Illinois Assessment Update

Illinois State Board of Education
February 23, 2018

Look for the GNU for NEW information!

NEW!

2017-18
ACCESS for ELLs

2017-18 ACCESS for ELLs Important Dates

- End of Additional Materials – <u>2/28/18</u>

- End of Testing:

2/20	2/27	<u>3/6</u>
2/27	3/6	3/13

- Ship-by dates: Results from late paper materials may not appear in SIS for corrections

- Corrections Window – May 7 to May 25

2017-18 ACCESS for ELLs Online Volume

Completed the Online Listening Test

2018 – 161,567

2017 – 134,758

NEW!

2017-18 ACCESS for ELLs ALTELLA Project

If you serve ELs with significant cognitive disabilities, the Wisconsin Center for Education Research would like your assistance. WCER is creating a profile of this population to guide research and practice. Educators are invited to complete an [Individual Characteristics Questionnaire](#) for each student to inform the project. The questionnaire is anonymous, and requires 15-20 minutes per student. More information is available [here](#).

2017-18 ACCESS for ELLs WIDA Video Contest

[Share a video](#) with WIDA that shows what you love about the WIDA Annual Conference for a chance to win a free registration to the 2018 Annual Conference in Detroit, Michigan. October 23-26, 2018.

SHOW SOME LOVE

WIDA™ | 2018 ANNUAL CONFERENCE

VIDEO CONTEST

Enter to win a free registration to WIDA 2018 Annual Conference in Detroit, Michigan

Enter by February 28, 2018

2017-18 ACCESS for ELLs Writing Field Test

Schools that are administering the Handwritten Field Test for students in grades 1-3 should ship their materials by February 16, 2018.

The online Writing Field Test for grades 4-12 continues until March 2, 2018.

2017-18 ACCESS for ELLs

Important Websites & Contact Info

– WIDA website for preparation, www.wida.us, 866-276-7735

– WIDA AMS for operation, www.wida-ams.us, 855-787-9615

– ISBE page for English Learners, https://www.isbe.net/Pages/English-Learners.aspx

ISBE Contacts for ACCESS for ELLs:
Barry Pedersen, bpederse@isbe.net, 866-317-6034
Sam Aguirre, saguirre@isbe.net, 312-814-3850

"First Year in U.S. School" Status

- Definition: *First Year in U.S. School is an EL student who has attended schools in the United States for 12 months or less.*
www.isbe.net/Documents/parcc-pre-id.pdf
www.isbe.net/Documents/sat-pre-id.pdf
www.isbe.net/Documents/dlm-aa-pre-id.pdf

- This status allows a student to be exempt from ELA testing and may be used one time only.

- Students from U.S. territories (e.g., Puerto Rico) may qualify for this status if they have attended schools in the U.S. for 12 months or less.

- Must be **LEP=Yes** in SIS enrollment and **First Year in U.S. School=Yes** in PARCC, SAT, and DLM-AA Pre-ID (or Corrections) file.

- For SAT, must order "State-Allowed Accommodations" to skip ELA sections (including essay). Students must still take math sections.

2017-18 PARCC

(Partnership for Assessment of Readiness for College and Careers)

PARCC 2018 Administration Window

- March 5, 2018 to April 20, 2018

- Grades 3-8 only

- ISBE will default all schools and districts to this test window in SIS.

- Student records are posted in PAN.

PARCC Dates

- **February 23, and 28, 2018:** Student demographic information will be updated (from SIS to Pearson).

- Additional Order Window is Open

- Initial Orders in District/School

Initial Orders/Additional Orders

- Nearly all Initial Orders (for districts/schools starting March 5) have been delivered.

- Status of Initial Orders/Additional Orders can be viewed on PAN.

- Place additional orders through PAN.

Tracking Shipments in PAN

Placing Additional Orders in PAN

1. From "Setup" choose "Orders & Shipment Tracking"

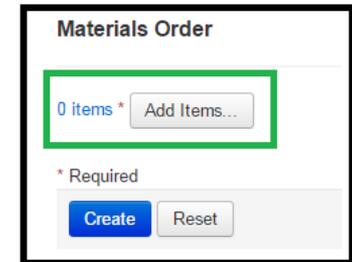2. From the "Start" dropdown, choose "Orders"

3. Highlight "Create Additional Order"
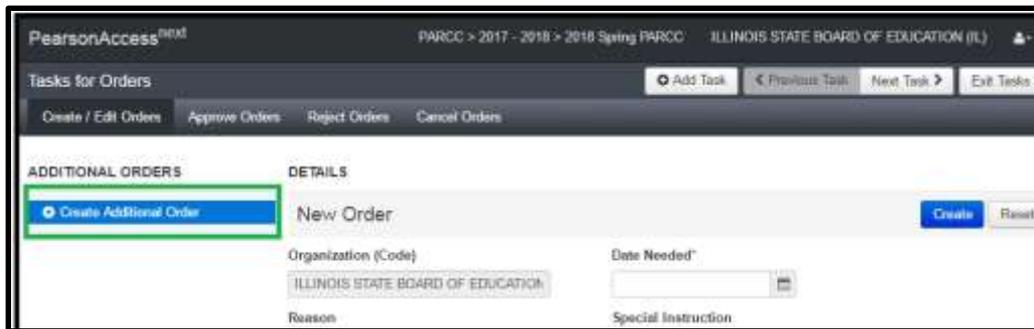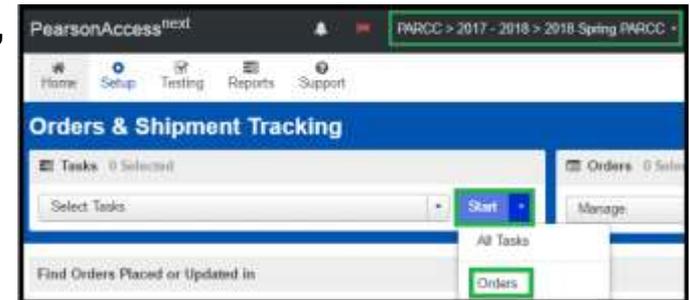
4. Choose "Add Items" (near bottom)

5. Use filters to quickly find what you need and enter the amount.

6. Click "Save"

7. Click "Create" to place order!

PARCC 2018 Unit Testing Times

www.isbe.net/Documents/2018-Spring-Unit-Times.pdf

Spring 2018 Unit Testing Times for Grades 3–5

Subject(s)	Unit	Section	Unit Testing Time (Minutes)
Mathematics Grade 3 Mathematics Grade 4 Mathematics Grade 5	Unit 1	Non-calculator	60
	Unit 2	Non-calculator	60
	Unit 3	Non-calculator	60
	Unit 4	Non-calculator	60
ELA/Literacy Grade 3	Unit 1		75
	Unit 2		75
	Unit 3		75
ELA/Literacy Grade 4 ELA/Literacy Grade 5	Unit 1		90
	Unit 2		90
	Unit 3		90

Spring 2018 Unit Testing Times for Grades 6–8

Subject(s)	Unit	Section	Unit Testing Time (Minutes)
Mathematics Grade 6 Mathematics Grade 8	Unit 1	Non-calculator	80
	Unit 2	Calculator	80
	Unit 3	Calculator	80
Mathematics Grade 7	Unit 1	Non-calculator	80
		Calculator	
	Unit 2	Calculator	80
	Unit 3	Calculator	80
ELA/Literacy Grade 6 ELA/Literacy Grade 7 ELA/Literacy Grade 8	Unit 1		90
	Unit 2		90
	Unit 3		90

- PARCC Test Administrator Manuals include Unit Testing Times for Grades 3-8 (grade-based tests).

- For 2018, each unit testing time for a grade and content area is the same.

Whole Child • Whole School • Whole Community

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PARCC 2018 Unit Testing Times

www.isbe.net/Documents/2018-Spring-Unit-Times.pdf

- PARCC Test Administrator Manuals include Unit Testing Times for High School (course-based tests) for two purposes:

  - In Illinois, these unit testing times apply to any middle school student who may be taking the PARCC course-based test instead of the grade-based test.

  - The manuals are shared by other states that administer PARCC to high school students.

Spring 2018 Unit Testing Times for High School

Subject(s)/Course(s)	Unit	Section	Unit Testing Time (Minutes)
Algebra I, Geometry, Algebra II, Integrated Mathematics I, II, III	Unit 1	Non-calculator	90
		Calculator	
	Unit 2	Calculator	90
	Unit 3	Calculator	90
ELA/Literacy Grade 9 ELA/Literacy Grade 10 ELA/Literacy Grade 11	Unit 1		90
	Unit 2		90
	Unit 3		90

PARCC Manuals

- **Test Coordinator Manual**

https://www.isbe.net/Documents/2018-Coordination-Manual.pdf

- **Test Administration Manual – Computer**

https://www.isbe.net/Documents/2018-Administration-Manual-Computer.pdf

- **Test Administration Manual – Paper**

https://www.isbe.net/Documents/2018-Administration-Manual-Paper.pdf

PARCC Manuals

- **Technology Guidelines for PARCC Assessments Version 7.0**
  http://avocet.pearson.com/PARCC/Home#10429
  www.isbe.net/Documents/Technology-Guidelines-for-PARCC-Assessments.pdf

- **The PARCC Accessibility Features & Accommodations Manual (AF&A 6th edition)**
  http://avocet.pearson.com/PARCC/Home#10616
  www.isbe.net/Documents/parcc-access-manual-sixth.pdf

PARCC Training Site

(Brown/Training Site independent of the Blue/Live Site)

https://trng.pearsonaccessnext.com/customer/index.action

PARCC Bulletins

https://parcc.pearson.com/bulletins

PARCC/Pearson Web Site

https://parcc.pearson.com

AVOCET

http://avocet.pearson.com/PARCC/Home

PARCC Session Name

- If entered into PARCC Pre-ID, SIS will transmit test session names to PAN in order to auto-create test sessions in PAN.

- Once a test session name is sent to PAN from SIS, it may be edited only in PAN directly.

- Test session names will be sent to PAN with the **February 23** and **February 28** transmissions - only if they were not submitted previously.

PARCC Assessment Pre-ID

2018 PARCC Assessment Pre-ID (Detail)

SIS Home School 123456789000001   Sample School

Columns (Columns D through AG are Yes/No, unless defined below*)

A	Test Format *	K	Color Contrast *	V	ELA/L Constructed Response *
B	Session Name	L	Text-to-Speech *	W	ELA/L Selected Response or Technology Enhanced Items *
C	Class Name	M	Human Signer or Human Reader *	X	Mathematics Response *
D	LEP Indicator (from SIS)	N	ASL Video	Y	Monitor Test Response
E	Accommodation 504	O	Assistive Technology - Screen Reader/Non-Screen Reader *	Z	Word Prediction for ELA/L
F	IDEA Services (from SIS)	P	Closed Captioning for ELA/L	AA	Mathematics Response - EL *
G	Alternate Representation Paper Test	Q	Refreshable Braille Display for ELA/L	AB	Word-to-Word Dictionary (English/Native Language)
H	Spanish Transadaptation of the Mathematics Assessment	R	Braille Response *	AC	Extended Time *
		S	Braille with Tactile Graphics *	AD	Administration *
I	Large Print	T	Answers Recorded in Test Book	AE	Enrolled in Home School On or Before May 1
J	Answer Masking	U	Calculation Device and Mathematics Tools *	AF	Enrolled in Home District On or Before May 1
				AG	First Year in U.S. School

Test Code	A	SIS Home School	Testing School	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z	AA	AB	AC	AD	AE	AF	AG
Student ID: 987654321		Name:	Student, Sample						Date of Birth: 04/28/2006									Grade Level: 6																
ELA06	O	123456789000001	123456789000001			N	N																									02	Y	Y	N
MAT06	O	123456789000001	123456789000001			N	N																									02	Y	Y	N
Student ID: 123456789		Name:	Student, Sample						Date of Birth: 10/30/2008									Grade Level: 3																
ELA03	O	123456789000001	123456789000001			N	N																									02	Y	Y	N
MAT03	O	123456789000001	123456789000001			N	N																									02	Y	Y	N

Because ISBE can collect these data by other means, verifying the SIS "Enrolled in Home District/School On or Before May 1" indicators for PARCC, SAT, and DLM-AA is unnecessary.

Incorrect Accommodations Online Assessment

- Prevent this from happening by checking the accommodation in PAN <u>before</u> beginning testing.

	State Student Identifier	Last Name	First Name	Session
☐	987654321 ⓘ TTS	SAMPLE	STUDENT	● ROOM 200 (Grade 06 Mathematics)
☐	987654321 ⓘ	SAMPLE	STUDENT	● ROOM 200 (Grade 06 ELA/Literacy)

⬆ Indicates text-to-speech

- Voiding a unit does NOT re-set the accommodations.

- To re-set test with correct accommodations, you must: (1) mark the test complete, (2) void the test, and (3) assign a new test with correct accommodations to the student.

Student Mobility

- Through February 28, please make all student transfers (exits and new enrollments) in SIS.

- After February 28, please make student transfer requests in PAN, and also continue to submit new student exits and enrollments in SIS.

- PARCC 2018 Student Mobility Guidance: www.isbe.net/Documents/PARCC_Mobility_2018.pdf

PARCC Irregularity Form

- ## When to Report an Irregularity
  - Link to Irregularity Form
    https://www.isbe.net/Documents/PARCC_Test_Irregularity_Form.pdf

- ## How to Submit an Irregularity Report
  - Fax to 217-782-6097 or
  - Send a File to ISBE
    - System Quick Links: top of www.isbe.net
    - https://sec1.isbe.net/attachmgr/default.aspx
    - Choose PARCC Irregularities (drop down menu)

Quick Points

- IL-Specific Appendix (pages 75-78 in coordination manual)
- Headphones – needed for text-to-speech and all ELA
- Calculators
- Manuals – 1 manual for 25 students
  - *Directions (read aloud) only posted on Avocet.*
  - *Translated directions – Monday, February 26*
- Read-aloud online units – math vs. ELA
- Extended-time testing – don't start late in the day
- Pre-ID label information overrides gridded information
- Additional orders: À la carte

Quick Points

- Administration considerations for students (pages 7-8 in coordination manual)

- Special format kits (pages 61-62 in coordination manual)

- Grade-based tests cannot be accelerated (e.g., can't give a 6th grade math test to a 5th grade student)

- Large Print Tests – transcription to standard answer document

- Paper Test Material – arrives two weeks prior to the beginning of the listed test window (in SIS)

Quick Points

- Who May Administer PARCC?
    - https://www.isbe.net/Documents/who-can-admin-parcc.pdf

- PARCC Assistive Technology Guidelines
    - https://parcc.pearson.com/resources/technology-setup/PARCC_2018_Assistive_Technology_Guidelines_Final_2_1_18.pdf

- Grade 7 Math and High School Math - (Unit 1)

- Earliest school staff can adjust student accommodations (directly) in PAN – Feb. 26, 2018

Posted PARCC Webinars

- Posted – PARCC <u>Tech</u> Coordinator Webinar – Jan. 31, 2018
www.isbe.net/Pages/Assessment-Webinars.aspx

- Posted – PARCC <u>Test</u> Coordinator Webinar – Jan. 17, 2018
www.isbe.net/Pages/Assessment-Webinars.aspx

Changes to TestNav - 1

- No support for [iOS 9.x and earlier](#) (no iPad 2 or 3)
- **iOS 11 - ONLY 11.2.5 and later will be supported!**
  - Support for 11.2.6 announced 02/21/18
  - [All earlier versions of iOS 11.x WILL BE BLOCKED](#)
  - There still will be support for iOS 10.2, 10.2.1, 10.3.1 - 10.3.3
- **Chrome OS ver. 64 is now supported**.
- [Current list of supported OS](#)
- New versions of the TestNav app (1.6.x)
  - App Check will ensure you have the latest version
- New version of proctor caching software (2017.16)

Supported Operating Systems

⚠ Do not update your OS without verifying supported OS(s) in the table below. Only these listed versions will work with TestNav.

OS	Download Installable TestNav	Setup Instructions
Android 7.0	From Google Play	Set Up TestNav on Android
Chrome OS 57 - 64	From Chrome Web Store	Set Up TestNav on Chrome OS
iOS 10.2, 10.2.1, 10.3.1 - 10.3.3, 11.2.5, 11.2.6 *For information on iOS 11, see technical bulletin,* TestNav - iOS 11 and Secure Testing	From the App Store	Set Up TestNav on iOS
Linux Fedora 24 (64-bit); Ubuntu 16.04 (64-bit)	From TestNav downloads	Set Up TestNav on Linux
OS X: 10.9, 10.10, 10.11; macOS Sierra 10.12, 10.13[3]	From TestNav downloads	Set Up TestNav on OS X, macOS
Windows: 7, 8.1, 10 (includes Windows Store app)	From TestNav downloads	Set Up TestNav on Windows

Current TestNav App Versions

Windows OS	1.6.5
Mac OS	1.6.5
Chrome OS	1.6.92 (New)
iOS	1.6.3 (New)
Android OS	1.6.5
Proctor Cache (Win & Mac)	2017.16

Changes to Pearson Access^next (PAN)

- Improved formatting of Student Test Tickets for easier cutting

- Test administration will work like last year
  – Same steps: Pre-Cache, Prepare, Start, Unlock

- Submit/approve transfers with a file

Checking Accommodations

- Critical BEFORE you "Prepare" sessions
  - Verify that all accommodations are correct Reports
    - Operational Reports
    - Students & Registrations
    - PNP Report
    - Request Report Refresh (point in time report)
    - Accessibility Features and/or Accommodations
      - Select "ALL" (or specific) from dropdown list
    - Click "Refresh Report"

Sample PNP Report

	A	B	C	D	E	F	G	H
1	Organizati	TECHTOPIA UNIFIED SD 01 (IL-123451234512345)						
2	Test Admi	PARCC > 2017 - 2018 > 2018 Spring PARCC						
3	Accessibil	ALL						
4	State Stud	Student N	Organizati	Organizati	Test Name	Test Form	Form Cod	Accommo
5	9991055	MILLS, JUL	DIGITAL EI	IL-123451;	Grade 03 E	Online		ASL
6	9991138	JACKSON,	DIGITAL EI	IL-123451;	Grade 03 I	Online		TTS
7	9991192	COOPER, /	DIGITAL EI	IL-123451;	Grade 03 E	Online		ASL
8	9991273	GARCIA, N	DIGITAL EI	IL-123451;	Grade 03 I	Online		S
9	9991277	HOWARD,	DIGITAL EI	IL-123451;	Grade 03 I	Online		TTS
10	9991329	RAY, ANDI	DIGITAL EI	IL-123451;	Grade 04 E	Online		ASL
11	9991386	GORDON,	DIGITAL EI	IL-123451;	Grade 04 I	Online		TTS
12	9991493	ARMSTRO	DIGITAL EI	IL-123451;	Grade 04 I	Online		S
13	9991497	BLACK, ST	DIGITAL EI	IL-123451;	Grade 04 I	Online		TTS
14	9991522	WAGNER,	DIGITAL EI	IL-123451;	Grade 04 E	Online		ASL
15	9991658	CLARK, JO	DIGITAL EI	IL-123451;	Grade 05 E	Online		ASL
16	9991661	WILLIAMS	DIGITAL EI	IL-123451;	Grade 05 E	Online		CC

Check for Students not in Sessions

- As of 2/21 nearly 400,000 students were NOT in sessions
  - How do you make sure all your students are in Sessions?
  - There is a report for that!
    - Reports
      - Operational Report
        » Students & Registrations
          - [Students with Online Test but not assigned to Session](#)

Check for Students not in Sessions

Operational Reports

Students with Online Test but not assigned to Session

List of all students that are assigned to take a test in the Online format but have not yet been added to a testing Session for the administration of that online test

Report Parameters

Test Administration
PARCC > 2017 - 2018 > 2018 Spring PARCC

Organization
TECHTOPIA UNIFIED SD 01 (IL-123451234512345)

Filtered Organization

[▼]

Test

[▼]

[Display Report] [Download CSV]

78 Results

Row	Student Code	Last Name	First Name	Middle Name	Test Name	Organization Name
1	009991668	ADAMS	KATHERINE	Y	Grade 05 Mathematics (MAT05)	DIGITAL EDGE SCHOOL
2	0619996764	STUDENT	NEW		Grade 03 Mathematics (MAT03)	J PALMER SCHOOL
3	0809723819	STUDENT	NEW		Grade 03 Mathematics (MAT03)	J PALMER SCHOOL
4	1009273986	STUDENT	NEW		Grade 03 Mathematics (MAT03)	J PALMER SCHOOL

Moving Students & Sessions from **PAN Live** to **PAN Training**

- Setup in **PAN Live Site**
  - **Import/Export Data**
  - **Tasks** select **Import/Export Data** click **Start**
  - **Type** select **Student Registration Export** click **Process**
  - Download the file **Save As .csv - DO NOT OPEN** the file

- Switch to Setup in **PAN Training Site**
  - **Import/Export Data**
  - **Tasks** select **Import/Export Data** click **Start**
  - **Type** select **Student Registration Import**
    - Source File browse to the file you saved
    - DO NOT check any of the boxes
  - Click **Process**
  - Students, sessions and practice tests should all be loaded in Training – Remember this is secure data!

ISA
(Illinois Science Assessment)

ISA Website Updated 02/14/2018

www.isbe.net/isa

Accessing 2016 & 2017 ISA Data

1. www.isbe.net

2. "System Quick Links"

3. "IWAS"

4. Enter Login Name and Password

5. "System Listing"

6. "Assessments" (not SIS)
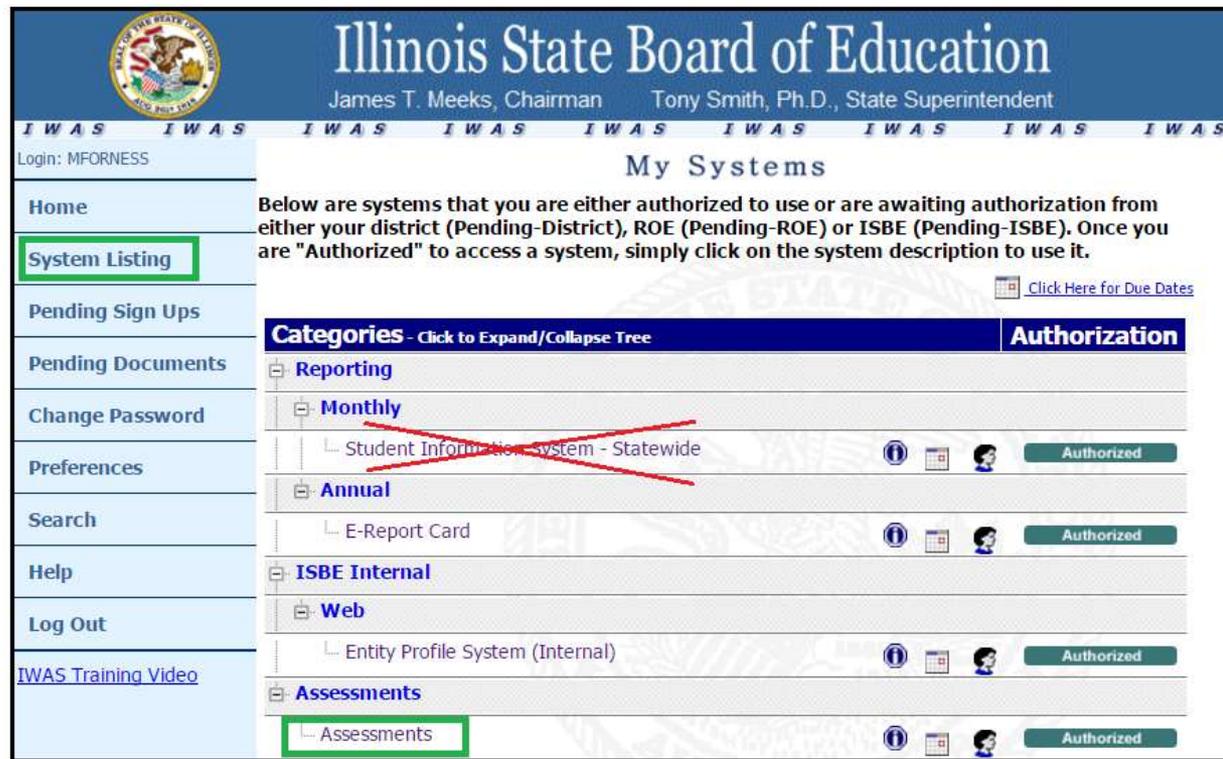
Contact your superintendent if you do not have access to the IWAS System Listing of "Assessments."

Accessing 2016 & 2017 ISA Data

- When accessing ISA information, 2016 and 2017 panels will display.

Accessing 2016 & 2017 ISA Data

Illinois State Board of Education

ISBE Assessments Administration

Home / Test Results

All results and reports in this system contain potentially personally identifying information (PII). Please handle securely. Do not print and disseminate.

Test Results

Test: Illinois Science Assessment - Spring 2

District: Sample School District

School: Sample School

Click a report button to download student data based on the filters.

Student Detail   Summary Report

Click on "Summary Report" to access ISA performance level summary data for the school or district.

Click on the printer icon here to create a PDF version of all pages.

Find...   1 of 1   100%

Main Report

ISBE   ILLINOIS SCIENCE ASSESSMENT   2016

SCHOOL PERFORMANCE LEVEL SUMMARY   Sample District
Sample School
123456789002001

Grade 5

Click on the printer icon to create a PDF for printing.

Purpose: This report describes group achievement in terms of performance level and average	Number of Valid Scores	Average Scale Score	Performance Level	
			Level 1 (Not Proficient)	Level 2 (Proficient)

Whole Child • Whole School • Whole Community

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2017 ISA Data

- 2017 ISA data are final and were presented at the February 14, 2018, Illinois State Board meeting. www.isbe.net/Documents_Board_Meetings/Feb18BoardPacket.pdf (pages 82-85)

- Individual Student Report (ISR) data have been sent to SIUC and will begin to arrive in districts as shipments are readied.

- Contact your superintendent if you do not have access to the IWAS System Listing "Assessments."

2018 ISA Webinar

- TODAY Friday, February 23, 2018, at 1:30 PM

- Space is limited to 1000 attendees.
  If needed, ISBE will schedule a subsequent webinar.

- This webinar will be recorded and posted.

- Registration link:
  [Join us for a webinar on Feb. 23, 2018 at 1:30 PM CST.]

Future ISA Test Windows

Test Windows:

- **2017-18 Test Window**
  - March 1 – April 30, 2018
  - Accounts were created on 02/22/18 for Superintendents, Principals, and ISA Test Coordinators using data from ISBE's Entity Profile System (EPS)

- **2018-19 Test Window**
  - March 1 – April 30, 2019

2017-18 DLM-AA
(Dynamic Learning Maps-Alternate Assessment)

DLM-AA Updates

- Required Training:
  - 4,060 teachers who have not completed training
  - 2,814 teachers who have completed training

- First Contact Survey
  - 1,482 Not started
  - 5,914 In progress
  - 95 Ready to submit
  - 4,478 Completed

- Current Student Enrollment:
  - 11,801

DLM-AA Data Clean-up

- District Test Coordinators
  - Verify completion of required training.
  - Verify users not employed in your district are removed.
  - Verify all students being assessed are available in Educator Portal.

- Students that are missing must be uploaded by the state only and not the district. The data lockdown template for student uploads will be available upon request by emailing Laura Quimby at lquimby@isbe.net.

DLM-AA Student Uploads During Data Lockdown

- Adding students to the DLM during the lockdown requires a secure system to ensure student PII is not transmitted through email.

- All requests for uploads must be submitted to ISBE through "Send ISBE a File."

- This link can be found on the ISBE webpage under "System Quick Links."

- Complete all the steps in the sender information. Select Laura Quimby under Receiver Information. Subject line should state Student Upload and the message should include the district name and date of submission.
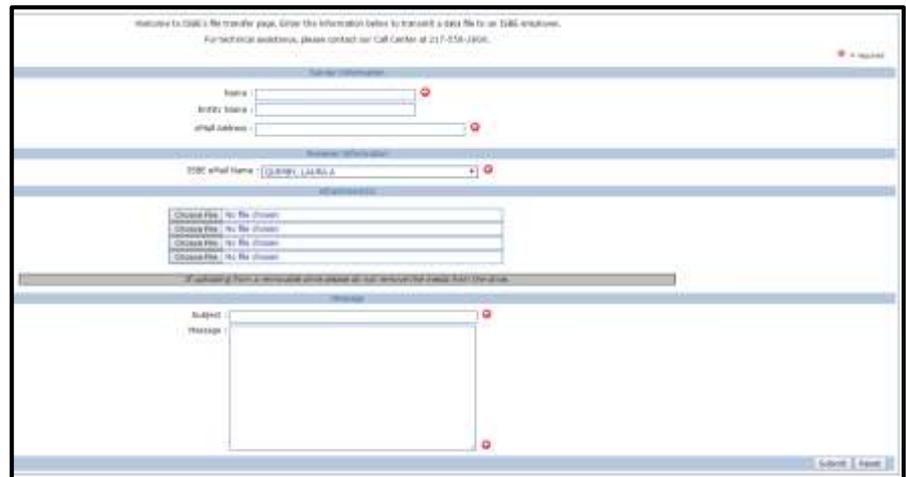
DLM-AA Student Uploads During Data Lockdown

- Student who are to be uploaded during the lockdown will be added through a verification process:
    - Does the student have a DLM-AA Pre-ID?
    - Does the student have an IEP?
    - Is the correct testing location identified?

- After the request has been submitted, please allow for 48 hours for the student to appear in Educator Portal.

DLM-AA Data Lockdown

- During the lockdown, the following can still be completed if not finished:
  - Creating Rosters
  - Add/update user accounts
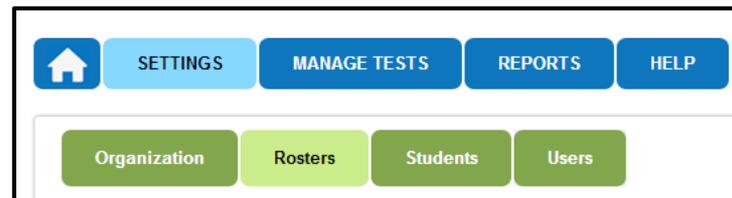
- Student transfers must be submitted to lquimby@isbe.net.

- Please provide only the **SIS ID** only when submitting this request. Student PII is not allowed to be transmitted via email.

DLM-AA Reports

- ## Before the assessment:
  - Rosters
  - Security Agreement
  - Training Status
  - User
  - First Contact Survey
  - Current Enrollment

- ## During the assessment:
  - DLM-AA Test Administration Monitoring

- ## After the assessment:
  - DLM-AA Test Administration Monitoring

Data Lockdown

District Test Coordinators:

- Uploads
  - Must contact Laura Quimby for student uploads
  - Verify DLM-AA Pre-ID file
  - Verify IDEA Indicator is "YES"

- Rosters
  - DTCs need to verify completion
  - ELA, math for 3-8 and 11
  - Science for 5, 8, 11
  - Subject Other and Social Studies is not used

- First Contact Survey
  - DTCs verify completion

- Required Training/Security Agreement
  - DTCs verify completion

Data Lockdown

Teachers:

- Rosters
  - All students being assessed are on a roster
  - ELA, math for 3-8 and 11
  - Science for 5, 8, 11

- First Contact Survey
  - Received/printed certificate

- Required Training/Security Agreement
  - DTCs verify completion

ISBE SIS

- Last upload was February 9, 2018.

- Student Upload Issues

    – Students in grade 3 are defaulted to PARCC.

    – If the student's prior record was PARCC or ISAT, then the student will be placed on the PARCC or SAT Pre-ID.

    – To remove the student from PARCC or SAT, the district must click on PARCC Pre-ID or SAT Pre-ID and check the box that says, "Remove from PARCC and Add to DLM-AA" or "Remove from SAT and Add to DLM-AA"

    – Testing school RCDTS code is a district RCDTS code *(e.g., the Testing School RCDTS code must not end with 0000, 6000, 6100, or 6300).*

DLM-AA Duplicate Students

- Duplicate students

  – Duplicate students occur when an upload is done with a student being at one location and then the testing location changes and the student is now placed in another location for testing.

  – District test coordinators and building test coordinators need to view their students in Educator Portal to determine if the student is in the correct testing location (not home or serving).

  – If the student is not supposed to be in that location for testing, then the student needs to be exited out of that district.

  – District test coordinators and building test coordinators will exit the student using the Student interface in Educator Portal.

  – The code for these students for exit is 18.

Exit Students

- ## Duplicate students
  - Log-in to Educator Portal
  - Click settings
  - Students
    - Select Action: Exit Student
    - Search
  - Click on student ID
  - Click continue
    - Reason for Removing Student: 18
    - Click Exit Student
    - Click Yes

DLM-AA KITE Client

- KITE Client (testing platform)

  - New version of KITE Client needs to be installed.

  - For devices with the previous version of KITE Client (3.0), the KITE Client interface will be automatically updated to the 5.0 version.

  - Information can be located on the DLM webpage, KITE Suite tab, or in the weekly assessment listserv message.

DYNAMIC® LEARNING MAPS

ABOUT US   ASSESSMENT RESOURCES   STATES   KITE® SUITE   PROFESSIONAL DEVELOPMENT

K·I·T·E®

KITE Client Downloads and Instructions
Version 5.0 for Windows
  • Windows instructions
Version 5.0 for OS X 10.10–10.11 & macOS 10.12
Version 5.1 for macOS 10.13
  • Mac instructions
Version 5.0 for iPad
  • iPad instructions
Version 5.0 for Chromebook
  • Chromebook instructions

KITE Requirements
Requirements for KITE Client and Educator Portal

Other KITE Resources
KITE Client bandwidth requirements (pdf)
KITE Client whitelist settings (pdf)
Troubleshooting CSV Upload Errors

DLM-AA Recruitment

The Dynamic Learning Maps® (DLM®) Alternate Assessment Project requests your participation in a study designed to learn how teachers use 2017 DLM score reports during the 2017-2018 academic year. The purpose of the study is to learn how teachers use the prior year's summative score reports to inform instructional planning and decision making. This study is open to anyone who (1) currently teaches one or more students who will take DLM assessments in 2017-2018, (2) received DLM 2017 summative score reports for their current 2017-2018 students, and (3) has used the 2017 score reports during the 2017-2018 year.

- Participation will include a 90-minute focus-group phone call. Focus groups will be conducted
    - Wednesday, February 28, 4:30 – 6:00 PM (Central)
    - Monday, March 5, 2:30 – 4:00 PM (Central)
    - Tuesday, March 6, 3:30 – 5:00 PM (Central)
    - Wednesday, March 7, 3:30 – 5:00 PM (Central)
    - Tuesday, March 13, 2:30 – 4:00 PM (Central)

All participants who complete the 90-minute focus-group phone call will receive compensation of $50. Your participation in this study is voluntary. If at any time you discontinue the study, your results will be discarded. The results of the research study may be published, but all results will be provided in aggregate form. No names or identifying information will be used. No risks are anticipated as a result of participating in this study. The benefits of contributing to the study include an improved understanding of DLM score reports and how they can be used to inform instructional decision making. Results from the study will be used to inform the development of resource materials and refinement of future score reports. To participate in the study, please complete the Qualtrics survey by February 28: https://kansasedu.qualtrics.com/jfe/form/SV_0CURs2frL2B8IwB.

If you have any questions regarding the study or your participation, please contact dlm@ku.edu, using Score Report Focus Group in the subject line.

We appreciate your assistance!

DLM-AA Recruitment

The Dynamic Learning Maps® (DLM®) Consortium is seeking state, school or district staff from its partner states to serve as SEA/LEA contacts during the spring 2018 assessment window to collect and submit student writing samples from classrooms where DLM writing testlets are administered. Acceptable student writing samples include papers students used during test administration, copies of student writing samples, and printed photographs of student writing samples. Student writing samples will be used to support evidence of quality of the DLM Alternate Assessment System, inform future assessment development, and respond to requirements of peer review. Student writing samples will be kept secure and will not be used to evaluate teachers or test administration procedures.

What would being a SEA/LEA contact mean?

1.   Follow instructions provided to collect and submit student writing samples.
2.   Select teachers whose students will be assessed using the DLM alternate assessment during the spring 2018 assessment window.
3.   Provide teachers with instructions from DLM staff regarding collecting student writing samples.
4.   Notify teacher of the timetable for submissions.
5.   Coordinate with teachers to collect student writing samples.
6.   Protect security of student writing samples and related materials at all times.
7.   Confirm with teachers the accuracy of information submitted with student writing samples and collect.
8.   Complete and attach cover sheet with information about the writing samples you are submitting to DLM staff.
9.   Prepare materials and make a single, secure shipment to DLM staff by May 18, 2018.

How do I volunteer to be a SEA/LEA contact?
1.   To volunteer as a SEA/LEA contact, complete the Qualtrics survey by February 28, 2018, at:
            https://kansasedu.qualtrics.com/jfe/form/SV_9uxAhuNh7DkhVaZ
2. DLM staff will email selected SEA/LEA contacts from dlm@ku.edu with more information.

If you have any questions about the DLM Consortium student writing sample collection, email DLM staff at dlm@ku.edu with the subject line "Writing Sample Collection".

DLM-AA Recruitment

Illinois is a state partner in the Dynamic Learning Maps® (DLM®) Alternate Assessment Consortium. DLM assessments are designed for students with the most significant cognitive disabilities and measure student mastery of academic content in the areas of English language arts, mathematics and science. One way to evaluate the validity of assessment results is to measure the relationship between those results and another criterion of student mastery that is external to the test (i.e., criterion-related validity evidence). To pilot a process for gathering this evidence for DLM assessments, [state board of education] is asking [name of school district] to participate in a study whereby teachers' ratings of their students' skill mastery is collected.

Selected participants from your school district will receive all materials, including directions and rating sheets, directly from DLM staff. Teachers will be asked to rate one or more of their students who is rostered to the 8th grade mathematics DLM assessment this year on their mathematics skills. Teachers will also be asked to complete a brief questionnaire about their ratings. The entire activity is expected to take teachers approximately 10 to 15 minutes per student to complete and will occur during March and April of this year.

This data collection opportunity will provide valuable information regarding the DLM assessment system and the validity of inferences we make about our students' assessment results. While participation in this study is completely voluntary, please strongly consider your district's participation.

If interested in participating, **please notify ISBE no later than February 27, 2018**. Email Laura Quimby at lquimby@isbe.net.

Thank you for your assistance and interest!

Current DLM-AA Test Window

Test Window:

- **2017-18 Test Window**
  - March 14 - May 9, 2018
  - February 14, 2018 – data lockdown begins

2017-18 State-Sponsored SAT

State-Sponsored SAT Information

www.isbe.net/Pages/SAT.aspx

2017-18 SAT Test Dates

- Initial Test Date: Tuesday, April 10, 2018
- Makeup Test Date: Tuesday, April 24, 2018
- Accommodated Test Window: April 10-24, 2018

Link to all assessment dates for 2017-18:
www.isbe.net/Documents/State_Assessment_Dates_2017_18.pdf

2017-18 SAT Eligibility Details

- Who must test?
  - All students enrolled as grade 11 at the time of testing must test.
  - This includes foreign exchange students who are classified as grade 11.
  - This includes students repeating grade 11 (even if tested in spring 2017).
  - This includes home schooled students who take either ELA or math at the public school.

- Exceptions:
  - Some grade 11 students take DLM-AA, the alternate assessment, instead of SAT.
  - Grade 11 students with EL status also identified as "First Year in U.S. School" must take mathematics but are exempt from ELA portions, including the essay.
  - Homeschooled students who are <u>not</u> enrolled in ELA and/or math may <u>not</u> test.
  - New students who are from outside an Illinois public school (e.g., out-of-state, homeschooled, parochial school) _enrolling with grade 12 status_ do not test.

- Questions about specific students? Contact the Assessment Division: assessment@isbe.net or 866-317-6034.

2017-18 SAT General Timeline

www.isbe.net/Documents/SAT-general-timeline-2018.pdf

Activity	Timeline
Webinar: SAT Accommodations Question and Answer Session	February 1, 2018
SAT Test Supervisor Planning Kits Arrive in Schools	Week of February 19, 2018
College Board Approved Accommodations Request Deadline	February 19, 2018
State Allowed Accommodations Request Window *For situations arising after March 5 but before April 10, 2018, submit the request, call 844-688-9995, choose option 1 for educators then option 3 for the SSD Office.*	January 25-March 5, 2018
Late College Board Approved Accommodations Window for specific scenarios: - New student to school - New plan/accommodation needed *For situations arising after March 5 but before April 10, 2018, submit the request, call 844-688-9995, choose option 1 for educators then option 3 for the SSD Office.*	February 20-March 5, 2018
Required Test Administrator Online Training (Email will be sent to Supervisors prior to the opening of the window.)	January 29-March 30, 2018
Webinar: Planning Tips - Rosters and Preadministration	March 5, 2018, 10:00 a.m.
Webinar: Official SAT Practice on Khan Academy	March 5-9, 2018 10-11 a.m. and 3-4 p.m.
Preadministration Materials Arrive in Schools (includes Answer Sheets and Pre-ID labels)	Mid-March 2018

Planning Kits should have arrived February 21-22

SAT
SAT SCHOOL DAY
Supervisor Materials
Open Immediately
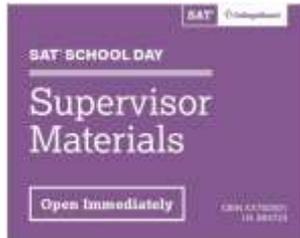
Preadministration materials are scheduled to arrive March 12-15

SAT Preadministration and Roster Webinar

- Please join us for a webinar to walk through processes and activities related to administering an SAT School Day preadministration session at your school. In addition, we will walk through changes to the SAT rostering process for both standard and accommodated testing.

- Monday, March 05, 2018, at 10:00 AM

- This webinar will be recorded and posted.

- Registration link:
  Join us for a webinar on March 05, 2018, at 9:00 AM CST

Official SAT Practice
Khan Academy Webinars

- College Board will be hosting two daily Webinars March 5-9, 2018. The first Webinar will be from 9-10 am CST and the second will be from 3-4 pm CST. The same Webinar will be offered both times each day throughout the week.

- Intended audience: teachers, counselors, academic coaches and other educators.

- Registration link is available on www.isbe.net/Pages/SAT.aspx

- If you have any questions or concerns, please call 847-653-4554 or email ilsat@collegeboard.org.

State-Sponsored SAT Manuals

2018 SAT School Day Supervisor Manual
(Student eligibility information is included in appendix-page 53.)
www.isbe.net/Documents/spring-2018-supervisor-manual.pdf

2018 SAT School Day Standard Testing Manual
www.isbe.net/Documents/spring-2018-std-testing-manual.pdf

2018 SAT School Day Accommodated Testing Manual
(Student eligibility information is included in appendix-page 69.)
www.isbe.net/Documents/spring-2018-accom-testing-manual.pdf

Note: Hard copies will arrive the week of Feb. 19 in the Test Supervisor Planning Kit.

SAT Test Supervisor Information

- An informational email was sent from ILSAT@collegeboard.org on Friday, Feb. 02, 2018.

  To: SAT Test Supervisor
  CC: Principal and District Coordinator
  Subject: Important Preparation for SAT School Day

- Illinois SAT Test Supervisor Implementation Handbook is posted now online:
  www.isbe.net/Documents/Test_Supervisor_Handbook_Spring_2018.pdf

Test Supervisor Required Training

From: CollegeBoard@noreply.collegeboard.org]
Sent: Wednesday, January 31, 2018 2:00 PM
Subject: Access Your Training for the SAT School Day Administration

- Use the most up-to-date version of a browser supported by the College Board:
  - Internet Explorer
  - Firefox
  - Google Chrome
  - Safari

- If you have any problems accessing the online learning portal, try clearing your browser's cache or temporary internet files.

- If you have trouble accessing your account or other technical issues, contact Customer Service at 866-260-5211.

- Complete by March 30, 2018; Share as needed

◇ CollegeBoard

Dear Supervisor,

To help you get ready to administer the SAT® School Day, our online training has been updated to cover various changes in how you plan for the test, administer the test, and return your test materials.

Even if you've taken the training in the past, you are required to complete it again by no later than two weeks before your test date.

Please forward this email along to your staff members that are supporting the administration, including Associate Supervisors as well as SSD Coordinators who may be assisting accommodated students.

Access your training

After you've completed the training, you can access it as often as you'd like.

Things to Know

- You'll be asked to provide your high school code when you access the training. If you don't know your code, you can **search by school name or zip code**.

- If you are a supervisor for multiple tests, such as the SAT and PSAT-related assessments, you will need to request those training courses separately. Log out and log back in using your College Board account and select **View All Available Courses** to request additional courses.

Hall and Room Proctor Training

- College Board provided ISBE with a short PDF presentation for training Hall and Room Proctors.

- This is optional but may be used as a quick resource for proctor training.

- This resources is posted now in two places on https://www.isbe.net/Pages/SAT.aspx:
  - 2017-18 SAT Information
  - Presentations & Webinars

SAT Accommodations Information

- An informational email was sent from ILSAT@collegeboard.org on Thursday, January 18, 2018.

  To: SSD Coordinator
  CC: Principal and District Assessment Coordinator
  Subject: Important Preparation for SAT School Day SSD Coordinators

- A "reminder" email was sent from ILSAT@collegeboard.org on Thursday, February 01, 2018.

  To: SSD Coordinator
  CC: District Assessment Coordinator, Principal, Test Supervisor
  Subject: Reminder: SAT SSD Accommodation Request Deadline

- SSD Handbook is posted now online:
  www.isbe.net/Documents/SSD_Coordinator_Handbook_Spring_2018.pdf

SAT Accommodations Information
Two Types of Accommodations

1. College Board Approved (requested in SSD Online)
   – For Students with Disabilities
   – College Reportable
   – Request Deadline Has Passed: February 19, 2018
   – *Late Request Deadline: March 05, 2018*
     (Late Requests for only new students or students with a new/revised accommodation)

2. State-Allowed (requested in SSD Online)
   – Students with Disabilities (Declined for College Board Accommodations)
   – For English Learners (e.g., 'First Year in U.S. School' planning to take math only)
   – Not College Reportable
   – Request Deadline: March 05, 2018

*Note: make sure the request is in SSD Online under the
AI code where the student will test. Transfer the request as needed.*

SAT Accommodations Information

- Services for Students with Disabilities (SSD) Coordinators must complete the coordinator access form and fax it to College Board's SSD Department.
  - Access form link: www.collegeboard.org/pdf/ssd/ssd-coordinator.pdf
  - SSD Department Fax: 866-360-0114
  - SSD Department Phone: 844-688-9995

- SSD Online: www.collegeboard.org/students-with-disabilities/ssd-online

- After College Board approves accommodations for a student (e.g., for PSAT), this approval stays in the SSD Online system throughout their high school years.

- If accommodations were previously denied or if additional accommodations are needed for SAT (e.g., for the SAT essay, etc.), apply again with additional information.

English Learner Supports for SAT

- **English Learner Supports** *(no accommodations request is needed)*

- **Translated Test Directions**
Directions in several languages for spring 2018 are available now for download from the ISBE SAT website under the '2017-18 SAT Information' accordion (www.isbe.net/Pages/SAT.aspx). The **thirteen** languages include Albanian, Arabic, Bengali, Chinese/Mandarin, Gujarati, Haitian Creole, Hindi, Polish, Portuguese, Russian, Spanish, Urdu, and Vietnamese. School staff may print and provide these directions to students on test day. School staff may also provide translated test directions for other languages using district/school translators. **Students using translated test directions will receive college-reportable scores.**

- **Word-for-Word Glossaries**
Approved glossaries may be used by students on test day. ISBE has posted the current list on www.isbe.net/Documents/spring-2018-sat-sd-college-board-approved-glossaries.pdf. Be sure students are familiar with using the glossaries prior to test day. The approved glossaries should be distributed to students for their use on test day.
Additional languages have been added, and this document was updated 02/19/18.
Students using approved glossaries will receive college-reportable scores.

NEW!

SAT Assessment Pre-ID in SIS

SAT Assessment Pre-ID in SIS

Illinois State Board of Education

Student Information System
View SAT Assessment Pre-ID (Detail)

Login: MFORNESS

Home

Student ⌃

Search SID

Request New SID

Exit Enrollment

Assessment Pre-ID ⌄

Assessment Correction ⌄

Assessment Unassigned

Adjusted Cohorts

Prenatal

Teacher

Batch Files ⌄

Reports

Help

SAT Assessment Pre-ID (Detail)

School Year — 2018 ▼

School — All Schools ▼ — *Choose "All Schools" or a specific school*
- High School One --0001
- High School Two -- 0002

◉ Home ○ Serving ○ Testing

IDEA Services — ◉ Both ○ Yes ○ No *(IEP indicator from SIS enrollment)*

LEP Indicator — ◉ Both ○ Yes ○ No *(LEP indicator from SIS enrollment)*

Sort By — Name ▼
- Home School
- Testing School
- SID
- First Year in U.S. School
- Sort Group

Use "Sort By" fields before selecting "View Report" or "Create PDF Report" to customize results.

[View Report] **or** [Create PDF Report]

"View Report" allows you to download data into a spreadsheet.

"Create PDF Report" allows you to view and print the report.

SAT Assessment Pre-ID in SIS

- SAT Pre-ID data were sent to College Board using "Testing RCDTS" from the [established school list](#).

- The SAT Pre-ID updates itself in real time as students are enrolled in and exited from SIS.

- You may use the SAT Pre-ID detail report as your SAT test-day roster.

Illinois State Board of Education
Student Information System
2018 SAT Assessment Pre-ID (Detail)

SIS Home District: 123456789   ISBE SD 101

Selection Criteria: Sorted By: Student Name

Columns		
A	Grade	
B	IDEA Services (Yes, No)	
C	LEP Indicator (Yes, No)	
D	Enrolled in Home School On or Before May 1 (Yes, No)	Because ISBE can collect these data by other means, verifying the SIS "Enrolled in Home
E	Enrolled in Home District On or Before May 1 (Yes, No)	School/District On or Before May 1" indicators for PARCC, SAT, and DLM-AA is unnecessary.
F	First Year in U.S. School (Yes, No)	
G	Sort Group (Optional-for sorting Pre-ID Report)	'Sort Group' may be used to sort the Pre-ID report but will not affect the sorting of Pre-ID labels.

IMPORTANT:
Testing RCDTS must be an established SAT Test Center. A list of established SAT Test Center codes will be posted on www.isbe.net/Pages/SAT.aspx when available.

Student ID	Student Name	Birth Date	Home RCDTS	Testing RCDTS	A	B	C	D	E	F	G
123456789	DOE, JANE	11/26/2000	123456789012345	12345678901234	11	N	N	Y	Y	N	
123456789	SMITH, JOHN	05/17/2000	123456789012345	12345678901234	11	N	N	Y	Y	N	
123456789	YIN, YANG	01/14/1999	123456789012345	12345678901234	11	N	N	Y	Y	N	

New SAT Answer Sheet

- The Student Data Questionnaire (SDQ) and answer sheet for the SAT have been combined for less paperwork.

- IMPORTANT: When distributing answer sheets, make sure to correctly match any answer sheet having a Pre-ID label to the correct student. *Even when a Pre-ID label is affixed, students must still bubble in their information on their own answer sheets.*

- This action is used as a verification check to ensure the student who actually uses the answer sheet is the same student identified on the Pre-ID label.

- For those without a Pre-ID label, verify that gridded information matches data in SIS exactly.

New SAT Answer Sheet

- Students must complete the following fields on the SAT answer sheet: (From page 37 from SAT School Day Supervisor's Manual)

   Box 1: Name (Last Name/First Name)
   Box 2: School
   Box 3: School Code (6-digit AI Code)
   Box 5: Date of Birth
   Box 12: Grade Level
   Box 15: Sex
   Box 23: Student Identification (Student ID No./9-digit State ID; *not SSN*)

- A sample of the new SAT Answer Sheet is posted on the ISBE SAT website: https://www.isbe.net/Documents/2017-18-SAT-Essay-Answer-Sheet-sample.pdf

SAT School Day Student Guide

- Copies of the SAT School Day Student Guide will arrive the week of March 12 with preadministration materials.

- Contents:
  - Important information about the SAT
  - Test-taking advice and tips
  - Practice Questions

- The Student Guide is posted now on the ISBE SAT website: www.isbe.net/Documents/sat-school-day-student-guide.pdf
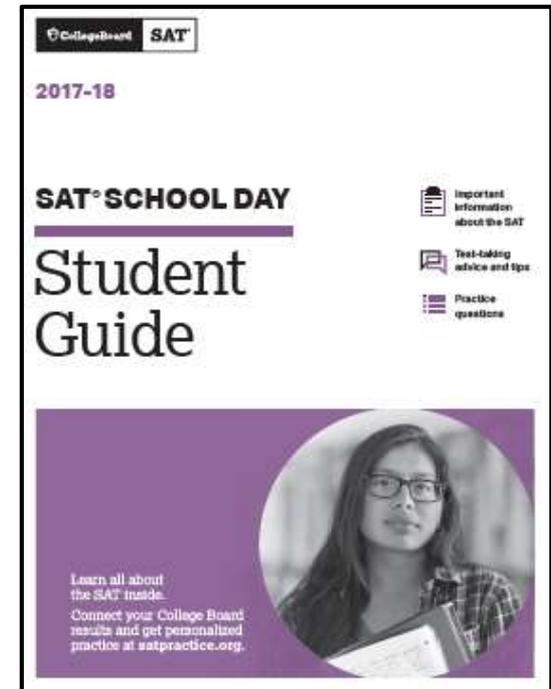
2017-18 SAT Details

- ISBE is in the process of updating the School Code. For now…

  – Placing high school accountability test scores on transcripts is no longer required.
    - Reference: Public Act 100-0222 (signed into law on 08/18/17)
      www.ilga.gov/legislation/publicacts/fulltext.asp?Name=100-0222&print=true&write

  – Taking the high school state accountability test remains a condition to receive a regular high school diploma.
    - Reference: "State goals and assessment"
      (105 ILCS 5/2-3.64a-5) Sec. 2-3.64a-5

- ISBE Rule defines "grade 11" and indicates students may not be promoted to grade 12 in SIS until they have taken the high school accountability test.

- Questions about specific students? Please email assessment@isbe.net.

2017-18 PSAT
ISBE Reimbursement

Grant Agreement Coming Soon

- A grant agreement is being prepared for posting on www.isbe.net/Pages/PSATreimbursement.aspx.

- The grant agreement must be received at ISBE before any invoice can be processed, so keep invoice and send with grant agreement.

- Once grant agreement is posted, mail physical copies to ISBE.

Open Positions in Division of Assessment and Accountability

Website: www.isbe.net

Highlighting the following…

AGENCY & BOARD INFORMATION

- Board Meetings
- Careers at ISBE
- Human Resources
- Rules
- Student Advisory Council
- Waivers

SCIENCE ASSESSMENT COORDINATOR (PRINCIPAL CONSULTANT #377)

Assessment and Accountability

This position implements assessment development and project management strategies and science content knowledge to advance the Illinois Science Assessment (ISA) and alternate science assessment in support of the agency's strategic goals. This position reports to the Director of Assessment and Accountability.

EDUCATIONAL STATISTICIAN/ANALYST (PRINCIPAL CONSULTANT #1336)

Assessment and Accountability

This position will conceptualize, design, conduct, and collaborate on complex statistical and other quantitative analyses of Illinois assessments and accountability data to address policy-related issues, projects, and studies that assist agency decision-making and policy development. This includes theory, design, implementation, analysis, and communication of results as needed by state assessment or reporting vehicle, and other assignments required to comply with state and federal accountability requirements. This position reports to the Director of Assessment and Accountability.

2017-18 Illinois Physical Fitness Assessment

- Coordinated by the ISBE Nutrition & Wellness Programs Division (www.isbe.net/EnhancedPhysicalEducation)
  - Contact Shawn Backs (sbacks@isbe.net)

- For more information on physical fitness assessments, please visit the [Q&A](Q&A) under 'Quick Links.'

- Results for SY 2016-17 (by school, district, and county) along with context to help interpret these results and guidance on how to use these data are now available on the Enhanced Physical Education page under 'Quick Links.'

2017-18 Kindergarten Individual Development Survey (KIDS)

- Coordinated by ISBE's Early Childhood Division
  - www.isbe.net/kids
  - (217) 524-4835

- For more information please contact:
  Michelle Escapa
  Illinois KIDS Training & Coaching Coordinator
  Phone (217) 801-6566
  Email: mescapa@roe51.org

Assessment Update Webinars Schedule

Dates	Scheduled Time
Every Friday, continuing through Friday, April 20, 2018	10 a.m. - 11 a.m.

![Illinois State Board of Education]

Contacts

ISBE Assessment Office
- 866-317-6034
- www.isbe.net/Pages/Assessment.aspx
- assessment@isbe.net

SIS Helpdesk
- 217-558-3600 (option 3)
- www.isbe.net/Pages/Student-Information-System.aspx

PARCC Support Center
- 888-493-9888
- parcc@support.pearson.com

DLM Support Center
- 855-277-9751
- DLM-support@ku.edu

College Board (SAT Assistance)
- 844-688-9995
- ilsat@collegeboard.org

LTC (Learning Technology Center)
- ltcillinois.org
- netspecs@ltcillinois.org

Join our Listservs!
- Assessment Listserv: Send a blank email with "SUBSCRIBE" in the subject line to assessment@isbe.net.
- Technology Point-of-Contact Listserv: Send a blank email with "SUBSCRIBE" in the subject line to jbaiter@isbe.net.