

# Illinois State Board of Education

## **2018 Spring SIS Assessment Update**

Student Information System (SIS)





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Student Information System (SIS)

This Webinar is being recorded.

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## **Webinar Tips**

Student Information System (SIS)

#### Tips for Listening

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#### Tips for Speaking

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- Make sure all audio settings in the computer are un-muted and speakers are turned down before talking.

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## Agenda

Student Information System (SIS)

Welcome and Introductions

- DLM-AA
- PARCC
- SAT
- ACCESS
- EL Data due for eGMS Ceiling Calculator Funding Allocation Reports
- School Year 2018 Spring Enrollment Counts Deadline
- SIS Updates
- Planning for School Year 2019
- Districts' Next Steps
- Key Dates
- ISBE SIS Resources
- Where to Direct Questions
- Questions & Answers

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## **Welcome / Introductions**

Student Information System (SIS)

#### **ISBE Key Team Members**

- John Shake
   Division Administrator/Director, Information Technology
- Rae Clementz
   Director of Assessment and Accountability
- Patrick Payne
   Director of Data Strategy and Analytics

#### **Presenters**

- Adam Lowery
   SIS Project Manager
- Ellie Howard
   SIS Business Analyst
- Tandi Turner
   SIS Business Analyst



**DLM-AA** 

## DLM-AA

Student Information System (SIS)

#### Data Collection Practices for DLM-AA

- Student demographic uploads went through the Student Information System (SIS). SIS sent the last data update to the assessment vendor Tuesday, February 13, 2018.
- After February 13, 2018, contact Laura Quimby for assistance:
  - lquimby@isbe.net
- February 14, 2018 Data Lockdown
- March 14, 2018 DLM-AA Testing Earliest Start Date
- May 9, 2018 DLM-AA Testing Latest End Date (Creation of the DLM-AA Correction in SIS)
- Verifying the SIS "Enrolled in Home District/School On or Before May 1" indicators for DLM-AA is unnecessary, because ISBE can collect these data by other means



Student Information System (SIS)

#### PARCC Pre-ID data collection

- All student demographic uploads will go through the Student Information System (SIS). SIS will upload any updated data to Pearson February 23 and 28, 2018
  - The most recent file was sent February 18, 2018
- For PARCC, SIS uploads all student data into PearsonAccess<sup>next</sup> based on the Testing School RCDTS code
- Starting March 1, 2018, all data must be updated directly in PearsonAccess<sup>next</sup>
  - Continue to Exit and Enroll students in SIS

#### Testing Protocol for Grades 3-8:

- All students in grades 3-8 will be scheduled to take the corresponding grade-based PARCC assessment test code in both ELA/L and Math
  - If the student is LEP "Yes" and First Year in U.S. School indicator in PARCC Pre-ID is "Yes," the student is exempt from taking ELA/L but must still be assessed in Math
  - Districts/schools may edit the test code to a high school course-based test code, as applicable



Student Information System (SIS)

PARCC Testing Window

- The PARCC Correction data will be based on the testing school's Testing Window.
  - For grades 3-8, any student enrolled at any point in time during the Testing school's Testing Window will be included.
- As the Testing Window grows closer, edit PARCC Pre-ID Step 1 with the corrected dates so all applicable students are included.
  - Example: If your testing window ends earlier than anticipated, change the end date to reflect this.
  - ISBE entered a default testing window of **March 5, 2018 April 20, 2018,** for schools who did not enter a Testing Window by February 6, 2018
    - As needed Home and Testing Schools can continue to update the Testing Window

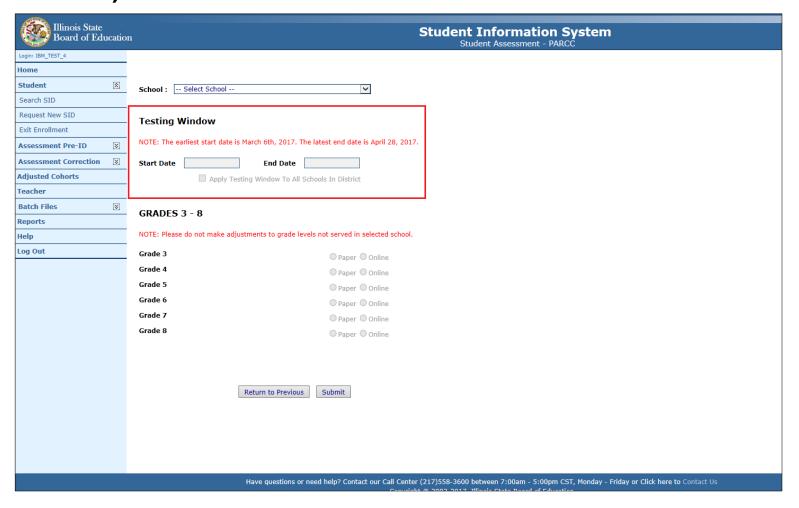


## PARCC Pre-ID – Step 1 - Identify Online/Paper Test and Testing Window

Illinois State Board of Educatio	on.	Student Informa Student Assessme	tion System	SIS HOME   ISBE HOME   LOGOFF SESSION 19:15
Login: IBM_TEST_4		Student Assessme	III - PARCC	TIMEOUT 15,15
Home				
Student 🖹	1 Define Online/Paper Tests by school and grad	e. And select Testing Window by district or school. low		
Search SID	dentity Online/ Paper Test and Testing Wind	10W		
Request New SID	To adit accorement-enecific fields such as Tool	ting School and Accommodations/PNP, you must first s	elect the student provide the SID and at least	one of the following:
Exit Enrollment	2. To edit assessment-specific fields such as Tesi  • Last Name	ting School and Accommodations/ PNP, you must hist s	elect the student, provide the 310 and at least	one of the following.
Assessment Pre-ID	First Name     Date of Birth			
ACCESS	Then click the 'Search' button.			
DLM-AA				
KIDS	Fields marked with an asterisk * are required.  Search Criteria			Assessment Year: 2017
PARCC				
SAT	*SID			
Assessment Correction    ▼		AND AT LEA	ST ONE BELOW	
Adjusted Cohorts	*Legal Last Name		*Legal First Name	
Teacher	*Date of Birth (mm/dd/yyyy)			
Batch Files    ▼		S	earch	
Reports		_		
Help				
Log Out				
	Have questions or need belo	o? Contact our Call Center (217)558-3600 between 7:00am -	5:00pm CST. Monday - Friday or Click here to Conta	act Us
		Conversely @ 2002 2017 Illinois Chats Board		

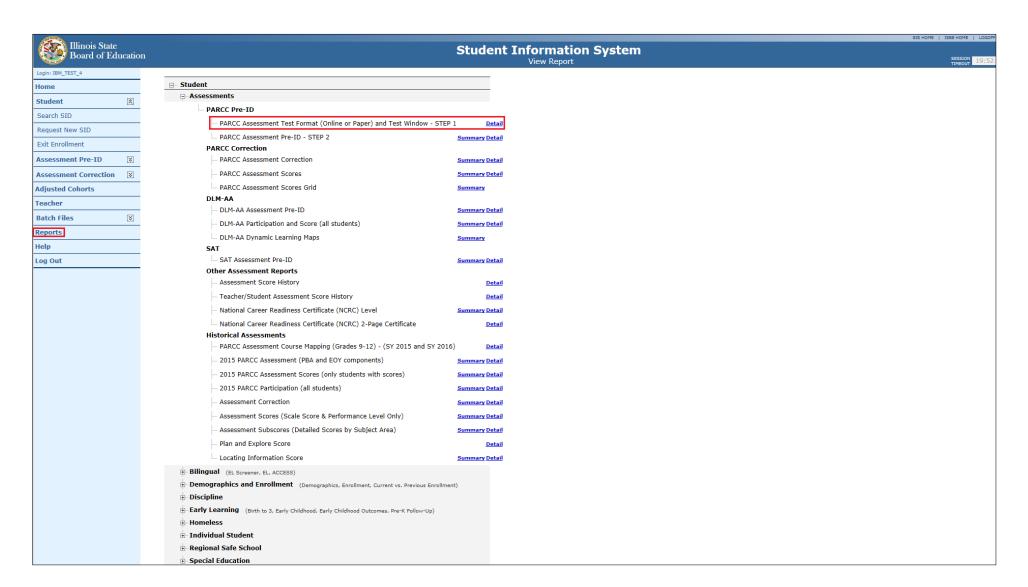
#### PARCC Pre-ID – Step 1 - Identify Online/Paper Test and Testing Window

Verify Testing Window is correct. Edit Testing Window as needed (e.g., if you finish early, adjust the end date)

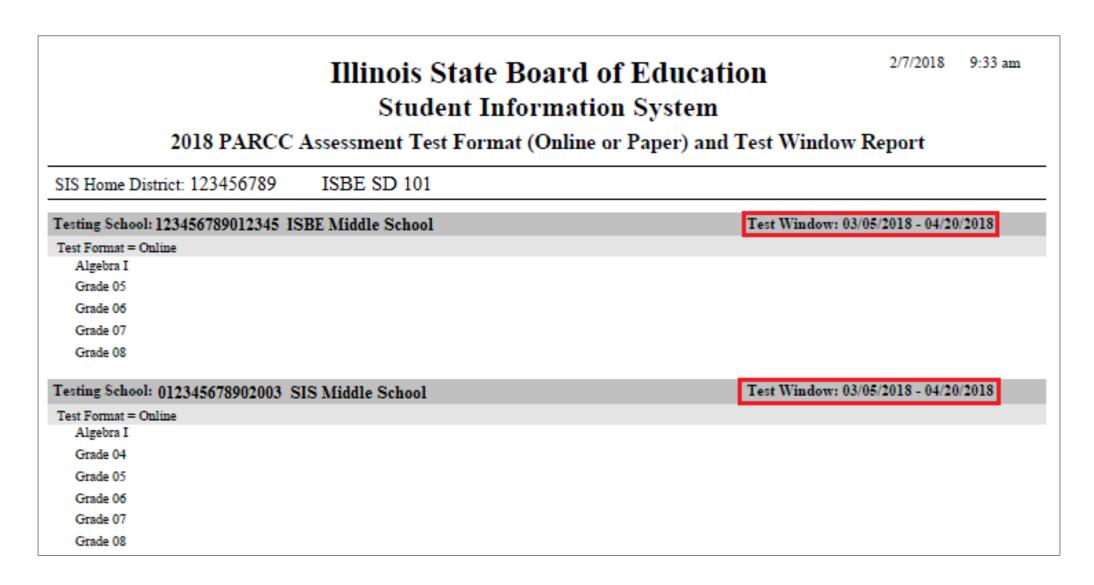




## PARCC Pre-ID – Step 1 - Identify Online/Paper Test and Testing Window



#### PARCC Pre-ID – Step 1 - Identify Online/Paper Test and Testing Window





Student Information System (SIS)

- PARCC Pre-ID Step 2: Updating PARCC Pre-ID
  - Home and Testing districts can make updates in SIS
- The PARCC Assessment Pre-ID will contain one record per content area (ELA/L and Math).
  - Ensure that accommodations are entered for the correct content area.
  - When a student's enrollment is exited, the student will be removed from the PARCC Pre-ID report
  - If a record is exited, the PARCC Pre-ID table will retain the data, including accommodations and accessibility features data
  - If a new enrollment is created, all data from the prior PARCC record will be applied to the new record, but the record can still be edited



Student Information System (SIS)

PARCC Pre-ID - Step 2

- PARCC Session Name
  - District Defined
    - Online Use Only
      - Used to assign students to an online Test Session
      - Session Name will be sent again on February 23 and 28, 2018
      - After a Test Session has been established, a student must be removed manually from that Test Session in Pearson in order for the student to be put in a different Test Session
- All PARCC data should be continuously updated in SIS, so it is consistent with Pearson
- If new students or updates to PARCC Pre-ID data are required after February 28, 2018, updates must be made directly in PearsonAccess<sup>next</sup>.
- Verifying the SIS "Enrolled in Home District/School On or Before May 1" indicators for PARCC is unnecessary, because ISBE can collect these data by other means

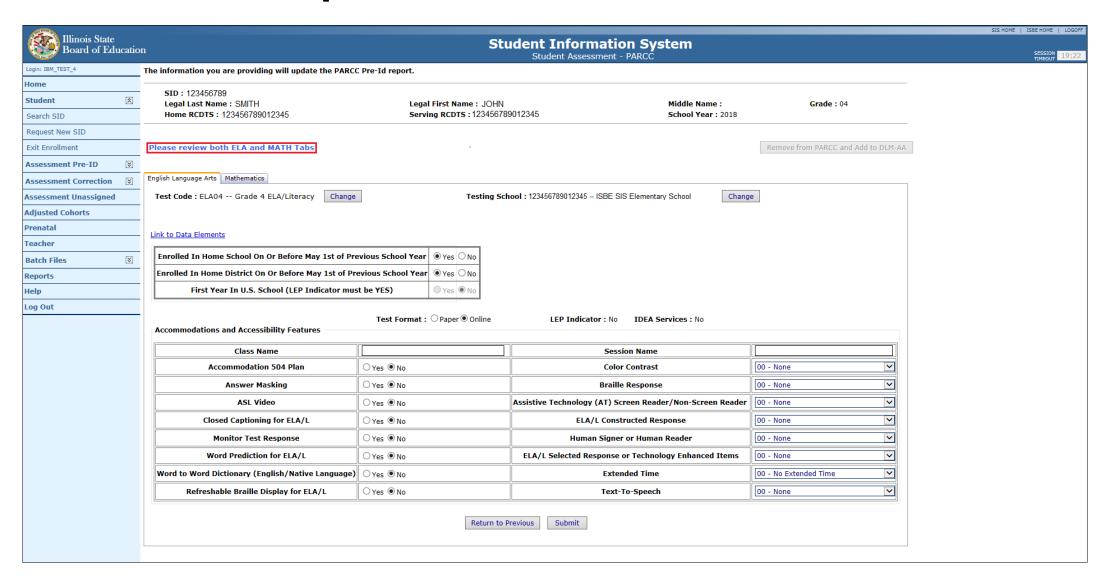


## • PARCC Pre-ID - Step 2

THE THE RESERVE OF THE PARTY OF			SIS HOME   ISBE HOME   LOGOF
Illinois State  Board of Education	on	Student Information System Student Assessment - PARCC	SESSION
Login: IBM_TEST_4		Student Assessment - PARCC	SESSION 19:15
Home			
Student 🖹	Define Online/Paper Tests by school and grad	de. And select Testing Window by district or school.	
Search SID	1. <u>Identify Online/Paper Test and Testing Win</u>	<u>dow</u>	
Request New STD			
Exit Enrollment	<b>Z</b> .	sting School and Accommodations/PNP, you must first select the student, provide the SID and at least	one of the following:
Assessment Pre-ID	Last Name     First Name		
ACCESS	Date of Birth		
DLM-AA	Then click the 'Search' button.		
KIDS	Fields marked with an asterisk * are required.		Assessment Year: 201
PARCC	Search Criteria		
SAT	*SID		
Assessment Correction 😵	-	AND AT LEAST ONE BELOW	
Adjusted Cohorts	*Legal Last Name	*Legal First Name	
Teacher	*Date of Birth (mm/dd/yyyy)		
Batch Files	-		
Reports		Search	
Help			
Log Out			
Log out			
	Have questions or need hel	lp? Contact our Call Center (217)558-3600 between 7:00am - 5:00pm CST, Monday - Friday or Click here to Contact	act Us

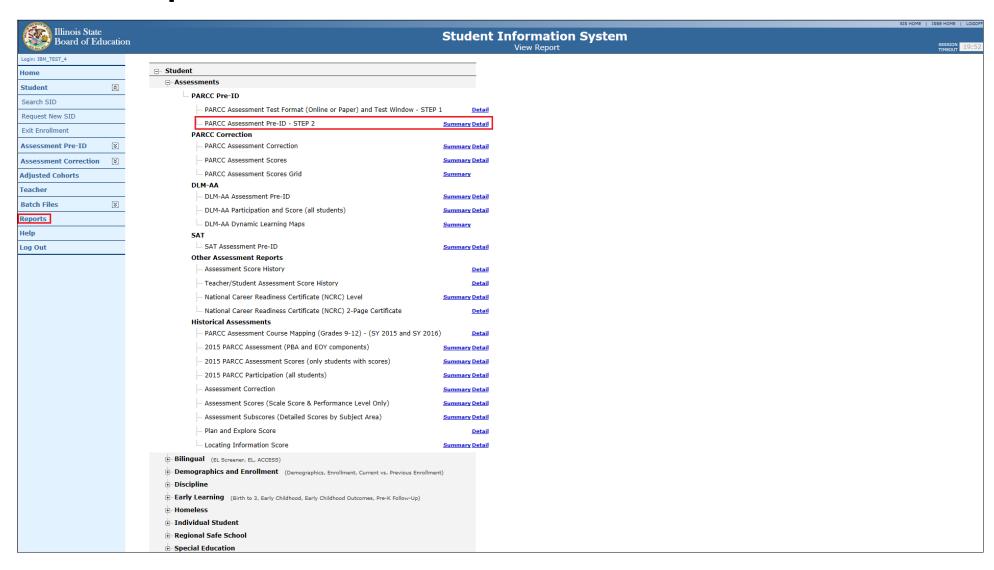


## PARCC Pre-ID- Step 2





#### **PARCC Pre-ID Reports**





#### **PARCC Assessment Pre-ID Report**

#### 2018 PARCC Assessment Pre-ID (Detail)

/7/2018 9:44:32AM

SIS Home District: 123456789 ISBE SD 101
Selection Criteria: None Sorted By: Student Name

olumns (Columns D through AG are Yes/N	o, unless defined below*)	V ELA/L Constructed Response *	
A Test Format *	K Color Contrast *	W ELA/L Selected Response or Technology Enhanced Items *	
B Session Name	L Text-to-Speech *	X Mathematics Response *	
C Class Name	M Human Signer or Human Reader *	Y Monitor Test Response	
D LEP Indicator (from SIS)	N ASL Video	Z Word Prediction for ELA/L	
E Accommodation 504	O Assistive Technology - Screen Reader/Non-Screen Reader *	AA Mathematics Response - EL *	
F IDEA Services (from SIS)	P Closed Captioning for ELA/L	AB Word-to-Word Dictionary (English/Native Language)	
G Alternate Representation Paper Test	Q Refreshable Braille Display for ELA/L	AC Extended Time *	
H Spanish Transadaptation of the	R Braille Response *	AD Administration *	
Mathematics Assessment	S Braille with Tactile Graphics *	AE Enrolled in Home School On or Before May 1	
I Large Print	T Answers Recorded in Test Book	AF Enrolled in Home District On or Before May 1	
J Answer Masking	U Calculation Device and Mathematics Tools *	AG First Year in U.S. School	
est Code:	Text-to-Speech (Column L):	Calculation Device and Mathematics Tools (Column U):	
MAT0X Grade X Mathematics	11 Text-to-Speech English for ELA/L Text and Graphics	03 Uses calculator on non-calculator section	
ELA0X Grade X ELA/Literacy	12 Text-to-Speech English for Math Text and Graphics	04 Uses mathematics tools on non-calculator section	
ALG01 Algebra I	13 Text-to-Speech English for Math Text Only	05 Uses both calculator and mathematics tools on	
GEO01 Geometry	14 Text-to-Speech Spanish for Math Text and Graphics	non-calculator section	
ALG02 Algebra II	15 Text-to-Speech Spanish for Math Text Only	00 None	
MAT1I Integrated Mathematics I	00 None		
MAT2I Integrated Mathematics II		ELA/L Constructed Response;	
MAT3I Integrated Mathematics III	Human Signer or Human Reader (Column M):	ELA/L Selected Response or	
ELA09 ELA/Literacy I	03 Human Signer	Technology Enhanced Items;	
ELA10 ELA/Literacy II	04 Human Read Aloud	Mathematics Response (Columns V, W, X):	
ELA11 ELA/Literacy III	00 None	01 Speech-to-Text	
•		02 Human Scribe	
est Format (Column A):	Assistive Technology - Screen Reader/Non-Screen Reader (Colun	n O): 03 Human Signer	
O Online	05 Screen Reader	04 External AT Device	
P Paper	06 Non-Screen Reader	00 None	
·	00 None		
olor Contrast (Column K):		Mathematics Response-EL (Column AA):	
01 Black font on cream background	Braille Response (Column R):	01 Speech-to-Text	
02 Black font on light blue background	01 Braille Writer	02 Human Scribe	
03 Black font on light magenta background	02 Braille Notetaker	00 None	
04 White font on black background	00 None		
05 Yellow font on blue background		Extended Time (Column AC):	
06 Low contrast color, dark gray font	Braille with Tactile Graphics (Column S):	01 EL	
on pale green background	11 UEB (Unified English Braille)	02 IDEA Services(IEP)/504	
07 Locally provided color overlay for the	12 EBAE (English Braille American Edition)	03 Both	
students to place over their paper test	00 None	00 No Extended Time	
00 None		Administration (Column AD):	
		01 Fall	
		02 Spring (Default)	



SAT



#### SAT

Student Information System (SIS)

#### For Grade 11 students

- All students identified as Grade 11 in SIS are required to take SAT, unless DLM-AA is the appropriate state assessment.
   Initial Test Date: Tuesday, April 10, 2018
- Makeup Test Date: Tuesday, April 24, 2018
- Accommodated Testing Window: April 10-24, 2018
- Students in Grades 3-8 will continue to take PARCC or DLM-AA
- SAT Pre-ID data was pulled from SIS and sent to SAT vendor on February 5, 2018
- SAT Pre-ID data will be pulled from SIS and sent to SAT vendor again on April 3, 2018
- ISBE will create the SAT Correction on April 11, 2018, the day after the SAT initial test date
- SAT Correction will be made available in SIS on April 11, 2018
- Verifying the SIS "Enrolled in Home District/School On or Before May 1" indicators for SAT is *unnecessary*, because ISBE can collect these data by other means





Student Information System (SIS)

#### ISBE will create the ACCESS Correction file to capture the data on March 7, 2018.

- Demographic, Home School, and Grade details must reflect a student's status as of the last day of the ACCESS testing period.
- Changes made to the ACCESS correction data only affects the ACCESS Correction data; it does <u>not</u> update the student demographics information in SIS.
  - Updates to SIS student demographic, enrollment, and program indicator data (and enrollment exits) must also continue through the end of the school year.
  - If student demographic errors are identified in the ACCESS Correction file, revisions must be made both via the ACCESS Correction file and within SIS (via the Student Demographic/Enrollment batch file or the available online areas).
- An ACCESS Correction record can only be <u>added</u> if the student has an EL record in your district for the 2018 school year.



Student Information System (SIS)

## The following fields can be added or updated during the ACCESS Correction Window:

- Student Tested
- Reason for Not Testing
- SAP ID
- Legal Last Name
- Legal First Name
- Legal Middle Name
- Birth Date
- Race/ Ethnicity Code
- Gender Code

- Homeless Indicator
- Migrant Indicator
- IDEA Services (IEP)
- FRL/Low Income Indicator
- 21<sup>st</sup> Century Indicator
- Home School RCDTS
- Grade Level at Time of Testing
- Test Taken



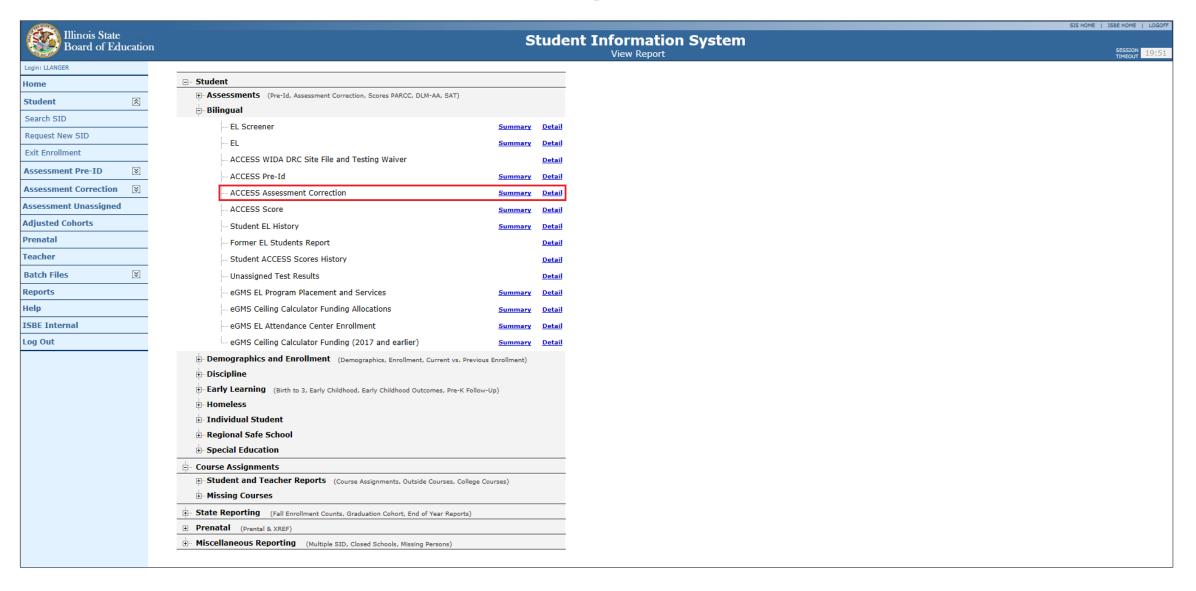
Student Information System (SIS)

#### List of Not Tested Reasons

- 01- Medically Exempt
- 02 Homebound Exempt
- 03 In Jail/Locked Facility
- 04 Out of State/Country
- 05 Not Enrolled/Or Not LEP at Time of Testing
- 07 Transferred Out During Testing
- 08 Transferred In During Testing
- 09 Deceased
- 10 Absent from Testing
- 15 Refusal but Present to Test
- 20 Obtained proficiency in a prior year or proficient based on screening tests



#### ACCESS Assessment Correction – Reports Screen



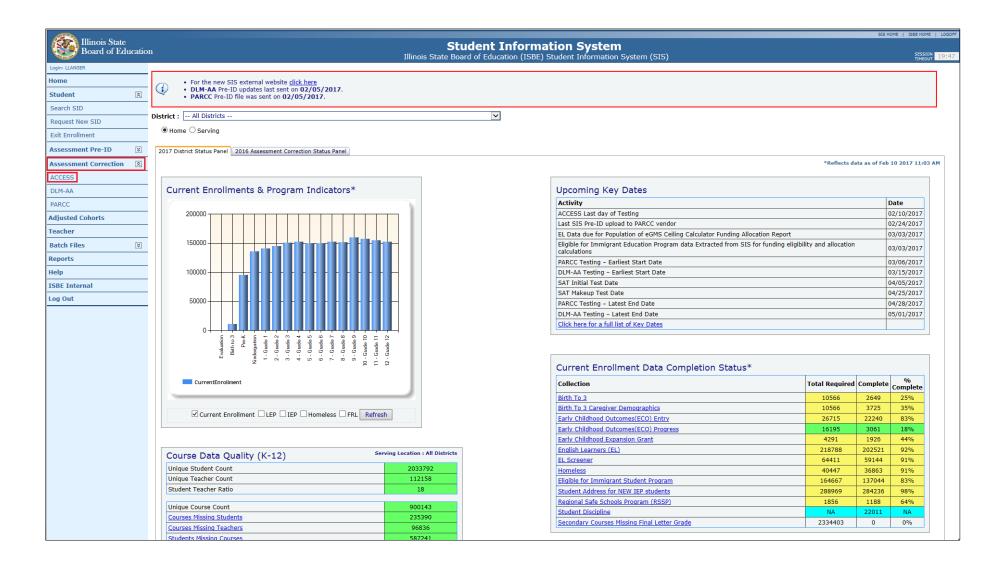
## SIS ACCESS Correction – Summary Report

2017 ACCESS Assessment Correction Summary	1/25/2018 10:36 am
Assessment Home District: 12345678901 ISBE SD 101	
Grade: All	Total
Total Students:	55
Grade: Kindergarten	8
Grade: 1 - Grade 1	9
Grade: 2 - Grade 2	9
Grade: 3 - Grade 3	8
Grade: 4 - Grade 4	6
Grade: 5 - Grade 5	3
Grade: 6 - Grade 6	4
Grade: 7 - Grade 7	2
Grade: 9 - Grade 9	2
Grade: 10 - Grade 10	1
Grade: 11 - Grade 11	3
Race: Hispanic or Latino (11)	53
Race: White (16)	2
Test Taken: ACCESS	55
Homeless Indicator: Yes	0
Homeless Indicator: No	55
Migrant Indicator: Yes	0
Migrant Indicator: No	55
IDEA Services: Yes	4
IDEA Services: No	51
FRL Indicator: Yes	43
FRL Indicator: No	12
21st Century Indicator: Yes	9
21st Century Indicator: No	46
Tested: Yes	54
Tested: No	1
Reason For Not Testing: Not Enrolled/Not LEP at the Time of Testing (05)	1

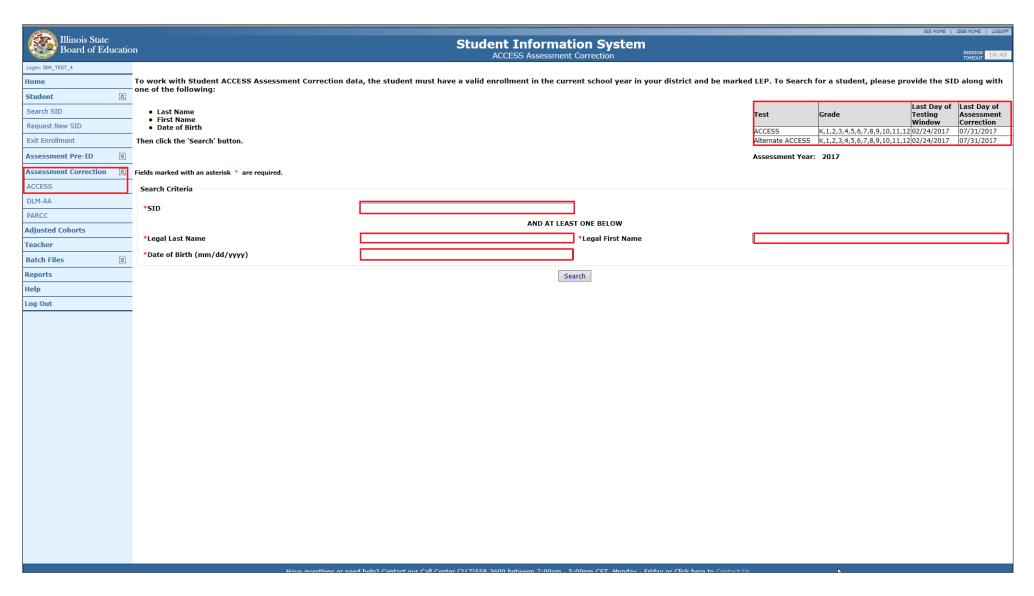
## ACCESS Assessment Correction – Detail Report

		2017 AC	ESS Assessment Correction Report (Detail)	1/25/2018 10:40			
Assessmen	nt Home District: 12345	678901 ISBE SD 101					
election C	riteria: None Sorted	By: grade at testing					
C <b>olumn</b> s	A B C	Race Codes Gender Codes Homeless Indicator	D Migrant Indicator G 21st Century Indic E IDEA Services H Grade F FRL/Low Income Indicator I Reason for not test				
Reasons I	For Not Testing:		07 - Transferred Out During Testing				
01 - Medically Exempt			08 - Transferred In During Testing				
02 - Homebound Exempt			09 - Deceased				
03 - In Jail/Locked Facility			10 - Absent				
04 - Out of State/Country			15 - Refusal but Present to Test				
05 - Not Enrolled/Not LEP at Time of Testing		of Testing	19 - Reserved for Internal Use				
06 - Not In Valid Grade			20 - Obtained Proficiency in a Prior Year or Proficient Based on Screening Tests				
* Race Code	s definitions can be found on the S	Student Information System web site.					
	Student Name		Birth Date Test Name A B C D E	F G H I SIS Home Scho			
3456789	TEST, STUDENT		07/15/2011   ACCESS   11   M   N   N	Y   N   15     1234567890123			
23456789	TEST, STUDENT		06/24/2011 ACCESS 11 M N N	Y N 15 1234567890123			
23456789	TEST, STUDENT		09/17/2010 ACCESS 11 F N N N	123 1307070123			
23456789	TEST, STUDENT		07/08/2011 ACCESS 11 M N N Y	123 1307070123			
23456789	TEST, STUDENT		09/29/2010 ACCESS 11 F N N N	123 1307070123			
			04/09/2011 ACCESS 11 M N N N				

#### Assessment → ACCESS Correction Link



#### ACCESS Assessment Correction Search

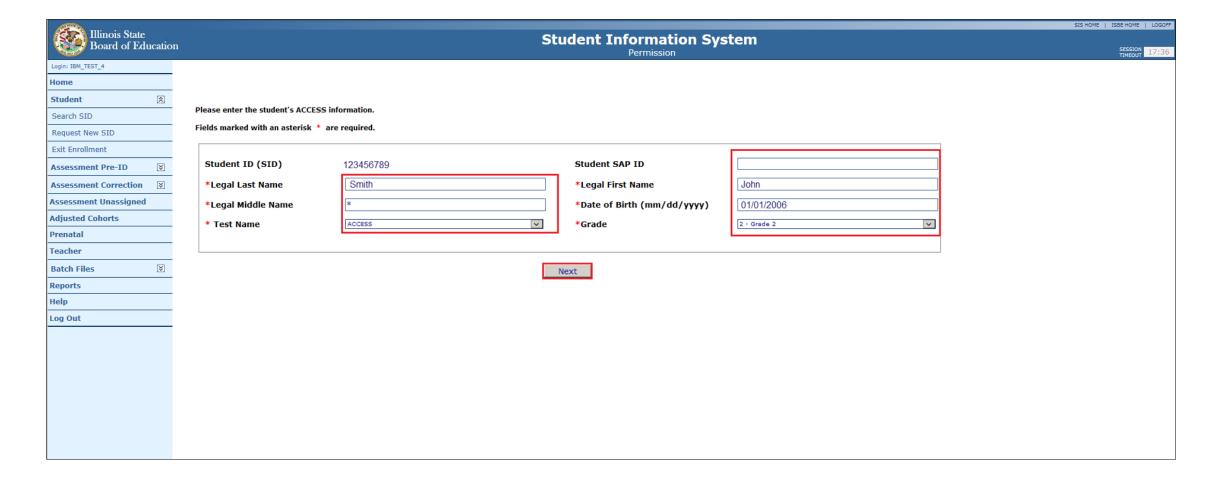




Student Information System (SIS)

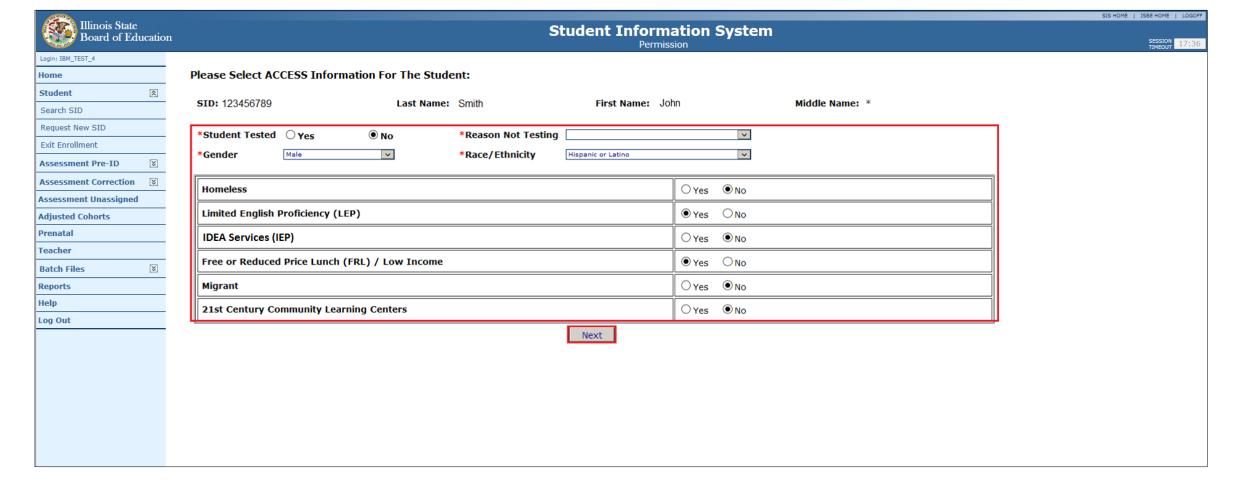
32

ACCESS Assessment Correction Student Detail



33

#### ACCESS Assessment Correction Details





# EL Data due for eGMS Ceiling Calculator Funding Allocation Reports



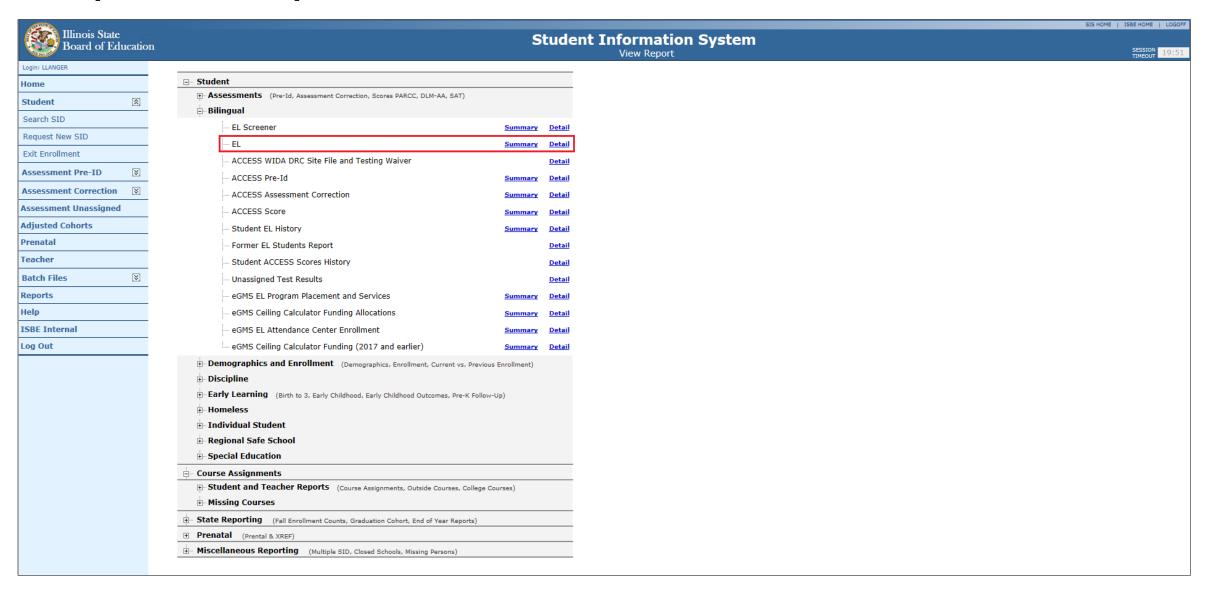
# EL Data due for eGMS Ceiling Calculator Funding Allocation Reports

Student Information System (SIS)

- eGMS uses the EL data in SIS to allocate funding
- SIS Dashboard Current Enrollment Data Completion Status\*
- EL data should be 100% complete by the March 9, 2018, 4:00 p.m. Deadline

Current Enrollment Data Completion Status*				
Collection	Total Required	Complete	% Complete	
<u>Prenatal</u>	0	0	-	
Birth To 3	1576	0	0%	
Birth To 3 Caregiver Demographics	1576	0	0%	
Early Childhood Outcomes(ECO) Entry	559	182	32%	
Early Childhood Outcomes(ECO) Progress	156	0	0%	
Early Childhood Student Count	17799	17799	100%	
Early Childhood Course Assignments	19579	5485	28%	
English Learners (EL)	70932	69622	98%	
EL Screener	13971	12322	88%	
<u>Homeless</u>	14338	14097	98%	
Eligible for Immigrant Student Program	25789	25788	99%	
Student Address for NEW IDEA students	49964	49957	99%	
Regional Safe Schools Program (RSSP)	34	0	0%	
Student Discipline	NA	0	NA	
Secondary Courses Missing Final Letter Grade	37060	0	0%	

#### **EL Report – SIS Reports**



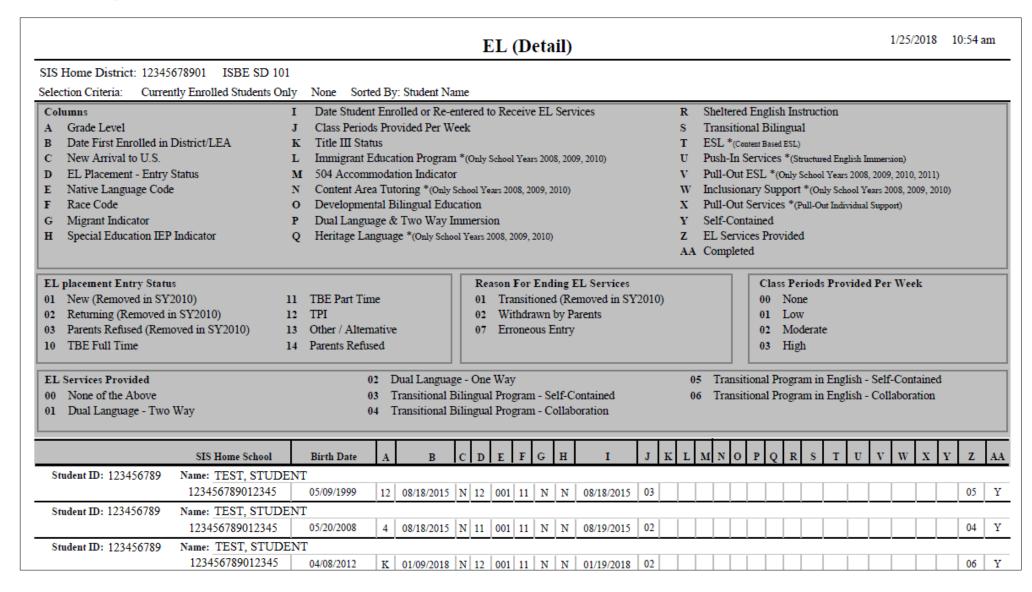
### **EL - Summary Report**

EL	(Summary)	1/25/2018	10:05 am
SIS Home District: 12345678901 ISBE SD 101			
Selection Criteria: Currently Enrolled Students Only None			
Grade: All	Total		
Total Students:	43		
Grade Level: Kindergarten	5		
Grade Level: 1 - Grade 1	6		
Grade Level: 2 - Grade 2	5		
Grade Level: 3 - Grade 3	8		
Grade Level: 4 - Grade 4	6		
Grade Level: 5 - Grade 5	2		
Grade Level: 6 - Grade 6	2		
Grade Level: 7 - Grade 7	4		
Grade Level: 9 - Grade 9	1		
Grade Level: 10 - Grade 10	2		
Grade Level: 12 - Grade 12	2		
New Arrival To U.S.: Yes	1		
New Arrival To U.S.: No	42		
New Arrival To U.S.: Not Provided	0		
EL Placement - Entry Status: TBE Part Time (11)	21		
EL Placement - Entry Status: TPI (12)	19		
EL Placement - Entry Status: Parents Refused (14)	3		
Reason Services Ended: Not Exited ()	43		

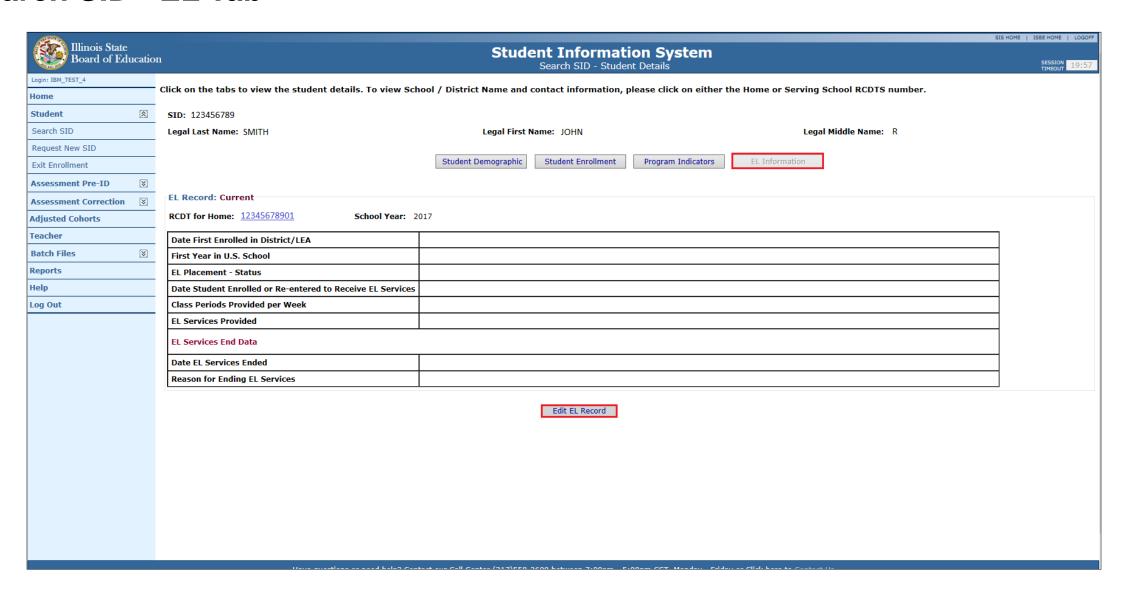
## EL Data due for eGMS Ceiling Calculator Funding Allocation Reports

Student Information System (SIS)

#### **EL - Detail Report**

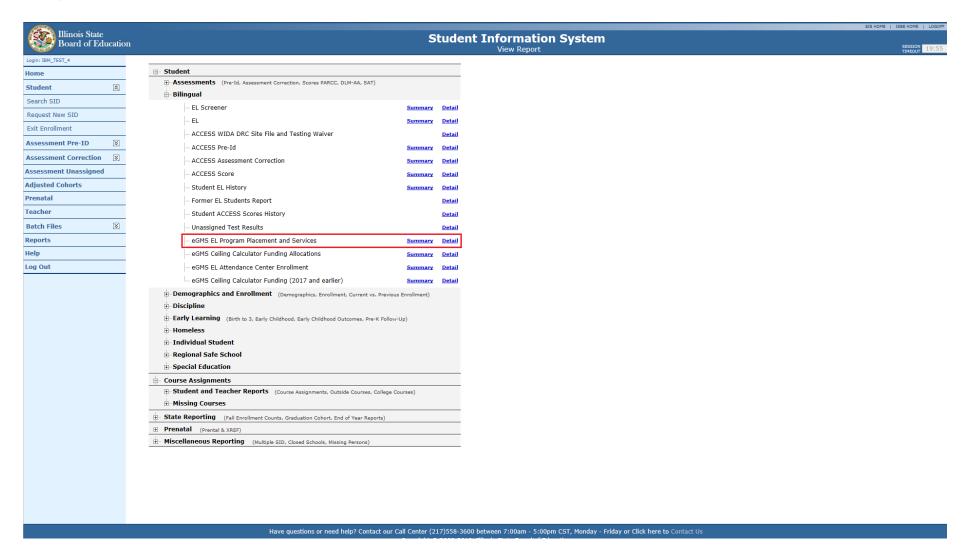


#### Search SID - EL Tab



#### eGMS EL Program Placement and Services Reports (New Name)

Formerly eGMS Ceiling Calculator Grant



1/25/2018 11:01 am

### eGMS EL Program Placement and Services – Summary Report

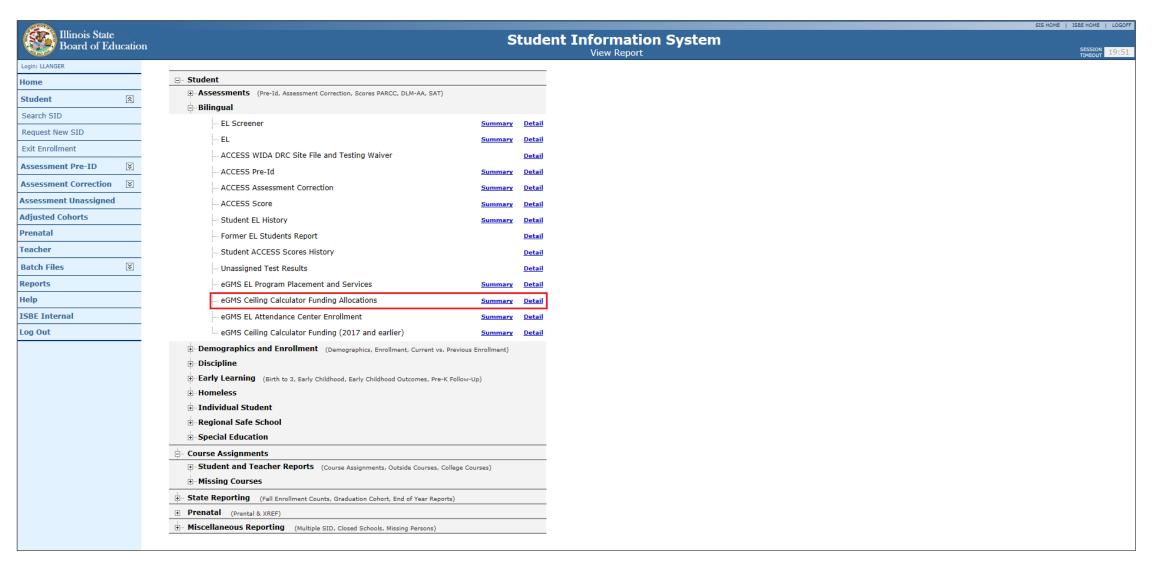
#### 2018 eGMS EL Program Placement and Services (Summary)

SIS Serving District: 12345678901 ISBE SD 101

Selection Criteria: Currently Enrolled Students Only None Sorted By: Grade

Attendance Center	Language	Grade	EL Placement Status	Class Periods Provided Per Week	Student Count
SIS ELEMENTARY SCHOOL	Spanish	K	TPI	Moderate	5
SIS ELEMENTARY SCHOOL	Spanish	1	TBE Part Time	Moderate	3
SIS ELEMENTARY SCHOOL	Spanish	1	TBE Part Time	High	1
SIS ELEMENTARY SCHOOL	Spanish	1	TPI	Low	1
SIS ELEMENTARY SCHOOL	Spanish	1	TPI	Moderate	1
SIS ELEMENTARY SCHOOL	Spanish	2	TBE Part Time	Moderate	3
SIS ELEMENTARY SCHOOL	Spanish	2	TPI	Moderate	1
SIS ELEMENTARY SCHOOL	Spanish	2	TPI	Low	1
SIS ELEMENTARY SCHOOL	Spanish	3	TBE Part Time	Moderate	6
SIS ELEMENTARY SCHOOL	Spanish	3	TPI	Moderate	2
SIS ELEMENTARY SCHOOL	Spanish	4	TBE Part Time	Moderate	6
SIS MIDDLE SCHOOL	Spanish	5	TBE Part Time	High	2
SIS MIDDLE SCHOOL	Spanish	6	TPI	Moderate	2
SIS MIDDLE SCHOOL	Spanish	7	TPI	Moderate	2
SIS MIDDLE SCHOOL	Spanish	7	Parents Refused	None	2
SIS HIGH SCHOOL	Spanish	9	TPI	High	1
SIS HIGH SCHOOL	Spanish	10	TPI	High	1
SIS HIGH SCHOOL	Spanish	10	Parents Refused	None	1
SIS HIGH SCHOOL	Spanish	12	TPI	Low	1
SIS HIGH SCHOOL	Spanish	12	TPI	High	1

### eGMS Ceiling Calculator Funding Allocations Reports





# EL Data due for eGMS Ceiling Calculator Funding Allocation Reports

Student Information System (SIS)

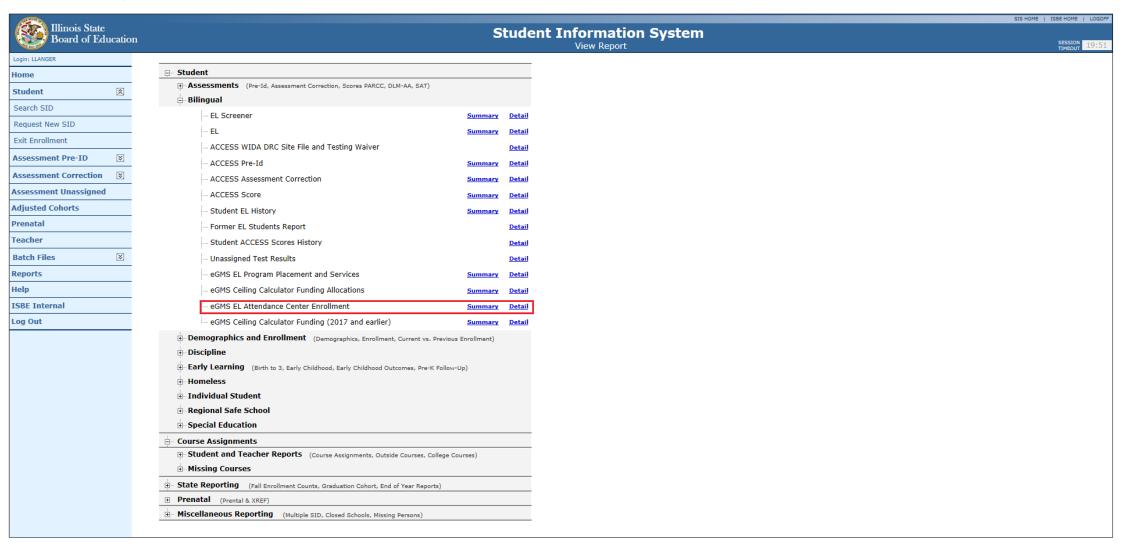
### eGMS Ceiling Calculator Funding Allocation - Detail Report

LIP/LEPs changed to LIEPs (Language Instruction Educational Programs)

	2018 eGMS Ceiling Calculator Funding Allocation (Detail)													
SIS Serving	Distri	ict: 12345678901 ISBE S	SD 101											
Selection Cri	iteria:	Currently Enrolled Students	s Only Sorted By: Student Name											
Columns	A	Grade Level	B Native Language Code	C Race Code										
	D	D EL Placement Status: 10-TBE Full Time 11-TBE Part Time 12-TPI 13-Other/Alternative 14-Parents Refused												
	E	Class Periods Per Week:	00-None 01-Low	02-Moderate	03-High									
	Projected Allocations - actual allocations may be pro-rated and participants will receive notice through IWAS.													
Student ID	Name			Attendance Center	Birth Date	A	В	С	D	E	LIEPs			
123456789	TEST	, STUDENT		123456789012345	05/09/1999	12	001	11	12	03	\$100.00			
123456789	TEST	STUDENT		123456789012345	05/20/2008	4	001	11	11	02	\$100.00			
123456789	TEST	, STUDENT		123456789012345	04/08/2012	K	001	11	12	02	\$100.00			
123456789	TEST	, STUDENT		123456789012345	07/15/2011	1	001	11	11	03	\$100.00			
123456789	TEST	, STUDENT		123456789012345	03/27/2008	4	001	11	11	02	\$100.00			
123456789	TEST	, STUDENT		123456789012345	05/12/2006	6	001	11	12	02	\$100.00			
123456789	TEST	, STUDENT		123456789012345	09/10/1999	12	001	11	12	01	\$100.00			
123456789	TEST	, STUDENT		123456789012345	10/13/2009	2	001	11	11	02	\$100.00			

#### eGMS EL Attendance Center Enrollment Reports (New Name)

Formerly eGMS EL Entry Grade Level







# EL Data due for eGMS Ceiling Calculator Funding Allocation Reports

Student Information System (SIS)

#### eGMS EL Attendance Center Enrollment - Detail Report

#### 2018 eGMS EL Attendance Center Enrollment (Detail)

1/25/2018 11:17 am

SIS Serving District: 12345678901 ISBE SD 101

Selection Criteria: Currently Enrolled Students Only EL Entry Type: ALL

500821890220043 East St Louis Senior High School Attendance Center

						Current l	Enrollme	ent By G	rade Lev	vel								Class Pe	riods Per	Week	
TPI		PreK	K	1	2	3	4	5	6	7	8	9	10	11	12	Total	None	Low	Med	High	Total
	Spanish	0	0	0	0	0	0	0	0	0	0	1	1	0	2	4	0	1	0	3	4
	Entry Status Totals	0	0	0	0	0	0	0	0	0	0	1	1	0	2	4	0	1	0	3	4

	Current Enrollment By Grade Level												Class Periods Per Week								
Parents Refused		PreK	K	1	2	3	4	5	6	7	8	9	10	11	12	Total	None	Low	Med	High	Total
	Spanish	0	0	0	0	0	0	0	0	0	0	0	1	0	0	1	1	0	0	0	1
	Entry Status Totals	0	0	0	0	0	0	0	0	0	0	0	1	0	0	1	1	0	0	0	1
	School Totals	0	0	0	0	0	0	0	0	0	0	1	2	0	2	5	1	1	0	3	5



Student Information System (SIS)

47

#### Enrollment Guidelines

- Submit Enrollment as soon as possible
  - Enrollment Date: The month, day, and year of the first FULL day the student was scheduled to receive educational
    services for a continuous period during the CURRENT school year, regardless of whether the student was in attendance
    or absent that day.
- Exit Students as soon as they leave your district
  - Exit Date: The month, day, and year of the last FULL day the student was scheduled to receive educational services during the CURRENT school year, regardless of whether the student was in attendance or absent that day.

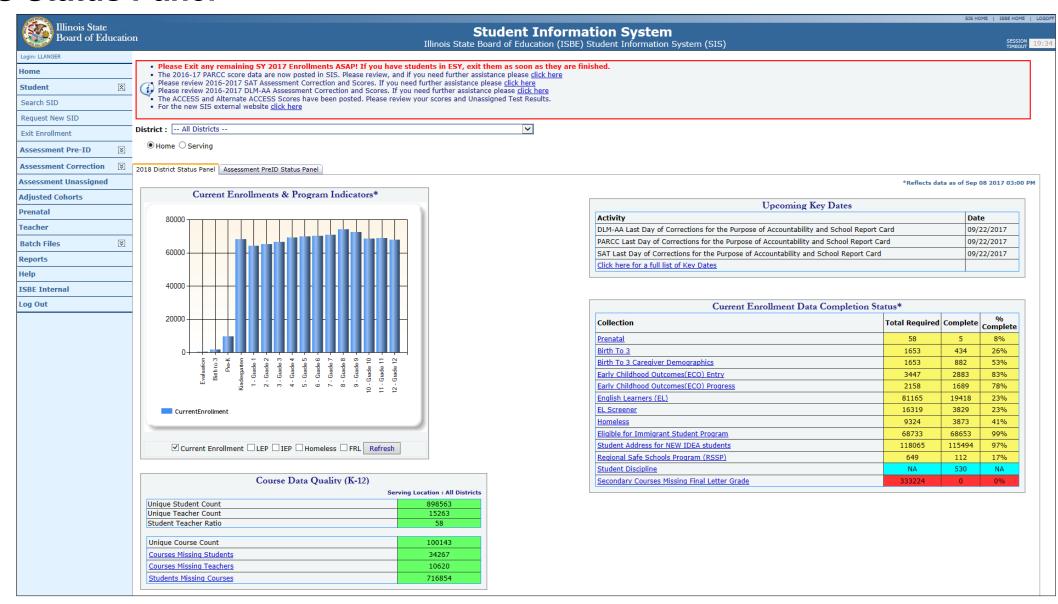
#### What reports should I review?

Student Demographic (Summary/Detail)

#### Student Information System (SIS)

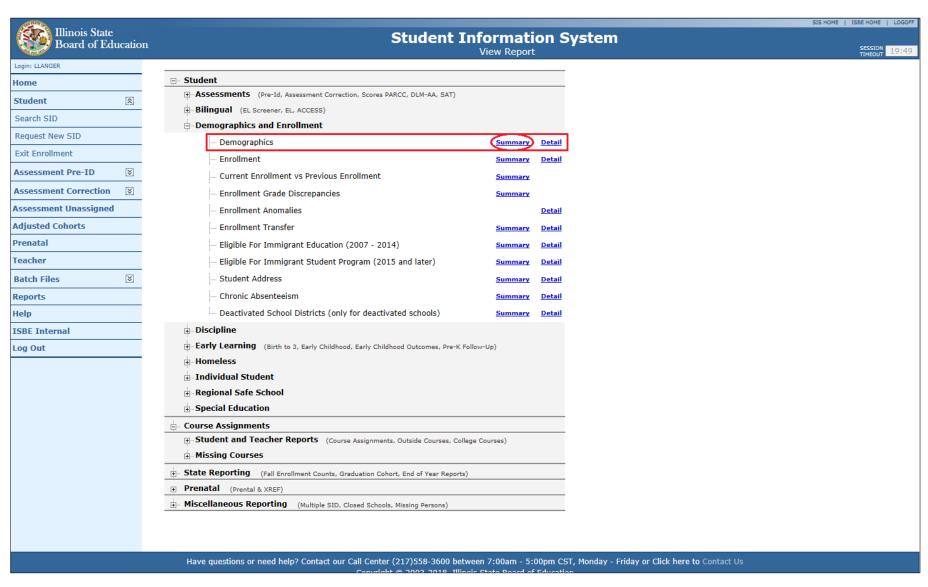
# School Year 2018 Spring Enrollment Counts Deadline

#### SIS Status Panel

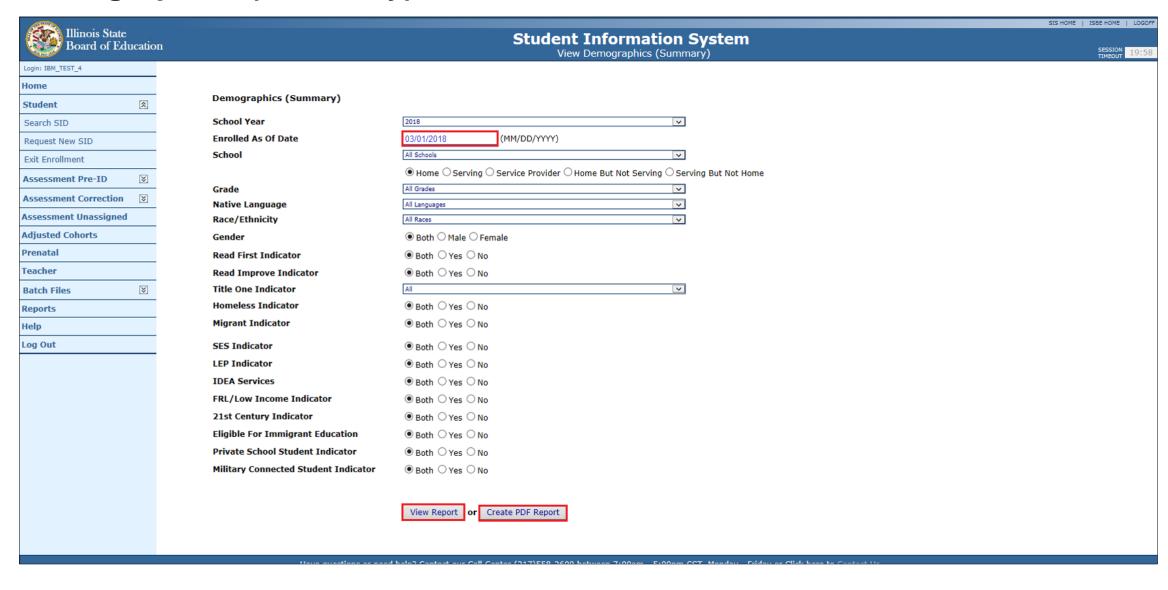


Student Information System (SIS)

#### SIS Reports - Demographics (Summary)



#### Demographics (Summary) – Criteria



03/01/2018

2:04 pm

## **School Year 2018 Spring Enrollment Counts Deadline**

Student Information System (SIS)

## Demographics Summary Report

## **2018 Demographics (Summary)**

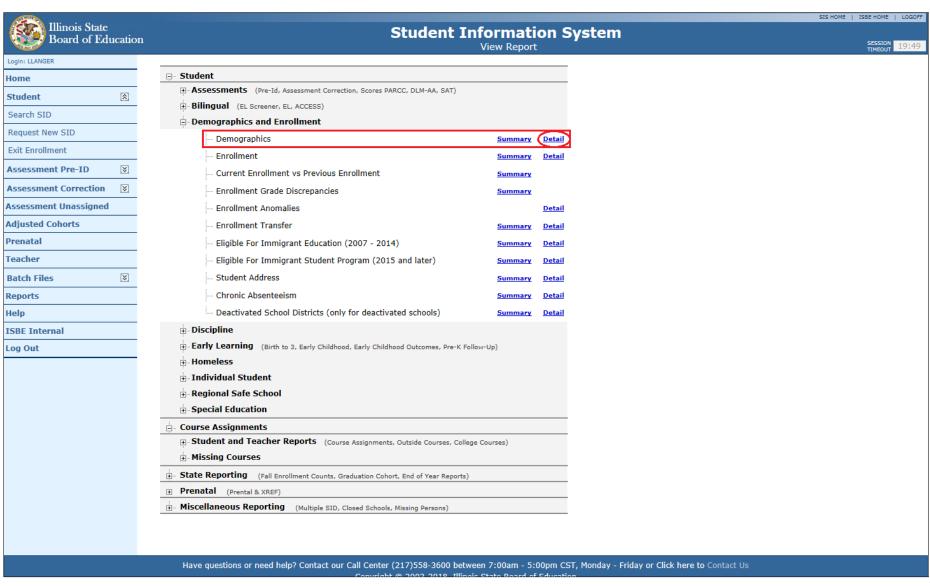
SIS Home District: 012345678912 ISBE Test District

Selection Criteria: Student Demographics = Current, Enrollments As Of = 03/01/2018

Grade Level: All Total Total Students: 467 Race: Black or African American Race: Hispanic or Latino 15 Race: Two or More Races Race: White 438 Native Language: Albanian/Gheg(Kosovo/Macedon) Native Language: English 464 Native Language: Spanish Home Language: Albanian/Gheg(Kosovo/Macedon) Home Language: English 466 Gender: Male 236 Gender: Female 231 Reading First: 0

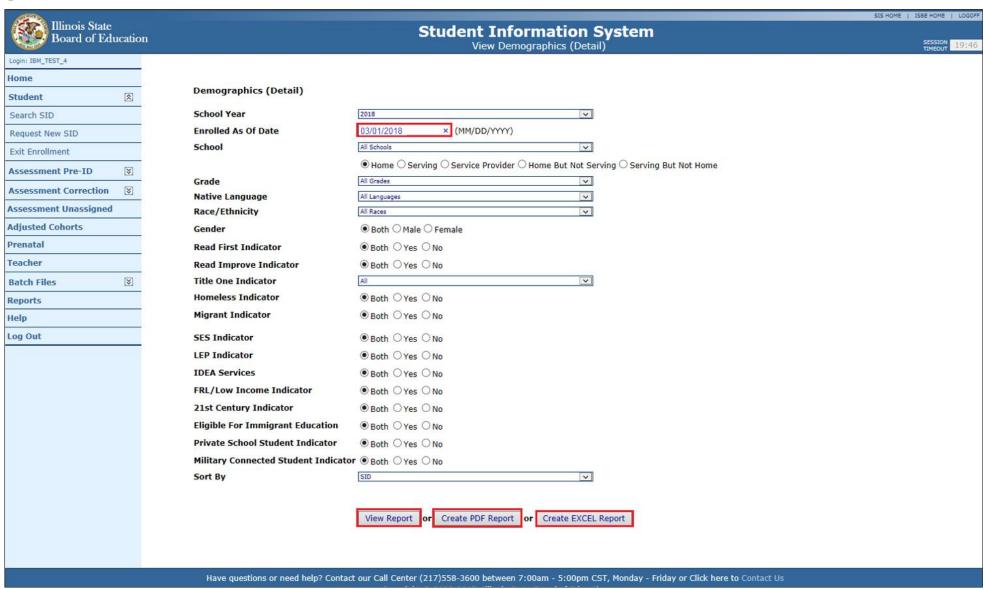
Student Information System (SIS)

#### SIS Reports - Demographics (Detail)



Student Information System (SIS)

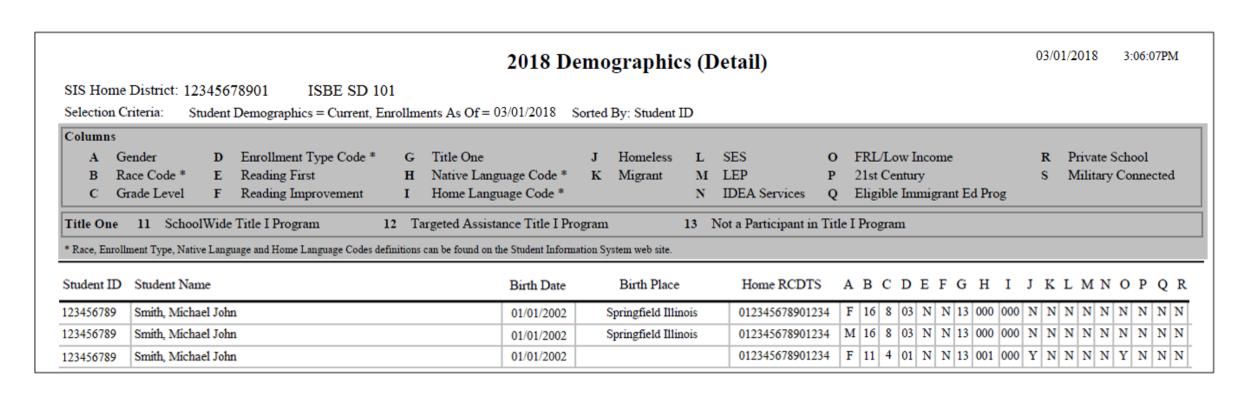
### Demographics (Detail) - Criteria





Student Information System (SIS)

Demographics Detail Report

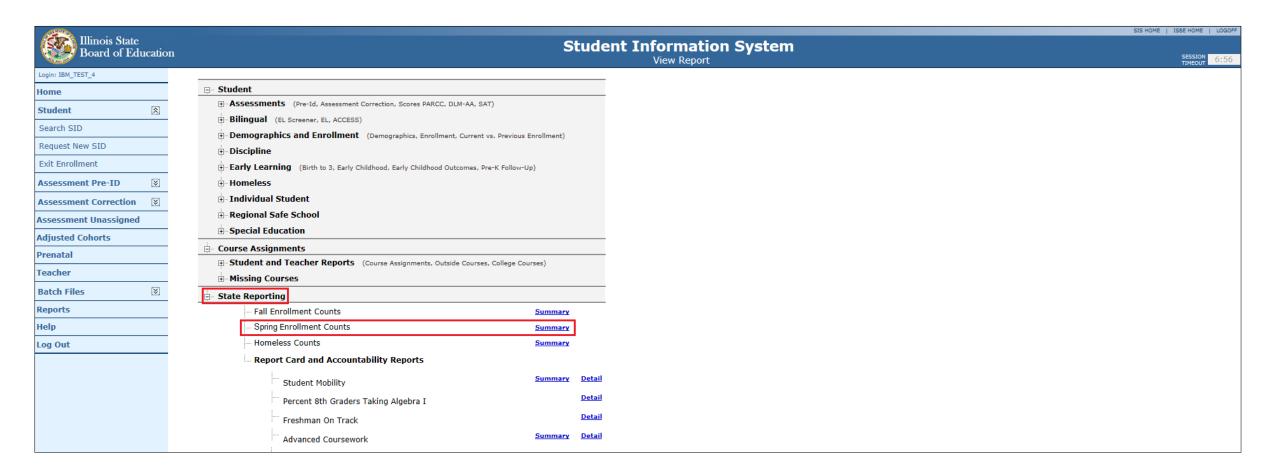




Student Information System (SIS)

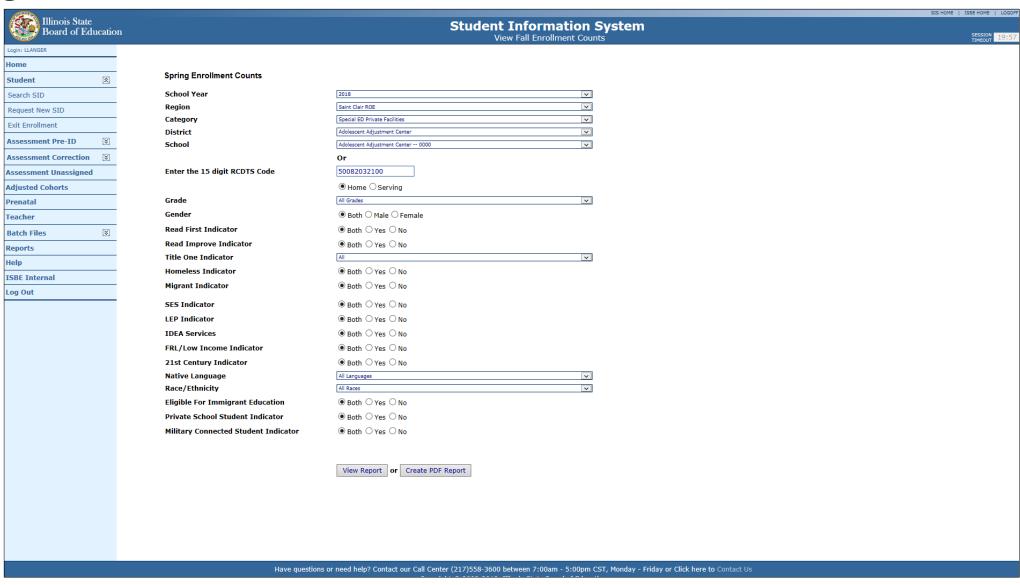
- What reports to review before the April 16, 2018 Spring Enrollment deadline?
  - Spring Enrollment Counts (Summary)
- What are Spring Enrollment Counts used for?
  - Evidence Based Funding
  - School Report Card
  - Ed 360

- SIS Reports Spring Enrollment Counts
  - Will not be available until March 1, 2018



Student Information System (SIS)

### Spring Enrollment Counts Criteria



58

## School Year 2018 Spring Enrollment Counts Deadline

Student Information System (SIS)

### Spring Enrollment Counts Report

## **Spring Enrollment Counts for 2018 School Year**

03/01/2018 2:18 pm

SIS Home District: 12345678901 ISBE Test District

Selection Criteria: Enrolled As Of = 03/01/2018

Grade Level:	All	Total
Total Students:		3916
Race: American Indian or Alask	a Native	7
Race: Asian		858
Race: Black or African America	n	70
Race: Hispanic or Latino		271
Race: Native Hawaiian or Other	Pacific Islander	4
Race: Two or More Races		105
Race: White		2601
Native Language: Albanian,Ghe	g(Kosovo/Macedon)	1
Native Language: Amharic		1
Native Language: Arabic		3
Native Language: Assyrian (Syr	iac, Aramaic)	4





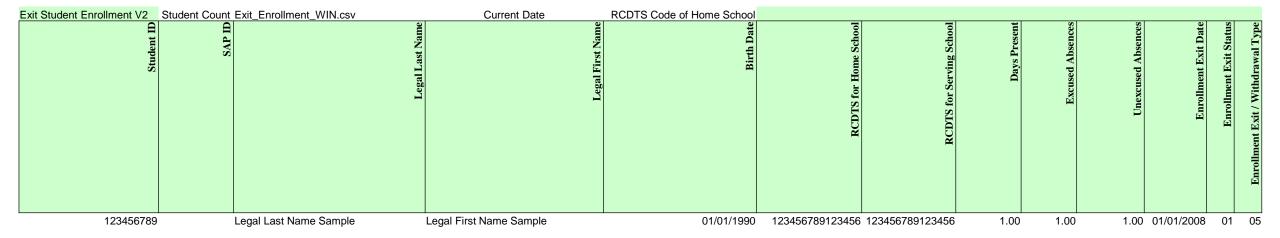
Student Information System (SIS)

How to update Student Attendance data in Batch Files:

- Exit Date, Home and Serving RCDTS will need to match for updating Days Present, Excused Absences, Unexcused Absences and Exit Withdrawal Type
- Total number of Days Present, Excused and Unexcused Absences cannot go over enrollment total, including weekends and holidays.
- Updates can be made to Days Present, Excused and Unexcused Absences
- Updates can be made to the Exit Withdrawal Type
- If enrollment dates need to be changed please contact the SIS help desk (217) 558-3600, option 3
- Updates will be available for the current school year enrollments until Report Card closes

Student Information System (SIS)

- The Exit Enrollment V2 Batch file can now be used to update the Attendance and Exit Withdrawal Type after the student has been exited
  - New options on the Exit Request File will be available to include previously exited enrollments



61

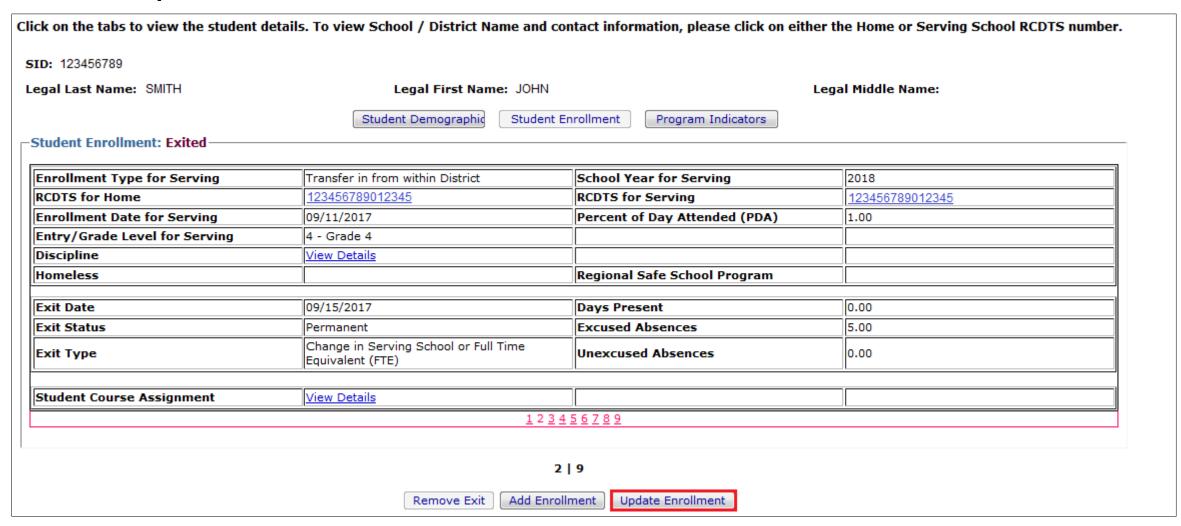


Student Information System (SIS)

#### How to update Student Attendance data Online:

- Home RCDT must match enrollment Home RCDT for updating Days Present, Excused Absences, Unexcused Absences, and Withdrawal Type
- Updates can be made to Days Present, Excused and Unexcused Absences
- Updates can be made to the Exit Withdrawal Type
- Total number of Days Present, Excused and Unexcused Absences cannot go over enrollment total, including weekends and holidays.
- If enrollment dates need to be changed please contact the SIS help desk (217) 558-3600, option 3
- Updates will be available for the current school year enrollments until Report Card closes
- This will be available in the next few weeks

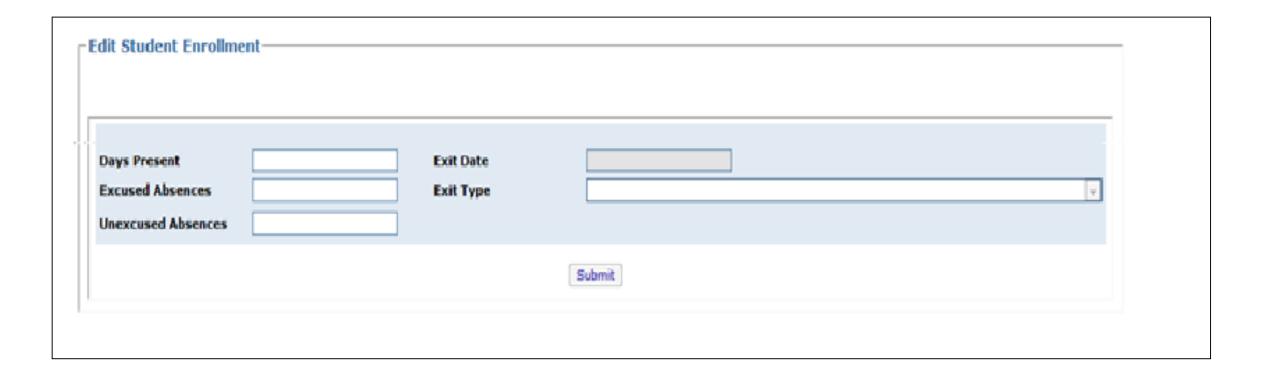
- Update Student Attendance Data Online
  - Select the correct enrollment page
  - Select Update Enrollment





Student Information System (SIS)

Update Student Attendance Data Online – Submit Screen





Student Information System (SIS)

- Student Demographic Online updates will be available soon!
  - Legal Last Name
  - Legal First Name
  - Legal Middle Name
  - Date of Birth
  - Gender
  - Race/Ethnicity
  - Student Lineage
  - Birth Place Name
  - Mother's Maiden Name



Planning for School Year 2019



## Planning for School Year 2019

Student Information System (SIS)

### **Orphanage Claim 18-3**

- PA 100-0465 Evidence Based Funding computations rely on accurate district enrollment reported as of Oct 1 and March 1
- Enrollments of two student populations claimed for Regular Education Orphanage Section 18-3 must be deducted
  - Students who are youth-in-care under the guardianship of the Dept of Children Family Services housed in a State of Illinois licensed <u>residential facility/group home</u> who attend either the regular classes of the district or are educated in regular education classes on site.
    - NOTE: Regular education youth-in-care students <u>living with a foster family</u> served by a district are non-claimable for Section 18-3 and therefore, not deducted from the EBF enrollment pick-up dates.
  - Students who are removed from their home school and placed in a county juvenile detention center located in another district



## Planning for School Year 2019

Student Information System (SIS)

#### **County Juvenile Detention Centers**

- ISBE will communicate newly created detention center RCDTS codes to districts with a detention center located in their boundaries.
- Starting August 1, 2018 students being served at a detention center must be enrolled with the following rules:
  - Home School entered as the public school closest to the detention center
  - Serving School entered as the newly created detention center RCDTS code
- More information will be provided at the April 26, 2018 SIS webinar

# The label of LEP (Limited English Proficient) will change to EL (English Learner)





Student Information System (SIS)

- Continue to Enroll and Exit students
- Continue to submit Teacher and Student Course Assignments
- If applicable edit Step 1 PARCC Pre-ID Test Window
- Review and edit PARCC Pre-ID, Step 2 Data
- Review EL and eGMS data
- Review and correct ACCESS data
- Review Spring Enrollment Counts Data



Student Information System (SIS)

#### **ISBE** Data Transfer Web Service for Batch Automation

This service is suitable for both LAN and Web applications and also works for ISBE Web Application Security System (IWAS) and Non-IWAS based systems. The web service provides a method for entities outside of ISBE to programmatically automate the sending and retrieving of batch data to any system. Any modern programming language should have the ability to call a web service to automate the sending and retrieving of batch data.

Each user of the web service will need a unique Activation Key which identifies the user and the system the batch data is associated with. Generally the ISBE system you are working with will provide a method for you to create an activation key.

The web service is hosted on a secure web server so all data transfers will be secure and encrypted so there is no need for external encryption or decryption of data.

All SIS formats are supported.

300+ Districts are currently using the web service.



Student Information System (SIS)

#### **ISBE** Data Transfer Web Service for Batch Automation

Ensure your Web Service is set to call for a return file every 5 minutes at a **MINIMUM** or longer.

An update to the return file process will be made to send a return message if there is an error on the file.



**Key Dates** 

ACTIVITY	<b>DATES</b>
Last SIS Upload sent to PARCC Vendor	2/28/2018 4:00 p.m. Deadline
PARCC Testing – Earliest Start Date	3/5/2018
Last Day of ACCESS Testing	3/6/2018
First Day of ACCESS Correction Window (No Test Results)	3/7/2018
EL Data due for Population of eGMS Ceiling Calculator Funding Allocation Report	3/9/2018 4:00 p.m. Deadline
DLM-AA Testing – Earliest Start Date	3/14/2018
SAT Initial Test Date	4/10/2018
First Day of SAT Correction Window (No Test Results)	4/11/2018
School Year 2018 Spring Enrollment Counts Deadline	4/16/2018 4:00 p.m. Deadline
PARCC Testing – Latest End Date (PARCC Correction Window will open the day after the last day of testing) (No Test Results)	4/20/2018

## **Key Dates**

Student Information System (SIS)

75

## **Upcoming SIS Webinars**

• End of School Year 2018 and Planning for School Year 2019 - April 26, 2018, at 1:30 p.m.



**ISBE SIS** Resources



### **ISBE SIS Resources**

Student Information System (SIS)

#### ISBE SIS Resource Materials

- Located on the ISBE SIS webpage at <a href="https://www.isbe.net/Pages/Student-Information-System.aspx">https://www.isbe.net/Pages/Student-Information-System.aspx</a>
- ISBE SIS Announcements
  - User Manual
  - File Format Layouts
  - Excel Templates
    - Tips for Completing (Data Collection Name) Template
    - Steps for Creating and Uploading (Data Collection Name)
  - Data Elements
  - Archived Meetings and Presentations
  - Frequently Asked Questions



**Where to Direct Questions** 

## Where to Direct Questions

Student Information System (SIS)

70

#### ISBE Help Desk

- (217) 558-3600 Option 3
- help@isbe.net
  - Policy Questions will be directed to the correct division.
  - Technical Questions will be directed to the IBM team.
- Assessment and Accountability Division
  - 1-866-317-6034
  - assessment@isbe.net
- Data Analysis Division
  - 217-782-3950
- ISBE SIS Information Website
  - https://www.isbe.net/Pages/Student-Information-System.aspx

## **Where to Direct Questions**

**Student** Information System (SIS)

01

## Notice – This Webinar is being Recorded

This webinar is being recorded. Please do not provide any Student, Personal, or Vendor information.



# Questions