Illinois State Board of Education (ISBE)
Student Information System (SIS)
2018 Assessment Process Update Webinar
(Webinar Date: 11/07/2017)

#	Question	Answer
	Miscellaneous	
1	Are handouts available to print?	https://www.isbe.net/Pages/Systems-Student-Information-System-Archived-Webinars-and-Presentations.aspx
2	Are students that are Foster Children considered Youth In Care?	Correct.
3	Can you make submitted batch files cancelable? Occasionally I find I sent the wrong file or I don't need it anymore. With the long queues, that would be great.	ISBE will take this in to consideration for future improvements.
4	How can we make sure FRL is correct when we can't download the direct cert file since it's not accessible yet for 11/1	It has nothing to do with direct cert. It is all based on the whether the student is low income or not.
5	On slide 63 if a student has an IEP and is staying in school until the day before their 22nd b-day do we mark 12?	Exit as retained (code 12) until they are aged out (code 14).
6	Please provide any information you might have related to when ISA results might become available.	Please visit https://www.isbe.net/Pages/Illinois-Science-Assessment.aspx for more information.
7	We have kindergarten students placed in a cooperative special education classroom- how do our teachers get access to their students in Kidstech? Do the home districts do this as they enroll their kindergartners?	Students cannot be entered into KIDStech at this time if the serving district is not within the home district.
8	What is the proper way to promote students mid-year	Exit the student on the last day of one grade with promotion. Then re-enroll on the next day in the next grade level.

9	When will we be getting KIDS results?	Individual, group, and district reports are available immediately after entering ratings.
10	You just mentioned that KIDS will only accept a student with the same Home/Serving district. However, we're seeing instances where it's only pulling students by the home school, even though the serving school is in the same (our) district.	Only the home district can do KIDStech for students that they serve at this time. The teacher who has the child listed in SIS will need to record the actual ratings in the KIDStech system, but if the child has several different teachers, they should help with collecting evidence and determining ratings. It may be beneficial for those teachers to attend a KIDS training as well.
11	When is the extra information for Homeless due?	Prior to exiting the student or by July 31, 2018.
12	In a previous webinar, it was stated that there will be an option for changing a start date with in SIS for a student enrollment. When will that become available?	We are still working on this and do not have a date of when it will be available.
13	how many times do we need to transmit the KIDStech file? due to changing enrollment....	As much as enrollments change. There is no limit on the number of times you transmit data to KIDStech.
ACCESS		
14	For online ACCESS, will students be sent to WIDA AMS only once?	Correct.
Assessment		
15	Does the SAT Pre-ID file change and update as data is updated through SIS? And, then on January 26, the pre-id file does not change and reflects what was in the system as of that Jan 26 date?	Data from the SAT Pre-ID file as of January 26, 2018, will be pulled and sent to the vendor for Pre-ID label production and materials orders. If changes are made in SIS enrollments, the Pre-ID will reflect the changes so that schools have an up-to-date list of all enrolled grade 11 students.
16	For this school year, do grade 11 students that do not take the SAT need to entered in SIS as retained in grade 11?	Yes, in nearly all cases. But, please contact the Student Assessment Division at 866-317-6034 or write to assessment@isbe.net to confirm.

17	I am at an alternative school and we get students continuously throughout the year. What if we get students who transfer in after the 1/26/18 deadline for SAT and 2/28/18 deadline for PARCC? Will we have to contact College Board and Pearson when our enrollment changes prior to our test date?	You can enroll students directly in Pearson Access Next, or request a transfer (in Pearson Access Next) if the student was enrolled at another district.
18	I send DMLA and PARRC data via batch. Will I still have to separate the DMLAA students from PARRC in SIS?	Yes. They are separate upload files.
19	On slide 128, it shows the DLM-AA Pre-ID is due on November 10, 2017. However, on the list of SIS Key Dates, it says ACCESS Pre-ID is due Nov. 10, 2017 and DLM is due December 22. Can you please confirm which list is correct?	The DLM-AA was first sent on November 15, 2017. This was the first file ISBE sent; it was not the final deadline. Districts have until February 9, 2018 to finalize DLM-AA pre-ID data.
20	Our district takes the PARCC online, except for one student who takes it on paper due to an accommodation. How do I order just one paper test?	In the student's accommodations online, update the student's test to paper test individually by January 26, 2018, along with any of the paper accommodations needed.
21	Regarding the January deadline for SAT... most schools don't end their semester until January and will not have been able to promote students by that time. The previous caller said they will have 10th grade promoting to 11th grade that won't be included in that upload. We will have students that are enrolled in 11th first semester that will be promoted to 12th in second semester that shouldn't take the SAT. This deadline should be later. At the very least in February, most schools should have grades included.	College Board requires this earlier deadline in order to print and ship labels. If a student is not promoted in time to receive a Pre-ID label, he/she may still test. If a student is not promoted in time to be excluded from receiving a label, he/she does not need to test; just destroy the label.
22	What/where do you find the survey you mentioned to be a paper testing school.	https://www.isbe.net/Pages/PARCC-Paper-Survey.aspx

23	We are starting PARCC testing in the first week of March for 2 grades; but we have Spring Break then we will be testing the rest of the students. Can we still call for another update from SIS to PARCC in that first week of April?	Yes, just contact the SIS helpdesk at 217-553-3600, option 3.
24	Is the Nov. 10 deadline for DLM-AA Pre-ID file a new date?	No. It was just the initial date; it is not the final deadline for DLM-AA Pre-ID.
25	For students that are 1st year in US and are exempt from ELA in PARCC do we somehow mark them as exempt or does SIS records determine that	In SIS, make sure they are marked LEP yes on their program indicators page as well as First Year in U.S. on their PARCC Pre-ID for the ELA test.
Course Assignments		
26	Our 1st Sem final grades are not confirmed until mid January. Is this a problem if they are not uploaded until them?	Districts can submit Student Course Assignments without an end date and final grade.
27	Clarification of high school term assignments - are only Semester and Terms allowed and not year long ?	Semester, Trimester and Yearlong are the acceptable term values.
28	Teacher Course Assignment: In the HS with some classes we have Co Teachers who are an additional teacher in the classroom for sped purposes. Do these teachers get uploaded as teacher of record along with the regular ed teacher? Or are they not uploaded.	You can upload them as a Professional Contributor or Speech/Language Pathologist for the role of professional.
29	What if our grades are not due until after Dec 29, 2017?	Enter the courses without the final grade and course end date.
30	What is teacher commitment?	Numeric value of the teacher's course commitment during the duration of the course, expressed in decimal form, where 1.00 represents a full-time commitment to the course.

31	When a student has been exited and the rules on page 63 apply how long do you have to change the from an N(26) to a P, etc? Some schools exit the student at the end of the year before the ESY tem is complete.	There is no deadline on when you have to update these by. The system will always let you update grades for enrollments that you are tied too.
	Early Childhood	
32	Did I understand correctly that the home school will put in pre K course info? As the private school provider we usually upload this information are you saying that we will not do this for pre-K students?	The home school is ultimately responsible to make sure the Student Course Assignments are entered. The serving school and services provider can enter them as well.
33	Do we need to report attendance for all the Pre-K courses? We previously only had a course setup internally and kept attendance, but now with all the courses tied to funding I was not sure if we need to report the attendance for each funding source and what would happen if we exit the student if attendance is reported?	Attendance is optional for Pre-K students, and it is optional to enter for all students on the course assignments.
34	Does a 3 yr old Speech Only student (30 min per week) require a PreK Student Course Assignment?	Yes, per the student's funding source in the given scenario it would be an IDEA Funding course.
35	For the courses, do we report the PDA and divide it up among the different number of funding sources? Or is it a 1.0 for each course?	Courses do not report PDA.
36	Do teacher course assignments and student course assignments for preschool have to be separate for AM and PM classes?	A separate section for each class is required.
37	Our preschool staff members teach both a morning and an afternoon section of students. What should we use as the Teacher Commitment for each course? Is it 1.0 for each section or .5	Use 1.0 for each course.
38	Why are we required to enter Preschool Student Course Assignments related to their funding, if you already have their funding information via the Early Childhood records?	The purpose is to tie the student to the teacher.

39	With the preschool funding indicators, for students who are in a half day PFA room but are getting speech, do we put half day local and IDEA because they attend half day, or do we put put for those two because they only get speech services 60 minutes per week?	Select the correct funding code based on the minutes or hours per the funding type. They are half-day PFA, select half-day PFA. They could also be IDEA funding of less than half-day if they receive 30 minutes of speech a week on the same enrollment.
40	Students attend a half day preschool class. Because this is the duration of the class, we've chosen that it is a 1/2 day PFA class. Would this make the student PDA 1.0?	Select PDA of 0.50 for a half-day student.
41	So for preschool courses, they don't need to match to a teacher? There won't be an error that they are missing a teacher?	If the teacher has an IEIN and is teaching in your school, it should match up to a student course assignment. It will show on the report of students missing teachers, but we understand that not all teacher course assignments can be entered in.
Evidence Based Funding		
42	Do you know for EBF corrections if only the missing SIS ID's will be required on the uploaded file	In order to submit corrections you will need to submit the student ID, grade level, type of enrollment, school year, the type of correction, district RCDTS code. Depending on the nature of the request, ISBE may request additional information such as proof of residence or proof of service provided.
43	For evidence-based funding, what is the difference between K and 1/2 day K?	½ Day Kindergarten if PDA < 0.75; Full Day Kindergarten if PDA >= 0.75
44	In regards to Evidence Based Funding and ELs, do we no longer have to report class periods per week since funding is per pupil, not based on class periods per week?	Yes, this will still be required to enter into the students EL record.
45	Our district has many more English Learners participating in TBE/TPI than are indicated in the Evidence Based Funding Enrollment Verification files. SIS records for our LEP students are accurate. Will the November 13th tool allow us to add those who are missing?	Yes it will, please verify that the students meet these criteria before adding them. 1. They must be in the general enrollment count for October 1st. 2. They must be in grades K to 12. Pre-K are not included. 3. They are in a Part Time TBE, Full Time TBE or TBI program. Parent refusals are excluded. 4. Class Periods per week cannot be none.