

## Division of English Language Learning (DELL) Illinois State Seal of Biliteracy Newsletter

May 18, 2016

Dear Seal of Biliteracy Coordinators:

## **Seal of Biliteracy Application Information**

## Final Report Forms Posted

The Seal of Biliteracy final report for the 2015-16 school year is posted on the <u>Seal of Biliteracy</u> webpage. Participating districts have to submit a final report to ISBE no more than 30 days after the end of the school year. A district may request an extension of the reporting deadline if the Seal will be awarded after graduation because the results of a language assessment administered to seniors (e.g., AP exam) are not available earlier.

The report consists of two parts including a PDF form and a spreadsheet with student information. Send the report form as a PDF and the student awards template as an Excel file. For a secure transmission of the two files, use "Send ISBE a file" on the ISBE website and choose Beth Robinson from the Receiver Information drop-down list.