



Illinois State Board of Education

IARSS Morning Session

Licensure Introduction

Overview

2

- ISBE Mission, Vision, and Goals
- Welcome and Introductions
- Logistics
- Parking Lot/FAQ
- Thank You

ISBE: Mission, Vision, and Goals

3

VISION

- Illinois is a state of **whole**, healthy children nested in **whole**, healthy systems supporting communities wherein all people are socially and economically secure.

MISSION

- Provide leadership and resources to achieve excellence across all Illinois districts by engaging legislators, school administrators, teachers, students, parents, families, and other stakeholders in formulating and advocating for policies that enhance education, empower districts, and **ensure equitable outcomes for all students.**

ISBE: Vision, Mission, and Goals

4

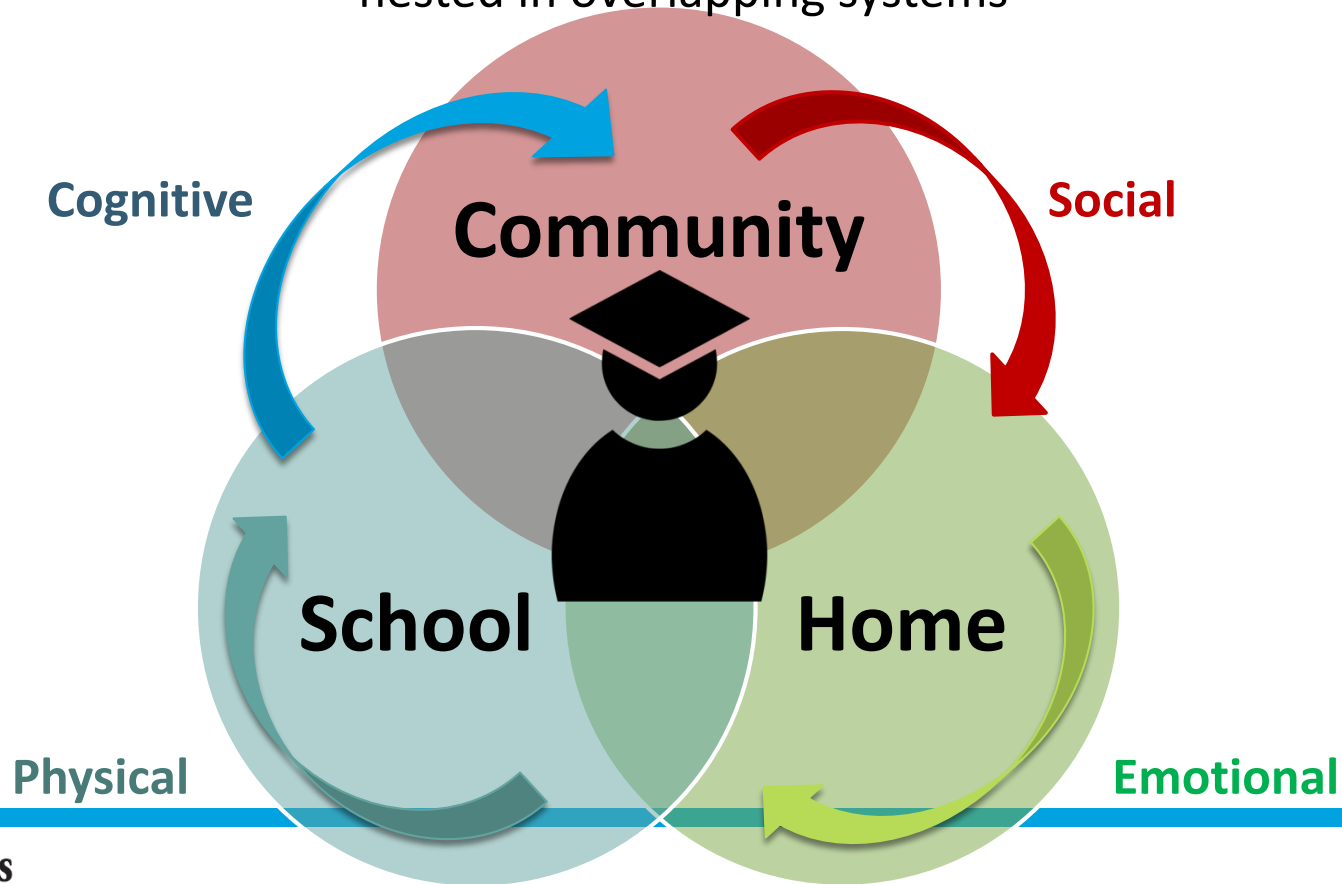
GOALS

- ***Every child*** in each public school system in the State of Illinois deserves to attend a system wherein...
- All kindergartners are assessed for readiness.
- Ninety percent or more of third-grade students are reading at or above grade level.
- Ninety percent or more of fifth-grade students meet or exceed expectations in mathematics.
- Ninety percent or more of ninth-grade students are on track to graduate with their cohort.
- Ninety percent or more of students graduate from high school ready for college and career.
- All students are supported by highly prepared and effective teachers and school leaders.
- Every school offers a safe and healthy learning environment for all students.



The Whole Child

A child within an ecology of multiple and interconnected parts
nested in overlapping systems



Agenda


How do I navigate the new ISBE website? IWAS? ELIS?




I'm looking into getting into the classroom...What are my options?

I hold a PEL and want to add an endorsement...What is available?
What is required?





ISBE Website Tour

**Illinois**
State Board of
Education

System Quick Links ▾ Illinois Report Card Careers at ISBE Contact Us    Translate ▾

HOME ADMINISTRATORS TEACHERS FAMILIES & STUDENTS COMMUNITY & PARTNERS NEWS & MEDIA TOPICS


 CURRENT TOPICS



Fiscal Year 2019 Recommended Investment to Support Educational Excellence

Fiscal Year 2019 Recommended Investment to Support Educational Excellence

○○○○○


 LATEST NEWS

2/22/2018: Illinois outpacing the nation in increasing low-income students' participation in Advanced Placement

2/20/2018: Illinois' Dr. David Schuler named National Superintendent of the Year


2/14/2018: 2017 Illinois Science Assessment results now available

2/09/2018: via video




AGENCY & BOARD INFORMATION

- Board Meetings
- Careers at ISBE
- Human Resources
- Rules
- Student Advisory Council
- Waivers




ASSESSMENT

- Dynamic Learning Maps Alternate Assessment (DLM-AA)
- Illinois Science Assessment (ISA)
- PARCC Place
- SAT




CHARTER SCHOOLS

- Charter Schools
- Charter School Authorizer Criteria
- Dashboard
- Charter School Locator
- Grants and RFPs
- Illinois State Charter School Commission (SCSC)




COLLEGE & CAREER

- Academics
- Career Technical Education
- 21st Century Community Learning Centers
- Student Resources




EARLY CHILDHOOD

- Prevention Initiative
- Preschool For All (PFA)
- Kindergarten
- Early Childhood Special Education (ECSE)




EDUCATOR LICENSURE

- Licensure
- Renewal and Reinstatement
- Educator Preparation Providers and Stakeholders
- Educator Evaluations - PEAC
- Unfilled Positions 2017



ENGLISH LEARNERS

- Legislation, Rules, and Guidance
- Professional Development
- Compliance Monitoring



ESSA

- Every Student Succeeds Act (ESSA)
- Seeking Comments on Education Regulations





Illinois State Board of Education

James T. Weeks, Chairman
Tony Smith, Ph.D., State Superintendent of Education

Educator Licensure Information System

Welcome, Jeff Seiler - Sign Out

Home Entitlements Search Educator Tools Help

Recent Educators:

Credentials

Home > Educator

Primary Information

Full Name:
IEIN:
SSN:
DOB:
Gender:

Contact Information

Address:
City, State Zip:
Email:
Primary Phone:
Secondary Phone:

Profile

Flag: ☐
PD Status: Exempt
Deceased: No

Add Communication Record

[Click Here to Edit Educator](#)

[Click Here to Update Your PD/Employment Status](#)

abbed View
show All

Applications

View	Edit	Worksheet	ID	Document	Description	Status	Background	Source	Received	Evaluator	Created	Updated	Delete	Action
View	Edit	Worksheet	2425656	RENEW	Renewal	CLOSED	0000000	EDU	04/01/2017				Delete	Edit Credential

[Click Here to Add an Application](#)

Partial Applications

Load	Delete	ID	WizardName	Page	Created	Updated
No Records Found						

Show All

Licenses

Select	Manage	Edit	App ID	License ID	License	Status Code	Status Desc	Source	Entitlement	Application Date	Orig Issued	Issued	Expires	Renews	ROE	Registered Thru	Register	Reg. Fees Due	Updated	Delete
Select	Manage	Edit	2425656	2079432	PEL	I	Issued	ISBE		04/01/2017	07/07/1997	07/01/2013	06/30/2022	07/01/2022	51	2022	Add Registration Records	\$0.00	jseiler27 - 04/01/2017	Delete

Illinois Approved Program / Endorsements For Selected License

Manage	Edit	App ID	Endorsement	Description	Grade	Status Description	Issued	Updated	Major?	Illinois Approved Program?	Approved Program Grade	Endorsement?	Source	Entitlement	Application Date	Delete
Manage	Edit	771710	GADM	General Administrative	Kindergarten through Grade 12	Issued	06/27/2007		No	Yes		Yes	UNIV	IL-UIS (06/06/2007)	06/27/2007	Delete
Manage	Edit	771711	BISC	Biological Science	Grade 6 through Grade 8	Issued	07/07/1997		No	No		Yes	UNIV	IL-ISU (04/04/1997)	09/10/2002	Delete
Manage	Edit	771711	BISC	Biological Science	Grade 6 through Grade 12	Issued	07/07/1997		No	Yes	6-12	No	UNIV	IL-ISU (04/04/1997)	09/10/2002	Delete
Manage	Edit	771711	BO	Botany	Senior HS - Grade 9 through Grade 12	Issued	07/07/1997		No	No		Yes	UNIV	IL-ISU (04/04/1997)	09/10/2002	Delete
Manage	Edit	771711	CH	Chemistry	Senior HS - Grade 9 through Grade 12	Issued	07/07/1997		No	No		Yes	UNIV	IL-ISU (04/04/1997)	09/10/2002	Delete



ELIS

Welcome, Jeff S. Seller!

Primary Information

Full Name:
IEIN:
DOB:
Gender:

Contact Information

Address:
City, State Zip:
Email:
Primary Phone:
Secondary Phone:

Profile

PO Status: Exempt

[Click Here to Edit Your Contact Information](#)

[Click Here to Update Your PD/Employment Status](#)

Important: Requirements for middle grades

[figure-of-illinois-middle-grades.pdf](#) for more information.

License / Approval Type	Applied	License Expires
Professional Educator License (PEL)	04/01/2017	06/30/2022
Endorsements		
Biological Science		
Biological Science		
Botany		
Chemistry		
General Administrative		
General Science		
General Science		
Physical Science		
Science-Physics		
Secondary Education		
Social Science		
Zoology		

What do you want to do?

[Enter Professional Development](#)

[Apply for Educator License with Stipulations](#)

[Apply for Substitute License](#)

ACTION CENTER

New Documents on File	0
Deficiencies	0
Registrations	0
Renewals	0
Reinstatements	0

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New Documents on File	0
Deficiencies	0
Registrations	0
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What do you want to do?

[Enter Professional Development](#)

[Apply for Educator License with Stipulations](#)

[Apply for Substitute License](#)

[Apply for an Approval](#)

[Apply for an Endorsement](#)

[Apply for a Paraprofessional Endorsement](#)

[Register in Another Region](#)



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I'm looking into getting into the classroom...

What are my options?

I have an Associate's degree or no degree at all...

- Paraprofessional educator (ELS-PARA)
- Career and Technical Educator
- Part-Time Provisional Career and Technical Educator
- Provisional Career and Technical Educator

I have a Bachelor's degree or higher...

- Paraprofessional educator (ELS-PARA)
- Substitute teaching license
- Career and Technical Educator License
- Professional Educator License

 > Educator Licensure > Licensure > Requirements

EDUCATOR LICENSURE
Licensure

Requirements

- Alternative Licensure
- Approvals
- Educator License with Stipulations
- Professional Educator License
- Special Education
- Subsequent Teaching Endorsements

EDUCATOR LICENSURE
REQUIREMENTS

Professional Educator License (PEL) Checklist 

Professional
Educator License

Alternative License

Subsequent
Teaching
Endorsements


Educator License
with Stipulations
(ELS)

Special Education

Approvals

Career & Technical
Educator (CTE)

RESOURCES

- Alternative Licensure Programs 
- Directory of Approved Programs 
- Professional Educator License (PEL) Checklist 
- Reading Assignment Requirements 

Substitute License ▾

Paraprofessional License ▾

International Resources ▾

<https://www.isbe.net/Pages/Educator-Licensure-Requirements.aspx>

Paraprofessional Requirements

One of the following requirements must be met:

- Minimum 60 semester hours of college coursework*
- OR
- Associate's degree or higher*
- OR
- Passing scores[#] on WorkKeys Math and Reading + HS Diploma
- OR
- Passing scores[%] on ETS ParaPro test + HS Diploma

** must be from a regionally accredited university*

Workkeys Applied Mathematics/Applied Math — 4 Reading for Information/Workplace Documents — 4

% ETS Parapro - 460

Substitute Teaching License

- Requires a minimum of a Bachelor's degree from a regionally accredited institution.
- Valid for 5 years and renewable.

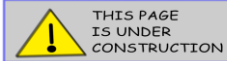
Career and Technical Educator

3 types:

1. Career and Technical Educator (CTE)
 - Requires minimum 60 hours college coursework & 2,000 hours of experience
 - Valid for grades 7-12
 - Renewable
2. Part-time Provisional Career & Technical Educator (PCTE)
 - 8,000 hours of experience
 - Valid for grades 6-12
 - Educator can only teach “part-time”
 - Renewable once with registration fees
3. Provisional Career & Technical Educator (CTEP)
 - 8,000 hour of experience
 - Valid for grades 11-12
 - Educator can teach “full time”
 - Renewable with registration fees



Professional Educator License

- Requires completion of an Illinois approved program or out of state* program that led to licensure/certification in another state.
- Directory of Approved Programs  THIS PAGE IS UNDER CONSTRUCTION
 - <https://www.isbe.net/Documents/directory.pdf>
- Renewable every 5 years with:
 - 120 PD
 - \$10 per year registration fees

**There will be more in the afternoon session regarding out of state educators and the requirements to earn licensure in Illinois.*



PEL Requirements

16

- Completion of an education program
 - Student Teaching
 - 32 semester hours /major in the content area
- Valid, comparable out of state license
- Completion of PEL coursework
 - Methods of teaching exception children, reading methods & Methods of teaching English learners
- Tests
 - Test of Basic Skills, Content Test, EdTPA



Professional Educator License (PEL)

Traditional Licensure

Alternative Licensure

<https://www.isbe.net/Pages/ELAlternativeLicense.aspx>

Both routes allow universities in Illinois with approved programs to “entitle” educators to issuance of the PEL.

**More to come regarding entitlements in the afternoon session.*



I want to add an endorsement...

- Endorsements are the “credentials” that “attach” to the PEL and qualify educators to teach specific coursework.
- Currently educators can only add endorsements within the primary grade range in which they were prepared, however there are exceptions.



Scenario...

19

- A teacher holding a K-9 Elementary Ed. endorsement cannot add a 9-12 Science-Biology.
 - Can add 'Grade 9 Only' Science-Biology
 - Can add 'Grade 5-8' Biological Science
- Most 'Senior High' endorsements require 24 semester hours content, with 12 in the upper division.
- 'Middle Grades' required 18 semester hours content (until February 1, 2018)
- Previous rules would allow 6-12 secondary teachers to only add 6-8 MG
- After 2/1/2018 requires 21 semester hours content + 3 middle school methods + test
- New rules allow ALL MG endorsements to be 5-8.



Entitlement Process

What is it?

- Authority institutions of higher education in Illinois that have approved programs, to recommend candidates for licensure or subsequent endorsements to existing PELs.

How does it work?

- IHEs verify requirements for licensure are met and enter

Who can entitle?

- Currently 59 IHEs in Illinois with approved programs that have entitlement authority.

What happens when educators involved in this process call?

- Candidates for entitlement should be working with their institution in order to assure they are meeting requirements.

Contact Information

- ROE Phone Line-217-558-3600(Do NOT give out to educators!)
- Email options
 1. ROE@isbe.net
 - Rushes
 - Questions
 2. Renewal@isbe.net
 - Renewal Questions/Problems
 3. “Your Liaison”
- Email Addresses for Educators
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 - transcripts@isbe.net
 - licensureForms@isbe.net



ACRONYMS

ISBE-Illinois State Board of Education

ELIS-Educator Licensure Information System

IWAS- ISBE Web Application System

IEIN-Illinois Educator Identification Number

PEL-Professional Educator License

ELS-Educator License with Stipulations

TBE-Transitional Bilingual Educator

CTE-Career and Technical Educator

VIT-Visiting International Teacher

PARA (ELS-PARA)-Paraprofessional

PD/CPDU-Professional Development

AA-Administrator Academy

ECE-Early Childhood Education

EL ED-Elementary Education

ESL-English as a Second Language

LBS-Learning Behavior Specialist

STE- Short Term Emergency

STA-Short Term Approval for Teachers of All Grade Levels

edTPA(TPA)-Teacher Performance Assessment

TAP 400- Test of Academic Proficiency (4 part test)

What Happens If...

Scenarios



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LUNCH



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Illinois State Board of Education

100 North First Street • Springfield, Illinois 62777-0001
www.isbe.net

James T. Meeks
Chairman

Tony Smith, Ph.D.
State Superintendent of Education

Applying for an Illinois Professional Educator License (PEL)

This checklist is a resource for educators to use when applying for an IL Professional Educator License (PEL) as an out of state (OOS) or out of country (OOC) license holder. Although each PEL has its own requirements, following this process will allow ISBE to evaluate applications with initial required documentation.

Upon evaluation, additional documents may be requested by ISBE prior to the license being issued.

CHECKLIST

<input type="checkbox"/>	Create an ELIS account	ELIS Log-In
<input type="checkbox"/>	Apply for a PEL ¹ , from your ELIS account, in the content and grade range closest to your OOS/OOC license	How- To Videos
<input type="checkbox"/>	Send Official ² transcript(s) reflecting a bachelor's degree or higher from a regionally accredited institution *International transcripts must be translated by an approved foreign credential evaluation service.	Mail Code: E-240 Email: transcripts@isbe.net Foreign Credential Evaluation Service
<input type="checkbox"/>	Submit ISBE Form ³ 80-02 or 80-02S to your university/college to verify completion of state approved program, standards coursework, and testing	ISBE Forms
<input type="checkbox"/>	Submit a copy of OOS/OOC license to ISBE; include name and IEIN	Email: licensure@isbe.net

For more details regarding requirements: www.isbe.net/Pages/Professional-Educator-License.aspx



Testing Information

Test results are valid indefinitely.

PEL

- Test of Basic Skills
 - TAP 400, ACT, SAT or Out of State Verification (on first initial PEL)
- Content Tests
 - ILTS Test or Out of State Verification (on first initial PEL)
- EdTPA
 - EDTPA, other TPA, or 1 year Performance Evaluation

Paraprofessional

- Workkeys *or*
- Parapro ETS



Coursework

- Must be 100 level or higher to count towards an endorsement
- Must have grade of a C- or above
- Must be on an official transcript
- <https://www.isbe.net/Documents/Acceptable-Areas-of-Coursework.pdf>

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Career and Technical Educator (cont'd.)

Forms Needed

- Form 73-23-Application for the CTE
- Form 73-23A- Verification of Work Experience
- Form 73-23B-Verification of Work Experience (Notarized)
 - Use for those educators that were self-employed or business is no longer accessible.

Helpful Tips....

30

- DO NOT EXAGGERATE HOURS
- But avoid documenting the minimum hours
- Get specific about skills
- Example

BAD

Running/operating the books-250 Hours

GOOD

Data entry -100 Hours

Created financial statements-25 hours

Completed tax forms-100 hours



Short Term Approval (STA)

31

- Requirements
 - Must hold a PEL
 - 9 hours on content coursework in the area to be taught or passing score on the Content Test
- Valid for 3 years
- Not available for special education positions or Safety and Driver's Education
- Not available on the ELS(PEDU)

Short Term Emergency (STE)

32

- Requirements
 - Must hold a PEL endorsed in a teaching field or an ELS(TBE)
 - FORM 73-86
 - Proper documentation from the applicant, employing district and college/university
- Valid for 3 years
- Educator should obtain the LBS PK-21 prior to the approval expiring

Renewal

- Renewal Dates for 2018
- All licenses are now renewable
- Licenses are renewed on a 5 year cycle
- All Professional Development must be met prior to renewing
- Administrator Academies are only required for the years that the Administrative License was used.
- Retired Educators are exempt from PD the years they are retired and from renewal fees
- If licenses are not renewed on time, they will lapse.

Reinstatement

- Why do licenses lapse?
- All Professional Development and-or Administrative Academies must be completed prior to reinstatement
- Options for Reinstatement
 - Provide 9 hours of coursework completed in the last 5 years.
 - Coursework must be in one or more of the endorsement areas on the license
 - Pay a \$500 penalty fee



Senate Bill 2912

- Effective January 6, 2017
- Educators could/can request a reevaluation if application was/is still pending/deficient
- Removed 10 year expiration date on all tests
- Removed 15 semester hour requirement for the ELS-PEDU
- PELS
 - A valid, comparable OOS License is a requirement
 - Except, for Administrative Licenses, only needed if ELS-PEDU is wanted
 - Accepting out of state content tests
 - Comparable endorsements are added if listed on the OOS License

Middle Grade Teaching Endorsement

- Effective February 1, 2018
- Requirements will depend on what the Educator already holds
 - Must complete a Middle Grade Program
 - If only Early Childhood, Elementary Education or Secondary Education is held
 - Can apply for a subsequent endorsement
 - If a 5-8, 6-8, K-12, PK-12, or PK-21 endorsement is held
 - 21 semester hours, 3 hours in content methods, Content test & Middle Grade test (can be waived)

Future of Licensure

37

- New Application Wizard!!!
- ELIS “Glitches”
 - Capture a screen shot, describe the error and email your liaison
 - Process of fixing a “glitch”
 - Error→ Work Request→ IT Review→ EE Prioritization→ Testing→ Production

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