were noted. Rick Ramirez moved, and Joe Vaal seconded, to accept the July 17<sup>th</sup> minutes as drafted. The motion carried unanimously.

The Committee then discussed the issue of whether a new call for hearing officer applicants should be initiated. Committee members reviewed recent workload reports for the hearing officers. In addition, Committee members were informed that although 2 hearing officers had expressed concerns about a growing workload, several more had indicated that workloads continued to be manageable. After further discussion, the Committee decided to table the issue, but agreed to monitor the workload carefully in the coming weeks.

Next, the Committee received a report on the status of contracts with the recently-named winning bids for Hearing Officer Training and Evaluation for 2007-08. The Committee was informed that contracts were pending with Gail ImObersteg for Hearing Officer performance evaluations and with Robert Ladenson for Hearing Officer training. In addition, the Committee was informed that a meeting would be taking with the Hearing Officers on October 16, 2007 at the James R. Thompson Center in Chicago to discuss the plans for the coming year with regard to training activities and the evaluation process. Screening Committee members were informed that they were welcome to attend the meeting.

Finally, the Screening Committee discussed regular meeting dates for 2007-08. The Chairperson suggested that dates should, as much as possible, coincide with Hearing Officer training dates. The Committee was informed that new training dates would be scheduled soon and that the Committee would be able to do some scheduling at its next meeting.

There being no further issues that the Committee could address, Rick Ramirez moved for adjournment with Joe Vaal seconding. The motion having been carried unanimously, the Committee adjourned at 11:40 a.m.