

ISBE SNP Update

Wednesday, April 1, 2026



What's New? www.isbe.net/nutrition



- **ISBE SNP Updates**

- Spring semester: **April 1, May 6**

- [Register here.](#)

- Earn annual training requirements

- Recordings on the [SNP Training and Professional Standards webpage](#)

What's New?



Illinois Extension

UNIVERSITY OF ILLINOIS URBANA-CHAMPAIGN



What's New

- PUBLIC HEALTH ALERT: Various Blackwing Meats Products Shipped to Wholesale and Retail Locations
- Area Eligibility Mapper for CACFP and Summer Meals Updated for FY 26

CHILD AND ADULT CARE FOOD PROGRAM

- Celebrate Provider Appreciation Month With the National CACFP Association
- Review the Updated Administrative Handbook for CACFP Child Care Centers
- April 15: ISBE CACFP Refresher Training in Springfield
- April 20: ISBE CACFP Refresher Training in Chicago Heights
- April 21: ISBE CACFP Refresher Training in Chicago
- April 29 ISBE CACFP Refresher Training in Ina
- Revised Crediting Handbook for CACFP is Now Available!
- Read the Latest Issue of the Mealtime Minutes Newsletter

SCHOOL NUTRITION PROGRAMS

- CEP Application Period Open April 1 to June 30
- "Spotlight on Breakfast Kiosks and Second Chance Breakfast"
- Watch for Upcoming USDA Food and Nutrition Service Survey
- Celebrate School Lunch Hero Day on May 1!
- Register to Attend the 2026 ISBE School Wellness Conference
- Register for School Year 2025-26 ISBE SNP Update Webinars
- Read the Latest Issue of The Outlook Newsletter

SUMMER FOOD SERVICE PROGRAM

- Order, Download, and Print Summer Meals Marketing Materials
- SFSP New Sponsor Application Deadline is May 1
- SFSP FAQs for Potential Sponsors and Sites
- Register for the SUN Meals To-Go Webinar Series
- Get the SFSP Facts: Who Can Be a Sponsor, Types of Sites, and More!
- USDA Releases 2026 Reimbursement Rates for SFSP
- ISBE Seeks Sponsors to Expand Access to Summer Meals Programs Statewide

What's New?

What's New

- Area Eligibility Mapper for CACFP and Summer Meals Updated for FY 26
- FOOD RECALL: Ready-To-Eat Frozen Meatballs Shipped to Aldi

• Recalls and Public Health Alerts

– Monitor What's New? for the latest

- U.S. Department of Agriculture,
<https://www.fsis.usda.gov/recalls>



- U.S. Food and Drug Administration,
<https://www.fda.gov/food>



What's New? www.isbe.net/nutrition

• The Outlook

– Read the [latest issues!](#)

– Keep your WINS contacts up-to-date.

- Most messages sent to Authorized Rep., Sponsor Contact, Claim Contact, Food Service Director, and Wellness Coordinator

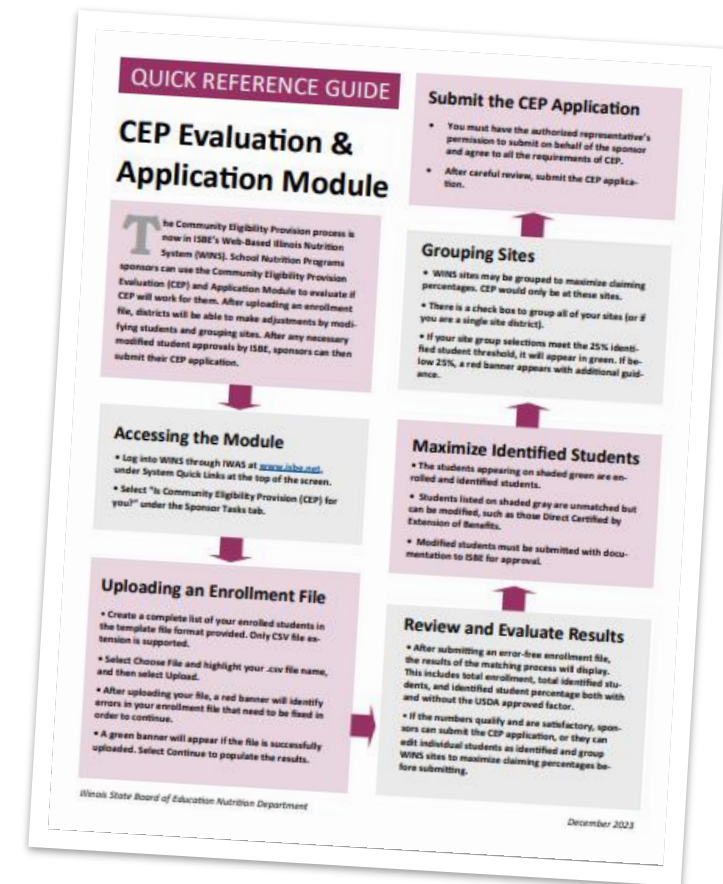
– Others can sign up at www.isbe.net/subscribe



What's New? www.isbe.net/nutrition

Community Eligibility Provision

- SY 26-27 CEP for Illinois Schools: Overview and Application Process Webinar
 - Watch the recording!
 - Visit <https://www.isbe.net/cep> for CEP resources!
- [Quick Reference Guide on the CEP Evaluation and Application Mode](#)



What's New? www.isbe.net/nutrition



2026 SUN Meals To-Go Webinar Series

- Eight sessions from Feb. 19 to April 30
- [Click here to register](#)
- Read more in the [March 2026 issue of The Outlook](#)
- Email: summermeals@isbe.net

What's New? www.isbe.net/nutrition

Food Distribution Program

- **Additional DOD Funds Available**



1. Spend your allotted DOD funds before requesting additional funds.
2. Email Paula Williams at pawillia@isbe.net to request additional funds.
3. Additional funds will be added in increments of 20% of your SY 26 Beginning PAL Balance. For example, if your Beginning PAL Balance was \$20,000, we will add \$4,000.
4. If you use all additional funds, you can request more at that time, following this same process.
5. Direct questions to Paula Williams at pawillia@isbe.net.

What's New? www.isbe.net/nutrition

USDA Food and Nutrition Service Survey

- All SFAs that operate NSLP
- Email sent March 30 from usda-fns-sfasurvey@qemailserver.com
- Questions? Email the FNS survey team at cnsurveys@usda.gov

What's New? www.isbe.net/nutrition

Nutrition Policy Institute Survey for Food Service Directors

- Sent to NSLP sponsors March 16 via cnp@isbe.net
- Survey link:
https://ucanr.co1.qualtrics.com/jfe/form/SV_6tacwBLGBNoGZ1k
- Questions? Email Wendi Gosliner, principal investigator,
at schoolmealsstudy@ucanr.edu

What's New? www.isbe.net/nutrition

2026 ISBE School Wellness Conference

- **SOLD OUT!**

- **When:** May 4-6

- **Where:** Bloomington-Normal
Marriot Hotel & Conference Center

- **You can still sign up for the wait list:**

<https://www.isbe.net/Pages/School-Wellness-Conference.aspx>



What's New? www.isbe.net/nutrition

2026 ISBE School Nutrition Training

- **Save the Dates!**

- **When:** June 24-25

- **Where:** Crowne Plaza Hotel Springfield

- **SNP Training and Professional Standards**



What's New? www.isbe.net/nutrition

- **School Lunch Hero Day is May 1!**
 - Started in 2013
 - [School Nutrition Association Resources](#)
 - #SchoolLunchHeroDay



What's New? www.isbe.net/nutrition

- **Culinary Institute of Child Nutrition**
 - “Spotlight on Breakfast Kiosks and Second Chance Breakfast”
 - 2-3 p.m. CST April 2
 - [Register today!](#)



Summer Meals

- SNP sponsors required to notify families about the Summer Meals
- Materials include flyers, a poster, yard sign, postcard, and social media graphics in English and Spanish.
- Be sure to document your outreach efforts each school year

<https://www.isbe.net/Pages/Summer-Food-Service-Program.aspx>

FSMC/Vended Meal Contract Renewal

May 15 Renewal Deadline Reminder

- Reminder for sponsors who currently have a contract that contains the option to renew the existing contract at least one more year.
- SFA contracts that do have the option and plan to renew their contract for next school year must submit the renewal forms to ISBE for review and approval prior to the date their current contract expires.
- Submit to nutritionprocurement@isbe.net by May 15.

Local Wellness Policies

Local Wellness Policies create a school nutrition environment that promotes students' health, wellbeing, and ability to learn

Current local wellness policy regulations governing NSLP & SBP sponsors are located at 7 CFR 210.31

Each sponsor participating in the National School Lunch Program (NSLP) and/or School Breakfast Program (SBP) is required to establish a written local wellness policy for all sites under its jurisdiction

The responsibility for developing, implementing, and evaluating a wellness policy is placed at the local level

**Local Wellness Policy
Content
Requirements**



**Triennial Assessment
of the Local Wellness
Policy**



Tools & Resources



Local Wellness Policy Content Requirements



Local Wellness Policy Content Requirements



When setting goals, consider:



What is the school already doing?



Where is there room for improvement?

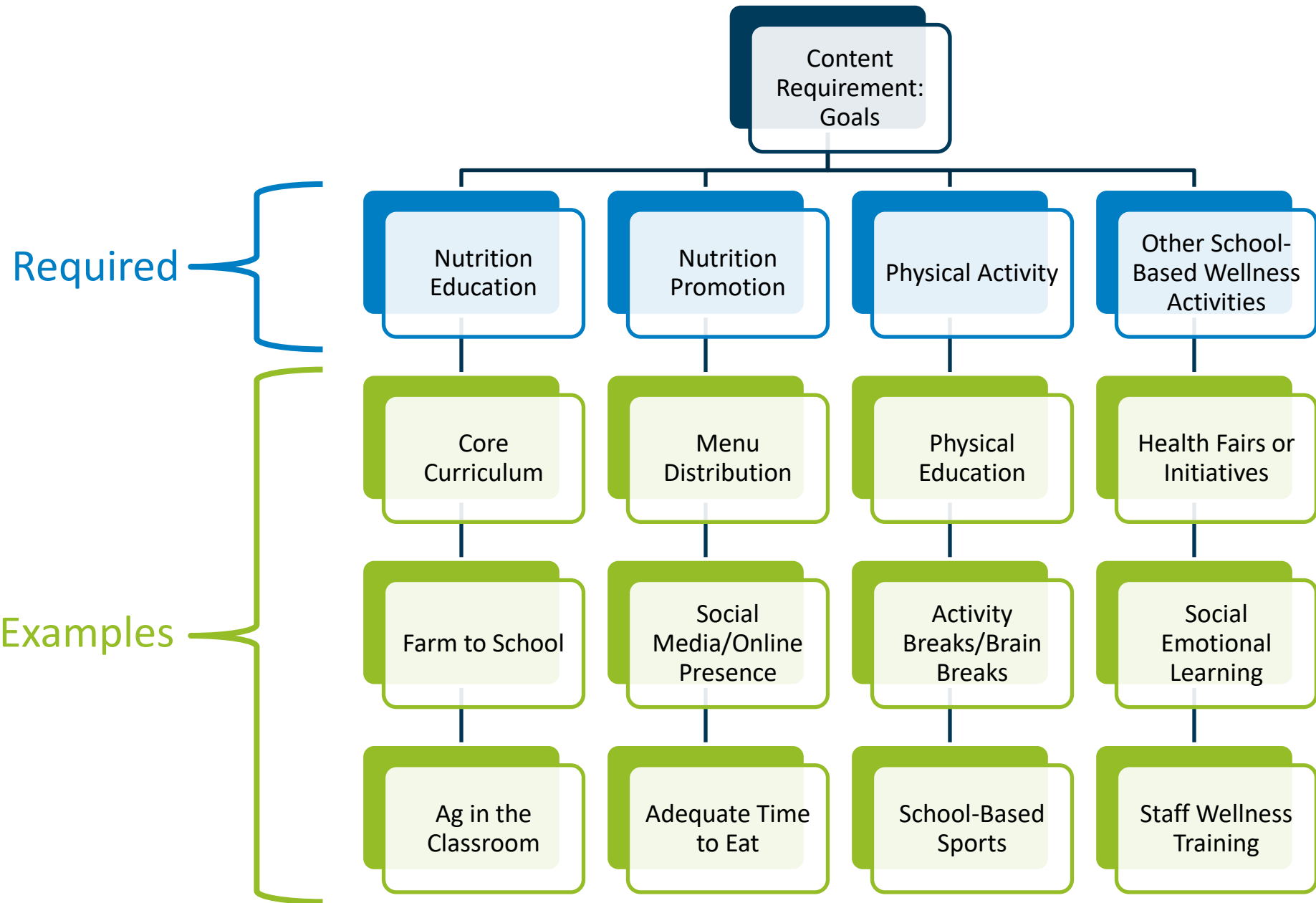


What resources are available?



What does the research say?*

**Sponsors are required to review and consider evidence-based strategies when determining goals to include in the local wellness policy. Places to start include [USDA's MyPlate](#), [CDC's Whole School, Whole Community, Whole Child \(WSCC\)](#), and [Healthy People 2030 Evidence-Based Resources for Schools](#).*



Local Wellness Policy Content Requirements



Content Requirement: Nutrition Standards for School Meals

These are the USDA-required nutrition standards for reimbursable meals

What meal programs does your school participate in?

Where can information on these requirements be found?

What are the current requirements for the meal pattern components?



NSLP Nutrition Standards:
<https://www.fns.usda.gov/school-meals/nutrition-standards/nslp-meal-pattern>

SBP Nutrition Standards:
<https://www.fns.usda.gov/school-meals/nutrition-standards/sbp-meal-pattern>

Afterschool Snack Nutrition Standards:
https://www.education.ne.gov/wp-content/uploads/2025/08/Chart2_FBG_Afterschool_Snacks_Program-2.pdf

Content Requirement: Nutrition Standards for Competitive Foods

- USDA [Smart Snacks in Schools Standards](#) apply to all food and beverages sold to students on the school campus during the school day (outside of the reimbursable meal)
- School campus: for the purpose of competitive food standards implementation, all areas of the property under the jurisdiction of the school that are accessible to students during the school day
- School day: for the purpose of competitive food standards implementation, the period from the midnight before to 30 minutes after the end of the official school day
- Examples: à la carte sales, vending machines, school stores, snack bars, and fundraisers (unless exempt for grades 9-12)

Content Requirement: Standards for all Food/Beverages Provided (Not Sold)

- These are standards for all food and beverage items provided to students **at no charge** on the **school campus** during the **school day**

Standards for these types of food and beverages are set at the local level

- USDA does not have requirements for food/beverage items provided at no charge to students

Examples of food/beverages provided, not sold, to students:

- Classroom parties, rewards/incentives for good behavior, etc.

Best practices (*recommendations; not required*) include:

- Non-food and beverage items, such as stickers, bookmarks, etc.
- Food and beverages that meet *Smart Snacks in Schools Standards*

Local Wellness Policy Content Requirements



Content Requirement: Food & Beverage Marketing

Applies during the school day on the school campus	Food and beverage marketing is permitted, but only items that meet <i>Smart Snacks in Schools Standards</i> may be marketed	Marketing of non-compliant items is not allowed during the school day	Examples of marketing include, but are not limited to posters, flyers, cups used for beverage dispensing, exterior or equipment (e.g., vending machines, coolers, trash cans)
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Local Wellness Policy Content Requirements



Content Requirement: Unused Food Sharing Plan



Required by Public Act 102-0359, which became effective August 13, 2021



Requires IL school districts to incorporate a food sharing plan for unused food focused on students in need into their Local Wellness Policy



Plans must be consistent with the Richard B. Russell National School Lunch Act and all federal, state, and local regulations regarding food donations and food safety and sanitation. Schools should consult their local health department when developing these plans

Local Wellness Policy Content Requirements



Content Requirement: Wellness Leadership

- Sponsors must have a designated official who is responsible for overseeing the local wellness policy process
- Sponsors have the discretion to determine who is best to be the official(s)
- At a minimum, the position title of the official must be identified in the local wellness policy

Content Requirement: Public Involvement

- Sponsors must permit participation by the general public and school community in wellness policy processes
- Examples include parents, students, and representatives of the school food authority, teachers of physical education, school health professionals, the school board, and school administrators
 - USDA does not require participation from all groups
- Local wellness policies must include a description of how these individuals are provided an opportunity to participate in the development, implementation, review, and updates of the policy

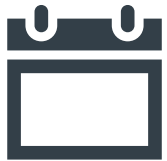
Content Requirement: Reporting

- Sponsors are required to make the following available to the public: 1) wellness policy, 2) any updates to the policy, and 3) triennial assessment results
- Local wellness policies must include a description of how the sponsor will ensure public notification and access to these documents

Local Wellness Policy Content Requirements



Content Requirement: Triennial Assessments



Sponsors must assess the wellness policy every 3 years, at a minimum (i.e., triennial assessment)



Local wellness policies must include a description of the plan for policy evaluation



As part of that plan, sponsors must make triennial assessment results available to the public


Content Requirements: Tools & Resources

Local Wellness Policy Content Checklist

Local Wellness Policy Content Checklist

This tool is intended to help sponsors participating in the National School Lunch Program and/or School Breakfast Program meet the minimum requirements of what must be included in the content of their Local Wellness Policy. This checklist is not intended to take the place of the required triennial assessment of the Local Wellness Policy.

- Nutrition Education** – Specific goals for Nutrition Education are included in the Local Wellness Policy. These goals were developed using evidence-based strategies.
- Nutrition Promotion** – Specific goals for Nutrition Promotion are included in the Local Wellness Policy. These goals were developed using evidence-based strategies.
- Physical Activity** – Specific goals for Physical Activity are included in the Local Wellness Policy. These goals were developed using evidence-based strategies.
- Other School-Based Activities that Promote Student Wellness** – Specific goals for Other School-Based Activities that Promote Student Wellness are included in the Local Wellness Policy. These goals were developed using evidence-based strategies.
- Nutrition Standards for School Meals** – Nutrition standards for school meals that are consistent with the Federal regulations are included in the Local Wellness Policy.
- Nutrition Standards for Competitive Foods** – Nutrition standards that are consistent with the Federal regulations for competitive food and beverage items (i.e. Smart Snacks in Schools nutrition standards) sold to students on the school campus during the school day are included in the Local Wellness Policy.
- Standards for All Foods and Beverages Provided, but Not Sold** – Standards for all foods and beverages provided, but not sold to students (e.g. classroom parties, rewards, etc.) are included in the Local Wellness Policy. These standards are developed at the local level.
- Food and Beverage Marketing** – Policies that allow the marketing of only food and beverage items that meet Smart Snacks in School nutrition standards are included in the Local Wellness Policy.
- Wellness Leadership** – The position title of the LEA or school official(s) responsible for Local Wellness Policy oversight is identified in the Local Wellness Policy.
- Public Involvement** – Language permitting the school community, including parents and students, and the general public to be involved in Local Wellness Policy processes, including development, implementation, and periodic reviews and updates, is included in the Local Wellness Policy.
- Triennial Assessments** – Language regarding the completion of triennial assessments is included in the Local Wellness Policy. Please note, LEAs may conduct assessments more often than every three years. Local Wellness Policies must be updated or modified as appropriate.
- Reporting** – Language outlining measures taken by the LEA to ensure public notification and access to the Local Wellness Policy and any assessments, reviews, and updates is included in the Local Wellness Policy.
- Unused Food Sharing Plan** – In reference to Public Act 102-0359, language regarding the LEA's unused food sharing plan is included in the Local Wellness Policy.



Illinois State Board of Education, Nutrition Department October 2022



Both resources are under the *Templates and Tools* section

Local Wellness Policy Template

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Nutrition

The Local Education Agency recognizes the vital role nutrition plays in children's academic success, social and emotional health, and overall well-being. Therefore, the LEA commits to providing nutritious meals to support nutrient consumption and food security to give students the best chance to succeed inside and outside the classroom.

Nutrition Standards

Meals
[Nutrition standards for reimbursable meals consistent with Federal guidelines must be included in the content of the Local Wellness Policy. LEAs may need to alter the programs included in the below section based on actual meal program participation.]

All reimbursable meals served for the purposes of the National School Lunch Program (NSLP) and School Breakfast Program (SBP) must meet or exceed USDA nutrition standards and regulations. This includes providing minimum quantities for each of the required food components. For lunch, this includes grains, meat/meat alternates, fruit, vegetables, and milk. For breakfast, this includes grains, fruit, and milk. Additionally, meals must follow the limits set for calories, sodium, saturated fat, and added sugar. Visit the links below for more details on the nutrition requirements.

- [National School Lunch Program](#)
- [School Breakfast Program](#)

[If the LEA goes above and beyond the standard meal pattern requirements, include a description.]

Competitive Foods
[Nutrition standards for competitive food and beverage items sold on the school campus during the school day that are consistent with Federal regulations must be included in the content of the Local Wellness Policy.]

All competitive foods and beverages sold must comply with the USDA's [Smart Snacks in School](#) nutrition standards. Competitive foods and beverages refer to those that are sold to students outside the reimbursable meal on the school campus during the school day. School campus refers to locations on the school campus that are accessible to students during the school day. School day refers to the midnight before to 30 minutes after the end of the school day (for Federal School Nutrition Program purposes). This includes, but is not limited to, vending machines, snack bars, and à la carte items for sale on the school campus during the school day.

Local Wellness Policy 4 | Page

Local Wellness Policy Template

Instructions for Local Wellness Policy Templates

- *Red, italicized text provides guidance and clarification on regulatory requirements and best practices. This text may be removed once the Local Wellness Policy is completed by the district.*
- Yellow, highlighted text designates sections where organizations should insert customized policy language based on its needs.

Meals

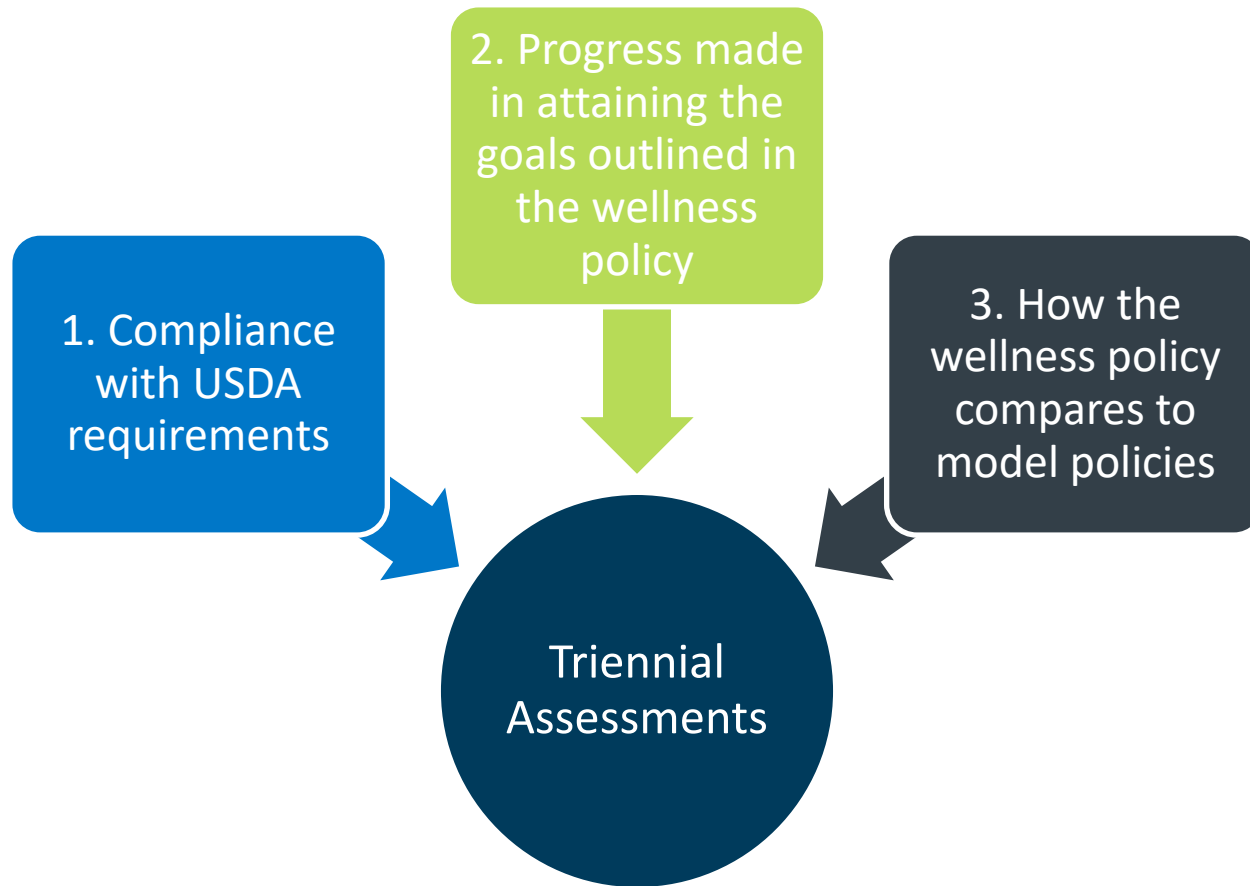
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- [National School Lunch Program](#)
- [School Breakfast Program](#)

[If the LEA goes above and beyond the standard meal pattern requirements, include a description.]

USDA requires all sponsors to assess their own local wellness policy **at least once every three years**. This triennial assessment must measure, for each participating site:



Failure to complete the triennial assessment is a common Administrative Review finding !

The ISBE triennial assessment template is available at <https://www.isbe.net/pages/local-school-nutrition-wellness-policy.aspx> under the *Triennial Assessment* section

ISBE Triennial Assessment Template

Part I: Content Checklist

1. Compliance with USDA requirements



Local Wellness Policy Triennial Assessment

Sponsors participating in the National School Lunch Program and/or School Breakfast Program are required to have a local wellness policy for all participating sites under its jurisdiction. At a minimum, the local wellness policy must be assessed once every three years; this is referred to as the triennial assessment. Triennial assessments must determine, for each participating site under its jurisdiction, 1) compliance with the wellness policy, 2) progress made in attaining the goals of the wellness policy, and 3) how the wellness policy compares to model wellness policies. This documentation should be kept on file with your organization's written local wellness policy for review by an ISBE monitor during your next school nutrition administrative review.

Sponsor Name:

Site Name:

Date Completed:

Completed by:

Part I: Content Checklist

Below is a list of items that must be addressed in Local Wellness Policies, based on U.S. Department of Agriculture (USDA) and state guidance. Check the box for each item included in your Local Wellness Policy. For any box that is not checked, consider taking steps to add the item(s) to the policy in the future. For more information, see [ISBE's Local Wellness Policy Content Checklist](#).

- | | | |
|---|---|--|
| <input type="checkbox"/> Goals for Nutrition Education | <input type="checkbox"/> Nutrition Standards for School Meals | <input type="checkbox"/> Wellness Leadership |
| <input type="checkbox"/> Goals for Nutrition Promotion | <input type="checkbox"/> Nutrition Standards for Competitive Foods | <input type="checkbox"/> Public Involvement |
| <input type="checkbox"/> Goals for Physical Activity | <input type="checkbox"/> Standards for All Foods/Beverages Provided, but Not Sold | <input type="checkbox"/> Triennial Assessments |
| <input type="checkbox"/> Goals for Other School-Based Wellness Activities | <input type="checkbox"/> Food & Beverage Marketing | <input type="checkbox"/> Reporting |
| <input type="checkbox"/> Unused Food Sharing Plan | | |

ISBE Triennial Assessment Template

Part II: Goal Assessment

2. Progress made in attaining the goals outlined in the wellness policy (i.e., goals for nutrition education, nutrition promotion, physical activity, and other school-based wellness activities)



Part II: Goal Assessment

Per USDA regulations, the triennial assessment must determine compliance with and progress made in attaining the goals of the wellness policy. Input the goals of your local wellness policy into the table below for the corresponding areas: Nutrition Education, Nutrition Promotion, Physical Activity, and Other School-Based Wellness Activities. Indicate if the site is meeting, partially meeting, or not meeting each goal listed. Include any next steps in attaining the goal(s), if applicable. Table rows may be added for additional goals.

Goals	Meeting	Partially Meeting	Not Meeting	Next Steps (If Applicable)
Nutrition Education				


Goals	Meeting	Partially Meeting	Not Meeting	Next Steps (If Applicable)
Nutrition Promotion				

Illinois State Board of Education, Nutrition Department October 2022

ISBE Triennial Assessment Template

Part III: Model Policy Comparison

3. How the wellness policy compares to model policies



Part III: Model Policy Comparison

As part of the triennial assessment, USDA requires sponsors to assess how their wellness policy compares to model wellness policies. Choose **one** of the model wellness policies below to compare against your local wellness policy. Indicate which model policy was chosen and provide a narrative for each prompt below based on the findings.

- [Alliance for a Healthier Generation's Model Wellness Policy](#) – Local wellness policy created in collaboration with USDA, which exceeds minimum requirements
- [Rudd Center's WellSAT 3.0](#) – Wellness assessment tool that asks a series of questions about your local wellness policy and generates a personalized scorecard based on the results. Users will need to create an account to access this tool.
- Other: _____

1. What strengths does your current local wellness policy possess?

2. What improvements could be made to your local wellness policy?

3. List any next steps that can be taken to make the changes discussed above.

Triennial Assessment: Tools & Resources

Triennial Assessment FAQ



Both resources are under the *Triennial Assessment* section

Local Wellness Policy
Triennial Assessment FAQ

Sponsors participating in the National School Lunch Program (NSLP) and/or School Breakfast Program (SBP) are required to have a local wellness policy. At a minimum, the local wellness policy must be assessed once every 3 years; this is referred to as the "triennial assessment." Frequently Asked Questions regarding the triennial assessment are below.

- Who must complete a triennial assessment of the local wellness policy?**
Each sponsor participating in the NSLP and/or SBP is required to establish a written local wellness policy for all sites under its jurisdiction. Therefore, all NSLP and/or SBP sponsors must complete a triennial assessment of their local wellness policy at each site participating in the meal program(s) under their jurisdiction.
- What must be included in the triennial assessment?**
Triennial assessments of the local wellness policy must assess:
 - 1) the extent to which the policy complies with USDA requirements,
 - 2) the extent to which the policy aligns with model policies, and
 - 3) progress made towards attaining the goals outlined in the policy
- Who is responsible for conducting the triennial assessment?**
This is determined at the local level. Sponsors must designate at least one official as responsible for determining the extent to which each participating site is in compliance with the wellness policy. The sponsor may conduct the triennial assessment on behalf of each participating site under its jurisdiction, or may allow each site to conduct its own assessment. In addition to the sponsor's official(s) identified, other stakeholders must be permitted to be involved in the review process. Sponsors have discretion in how they implement this requirement since each organization is best suited to determine its distinctive needs.
- When is the first triennial assessment due?**
Under original USDA guidance, the first triennial assessment was due June 30, 2020. However, some sponsors may have been approved for a later due date as a result of COVID-related USDA waivers. USDA issued three triennial assessment extensions with the following due dates: [June 30, 2021](#), [June 30, 2022](#), and [June 30, 2023](#). These links provide a list of sponsors approved for the corresponding extended due date. For existing sponsors not on any of these lists, the first triennial assessment was due June 30, 2020. For any new NSLP and/or SBP sponsors, the first triennial assessment is due 3 years from the meal program start date approved by ISBE.
- When is the next triennial assessment due?**
Triennial assessments are required to be completed at least once every 3 years. If you've already completed your first triennial assessment, the next one is due no later than 3 years from that date. For example, if you completed the first triennial assessment on June 30, 2020, the next one will be due no later than June 30, 2023. Please note, sponsors are responsible for tracking the dates their triennial assessment was completed and maintaining their 3-year triennial assessment cycle.
- Our first triennial assessment was late. When will the next one be due?**
If a sponsor missed the due date of their first triennial assessment, and was not approved for an extended due date, their next triennial assessment is still due based on their original due date. For example, if a sponsor's due date was June 30, 2020, but they completed their first triennial assessment late on January 25, 2021, then their second triennial assessment would still be due by June 30, 2023 because their original due date was June 30, 2020.

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October 2022

Triennial Assessment Template

Local Wellness Policy Triennial Assessment

Sponsors participating in the National School Lunch Program (NSLP) and/or School Breakfast Program (SBP) are required to have a local wellness policy for all participating sites under its jurisdiction; this is referred to as the "triennial assessment." The triennial assessment must determine compliance with and progress made in attaining the goals of the wellness policy. Input the goals of your local wellness policy into the table below for the corresponding areas: Nutrition Education, Nutrition Promotion, Physical Activity, and Wellness Activities. Each goal listed. Include any relevant information.

Sponsor Name: _____

Date Completed: _____

Part I: Content Checklist
Below is a list of items that must be included in your local wellness policy. Check the box for each item to add the item(s) to the policy.

- Goals for Nutrition Education
- Goals for Nutrition Promotion
- Goals for Physical Activity
- Goals for Other School-Based Wellness Activities
- Unused Food Sharing Plan

Illinois State Board of Education, Nutrition Department

Part II: Goal Assessment
Per USDA regulations, the triennial assessment must determine compliance with and progress made in attaining the goals of the wellness policy. Input the goals of your local wellness policy into the table below for the corresponding areas: Nutrition Education, Nutrition Promotion, Physical Activity, and Wellness Activities. Each goal listed. Include any relevant information.

Area	Goal	Compliance	Progress
Nutrition Education	1. _____	_____	_____
	2. _____	_____	_____
Nutrition Promotion	1. _____	_____	_____
	2. _____	_____	_____

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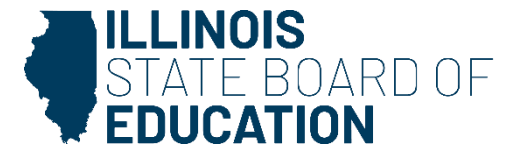
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As part of the triennial assessment, USDA requires sponsors to assess how their wellness policy compares to model wellness policies. Choose one of the model wellness policies below to compare against your local wellness policy. Indicate which model policy was chosen and provide a narrative for each prompt below based on the findings.

- [Alliance for a Healthier Generation's Model Wellness Policy](#) – Local wellness policy created in collaboration with USDA, which exceeds minimum requirements
- [Rudd Center's WellSAT 3.0](#) – Wellness assessment tool that asks a series of questions about your local wellness policy and generates a personalized scorecard based on the results. Users will need to create an account to access this tool.
- Other: _____

1. What strengths does your current local wellness policy possess?
2. What improvements could be made to your local wellness policy?
3. List any next steps that can be taken to make the changes discussed above.

Illinois State Board of Education, Nutrition Department
October 2022

<https://www.isbe.net/Pages/Local-School-Nutrition-Wellness-Policy.aspx>



Triennial Assessment: Due Dates

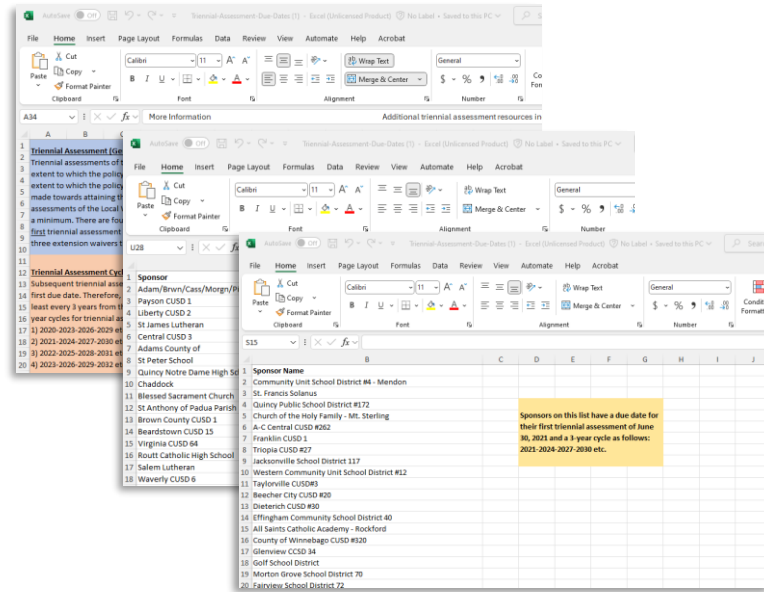
- Triennial assessment due dates/3-year cycles vary by SFA
- There were 4 possible due dates for the first triennial assessment:
 - Due date: June 30, 2020
 - Due date: June 30, 2021
 - Due date: June 30, 2022
 - Due date: June 30, 2023
- Based on the due date of the SFAs first triennial assessment, subsequent assessments are due every three years from that date:
 - Subsequent due dates: June 30, 2023; 2026; 2029; etc.
 - Subsequent due dates: June 30, 2024; 2027; 2030; etc.
 - Subsequent due dates: June 30, 2025; 2028; 2031; etc.
 - Subsequent due dates: June 30, 2026; 2029; 2032; etc.

Triennial Assessment Due Date: Tools & Resources

List of Triennial Assessment Due Dates for Sponsors



Both resources are under the *Triennial Assessment* section



Triennial Assessment Tracking Form

Triennial Assessment Tracking Form

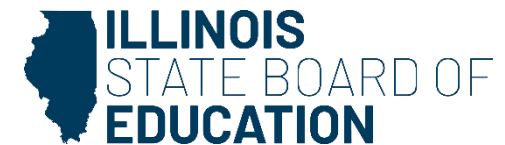
USDA regulations require sponsors participating in the National School Lunch Program and/or School Breakfast Program to assess their Local Wellness Policy at least once every three years. This is called the "triennial assessment." Use the table below to track completion dates of the triennial assessment and additional details for future reference. Please note, this form is only for tracking purposes and is not considered the triennial assessment. For more information on the triennial assessment, including a triennial assessment template, check out ISBE's [Local Wellness Policy webpage](#).

Date Completed	Assessment Tool Used	Name of Staff Person(s) Completed By	Title of Staff Person(s)	Signature
<input type="checkbox"/> Check box if completed within 3 years of your last triennial assessment	<input type="checkbox"/> ISBE Triennial Assessment Template <input type="checkbox"/> CDC's Wellness Policy in Action Tool <input type="checkbox"/> Other: _____			
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<input type="checkbox"/> Check box if completed within 3 years of your last triennial assessment	<input type="checkbox"/> ISBE Triennial Assessment Template <input type="checkbox"/> CDC's Wellness Policy in Action Tool <input type="checkbox"/> Other: _____			

Clear Form

Illinois State Board of Education, Nutrition Department October 2023

<https://www.isbe.net/Pages/Local-School-Nutrition-Wellness-Policy.aspx>



Where do I submit the triennial assessment once completed?

Completed triennial assessments should be kept on file at your organization and the results of the assessment must be made available to the public.

How is the triennial assessment reviewed by ISBE?

During an Administrative Review of the School Nutrition Programs, which is conducted by an ISBE monitor, sponsors must provide documentation of their written local wellness policy, and documentation that the policy itself was made available to the public. Additionally, sponsors must provide documentation of triennial assessments of the policy for each participating site under its jurisdiction, as well as documentation demonstrating the sponsor made the triennial assessments, and any policy updates, available to the public.

Administrative Review Checklist

Local Wellness Policy

Most recent triennial
assessment

Documentation that the
Local Wellness Policy and
triennial assessment was
made available to the public
(e.g., web address,
newsletter, etc.)

Documentation of efforts to
review and update the policy

Additional Resources

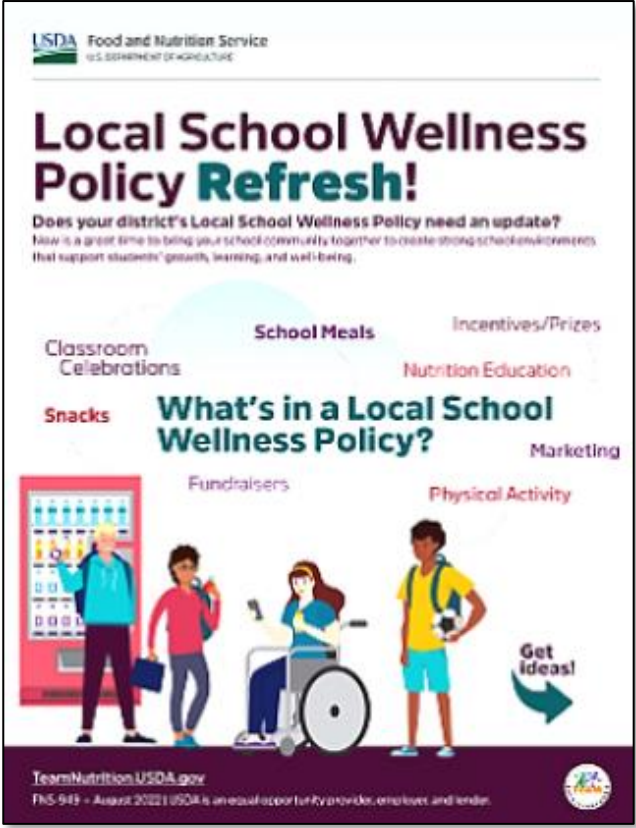
Team Nutrition's Local School Wellness Policy Outreach Toolkit

Resource to Sustain and Strengthen Local Wellness Initiatives

Model Local Wellness Policy

Alliance for a Healthier Generation's School Wellness Committee Toolkit

<https://www.fns.usda.gov/tn/wellness-policy/implementation-tools>



USDA Food and Nutrition Service
U.S. DEPARTMENT OF AGRICULTURE

Local School Wellness Policy Refresh!

Does your district's Local School Wellness Policy need an update?
Now is a great time to bring your school community together to create strong school environments that support students' growth, learning, and well-being.

Classroom Celebrations School Meals Incentives/Prizes
Nutrition Education
Snacks **What's in a Local School Wellness Policy?** Marketing
Fundraisers Physical Activity

Get ideas!

TeamNutrition.USDA.gov
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✓ Contact Us



Nutrition Department

- Call (800) 545-7892 or (217) 782-2491, cnp@isbe.net

IWAS

Contact the ISBE Call Center 7 a.m. to 4:30 p.m. Monday - Friday

- Call (217) 558-3600

Funding and Disbursements Department

For questions regarding claims and payments of Child Nutrition Programs

- Call (217) 782-5256, [email contacts](#)

Questions?



Thank you!