



Illinois State Board of Education

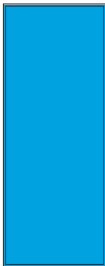
IARSS Morning Session

Licensure Introduction



Seven horizontal lines for notes

Overview



- ISBE Mission, Vision, and Goals
- Welcome and Introductions
- Logistics
- Parking Lot/FAQ
- Thank You

Seven horizontal lines for notes



Whole Child • Whole School • Whole Community

ISBE: Mission, Vision, and Goals



VISION

- Illinois is a state of **whole**, healthy children nested in **whole**, healthy systems supporting communities wherein all people are socially and economically secure.

MISSION

- Provide leadership and resources to achieve excellence across all Illinois districts by engaging legislators, school administrators, teachers, students, parents, families, and other stakeholders in formulating and advocating for policies that enhance education, empower districts, and **ensure equitable outcomes for all students.**

Seven horizontal lines for notes



# ISBE: Vision, Mission, and Goals



## GOALS

- **Every child** in each public school system in the State of Illinois deserves to attend a system wherein...
- All kindergartners are assessed for readiness.
- Ninety percent or more of third-grade students are reading at or above grade level.
- Ninety percent or more of fifth-grade students meet or exceed expectations in mathematics.
- Ninety percent or more of ninth-grade students are on track to graduate with their cohort.
- Ninety percent or more of students graduate from high school ready for college and career.
- All students are supported by highly prepared and effective teachers and school leaders.
- Every school offers a safe and healthy learning environment for all students.




---

---

---

---

---

---

---

---

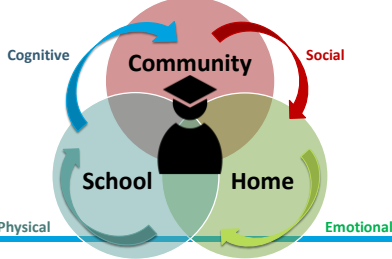
---

---

# The Whole Child



A child within an ecology of multiple and interconnected parts nested in overlapping systems




---

---

---

---

---

---

---

---

---

---

# Agenda



- How do I navigate the new ISBE website? IWAS? ELIS?
- I'm looking into getting into the classroom...What are my options?
- I hold a PEL and want to add an endorsement...What is available? What is required?




---

---

---

---

---

---

---

---

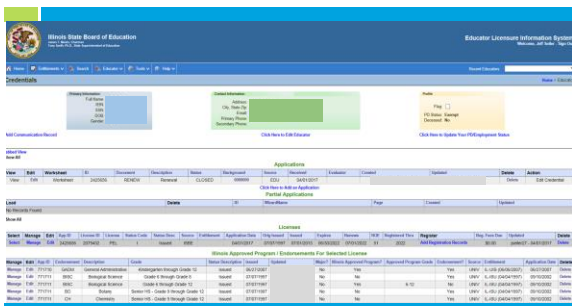
---

---

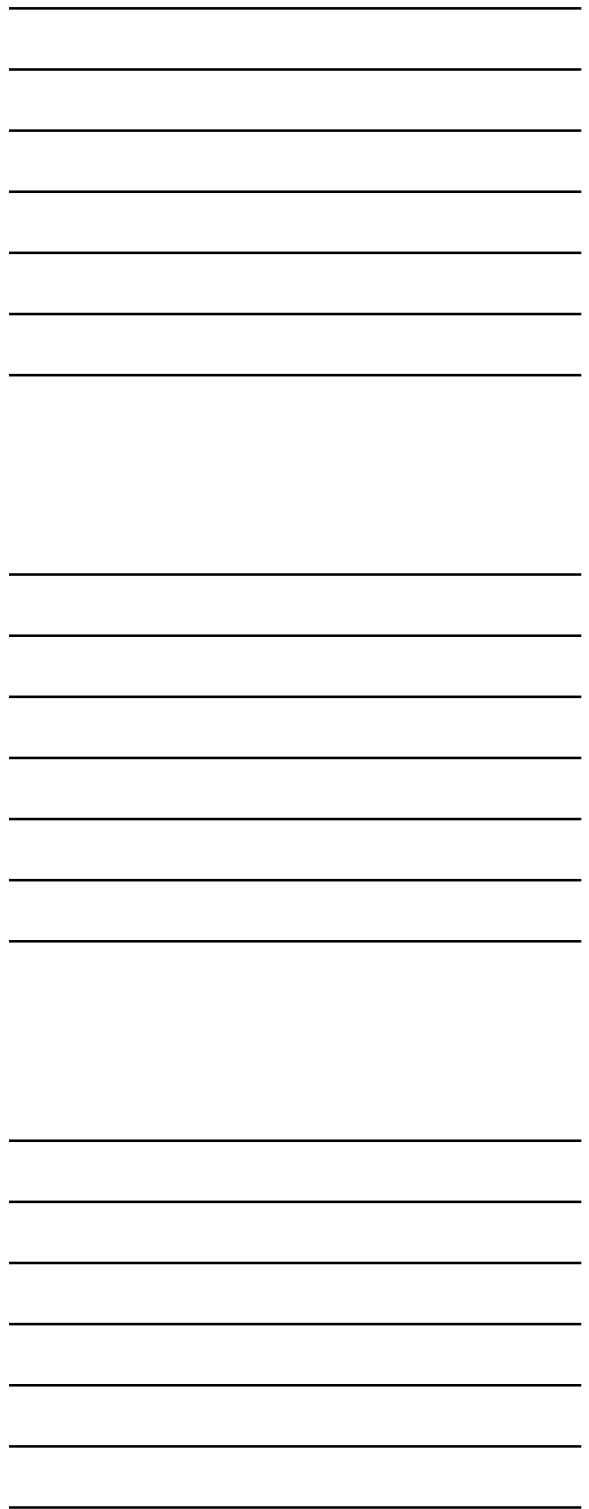
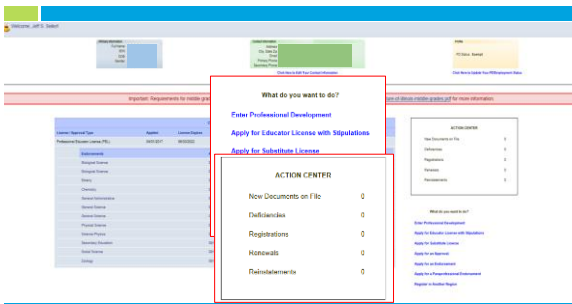
# ISBE Website Tour



# IWAS



# ELIS



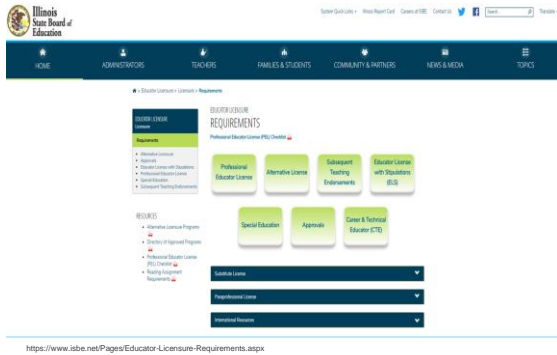
I'm looking into getting into the classroom...  
What are my options?

**I have an Associate's degree or no degree at all...**

- Paraprofessional educator (ELS-PARA)
- Career and Technical Educator
- Part-Time Provisional Career and Technical Educator
- Provisional Career and Technical Educator

**I have a Bachelor's degree or higher...**

- Paraprofessional educator (ELS-PARA)
- Substitute teaching license
- Career and Technical Educator License
- Professional Educator License



## Paraprofessional Requirements

One of the following requirements must be met:

- Minimum 60 semester hours of college coursework\*  
OR
- Associate's degree or higher\*  
OR
- Passing scores<sup>20</sup> on WorkKeys Math and Reading + HS Diploma  
OR
- Passing scores<sup>20</sup> on ETS ParaPro test + HS Diploma

\* must be from a regionally accredited university

# WorkKeys Applied Mathematics/Applied Math — 4 Reading for Information/Workplace Documents — 4

% ETS Parapro - 460



## Substitute Teaching License

- Requires a minimum of a Bachelor’s degree from a regionally accredited institution.
- Valid for 5 years and renewable.

---

---

---

---

---

---

---

---

---

---



## Career and Technical Educator

3 types:

1. Career and Technical Educator (CTE)
  - Requires minimum 60 hours college coursework & 2,000 hours of experience
  - Valid for grades 7-12
  - Renewable
2. Part-time Provisional Career & Technical Educator (PCTE)
  - 8,000 hours of experience
  - Valid for grades 6-12
  - Educator can only teach "part-time"
  - Renewable once with registration fees
3. Provisional Career & Technical Educator (CTEP)
  - 8,000 hour of experience
  - Valid for grades 11-12
  - Educator can teach "full time"
  - Renewable with registration fees

---

---

---

---

---

---

---


---

---

---



## Professional Educator License

- Requires completion of an Illinois approved program or out of state\* program that led to licensure/certification in another state.
- Directory of Approved Programs 
  - <https://www.isbe.net/Documents/directory.pdf>
- Renewable every 5 years with:
  - 120 PD
  - \$10 per year registration fees

\*There will be more in the afternoon session regarding out of state educators and the requirements to earn licensure in Illinois.




---

---

---

---

---

---

---

---

---

---

## PEL Requirements



- Completion of an education program
  - Student Teaching
  - 32 semester hours /major in the content area
- Valid, comparable out of state license
- Completion of PEL coursework
  - Methods of teaching exception children, reading methods & Methods of teaching English learners
- Tests
  - Test of Basic Skills, Content Test, EdTPA




---

---

---

---

---

---

---

---

## Professional Educator License (PEL)



Traditional  
Licensure

Alternative  
Licensure

<https://www.isbe.net/Pages/ELAAlternativeLicense.aspx>

Both routes allow universities in Illinois with approved programs to "entitle" educators to issuance of the PEL.

*\*More to come regarding entitlements in the afternoon session.*




---

---

---

---

---

---

---

---

## I want to add an endorsement...



- Endorsements are the "credentials" that "attach" to the PEL and qualify educators to teach specific coursework.
- Currently educators can only add endorsements within the primary grade range in which they were prepared, however there are exceptions.




---

---

---

---

---

---

---

---

## Scenario...

19

- A teacher holding a K-9 Elementary Ed. endorsement cannot add a 9-12 Science-Biology.
  - Can add 'Grade 9 Only' Science-Biology
  - Can add 'Grade 5-8' Biological Science
- Most 'Senior High' endorsements require 24 semester hours content, with 12 in the upper division.
- 'Middle Grades' required 18 semester hours content (until February 1, 2018)
- Previous rules would allow 6-12 secondary teachers to only add 6-8 MG
- After 2/1/2018 requires 21 semester hours content + 3 middle school methods + test
- New rules allow ALL MG endorsements to be 5-8.




---

---

---

---

---

---

---

---

---

---

## Entitlement Process

19

### What is it?

- Authority institutions of higher education in Illinois that have approved programs, do recommend candidates for licensure or subsequent endorsements to existing PELs.

### How does it work?

- IHEs verify requirements for licensure are met and enter

### Who can entitle?

- Currently 59 IHEs in Illinois with approved programs that have entitlement authority.

### What happens when educators involved in this process call?

- Candidates for entitlement should be working with their institution in order to assure they are meeting requirements.




---

---

---

---

---

---

---

---

---

---

## Contact Information

19

- ROE Phone Line-217-558-3600(Do NOT give out to educators!)
- Email options
  1. [ROE@isbe.net](mailto:ROE@isbe.net)
    - Rushes
    - Questions
  2. [Renewal@isbe.net](mailto:Renewal@isbe.net)
    - Renewal Questions/Problems
  3. "Your Liaison"
- Email Addresses for Educators
  - [licensure@isbe.net](mailto:licensure@isbe.net)
  - [transcripts@isbe.net](mailto:transcripts@isbe.net)
  - [licensureForms@isbe.net](mailto:licensureForms@isbe.net)




---

---

---

---

---

---

---

---

---

---

# ACRONYMS

ISBE Illinois State Board of Education	PD/CPOU Professional Development
ELS Educator Licensure Information System	AA Administrator Academy
IWAS ISBE Web Application System	ECE Early Childhood Education
IEN Illinois Educator Identification Number	EL ED Elementary Education
PEL Professional Educator License	ESL English as a Second Language
ELS Educator License with Stipulations	LBS Learning Behavior Specialist
TBE Transitional Bilingual Educator	STE Short Term Emergency
CTE Career and Technical Educator	STA Short Term Approval for Teachers of All Grade Levels
VIT Visiting International Teacher	edTPA(TPA) Teacher Performance Assessment
PARA (ELS-PARA) Paraprofessional	TAP 400- Test of Academic Proficiency (4 part test)

---

---

---

---

---

---

---

---

---

---

---



What Happens If...

# Scenarios




---

---

---

---

---

---

---

---

---

---

---

# LUNCH




---

---

---

---

---

---

---

---

---

---

---





Applying for an Illinois Professional Educator License (PEL)

This checklist is a resource for educators to use when applying for an IL Professional Educator License (PEL) as an out of state (OOS) or out of country (OOC) license holder. Although each PEL has its own requirements, following this process will allow ISBE to evaluate applications with initial required documentation.

Upon evaluation, additional documents may be requested by ISBE prior to the license being issued.

Table with 2 columns: Checklist item and Contact/Link information. Items include: Create an ELIS account (ELIS Log-In), Apply for a PEL, Send Official transcripts, Submit ISBE Form 80-02 or 80-02S, and Submit a copy of OOS/OOC license to ISBE.



Testing Information

Test results are valid indefinitely.

Table with 2 columns: PEL and Paraprofessional. Lists testing requirements such as Test of Basic Skills, Content Tests, and EdTPA.



Coursework

- Must be 100 level or higher to count towards an endorsement
Must have grade of a C- or above
Must be on an official transcript



## Career and Technical Educator

3 types:

1. Career and Technical Educator (CTE)
  - Requires minimum 60 hours college coursework & 2,000 hours of experience
  - Valid for grades 7-12
  - Renewable
2. Part-time Provisional Career & Technical Educator (PCTE)
  - 8,000 hours of experience
  - Valid for grades 6-12
  - Educator can only teach "part-time"
  - Renewable once with registration fees
3. Provisional Career & Technical Educator (CTEP)
  - 8,000 hour of experience
  - Valid for grades 11-12
  - Educator can teach "full time"
  - Renewable with registration fees




---

---

---

---

---

---

---

---

---

---

## Career and Technical Educator (cont'd.)

### Forms Needed

- Form 73-23-Application for the CTE
- Form 73-23A- Verification of Work Experience
- Form 73-23B-Verification of Work Experience (Notarized)
  - Use for those educators that were self-employed or business is no longer accessible.




---

---

---

---

---

---

---

---

---

---

## Helpful Tips....

- DO NOT EXAGGERATE HOURS
- But avoid documenting the minimum hours
- Get specific about skills
- Example

**BAD**

**GOOD**

Running/operating the books-250 Hours

Data entry -100 Hours  
Created financial statements-25 hours  
Completed tax forms-100 hours




---

---

---

---

---

---

---

---

---

---

## Short Term Approval (STA)

31

- Requirements
  - Must hold a PEL
  - 9 hours on content coursework in the area to be taught or passing score on the Content Test
- Valid for 3 years
- Not available for special education positions or Safety and Driver's Education
- Not available on the ELS(PEDU)




---

---

---

---

---

---

---

---

---

---

## Short Term Emergency (STE)

32

- Requirements
  - Must hold a PEL endorsed in a teaching field or an ELS(TBE)
  - FORM 73-86
  - Proper documentation from the applicant, employing district and college/university
- Valid for 3 years
- Educator should obtain the LBS PK-21 prior to the approval expiring




---

---

---

---

---

---

---

---

---

---

## Renewal

- Renewal Dates for 2018
- All licenses are now renewable
- Licenses are renewed on a 5 year cycle
- All Professional Development must be met prior to renewing
- Administrator Academies are only required for the years that the Administrative License was used.
- Retired Educators are exempt from PD the years they are retired and from renewal fees
- If licenses are not renewed on time, they will lapse.




---

---

---

---

---

---

---

---

---

---

## Reinstatement

- Why do licenses lapse?
- All Professional Development and-or Administrative Academies must be completed prior to reinstatement
- Options for Reinstatement
  - Provide 9 hours of coursework completed in the last 5 years.
    - Coursework must be in one or more of the endorsement areas on the license
  - Pay a \$500 penalty fee




---

---

---

---

---

---

---

---

---

---

## Senate Bill 2912

- Effective January 6, 2017
- Educators could/can request a reevaluation if application was/is still pending/deficient
- Removed 10 year expiration date on all tests
- Removed 15 semester hour requirement for the ELS-PEDU
- PELS
  - A valid, comparable OOS License is a requirement
    - Except, for Administrative Licenses, only needed if ELS-PEDU is wanted
  - Accepting out of state content tests
  - Comparable endorsements are added if listed on the OOS License




---

---

---

---

---

---

---

---

---

---

## Middle Grade Teaching Endorsement

- Effective February 1, 2018
- Requirements will depend on what the Educator already holds
  - Must complete a Middle Grade Program
    - If only Early Childhood, Elementary Education or Secondary Education is held
  - Can apply for a subsequent endorsement
    - If a 5-8, 6-8, K-12, PK-12, or PK-21 endorsement is held
    - 21 semester hours, 3 hours in content methods, Content test & Middle Grade test (can be waived)




---

---

---

---

---

---

---

---

---

---

## Future of Licensure



- New Application Wizard!!!
- ELIS “Glitches”
  - Capture a screen shot, describe the error and email your liaison
  - Process of fixing a “glitch”
    - Error→ Work Request→ IT Review→ EE Prioritization→ Testing→ Production

---

---

---

---

---

---

---

---

---

---



## Contact Information



- ROE Phone Line-217-558-3600(Do NOT give out to educators!)
- Email options
  1. [ROE@isbe.net](mailto:ROE@isbe.net)
    - Rushes
    - Questions
  2. [Renewal@isbe.net](mailto:Renewal@isbe.net)
    - Renewal Questions/Problems
  3. “Your Liaison”
- Email Addresses for Educators
  - [licensure@isbe.net](mailto:licensure@isbe.net)
  - [transcripts@isbe.net](mailto:transcripts@isbe.net)
  - [licensureForms@isbe.net](mailto:licensureForms@isbe.net)

---

---

---

---

---

---

---

---

---

---



## What Happens If...



# Scenarios

---

---

---

---

---

---

---

---

---

---

