**Transition Committee**

Meeting Notes for 9.15.2009

The committee met on Tuesday September 15, 2009, in Hoffman Estates, for its first formal meeting since its origination. Present were: Jessica Lee, Wendy Murphy, Paul Nijensohn, Rella Peeler, Ken Kozin, and Sharon Duncan. Diane Schultz and Connie Hamann participated via phone.

The discussion opened by members discussing the two part goal of the committee in terms of data collection and outcome measurement as they apply to “transition”; the accuracy of Transition Plans across the non-public sector, and the actual post-secondary outcome (success) of students. It was agreed that these items would be addressed separately, starting with the focus being on the Transition Planning component. The committee agreed to compose a checklist tool with which programs can measure the accuracy of their transition plans. The checklist is being drafted using information that will make the accountability for accuracy in transition planning equal across the public and non-public sectors. The members of the committee are providing an anonymous random sample of transition plans in order to test the tool, as well as to give a baseline idea of where programs are at in terms of accurate/relevant transition planning.

Members agreed to reconvene on Wednesday October 21, 2009 at 10:00 a.m. in Hoffman Estates to assess the sample and move forward as deemed appropriate by the outcome of that meeting. The committee also planned to meet on Monday November 16, 2009, in Oak Lawn at 4:00 p.m. at the close of the first day of the ISBE Best Practices for Nonpublic Programs Conference.