

Illinois Assessment Update



Illinois State Board of Education March 31, 2017



2015-16 Testing ISA (Illinois Science Assessment)



2015-16 ISA

- Anyone interested in scoring responses may contact Angela Box (<u>abox@siu.edu</u>) at SIUC to learn more.
- ISA Standard Setting must take place before score data can be released.
- Announcement 02/28/17:

GROUNDBREAKING PROCESS FOR SCORING ILLINOIS SCIENCE
ASSESSMENT KICKS OFF

www.isbe.net/Lists/News/NewsDisplay.aspx?ID=1144



2016-17 Testing ISA (Illinois Science Assessment)



2016-17 ISA

ISA webpage (https://www.isbe.net/Pages/Illinois-Science-Assessment.aspx)

Trending questions:

- User Guide updated 3/23/17: Changes are listed on the title page.
 https://www.isbe.net/Documents/ISBE_ISA_User-Guide_2017.pdf
- **User Accounts:** See the <u>user guide</u> for information on how to build accounts (begins on page 9). Also, if a person already has an account, see page 18, step 8 to edit the building assignment.
- **SEBs:** Find the SEB (Safe Exam Browser) and other technical resources under the Assessment Technology Requirements section of ISBE's ISA webpage.

Assessment Contacts:

- Dan Brown, General questions, <u>dabrown@isbe.net</u>
- Wes Bruce, IT questions, <u>wesbruce3@gmail.com</u>
- Butch Wilson, IT questions (Chromebooks app lead), bwilson@ltc6.org
- Jamey Baiter, User questions, <u>JBAITER@isbe.net</u>
- David Hope, Rostering questions, dhope@isbe.net
- Laura Quimby, SPED questions, lquimby@isbe.net

Assessment Main Line, 1-866-317-6034



2016-17 PARCC

(Partnership for Assessment of Readiness for College and Careers)



2016-17 PARCC

PARCC Test Coordinator Manual:

www.isbe.net/Documents/parcc-ela-math-cbt-pbt-test-coord-manual-16-17.pdf

- Test Scheduling Information pages 9-13
- Illinois Addendum pages 87-90
- Testing Multiple Grade/Courses Concurrently pages 123-126
- Guidance for Administering the ELA Field Test pages 128-130
- Back Cover of the Manual
- ISBE Contact for PARCC: Jim Palmer
 - jpalmer@isbe.net

2016-17 PARCC Test Window in SIS

- If the test window in SIS is not correct, please edit in SIS as soon as possible. Test window is used to capture students for each school's Assessment Correction file for data cleanup.
- Reminder: If your PARCC test window ends <u>sooner</u> than you anticipate, please adjust the "End Date" in SIS.
- If you need assistance navigating SIS to enter or adjust your PARCC test window, contact the SIS Helpdesk at 217-588-3600, option 3 for assistance.



2016-17 PARCC

- Beginning February 27, 2017, do the following in PAN:
 - Create test sessions
 - Add students to test sessions
 - Move students from one test session to another
 - Edit a student's Accessibility Features and Accommodations information for the ELA/L and Math test assignments
 - Do this under "Manage Student Tests" in PAN
 - Edit a student's demographic information
 - Do this under "Register Students" in PAN
 - Any edit to the following data in PAN must also be updated in the SIS enrollment file: Name, birth date, race/ethnicity, grade level, home (responsible) school, IEP indicator, LEP indicator, Migrant indicator
 - If the State ID in PAN is incorrect, contact Student Assessment for assistance at 866-317-6034.
 - Request a transfer from another school if you have a new student from Illinois and add a new student from outside of Illinois (add enrollment in SIS first!)



2016-17 PARCC Materials Receipt

- Paper materials from Pearson, including paper manuals and any secure paper test materials, will arrive approximately two weeks prior to the earliest start date for any school.
- The additional orders window is open.



PearsonAccessnext (PAN) Information

- Superintendents should contact PARCC Customer Support for assistance, if needed, with the following:
 - Adding/Enabling user accounts for new/current staff
 - Disabling accounts for staff who are no longer at your district
 - Updating user roles as needed
 - Updating user email addresses
 (Note: "User Name" will stay the same)

PARCC Customer Support

1-888-493-9888

Select 1

Monday - Friday

5:30 am - 6:30 pm (CT)

PARCC E-mail

Email

parcc@support.pearson.com

PARCC Chat

Click here for Live Chat

Available during hours listed above

- Contact ISBE Assessment for assistance with the following (1-866-317-6034 or <u>assessment@isbe.net</u>):
 - Adding an organization (e.g., new school, reconfigured grade levels within an existing school, or any RCDTS code changes)
 - Adding a user account for a new Superintendent



2016-17 PARCC Mobility Guidance

- PARCC Mobility Guidance document is posted on PARCC Place web site (www.isbe.net/Documents/PARCC_Mobility_2017_FINAL.pdf).
 - Former school must exit student from SIS.
 - New school must enroll student in SIS.

Contact the former school to find out if the student had started testing.

- 3. As needed, the new school may enter a "Work Request" in PAN to request the new student be added in PAN to their school.
- 4. ISBE and the former school can review/approve the request.
- 5. ISBE reviews requests daily and approves if SIS data are consistent with request.
- IMPORTANT: New school must edit "Responsible School" in the "Register Students" tab in PAN, as appropriate (this should match the "Home School" in SIS enrollment).
- If immediate action is needed, contact Student Assessment at 1-866-317-6034 or email <u>assessment@isbe.net</u>.



2016-17 PARCC Transfers

Once a student is "Approved" for a transfer, note the following:

- Review the test details in PAN under "Manage Student Tests" to ensure the test format (Paper or Online) and any needed accommodations and accessibility features are identified correctly.
- Under "Register Students" make sure the "Responsible School" indicates the current "Home School" as indicated in the SIS enrollment.
- For online test format only, the Math and ELA/L records are automatically placed into a "TRANSFER" Test Session if the former school had already placed the student into a Test Session. If this happens, the new school must move the student to a new Test Session for testing.



Fillable Forms on Avocet

- Numerous forms can be downloaded on Avocet:
- Test Administration Information for Computer-Based Testing
 - BEFORE Computer-Based Testing
 - DURING Computer-Based Testing
 - AFTER Computer-Based Testing
- Fillable Forms for Computer-Based Testing
 - 2016-2017 Computer Based Chain-of-Custody Form
 - 2016-2017 Guidance For Submitting Security Forms Online
 - Emergency Accommodation Request Form
 - Form to Report Contaminated, Damaged, Or Missing Materials
 - Form to Report Testing Irregularity or Security Breach
 - Post Test Certification Form
 - Security Agreement
 - Student Accommodation Refusal Form
 - Unique Accommodation Request Form



Irregularity Reports

- Fillable Form is Available on Avocet.
- Complete and Send to ISBE

Fax: 217-782-6097

Send a file: https://sec1.isbe.net/attachmgr/default.aspx



Voiding a Test Online

- If a new test has to be assigned incorrect accommodations (most common)
- In PAN:
 - Under "Students in Sessions" Mark the original test (all units) complete.
 - Under "Manage Student Tests" void the test and create a new test to replace the voided test.
 - Use void code 1 for issues related to incorrect test form or incorrect accommodations.
 - Use void code 2 for anything else.
 - Click "Create Student Tests" to assign a new test for the student with the correct accommodations. Place the new test in a different session and print new test ticket.



User Role Restored!

- On March 16, 2017, the "Undo Test Submit" role was added to all users in Pearson Accessnext who currently have the "LEA/District Test Coordinator" role.
- This role allows those who have it to undo a unit test submission if the student accidentally submitted.
- Users who have this role are able to add it to other users who need it.



2016-17 PARCC "Reminders" and "Critical Warnings" in PAN

- Some students may have a "reminder" or "critical warning" in PAN.
- These appear after the state ID as an oval with a number inside.

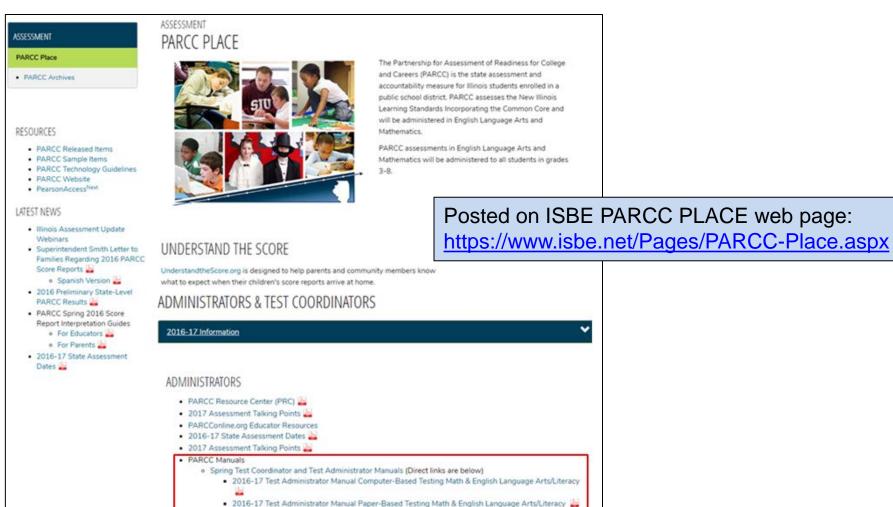


- "Reminders" are displayed to remind users that local documentation should exist for a selected accommodation.
- "Critical Warnings" are displayed to indicate that some demographic fields are blank.
- Neither of these affect testing.



2016-17 PARCC Manuals and Resources

2016–2017 Spring Administration Computer-Based & Paper-Based Testing Math & English Language



Arts/Literacy Test Coordinator Manual



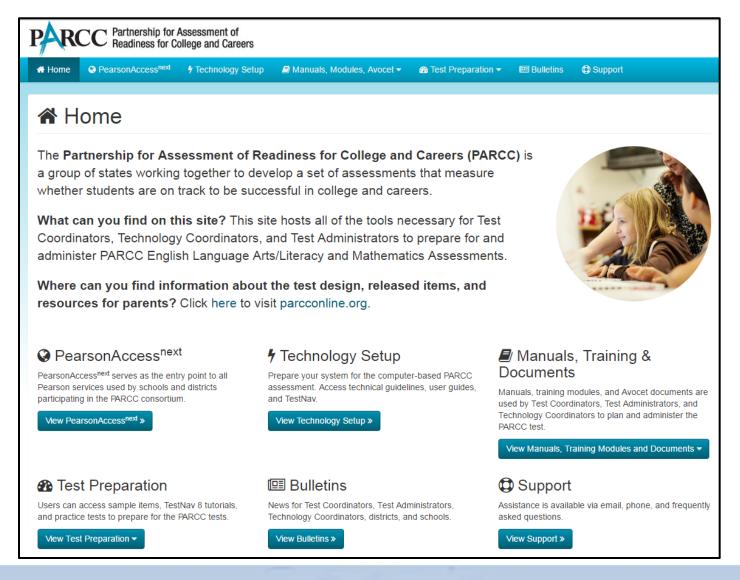
PARCC Websites

https://parcc.pearson.com/

http://avocet.pearson.com/parcc/home

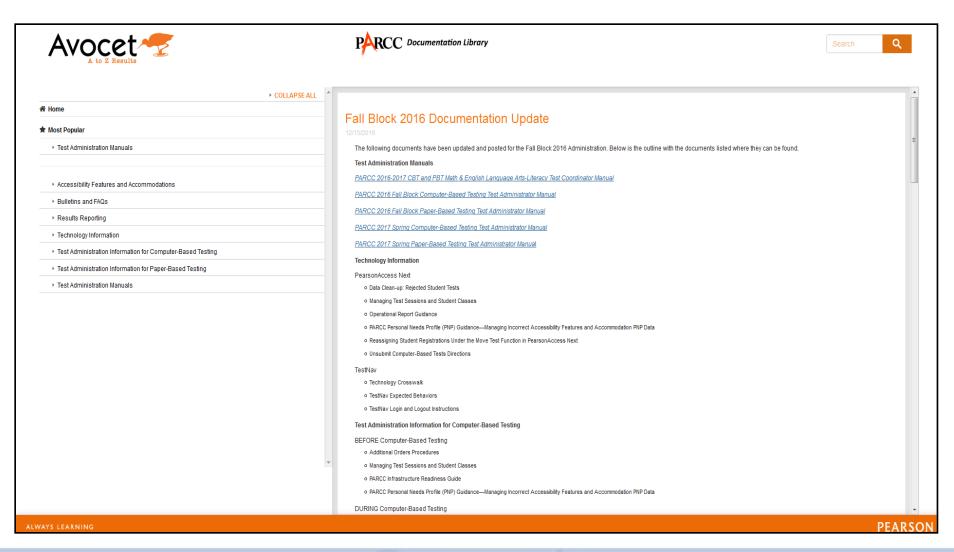


https://parcc.pearson.com/





http://avocet.pearson.com/parcc/home





2016-17 PARCC Accommodated Scripts

- Accommodated Scripts are posted in Avocet.
- ELA Braille: http://avocet.pearson.com/PARCC/Home#16252
- Math Braille: http://avocet.pearson.com/PARCC/Home#16253
- ELA Large Print: http://avocet.pearson.com/PARCC/Home#11134
- Math Large Print: http://avocet.pearson.com/PARCC/Home#11135
- Spanish Large Print: http://avocet.pearson.com/PARCC/Home#16254





- Test Administration Manuals
- Accessibility Features and Accommodations
 - AF&A Manual
 - Braille Scripts
 - Large Print Scripts
 - Translated Scripts (Arabic)
 - Translated Scripts (Chinese Mandarin)
 - ▶ Translated Scripts (Haitian Creole)
 - Translated Scripts (Navajo)
 - Translated Scripts (Polish)
 - Translated Scripts (Portuguese)
 - Translated Scripts (Russian)
 - Translated Scripts (Spanish)
 - Translated Scripts (Urdu)
 - Translated Scripts (Vietnamese)

2016-17 PARCC Translated Scripts

Translated Scripts are posted in Avocet.

"Accessibility Features and Accommodations"

- Arabic
- Chinese-Mandarin
- Haitian Creole
- Navajo
- Polish

- Portuguese
- Russian
- Spanish
- Urdu
- Vietnamese



Additional Web Links

- Student Mobility Guidance for Testing
 https://www.isbe.net/Documents/PARCC_Mobility_2017_FINAL.pdf
- Irregularity Report
 http://avocet.pearson.com/PARCC/Home#10741
- Post-Test Certification Form http://avocet.pearson.com/PARCC/Home#10806
- Stopping Test Sessions Guidance http://avocet.pearson.com/PARCC/Home#10527



Material Going Back To Pearson

See Pages 42-55 in the Coordinator Manual

- Answer Documents (used and unused)
- Test Booklets (used and unused)
- Tactile Graphics

Reader Scripts



PARCC Material to Recycle

After Testing is Completed

- Manuals
- Log-in Tickets
- Scratch Paper



PARCC Documents

- Post Test Certification Form Do Not Send to Pearson or ISBE.
 - Keep With Signed Security Agreements
- Missing Secure Test Material
 - Fax Completed Form to Pearson
 - http://avocet.pearson.com/PARCC/Home#16203



Large Print Test Booklets

 Student responses must be transcribed by school staff to the answer document that came with the Large Print kit.



Stopping Sessions

- The final step when all students have completed/submitted all units in a test session is to "Stop" the test session.
- "Stopping" the test session releases the student responses for scoring.
- All students must be in "Complete" or "Marked Complete" status (BLUE) to be stopped
- You can "Stop" multiple/all sessions at once.
- Students who never started the session can be removed.



2016-17 PARCC Technology Update



High Level Review

- Precache tests several days before testing
- Prepare sessions several days before testing
- Start Sessions
- Unlock a Session for student access to test
- When all sessions are complete Stop sessions
- Precaching and preparing are independent
- BUT you must Prepare before you can Start and you must Start before you can Unlock
 - Prepare, Start, Unlock

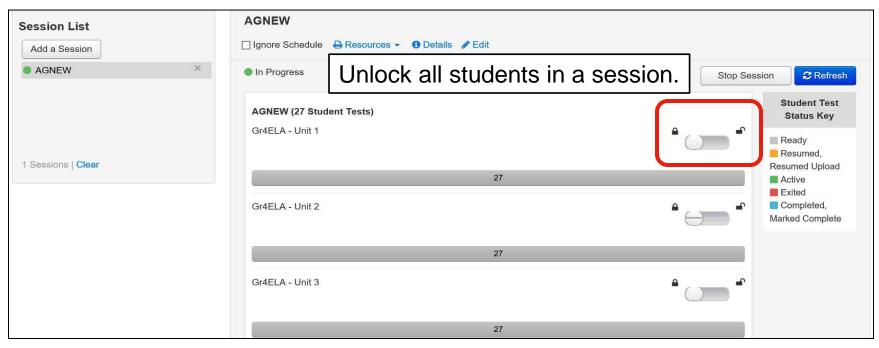


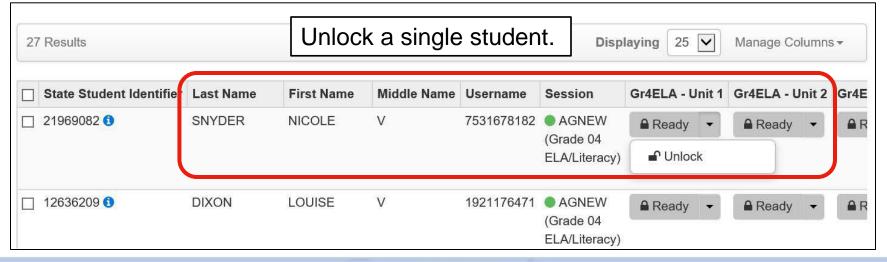
PARCC Unlock and Lock "Rules"

- Controls access to the test units usually managed by the test administrator
- For any individual student, only ONE unit can be unlocked at any time.
 - All students in a session (Students in Sessions)
 - Individual students (makeup)
- You must lock a student's "Unit 1" before you can unlock "Unit 2."
- Students can access only unlocked units.



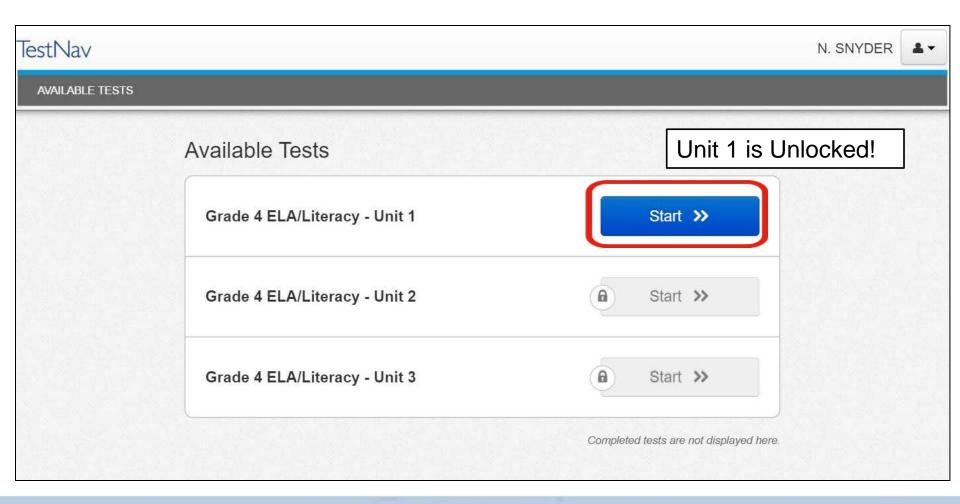
Illinois State Board of Education







PARCC: Student's TestNav View



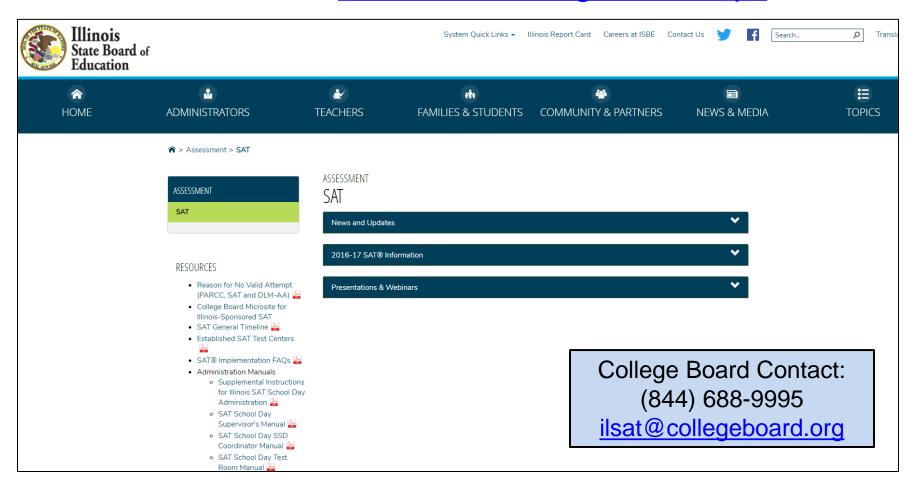


2016-17 State-Sponsored SAT



State-Sponsored SAT Information

ISBE SAT Website: www.isbe.net/Pages/SAT.aspx





2016-17 SAT Highlights

- All grade 11 students (unless they take DLM-AA) must test
 - Foreign exchange students who are grade 11 must test.
 - LEP students who are "First Year in U.S. School" are exempt from ELA portions.
- Test Dates:
 - Initial Test Date: Wednesday, April 5, 2017 (Next week-good luck!)
 - Makeup Test Date: Tuesday, April 25, 2017
 - Accommodated Window: April 5-18, 2017
- Paper/Pencil format in spring 2017
- Does include an essay
- Manuals Posted! https://www.isbe.net/Pages/SAT.aspx
 - Supplemental Instructions for Illinois SAT School Day Administration
 - SAT School Day Supervisor's Manual
 - SAT School Day SSD Coordinator Manual
 - SAT School Day Test Room Manual



2016-17 SAT Timeline

[†] CollegeBoard

SAT School Day - Timeline for April 2017 Administration

For updates, see https://www.isbe.net/Documents/SAT-general-timeline.pdf
College Board Phone: 844-688-9995
College Board Email: ilsat@college board.org

Activity	Timeline
Staff & Test Center Setup Email Invitation from College Board to Principal	11/07/16
SAT Overview Webinar Recording PPT	11/15/16
Offsite Testing Request Window	11/15/16-12/15/16
College Board Accommodations Webinar Recording PPT	11/16/16
Deadline for School and Staff Setup	11/16/16
Testing Sites Receive Confirmation of School AI Code and TC Number	January 2017
Deadline to Request Off-site Testing	01/13/17
Deadline to Verify Pre-ID Information in ISBE Student Information System (SIS)	01/20/17
Required Test Administrator Training Online	02/09/17-03/22/17
Training Kits Arrive in Schools	02/15/17
Deadline for SSD Coordinators to Submit College Board Approved Accommodations Requests	02/15/17
Late College Board Approved Accommodations Request Window for specific scenarios: • New student to school	02/16/17-03/21/17
New plan/accommodation needed	
Admission Tickets Arrive in Schools	03/01/17 *Delayed until 03/17/17
Student Data Questionnaires Arrive in Schools	03/06/17-03/08/17
Answer Sheets and Pre-ID Labels Arrive in Schools	03/06/17-03/08/17
Preadministration Session Held in Schools	03/10/17-04/04/17
Deadline for SSD Coordinators to Submit State Allowed Accommodations Requests	03/21/17
Test Materials Arrive in Schools on Spring Break during 03/29/17-03/31/17	03/23/17
Test Materials Arrive in Schools not on Spring Break during 03/29/17-03/31/17	03/29/17-03/31/17
Initial Test Date	04/05/17
Accommodated Testing Window (students that appear on the NAR)	04/05/17-04/18/17
Deadline to Ship Materials and Answer Sheets for Scoring for Tests Given on Initial Test Date (April 5)	04/06/17
Testing Sites Provide Counts of Students Requiring Makeup Testing	04/07/17
Last Day* to Use Four Free Score Sends *Students who test only on 04/25/17 will be able to complete their score sends	04/14/17
on their answer sheet on test day. Deadline to Ship Materials and Answer Sheets for Scoring for Tests Given during Accommodated Testing Window (April 5-18)	04/19/17
Makeup Test Materials Arrive in Schools	04/21/17
Makeup Test Date	04/25/17
Deadline to Ship Materials and Answer Sheets for Scoring for Tests Given on Makeup Test Date (April 25)	04/26/17

*Updated 03/07/17 Originally Posted 10/31/16

Updated on 03/07/17 Click here to access the SAT timeline:

https://www.isbe.net/Documents/SAT-general-timeline.pdf



2016-17 SAT Required Training

Note: Required training should be completed by now!

- Test Center Supervisor should have received an email from SAT on February 9, 2017 (from CollegeBoard@noreply.collegeboard.org).
- If you have trouble accessing the training or other technical issues, contact SAT Customer Service at 866-260-5211.
- Please direct questions about procedures addressed in the training to the Illinois Educator Support 844-688-9995 (opt. 1) or illinoisadminstratorsupport@collegeboard.org.



SAT Accommodations Information

Note: Accommodations requests should all be submitted by now!

- Accommodations Process for the ISBE-Sponsored SAT® www.isbe.net/Documents/IL-College-Board-Accommodations-Spring-2017.pdf
- Contact SSD Department with questions: 844-688-9995



SAT Accommodations Information

Note: Accommodations requests should all be submitted by now!

Two Types of Accommodations

- College Board Approved (requested in SSD Online)
 - For Students with Disabilities
 - College Reportable
 - Request Deadline: February 15, 2017
 - Late Request Deadline: March 21, 2017
 (Late Requests only for new and newly-diagnosed students)
- State-Allowed (requested in SSD Online)
 - Students with Disabilities (Declined for College Board Accommodations)
 - For English Learners (e.g., "First Year in a U.S. School" taking only Mathematics)
 - Not College Reportable
 - Request Deadline: March 21, 2017



State-Funded SAT Information

English Learner Supports (no accommodations request is needed)

Translated Test Directions

Directions in eight languages (Spanish, Arabic, Chinese Mandarin, Portuguese, Haitian Creole, Russian, Vietnamese, and Polish) will be available for download in mid-February. School staff may print and provide these directions to students on test day. School staff may also provide translated test directions for other languages using district/school translators. Students using translated test directions will receive college-reportable scores.

 Translated test directions are now posted under "News and Updates" on https://www.isbe.net/Pages/SAT.aspx

Word-to-Word Glossaries

Approved glossaries may be used by students on test day. The approved glossaries should be distributed to students for their use on test day. **Students using approved glossaries** will receive college-reportable scores.

 Word-to-Word Glossaries list is now posted under "News and Updates" on https://www.isbe.net/Pages/SAT.aspx



2016-17 SAT Webinar

Preparing for the ISBE-Sponsored SAT School Day Webinar:

Tuesday, March 14, 2017 at 9:00-10:30 AM or Tuesday, March 14, 2017 at 2:30-4:00 PM

(repeat sessions)

- This webinar focused on preparing for the April 5, 2017, SAT administration. The webinar included in-depth information about using rosters, addressing students who aren't already registered, and preparing for test day.
- A link to the webinar video and PowerPoint are posted under "Presentation & Webinars" on the ISBE SAT page for those who were unable to attend. https://www.isbe.net/Pages/SAT.aspx



2016-17 SAT (SIS Pre-ID)

- Continue to enroll/exit students in/from SIS so the SAT Pre-ID will be current when SIS sends an update to College Board based on April 5, 2017, data.
- The SAT Pre-ID in ISBE's SIS includes all currently-enrolled grade 11 students (testing exceptions are noted below).
 - LEP students for whom the "First Year in U.S. School" indicator is "yes" will appear on this report but are required to take only mathematics.
 - Private School students will appear on this report but may or may not need to test, depending on their instruction (e.g., a home schooled student enrolled in the public school for only band will not take SAT).
- Review the SAT Pre-ID for accuracy.
 - If a student you plan to test is missing, verify the SIS enrollment is <u>active</u> and the grade level is <u>11</u>.
 - As appropriate, move students from the SAT Pre-ID file to the DLM-AA Pre-ID file (or vice versa).



SAT Rosters vs. SAT Pre-ID

- The SAT has two types of rosters:
 - Online Attendance Roster for the Test Center Supervisor
 - Nonstandard Administration Report (NAR) for the SSD Coordinator
- All students who were in the January SAT Pre-ID will be included on either the Online Attendance Roster or the NAR.
- Students who were not included in the January Pre-ID will not appear on the rosters.
- Students may shift from the Online Attendance Roster to the NAR through mid-March as accommodations approvals are matched to student registrations.
- To view all students currently enrolled as grade 11 and expected to test, view the SAT Pre-ID report in SIS.



Other ETS Roster Questions

- What if my roster is missing students?
 - For any student who does not appear and for whom you do not receive a pre-ID label, a paper registration form, sent with test materials, must be completed and the student must be added manually to the appropriate roster.
- What if my roster has students I don't expect?
 - For students who appear but will not test at your school, identify the reason on the roster for your local use (e.g., absent/no longer enrolled). After testing, SIS will capture the "Reason for No Valid Test Attempt" during the corrections window.
- When are my rosters final?
 - By March 22, two weeks before the test date, both the Online Attendance Roster and the NAR should correctly reflect all students who were in the SAT Pre-ID file.
 If not, please contact College Board.
 - Use these rosters to finalize your room planning.
- Roster Questions?
 - Contact 844-688-9995 or email <u>illinoisadministratorsupport@collegeboard.org</u>



2016-17 SAT Pre-ID Labels

- Based on data in SAT Pre-ID as of January 20, SAT Pre-ID labels were printed and shipped from College Board and should have arrived the week of March 6.
- College Board has made ISBE aware that there were some duplicate labels (same SID and name) and has directed schools to use <u>either label</u> and <u>securely discard the other</u>.
- For students without a Pre-ID label, complete a paper registration form, included with test materials. See pages 1, 5, and 6 of the <u>Supplemental Instructions for Illinois SAT® School Day</u> for guidance when completing paper registrations. These students will not appear on the ETS rosters and should be manually added.



2016-17 SAT Pre-Test Materials

- The week of March 6, schools should have received the following: pre-ID labels, answer sheets, Student Data Questionnaires, and Student Guides.
- By March 17, schools should have received admission tickets.
- With these materials, schools may complete the following:
 - Demographic Information on the Answer Sheet
 - Use the scripts in the Supplemental Instructions for Illinois SAT School Day
 - Item 2: Your Name
 - Item 3: Date of Birth
 - Item 4: Registration Number (from admission ticket)
 - Item 5: Zip Code
 - Score Send Section on the Answer Sheet
 - Optional Student Data Questionnaire (SDQ)



2016-17 SAT Test Materials

- Schools are scheduled to receive test materials between March 29 and 31 (no later than today).
- Schools on spring break between March 29 and 31 should have received test materials by March 23.
- Materials are addressed to either the Test Center Supervisor or the SSD Coordinator, depending upon the type of materials. This shipment will include additional testing manuals, test days forms, posters, test books, paper registration forms, and a test materials return kit.
- Review test materials upon receipt and contact College Board immediately if you are missing materials 1-844-688-9995.



2016-17 SAT "Canceling" Scores

- Grade 11 students are required to take the SAT with Essay as part of the ISBE-sponsored accountability testing.
- Any student who does not want their SAT scores to be included in College Board's official database of scores may, within three days of testing, complete the "State-Provided SAT® School Day Request to Cancel Test Scores" form that is shipped to schools with test materials.
- The "State-Provided SAT® School Day Request to Cancel Test Scores" form will also prevent a score from being reported to the student and any college or university. Once canceled, scores may not be reinstated.
- ISBE will receive the student's score for accountability reporting purposes.
- "State-Provided SAT® School Day Request to Cancel Test Scores" link: https://collegereadiness.collegeboard.org/pdf/sat-school-day-cancel-scores-request-form.pdf



2016-17 SAT Makeup Orders

- Test Center Supervisors will receive an email on April 4 requesting completion of an online makeup form to receive materials for makeup testing (from noreply@email.ets.org).
- IMPORTANT: Test Center Supervisors must complete the online makeup form by 7 pm CST on Friday, April 7, even if no testers require a makeup at your school.
- To complete, you will need the number of students who were absent and your Supervisor Irregularity Reports (SIRs).
- The online makeup form requires the Test Center Supervisor to select the school's 6-digit AI code. If needed, visit https://www.isbe.net/Documents/SAT_Test_Centers.pdf or contact College Board at 1-844-688-9995 to verify AI code.



2016-17 SAT Materials Return

- Test Center Supervisor will receive materials pickup information via email on April 4 (from noreply@email.ets.org).
- All secure test materials used on April 5 must be returned no later than Thursday, April 6.
 Refer to detailed instructions beginning on page 33 of the SAT School Day Supervisor Manual.
- Prescheduled pickup is April 5 for off-site locations only.
- If you need to adjust your pickup, contact College Board at 1-844-688-9995.



2016-17 SAT Materials Return

- Process materials (used answer sheets, test day forms, Student Irregularity Reports (SIRs), and cancel score requests) are sent to Cedar Rapids, Iowa.
 Refer to page 35 of the <u>SAT School Day Supervisor Manual</u>.
- Non-Process materials (ALL test books and unused answer sheets) are sent to Ewing, New Jersey.
 Refer to page 36 of the <u>SAT School Day Supervisor Manual</u>.
- Return issues? Call College Board at 1-844-688-9995.



2017-18 SAT Test Dates!

- Initial Test Date: Tuesday, April 10, 2018
- Makeup Test Date: Tuesday, April 24, 2018
- Accommodated Test Window: April 10-23, 2018



(Dynamic Learning Maps-Alternate Assessment)



Updates as of March 31, 2017:

- Districts are **NOT** to upload students manually.
- Students who need to be uploaded must complete the upload enrollment template and submit that form to ISBE through, "Send ISBE a File".
- SIS must also be updated to indicate the student will be taking the DLM.
- Student must have an IEP to take the DLM.
- New procedures for moving students in DLM without losing completed testlets for the 2017 assessment administration.



Moving students during testing window:

- Procedures for moving a student for DLM-AA
 - New to school within the district: Use transfer student within Educator Portal. Any testlets completed will move with student after being roster to a new teacher.
 - New to school in different district: Old district exits student from DLM-AA.
 Receiving school requests student upload by contacting the state coordinator to enroll a student. The new district will roster the student and any completed testlets will follow the student.
 - New to school in different district: Contact the state DLM-AA coordinator to transfer the student from the old district to the new district.



Reset a testlet:

- Procedures to reset a testlet:
 - Contact the ISBE DLM coordinator via email with the following information:
 - State Student Identifier # (9 digit number)
 - District Name
 - School Name
 - Testlet Name (i.e. 922643-YE ELA 4.2 DP)
 - Reason for reset



User accounts:

- User accounts say "pending"
 - The user needs an email resent to them to activate their account.
 - The account must be activated within five days of being created or email resent to them.
- Security agreement is rejected
 - The user must accept the agreement in order to access student test tickets.
- Required training
 - The user needs to complete training as soon as possible.
 - Not completing the training will block the user from completing the first contact survey, which will delay test tickets from appearing for students.



District Test Coordinators:

- Monitor student testlet completion using the DLM-AA Test Administration Report found in Educator Portal.
- Test tickets not appearing: Verify first contact survey is completed.
- Teacher cannot access test tickets: Verify security agreement is accepted, required training is completed, rosters are created, and the teacher account is active.



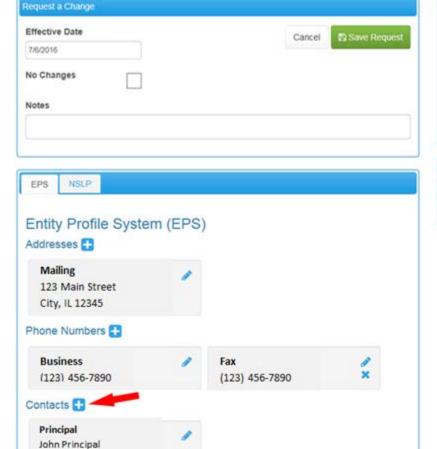
Test Coordinator Field in EPS:

- DLM-AA coordinator needs to be identified in EPS to serve as a point of contact for disseminating information to teachers that administer the DLM-AA.
- The following slides will provide guidance to create the DLM-AA coordinator.





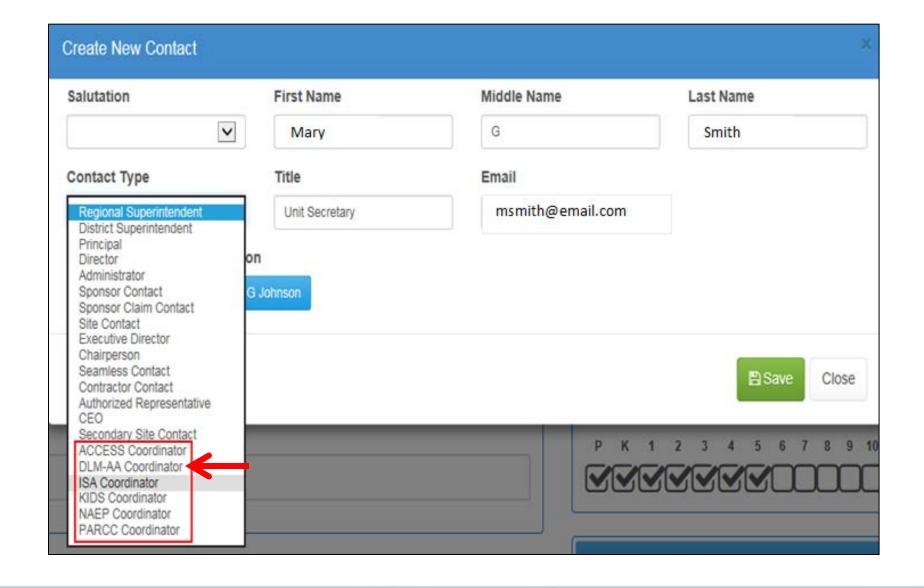
Sample School (12-345-6789-00-0001)



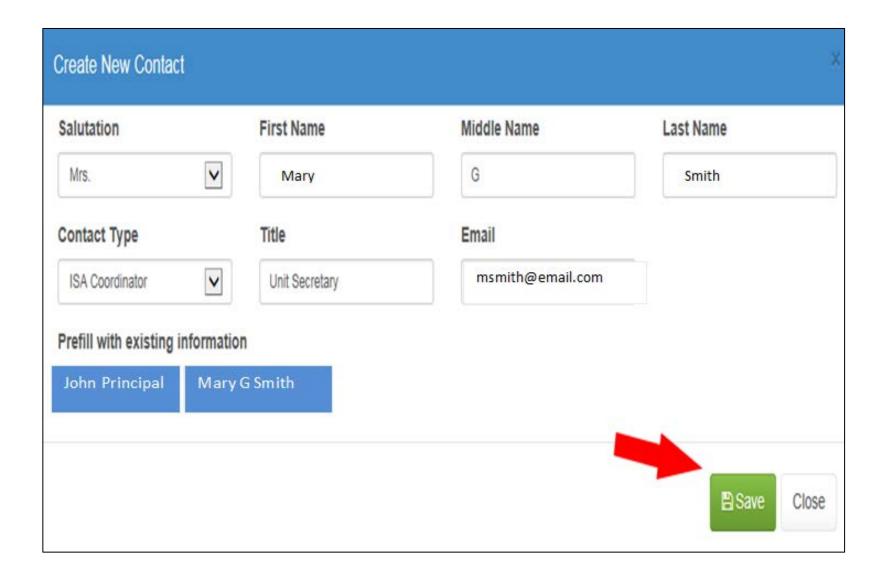
Principal

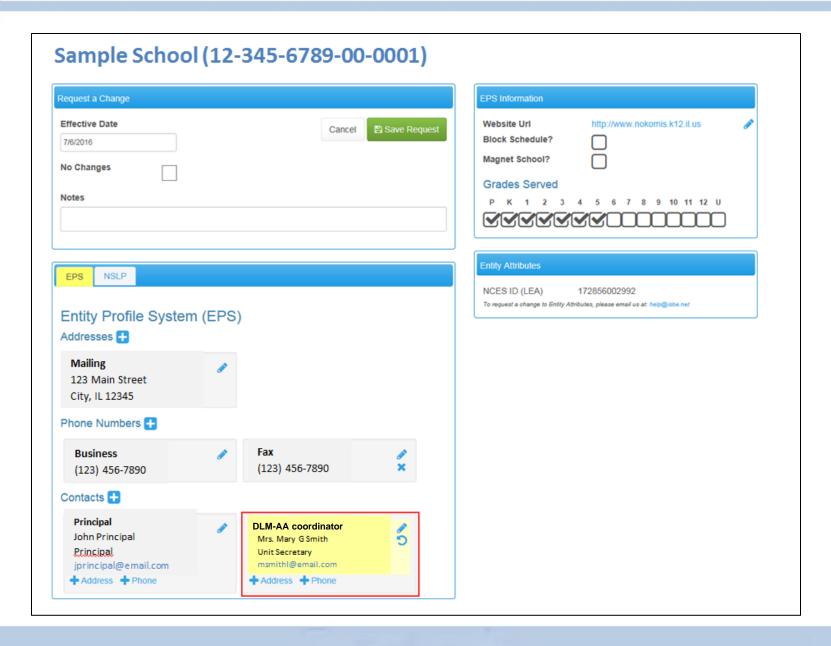
jprincipal@email.com
+ Address + Phone

Website Url	http://www.nokomis.k12.il.us	1
Block Schedule?		
Magnet School?		
Grades Served		
P K 1 2 3	4 5 6 7 8 9 10 11 12 U	
YYYYY		













New English Proficiency Screener

- The W-APT is being retired after this year. Does not align with the new performance standards.
- Illinois will continue using MODEL for K, but not for grades 1-12 (not aligned with new standards).
- The WIDA Screener will soon be available.
 - Online format no cost; administration is similar to ACCESS 2.0 using DRC's website and software
 - Paper format Purchased at the WIDA Store
 - New training modules online at www.wida.us, quizzes for speaking & writing. Speaking certification shared with ACCESS 2.0.





MY ACCOUNT & SECURE PORTAL

LOG OUT

SEARCH

ACCESS for ELLs 2.0 Test Administrator Training Course

My Training & Quiz History

My Training Certificate

Apply to ACCESS 2.0 paper and the WIDA Screener, paper and online.

No quiz for ACCESS 2.0 online speaking.

Quizzes for Barry Pedersen



Quiz



SPEAKING Quiz Grades 1-5



SPEAKING Ouiz Grades 6-12



ALTERNATE ACCESS for ELLs Quiz

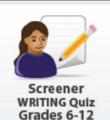


PAPER Administration Ouiz Grades 1-12





Grades 1-5





Apply to WIDA Screener, paper and online.

No quiz for ACCESS 2.0 writing.





Teacher-led Writing Task Tryouts

WIDA and CAL (Center for Applied Linguistics) are seeking teachers who work with ELs in grades 1-12, at all proficiency levels, to try out new writing tasks. It will take place April 24-May 5, 2017. Each teacher who returns all writing samples and secure test materials and completes a survey will receive a \$150 gift card to be used for school supplies.

Email Tanya Bitterman (tbitterman@cal.org) by April 7, 2017.



WIDA Online Surveys Now Active

- ACCESS 2017 user experience survey now online, <u>https://uwmadison.co1.qualtrics.com/jfe1/form/SV_8ljdLkhPtd7huVT</u>
- Professional Learning Survey re: data literacy offering, <u>https://uwmadison.co1.qualtrics.com/jfe/form/SV_etZVZv5JAP8bUqh</u>

ACCESS Data Corrections and Reports

- ACCESS Correction Window, May 8-26, 2017.
- ACCESS corrections done in SIS, not WIDA AMS.
- Final ACCESS results posted in Mid-July, 2017.
- Final reports arrive August 1, 2017.



State-Specific Checklists



IL ACCESS for ELLs 2.0 Checklist

Suggestions?
Send to ISBE

n staff involved with testing to review roles and lilties. your WIDA website account and sign the Non-e and User Agreement at www.WIDA.us.	State-specific Clarification Test Administrator (TA) qualifications are <u>posted here</u> . TAs who have completed the online training are not required to repeat it unless so announced by ISBE. TAs may elect to revisit training at any time.	Complete
rour WIDA website account and sign the Non- e and User Agreement at www.WIDA.us.	TAs who have completed the online training are not required to repeat it unless so announced by ISBE. TAs may	
and User Agreement at www.WIDA.us.		
	District Assessment Coordinators (DAC) will assign logins and user permissions for WIDA.us. Where no DAC is available,	
NIDA AMS and agree to security terms. (WIDA ires a separate login from the WIDA.us website.)	contact ISBE.	
Training Overview tutorial (online). 15:15		
state's page on the WIDA website and check key	Illinois' WIDA webpage: https://www.wida.us/membership/states/lllinois/index.aspx	
e how you will communicate with students' amily members about ACCESS for ELLs 2.0 testing: e, when their child will test, and any tips for udents do their best. <u>WIDA resources</u> to consider: for ELLs 2.0 Parent Handout (available in English ous other languages) e ACCESS for ELLs Parent Handout (available in and various other languages) Students Ready for Testing flyers (<u>Paper version</u> , <u>ersion</u>)		
	umily members about ACCESS for ELLS 2.0 testing: e, when their child will test, and any tips for udents do their best. <u>WIDA resources</u> to consider: for ELLS 2.0 Parent Handout (available in English ous other languages) e ACCESS for ELLS Parent Handout (available in and custo other languages) to the charge of the control of the contro	Phow you will communicate with students' mily members about ACCESS for ELLS 2.0 testing: e, when their child will test, and any tips for udents do their best. WIDA resources to consider: for ELLS 2.0 Parent Handout (available in English ous other languages) e ACCESS for ELLS Parent Handout (available in nd various other languages) students Ready for Testing fiyers (Paper version,

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Important Websites

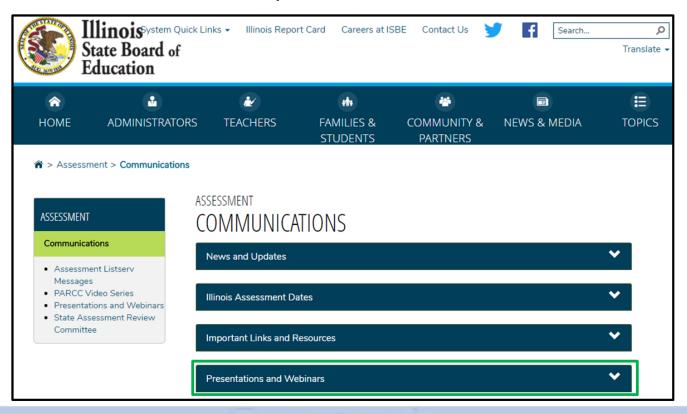
- WIDA website for preparation, <u>www.wida.us</u>, 866-276-7735
- WIDA AMS for operation, <u>www.wida-ams.us</u>, 855-787-9615
- ISBE page for English Learners,
 https://www.isbe.net/Pages/English-Learners.aspx

ISBE Contact for ACCESS for ELLs: Barry Pedersen, bpederse@isbe.net, 866-317-6034



Illinois Assessment Update Webinars:

- Assessment Update Webinars are archived and posted at: <u>https://www.isbe.net/Pages/Assessment-Communications.aspx</u> under "Presentations and Webinars"
- Next Scheduled Assessment Update Webinar: 04/07/17





Contacts

ISBE Assessment Office

- 866-317-6034
- www.isbe.net/Pages/Assessment.aspx
- assessment@isbe.net

SIS Helpdesk

- 217-558-3600 (option 3)
- www.isbe.net/Pages/Student-Information-System.aspx

PARCC Support Center

- 888-493-9888
- parcc@support.pearson.com

College Board (SAT Assistance)

- 844-688-9995
- ilsat@collegeboard.org

DLM Support Center

- 855-277-9751
- DLM-support@ku.edu

LTC (Learning Technology Center)

- <u>Itcillinois.org</u>
- netspecs@ltcillinois.org

Join our Listservs!

- Assessment Listserv: Send a blank email with "SUBSCRIBE" in the subject line to assessment@isbe.net.
- Technology Point-of-Contact Listserv: Send a blank email with "SUBSCRIBE" in the subject line to <u>jbaiter@isbe.net</u>.