



# Illinois State Board of Education

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**Darren Reisberg**  
*Chairman*

**Dr. Carmen I. Ayala**  
*State Superintendent of Education*

October 2, 2019

United States Department of Agriculture  
Midwest Regional Office  
Attn: Ms. Vista Fletcher  
77 W. Jackson Blvd, 20<sup>th</sup> Floor  
Chicago, Illinois 60604-3591

Dear Ms. Fletcher:

The Nutrition Department of the Illinois State Board of Education (ISBE) would like to add an addendum to our previously submitted waiver for the 3 to 5-year administrative review plan. We would like to include the Food Service Management Company (FSMC) review within the same 5-year review period.

ISBE would like to add an addendum to section 4 of the previously submitted waiver. Per regulation 7 CFR 210.19 (a) (5), we are required to review each school food authority with an FSMC at least once during each 3-year period. The addendum would allow the 3-year review cycle to be extended to a 5-year period to match the administrative review cycle. The extension would make ISBE more efficient by completing the FSMC review during the administrative review for a majority of our school food authorities. The extension would help maintain our goal of reducing costs, more efficiency for school food authorities and additional time to provide more technical assistance.

We hope you will accept our addendum and look forward to working with USDA and our school food authorities in the future.

Sincerely,

A handwritten signature in blue ink, appearing to read "Mark Haller".

Mark Haller  
Director  
Nutrition Department

## Addendum Waiver Sections

#4 – ISBE would like to synchronize the administrative reviews with the FSMC reviews. The same review cycle will allow ISBE to maximize resources by limiting the number of trips to individual school food authorities and increase technical assistance opportunities. It will minimize the impact to most school food authorities by completing the AR and FSMC at the same time. In addition, ISBE currently reviews all FSMC contract and renewals each year.

#5 – We are requesting inclusion of regulation 7 CFR 210.19 (a) (5) to the original waiver request of 7 CFR 210.18 (c) - each State agency shall perform a review of each school food authority contracting with a food service management company, at least once during each 3-year period.

#11 – The FSMC review will be conducted as part of the AR/procurement review for school food authorities receiving less than \$ 250,000 in reimbursement per year. For school food authorities receiving over \$ 250,000 in reimbursement per year, the FSMC review will be conducted during the procurement review by office-based staff. As noted above, ISBE reviews each FSMC contract and renewals prior to approval by the school food authority.

# 14 ISBE Administration



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