



# Illinois State Board of Education



## School Year 2020 Assessment Process Update

*Student Information System*

November 18, 2019



# Agenda

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- **Welcome / Introductions**
- **January 17, 2020 Deadline**
  - **Fall Student and Teacher Course Assignment data due**
- **January 24 Deadline**
  - **IAR Pre-ID**
- **January 31 Deadline**
  - **SAT, PSAT 10, and PSAT 8/9 Pre-ID**
- **February 14 Deadline**
  - **DLM-AA Pre-ID**
- **SIS Updates**
- **Upcoming Key Dates**
- **Districts' Next Steps**
- **Where to Direct Questions**



# Welcome / Introductions

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## Presenters

- Adam Lowery  
*IBM SIS Project Manager*
- Lindsay DeRosa  
*IBM SIS Lead Business Analyst*

## ISBE Key Team Members

- Madan Damodaran  
*Division Supervisor, Information Systems*
- Rae Clementz  
*Director of Accountability*

## Other Members of the SIS Team

- Neli Kelley  
*IBM SIS Development Team*
- Amsa Easwaran  
*IBM SIS Development Team*
- Mike Kolwalski  
*IBM SIS Development Team*
- Mike Pflugmacher  
*SIS Development Team*
- Preetam Priyadarshy  
*IBM SIS Data Analyst*
- Tandi Turner  
*ISBE SIS Business Analyst*
- Don Finch  
*ISBE SIS IT Technical Lead*
- Roy Williamson  
*ISBE SIS Business Analyst*
- Koreen Schacht  
*ISBE SIS Business Analyst*



## Resource documents are readily available:

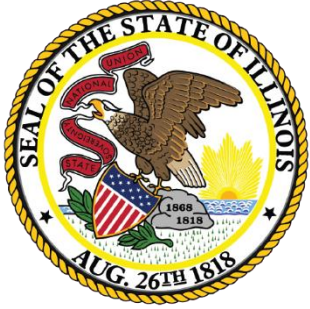
- Located on the ISBE SIS webpage at <https://www.isbe.net/Pages/Student-Information-System.aspx>
  - ISBE SIS Announcements
  - User Manual
  - Data Elements and Validations Document
  - File Format Layouts
  - Excel Templates
    - Tips for Completing (*Data Collection Name*) Template
    - Steps for Creating and Uploading (*Data Collection Name*)
  - Archived Meetings and Presentations
  - Frequently Asked Questions





# Illinois State Board of Education

Fall Student and Teacher  
Course Assignments Due  
Deadline: January 17, 2020



# Illinois State Board of Education

## Student Course Assignment

# Student Course Assignment

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- **Student Course Assignment Validations**

- Student Course Assignment can be added or updated via the following:
  - Online
  - Batch
- The Home, Serving and Service Provider District *can* submit Student Course Assignment data
  - The Home District is still ultimately responsible for ensuring data is collected; the Home, Serving and Service Provider districts must communicate to determine who is entering the data
- Student does NOT need to be actively enrolled at the time of submission
- Serving school and Service Provider school can only view/edit courses for students they are serving

# Student Course Assignment

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- **Student Course Assignment Validations**

- To add or to update a record, the student must have a valid district enrollment record in SIS with the following characteristics:
  - Enrollment record Home RCDTS matches Student Course Assignment record Home RCDTS
  - Enrollment record Serving RCDTS matches Student Course Assignment record Serving RCDTS
  - Enrollment School Year matches Student Course Assignment School Year
  - Course Start Date must be equal to or greater than the Student's Enrollment Date
  - Course End Date must be equal to or less than the Student's Exit Enrollment Date
  - Enrollment Exit/Withdrawal Type does not equal Code 99 (Erroneous Enrollment)





# Student Course Assignment

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- **Student Course Assignment Validations**
  - A school can view and edit all Student Course Assignment data for the enrollments where it is identified as the Home School, Serving School or Service Provider School.
  - SIS ensures active enrollment can view all Student Course Assignments:
    - Once the student is enrolled, all past assignments can be viewed.
  - Student Course Assignment data can only be entered on students in Grades Pre K-12.

# Student Course Assignment

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- **Update/Edit Student Course Assignments**
  - The following elements must match to update the Student Course Assignment record:
    - SID
    - Home RCDTS
    - Serving RCDTS
    - School Year
    - Term
    - State Course Code
    - Section Number



# Student Course Assignment

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**Key Date: January 17, 2020 by 4:00 p.m.**

- Submit Fall Student Course Assignments without End Date/Final Grade
- Preschool Student Course Assignment
- College Course Assignments
- Submit Fall Teacher Course Assignment Entry Records
- Verify Teacher and Student Course Assignments



# Student Course Assignment

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## Student Course Assignment Resources:

<https://www.isbe.net/Pages/Illinois-State-Course-System.aspx>

- Student Course Assignment Catalogs
  - Prior to Secondary Course Catalog (Grades Pre-K – 8)
  - Secondary Course Catalog (Grades 9 – 12)

# Student Course Assignment

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## Use a Secondary Course Code if you are providing High School Credit:

- 52052A000 Algebra I
  - If high school credit, use - 02052A000
- 52061A000 Integrated Math-Multiyear Equivalent
  - If high school credit, use - 02061A000
- 52069A000 Algebra-Other
  - If high school credit, use - 02069A000
- 52074A000 Principles of Algebra and Geometry
  - If high school credit, use - 02074A000
- 52075A000 Particular Topics in Geometry
  - If high school credit, use - 02075A000
- 52079A000 Geometry-Other
  - If high school credit, use - 02079A000



# Student Course Assignment

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- **Term Definitions**

- Y1 = Year Long (Pre-K - 8 only)
- Y2 = Year Long Summer (K - 8 only)
- S1 = Semester 1
- S2 = Semester 2
- S3 = Semester Summer
- T1 = Trimester 1
- T2 = Trimester 2
- T3 = Trimester 3
- T4 = Trimester Summer
- Q1= Quarter 1 (K - 8 only)
- Q2= Quarter 2 (K - 8 only)
- Q3= Quarter 3 (K - 8 only)
- Q4= Quarter 4 (K - 8 only)
- Q5= Quarter Summer (K - 8 only)



# Student Course Assignment


- When a student enrollment is exited, the following grades will be applied:

Code	Definition	Pre-K	Prior to Secondary Courses	Secondary Courses
02	Transfer to another public school within the district	(31)	N (26)	W (17)
03	Transfer to Home Schooled	(31)	N (26)	W (17)
04	Transfer to Private School	(31)	N (26)	W (17)
05	Promotion	(31)	Must be Provided	Must be Provided
06	Graduated			Must be Provided
07	Death	(31)	N (26)	W (17)
08	Expulsion	(31)	N (26)	W (17)
09	Dropped Out	(31)	N (26)	W (17)
10	Transfer to GED program		N (26)	W (17)
11	Moved, not known to be continuing	(31)	N (26)	W (17)
12	Retained in same grade or demoted to a lower grade	(31)	Must be Provided	Must be Provided
14	Aged Out			W (17)
15	Certificate of Completion			W (17)
16	Victim of a Violent Crime	(31)	N (26)	W (17)
17	Change in Serving School or Percent of Day Attended	(31)	N (26)	W (17)
18	Moved Out of the United States	(31)	N (26)	W (17)
19	Transfer to another public school district out of Illinois	(31)	N (26)	W (17)
20	Transfer to another public school district in Illinois	(31)	N (26)	W (17)
99	Erroneous enrollment	99	99	99



# Student Course Assignment


- Student Enrollment – Student Course Assignment Link



Illinois State  
Board of Education

Login: IBM\_TEST\_4


Home


Student 

Search SID

Request New SID


Exit Enrollment

Assessment Pre-ID 

Assessment Correction 

Adjusted Cohorts

Teacher

Batch Files 

Reports

Help

Log Out

Student Information System

Student Details

SIS HOME | ISBE HOME | LOGOFF

SESSION  
TIMEOUT 19:55

Click on the tabs to view the student details. To view School / District Name and contact information, please click on either the Home or Serving School RCDTS number.

SID: 123456789

Legal Last Name: Smith

Legal First Name: Michael

Legal Middle Name:

Student Demographic

Student Enrollment

Program Indicators

ELL Information

Student Enrollment: Active

Enrollment Type for Serving	Transfer in from another District	School Year for Serving	2015
RCDTS for Home	<a href="#">500821890220043</a>	RCDTS for Serving	<a href="#">500821890220043</a>
RCDTS for Service Provider	<a href="#">500821890220043</a> <div>Edit</div>		
Enrollment Date for Serving	08/14/2014	FTE for Serving	0.50
Entry /Grade Level for Serving	11 - Grade 11		
Discipline	<a href="#">View Details</a>		
Homeless	<a href="#">View Details</a>	Regional Safe School Program	
Exit Date		Exit Status	
Exit Type			
Student Course Assignment	<a href="#">View Details</a>		

Add Enrollment


Illinois  
State Board of  
Education

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# Student Course Assignment

- View Courses



Illinois State  
Board of Education

Student Information System


Student Course Assignment

SIS HOME | ISBE HOME | LOGOFF

SESSION  
TIMEOUT 19:59

Log In: IBM\_TEST\_4


Home


Student 

Search SID

Request New SID


Exit Enrollment

Assessment Pre-ID 

Assessment Correction 

Adjusted Cohorts

Teacher

Batch Files 

Reports

Help

Log Out

SID : 123456789

Legal Last Name : Smith

Legal First Name : Michael

Middle Name :

Enrollment Date : 08/14/2014

Home RCDTS : 500821890220043

Serving RCDTS : 500821890220043

School Year : 2015

Exit Date :

Course Assignments

No Courses Assigned

Edit

Return To Search

NOTE


To enter course data from the following facilities: Out-of-State, Out-of-Country, Home Schooled Students, Illinois Non-Public Schools, IVS Illinois Virtual School, and Correspondence Course, please use the [Outside Course Assignment](#) page.

Have questions or need help? Contact our Call Center (217)558-3600 between 7:00am - 5:00pm CST, Monday - Friday or [Click here to Contact Us](#)



# Student Course Assignment

- Add Courses

**Illinois State Board of Education**

**Student Information System**  
Student Course Assignment

SIS HOME | ISBE HOME | LOGOFF

SESSION TIMEOUT 19:57

Login: IBM\_TEST\_4

Home

Student

Search SID

Request New SID

Exit Enrollment

Assessment Pre-ID

Assessment Correction

Adjusted Cohorts

Teacher

Batch Files

Reports

Help

Log Out

**SID : 123456789**  
**Legal Last Name :** Smith  
**Home RCDTS :** 500821890220043

**Legal First Name :** Michael  
**Serving RCDTS :** 500821890220043

**Middle Name :**

**Enrollment Date :** 08/14/2014

**School Year :** 2015

**Exit Date :**

**Catalog Type:** ☐ Prior to Secondary Courses ☒ Secondary

**Subject Area:** 01 - English Language Arts

**State Course:** 01001A000-English/Language Arts I (9th grade)

**Academic Term:** Select -

Add Course

**Course Assignments**  
No Courses Assigned

Next Cancel


**NOTE**  
To enter course data from the following facilities: Out-of-State, Out-of-Country, Home Schooled Students, Illinois Non-Public Schools, IVS Illinois Virtual School, and Correspondence Course, please use the [Outside Course Assignment](#) page.

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# Student Course Assignment

- View Courses



Illinois State  
Board of Education


Student Information System  
Student Course Assignment

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SESSION  
TIMEOUT 19:57

Login: IBM\_TEST\_4


Home


Student 

Search SID

Request New SID


Exit Enrollment

Assessment Pre-ID 

Assessment Correction 

Adjusted Cohorts

Teacher

Batch Files 

Reports

Help

Log Out

SID : 123456789

Legal Last Name : Smith

Home RCDTS : 500821890220043

Legal First Name : Michael

Serving RCDTS : 500821890220043

Middle Name :

School Year : 2015

Enrollment Date : 08/14/2014

Exit Date :

Catalog Type: ☐ Prior to Secondary Courses ☒ Secondary

Subject Area: 

01 - English Language Arts

State Course: 

01001A000-English/Language Arts I (9th grade)

Academic Term: 

- Select -

Add Course

Course Assignments

	Academic Term	State Course Id	State Course Title	Section	Start	End	Credit	Grade
<div>Select Delete</div>	Semester 1	01052A000	English/Literature (juniors and seniors)					

Next Cancel

NOTE


To enter course data from the following facilities: Out-of-State, Out-of-Country, Home Schooled Students, Illinois Non-Public Schools, IVS Illinois Virtual School, and Correspondence Course, please use the [Outside Course Assignment](#) page.

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# Student Course Assignment

- Edit Courses



Illinois State  
Board of Education

Student Information System  
Student Course Assignment

SIS HOME | ISBE HOME | LOGOFF

SESSION  
TIMEOUT 16:57

Login: IBM\_TEST\_4

[Home](#)  
[Student](#)   
[Search SID](#)  
[Request New SID](#)  
[Exit Enrollment](#)  
[Assessment Pre-ID](#)   
[Assessment Correction](#)   
[Adjusted Cohorts](#)  
[Teacher](#)  
[Batch Files](#)   
[Reports](#)  
[Help](#)  
[Log Out](#)**SID :** 123456789  
**Legal Last Name :** Smith  
**Home RCDTS :** 500821890220043  
**Legal First Name :** Michael  
**Serving RCDTS :** 500821890220043  
**Middle Name :**  
**School Year :** 2015  
**Enrollment Date :** 08/14/2014  
**Exit Date :****Catalog Type:** ☐ Prior to Secondary Courses ☒ Secondary  
**Subject Area:**   
**State Course:**   
**Academic Term:**   
[Add Course](#)

 **Course Assignments**


Academic Term	State Course Id	State Course Title	Section	Start	End	Credit	Grade
Academic Term Semester 1							
	State Course Id	State Course Title	Section	Start	End	Credit	Grade
	01052A000	English/Literature (juniors and seniors)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="- Select -"/>	<input type="text" value="- Select -"/>
	Local Course Code	Local Course Title	Course Level	Course Setting			
	<input type="text"/>	<input type="text"/>	<input type="text" value="- Select -"/>	<input type="text" value="- Select -"/>			
	Dual Credit	Articulated Credit	Attendance Actual	Attendance Total	Numeric Grade Actual	Numeric Grade Maximum	Displaced Homemaker
	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="radio"/> Yes <input checked="" type="radio"/> No
	Community College Course	<input type="text" value="- Select -"/>					

[Update](#) [Cancel](#)

[Next](#) [Cancel](#)**NOTE**  
To enter course data from the following facilities: Out-of-State, Out-of-Country, Home Schooled Students, Illinois Non-Public Schools, IVS Illinois Virtual School, and Correspondence Course, please use the [Outside Course Assignment](#) page.

# Student Course Assignment

- View Courses

**Illinois State Board of Education**

**Student Information System**  
Student Course Assignment

SIS HOME | ISSE HOME | LOGOFF

SESSION TIMEOUT 19:55

Login: IBM\_TEST\_4

[Home](#)  
[Student](#)  
[Search SID](#)  
[Request New SID](#)  
[Exit Enrollment](#)  
[Assessment Pre-ID](#)  
[Assessment Correction](#)  
[Adjusted Cohorts](#)  
[Teacher](#)  
[Batch Files](#)  
[Reports](#)  
[Help](#)  
[Log Out](#)

**SID : 123456789**  
**Legal Last Name : Smith**  
**Home RCDTS : 500821890220043**

**Legal First Name : Michael**  
**Serving RCDTS : 500821890220043**

**Middle Name :**  
**School Year : 2015**

**Enrollment Date : 08/14/2014**  
**Exit Date :**

**Catalog Type:** ☐ Prior to Secondary Courses ☒ Secondary  
**Subject Area:**   
**State Course:**   
**Academic Term:**

Add Course

**Course Assignments**

	Academic Term	State Course Id	State Course Title	Section	Start	End	Credit	Grade
<a href="#">Select</a> <a href="#">Delete</a>	Semester 1	01052A000	English/Literature (juniors and seniors)	155A	08/14/2014		0.50	- Select -

Next Cancel


**NOTE**  
To enter course data from the following facilities: Out-of-State, Out-of-Country, Home Schooled Students, Illinois Non-Public Schools, IVS Illinois Virtual School, and Correspondence Course, please use the [Outside Course Assignment](#) page.

Have questions or need help? Contact our Call Center (217)558-3600 between 7:00am - 5:00pm CST, Monday - Friday or Click here to Contact Us



# Student Course Assignment

- Review Courses



Illinois State  
Board of Education

Student Information System


Student Course Assignment

SIS HOME | ISBE HOME | LOGOFF

SESSION  
TIMEOUT 49:59

Login: IBM\_TEST\_4

Home

Student 

Search SID

Request New SID

Exit Enrollment

Assessment Pre-ID ☒

Assessment Correction ☒

Adjusted Cohorts

Teacher

Batch Files ☒

Reports

Help

Log Out

SID : 123456789

Legal Last Name : Smith

Legal First Name : Michael

Middle Name :

Enrollment Date : 08/14/2014

Home RCDTS : 500821890220043

Serving RCDTS : 500821890220043

School Year : 2015

Exit Date :

Course Assignments

Academic Term	State Course Id	State Course Title	Section	Start	End	Credit	Grade
Semester 1	01052A000	English/Literature (juniors and seniors)	155A	08/14/2014		0.50	- Select -

Submit

Change

Cancel


NOTE

To enter course data from the following facilities: Out-of-State, Out-of-Country, Home Schooled Students, Illinois Non-Public Schools, IVS Illinois Virtual School, and Correspondence Course, please use the [Outside Course Assignment](#) page.

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# Student Course Assignment

- Updated Successful



Illinois State  
Board of Education

Student Information System

Student Course Assignment

SIS HOME | ISBE HOME | LOGOFF

SESSION  
TIMEOUT 19:59

Log In: IBM\_TEST\_4

The course assignment has been successfully updated.

SID : 123456789

Legal Last Name : Smith

Legal First Name : Michael

Middle Name :

Enrollment Date : 08/14/2014

Home RCDTS : 500821890220043

Serving RCDTS : 500821890220043

School Year : 2015

Exit Date :

Course Assignments

Academic Term	State Course Id	State Course Title	Section	Start	End	Credit	Grade
Semester 1	01052A000	English/Literature (juniors and seniors)	155A	08/14/2014		0.50	

Edit

Return To Search

NOTE

To enter course data from the following facilities: Out-of-State, Out-of-Country, Home Schooled Students, Illinois Non-Public Schools, IVS Illinois Virtual School, and Correspondence Course, please use the [Outside Course Assignment](#) page.

Have questions or need help? Contact our Call Center (217)558-3600 between 7:00am - 5:00pm CST, Monday - Friday or [Click here to Contact Us](#)

# Student Course Assignment

- SIS Reports – Student Course Assignment

The screenshot displays the Illinois State Board of Education (ISBE) Student Information System (SIS) interface. The top navigation bar includes the ISBE logo, the text "Illinois State Board of Education", and the title "Student Information System" with a "View Report" link. The right side of the header shows links for "SIS HOME", "ISBE HOME", and "LOGOFF", along with a session timeout indicator showing "19:53".

The left sidebar contains a "Login: ALLOWRY" field and a list of navigation links: Home, Student (with a magnifying glass icon), Search SID, Request New SID, Exit Enrollment, Assessment Pre-ID (with a dropdown arrow), Assessment Correction (with a dropdown arrow), Adjusted Cohorts, Teacher, Batch Files (with a dropdown arrow), Reports, Help, ISBE Internal, and Log Out.

The main content area features a tree view of reports under the "Student" category. The "Course Assignments" link is highlighted with a red box. Below it, the "Student and Teacher Reports" section is also highlighted with a red box. Within this section, the "Student Course Assignment" link is highlighted with a red box, and its "Summary" and "Detail" sub-links are also highlighted with red boxes.

Other visible links in the tree view include "Teacher/Student Course Assignment - Course Information" (with a "Detail" link), "Student Information" (with "Summary" and "Detail" links), "Teacher Course Assignment" (with a "Detail" link), "Teacher Course Assignment for Outplaced Students" (with a "Detail" link), "Student Outside Course Assignment" (with a "Detail" link), and "College Course Assignment" (with "Summary" and "Detail" links).

At the bottom of the page, there is a footer with the text: "Have questions or need help? Contact our Call Center (217)558-3600 between 7:00am - 5:00pm CST, Monday - Friday or Click here to Contact Us".





# Student Course Assignment

- Student Course Assignment Report

## 2015 Student Course Assignment - Course Information (Detail)

6/22/2015 9:55:11AM

SIS Home School: 1234567898012345 ISBE Test District

Selection Criteria:

Term		State Course Code		Section	State Course Title										
Semester 1		51008A000		ESL002	English as a Second Language										
Student ID	Student Name	Birth Date	Private School	Serving	Grade	Course Level	Course Setting	Credit	Start Date	Dual	Articulated	End Date	Grade A/T	Attend A/T	Final
123456789	Smith, Michael	01/01/2000	No	12345678912345	6	General	Traditional	0.50	08/18/2014	No	No	12/19/2014	/	/	A
123456789	Smith, Michael	01/01/2000	No	12345678912345	8	General	Traditional	0.50	08/18/2014	No	No	12/19/2014	/	/	B+
123456789	Smith, Michael	01/01/2000	No	12345678912345	7	General	Traditional	0.50	09/29/2014	No	No	12/19/2014	/	/	A
123456789	Smith, Michael	01/01/2000	No	12345678912345	7	General	Traditional	0.50	08/18/2014	No	No	12/19/2014	/	/	A+
123456789	Smith, Michael	01/01/2000	No	12345678912345	8	General	Traditional	0.50	10/01/2014	No	No	12/19/2014	/	/	B

Total Students In This Section: 5

Term		State Course Code		Section	State Course Title										
Semester 1		51008A000		ESL3001	English as a Second Language										
Student ID	Student Name	Birth Date	Private School	Serving	Grade	Course Level	Course Setting	Credit	Start Date	Dual	Articulated	End Date	Grade A/T	Attend A/T	Final
123456789	Jones, Anna	01/01/2000	No	12345678912345	6	General	Traditional	0.50	08/18/2014	No	No	12/19/2014	/	/	A+
123456789	Jones, Anna	01/01/2000	No	12345678912345	8	General	Traditional	0.50	08/18/2014	No	No	12/19/2014	/	/	B
123456789	Jones, Anna	01/01/2000	No	12345678912345	8	General	Traditional	0.50	09/20/2014	No	No	12/19/2014	/	/	A+
123456789	Jones, Anna	01/01/2000	No	12345678912345	7	General	Traditional	0.50	09/29/2014	No	No	12/19/2014	/	/	A





# Illinois State Board of Education

## Preschool Student Course Assignments

# Preschool Student Course Assignment

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**Preschool Courses link the teacher to the student for each funding type entered at time of student enrollment.**

- Students enrolled in Grade Pre-K can not be exited until the courses have been added.
  - 73028APFA Preschool for All
  - 73028ASPE Preschool IDEA
  - 73028AEXP Preschool Expansion
  - 73028AHSE Head Start *(Optional as long as no Teacher Course Assignment exists!)*
  - 73028APLD Preschool Local District *(Optional as long as no Teacher Course Assignment exists!)*
  - 73028ATBP Tuition Based Preschool *(Optional as long as no Teacher Course Assignment exists!)*
  - 73028ATIT Pre-K Title I



# Preschool Student Course Assignment

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- If a student has more than one funding source selected, they will need a course for EACH funding type

Funding Source	Course Needed
Preschool for All Classroom	73028APFA
IDEA Funding	73028ASPE
Head Start Funding	73028AHSE
Tuition Based Funding	73028ATBP
Preschool For All Expansion	73028AEXP
Pre-K Title I Funding	73028ATIT
Local District Funding	73028APLD

Students may have more than one course if multiple funding sources are selected.


All students that are IEP or ISP are receiving IDEA Funding and will require an IDEA Course.

If Private School Student=Yes or the funding source is Head Start Funding, Local Funding, or Tuition Based Funding, then Student and Teacher Course Assignments are optional!



# Preschool Student Course Assignment

- Preschool Students Missing Courses Report



Illinois State  
Board of Education

Student Information System  
View Report

Login: IBM\_TEST\_4

Home

Student

Search SID

Request New SID

Exit Enrollment

Assessment Pre-ID

Assessment Correction

Assessment Unassigned

Adjusted Cohorts

Prenatal

Teacher

Batch Files

Reports

Help

Log Out

Student

Assessments (Pre-Id, Assessment Correction, Scores PARCC, DLM-AA, SAT)

Bilingual (EL Screener, EL, ACCESS)

Demographics and Enrollment (Demographics, Enrollment, Current vs. Previous Enrollment)

Discipline

Early Learning (Birth to 3, Early Childhood, Early Childhood Outcomes, Pre-K Follow-Up)

Homeless

Individual Student

Regional Safe School

Special Education

Course Assignments

Student and Teacher Reports (Course Assignments, Outside Courses, College Courses)

Missing Courses

Students with no Course Assignments

Courses with Teachers but no Students

Courses with Students but no Teachers

Secondary Courses Missing Final Letter Grade

Preschool Students Missing Courses

State Reporting (Fall Enrollment Counts, Graduation Cohort, End of Year Reports)

Prenatal (Prenatal & XREF)

Miscellaneous Reporting (Multiple SID, Closed Schools, Missing Persons)

Detail

Summary

Detail

Summary

Detail

Summary

Detail

# Preschool Student Course Assignment

30

- Preschool Students Missing Courses Detail Report

Preschool Student Course Assignment Completion						10/31/2017 1:54:20PM
SIS Home District: 123456789012		ISBE SD 101				
Selection Criteria:		School Year: 2018		Only show missing courses: Yes		Sorted By: None Selected
Student Id	Student Name	Birth Date	Home	Serving	Funding Description	Course Status
123456789	ADAMS, JOHN	02/18/2014	123456789012345	123456789012345	Preschool For All Classroom: Full Day	Missing Course Code: 73028APFA
123456789	BOB, BILLY	10/05/2013	123456789012345	123456789012345	Preschool For All Classroom: Full Day	Missing Course Code: 73028APFA
123456789	CARSON, DALY	01/20/2013	123456789012345	123456789012345	Preschool For All Classroom: Full Day	Missing Course Code: 73028APFA
123456789	DAY, ANNE	07/18/2014	123456789012345	123456789012345	Preschool For All Classroom: Full Day	Missing Course Code: 73028APFA
123456789	SMITH, MICHAEL	10/06/2013	123456789012345	123456789012345	Preschool For All Classroom: Full Day	Missing Course Code: 73028APFA
123456789	YANG, YIN	11/08/2013	123456789012345	123456789012345	Preschool For All Classroom: Full Day	Missing Course Code: 73028APFA





# Illinois State Board of Education

## College Course Assignment

# College Course Assignment

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- College Course Assignments can be updated online or through the College Course Assignment Batch File to include the IPEDS number of the College providing the dual credit.
- To comply with Sections 2-3.144, 10-21.4 and 34-8 of the Illinois School Code, high school and unit district superintendents are required to complete and submit to the Illinois State Board of Education an annual survey that documents the number of high school students taking community college courses and the names of the courses taken.
  - <http://ilga.gov/legislation/ilcs/ilcs3.asp?ActID=1005&ChapterID=17>
- SIS integrated the College Course Assignment data collection (via Student Course Assignment processing) during the 2014 school year.





# College Course Assignment

- Edit Course Online – Select Dual Credit Yes and select the Community College





**Illinois State Board of Education**

**Student Information System**  
Student Course Assignment

SIS HOME | ISSB HOME | LOGOFF

SESSION TIMEOUT 19:55

Login: IBM\_TEST\_4

[Home](#)  
[Student](#)   
[Search SID](#)  
[Request New SID](#)  
[Exit Enrollment](#)  
[Assessment Pre-ID](#)   
[Assessment Correction](#)   
[Assessment Unassigned](#)  
[Adjusted Cohorts](#)  
[Prenatal](#)  
[Teacher](#)  
[Batch Files](#)   
[Reports](#)  
[Help](#)  
[Log Out](#)

**SID : 123456789**  
**Legal Last Name :** SMITH  
**Home RCDTS :** 1223456789012345  
**Exit Date :**

**Legal First Name :** JOHN  
**Serving RCDTS :** 1223456789012345

**Middle Name :**  
**Service Provider :**

**Enrollment Date :** 08/17/2017  
**School Year :** 2018

**Catalog Type:** ☐ Prior to Secondary Courses ☒ Secondary

**Subject Area:** 01 - English Language Arts

**State Course:** 01003A000-English/Language Arts III (11th grade)

**Academic Term:** S1 - Semester 1

[Add Course](#)

**Course Assignments**

Academic Term	State Course Id	State Course Title	Section	Start	End	Credit	Grade
Academic Term Semester 1							
State Course Id	State Course Title		Section	Start	End	Credit	Grade
01003A000	English/Language Arts III (11th grade)					- Select -	- Select -
Local Course Code	Local Course Title		Course Level	Course Setting			
			- Select -	- Select -			
Dual Credit	Articulated Credit	Attendance Actual	Attendance Total	Numeric Grade Actual	Numeric Grade Maximum	Displaced Homemaker	Single Parents or Pregnant Women
<input checked="" type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No					<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No
Community College Course		- Select -					

[Update](#) [Cancel](#)

[Next](#) [Cancel](#)

**NOTE**  
To enter course data from the following facilities: Out-of-State, Out-of-Country, Home Schooled Students, Illinois Non-Public Schools, IVS Illinois Virtual School, and Correspondence Course, please use the [Outside Course Assignment](#) page.

**Illinois State Board of Education**

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# College Course Assignment

- What SIS report displays the College Course Assignment Data?
  - College Course Assignment Reports

Illinois State Board of Education

Student Information System

View Report

Session Timeout: 19:55

Login: ALLOWRY

Home

Student

Search SID

Request New SID

Exit Enrollment

Assessment Pre-ID

Assessment Correction

Adjusted Cohorts

Teacher

Batch Files

**Reports**

Help

ISBE Internal

Log Out

**Student**

- Assessments (Pre-Id, Assessment Correction, Scores ISAT, IAA, PSAE, PARCC)
- Bilingual (ELL Screener, ELL, ACCESS)
- Demographics and Enrollment (Demographics, Enrollment, Current vs. Previous Enrollment)
- Discipline
- Early Learning (Birth to 3, Early Childhood, Early Childhood Outcomes, Pre-K Follow-Up)
- Homeless
- Individual Student
- Regional Safe School

**Course Assignments**

**Student and Teacher Reports**

- Teacher/Student Course Assignment - Course Information [Detail](#)
- Student Course Assignment [Summary](#) [Detail](#)
- Student Information [Summary](#) [Detail](#)
- Teacher Course Assignment [Detail](#)
- Teacher Course Assignment for Outplaced Students [Detail](#)
- Student Outside Course Assignment [Detail](#)
- College Course Assignment** [Summary](#) [Detail](#)

**Missing Courses**

**State Reporting** (Fall Enrollment Counts, Graduation Cohort, End of Year Reports)

**Miscellaneous Reporting** (Multiple SID, Closed Schools, Missing Persons)

Have questions or need help? Contact our Call Center (217)558-3600 between 7:00am - 5:00pm CST, Monday - Friday or Click here to Contact Us

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# College Course Assignment

- College Course Assignment Report

6/10/2015 11:04:47AM

2015 College Course Assignment - Course Information (Detail)

SIS Home District: 1234567890 ISBE Test District

Selection Criteria:

IPEDS #: 146296 - Joliet Junior College

Term	State Course Code	Section	State Course Title
Semester 1	01999A000	10111	English Language and Literature—Other

Student ID	Student Name	Birth Date	Private School	Serving	Grade	Course Level	Course Setting	Credit	Start Date	Articulated	End Date	Grade A/T	Attend A/T	Final
123456789	Smith, Michael	01/01/2009	No	012345678912345	12	Honors	Traditional	0.50	08/14/2014	No	12/19/2014	8/100	/	C
123456789	Smith, Michael	01/01/2009	No	012345678912345	12	Honors	Traditional	0.50	08/14/2014	No	12/19/2014	5/100	/	B
123456789	Smith, Michael	01/01/2009	No	012345678912345	12	Honors	Traditional	0.50	08/14/2014	No	12/19/2014	8/100	/	C
123456789	Smith, Michael	01/01/2009	No	012345678912345	12	Honors	Traditional	0.50	08/14/2014	No	12/19/2014	5/100	/	B
123456789	Smith, Michael	01/01/2009	No	012345678912345	12	Honors	Traditional	0.50	08/22/2014	No	12/19/2014	2/100	/	A





# Illinois State Board of Education

## Teacher Course Assignment

# Teacher Course Assignment

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- The Teaching Location District or the Employer District will submit Teacher Course Assignments
- All teachers submitted must have an IEIN number.
- Teacher Course Assignments can be added or updated via Online or Batch.



# Teacher Course Assignment

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## Teacher Course Assignment Entry

- **Teacher Course Start Date** - First day of attendance for the teacher
- **EIS Position Codes (formerly - Role of Professional)** – Teachers Position Code in the Employment Information System (EIS)
- **Teacher to Course Commitment** - Numeric value of the teacher's course commitment during the duration of the course (decimal format, where 1.00 represents a full-time commitment to the course)



# Teacher Course Assignment

## EIS Position Codes

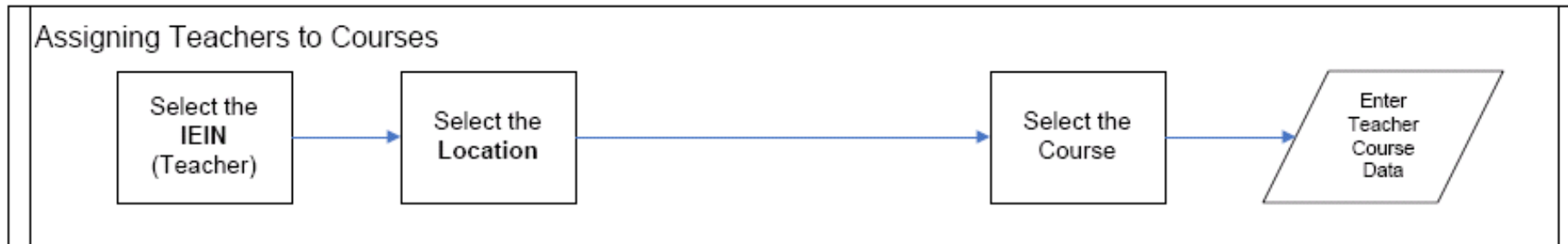
Position Code	Position Code Description
200	Teacher
201	Reading Teacher
202	Bilingual Education Teacher
203	English as a Second Language Teacher
204	Visiting International Teacher
207	Speech Language Pathology Teacher
208	Career and Technical Educator (CTE)
250	Special Education Teacher
251	Bilingual Special Education Teacher
601	Resource Teacher Arts(Visual Art, Music, Drama, and Theatre)
602	Resource Teacher History
603	Resource Teacher Government/Civics/Political Science
604	Resource Teacher English/Language Arts
605	Resource Teacher Reading
606	Resource Teacher Math
607	Resource Teacher Science (all sciences)
608	Resource Teacher Foreign Language
609	Resource Teacher Economics
610	Resource Teacher Elementary
611	Resource Teacher Other
699	Citywide Resource Teacher



# Teacher Course Assignment

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- **Teacher Course Assignment Online Process**





# Teacher Course Assignment

- SIS District Status Panel



Illinois State Board of Education

Login: IBM\_TEST\_4

Home

Student

Search SID

Request New SID

Exit Enrollment

Assessment Pre-ID

Assessment Correction

Assessment Unassigned

Adjusted Cohorts

Evidence Based Funding

Average Daily Attendance

Prenatal

Early Childhood Transition

PA 100 - 105

Seal of Biliteracy

Teacher

Batch Files

Reports

Help

Log Out

Student Information System

Illinois State Board of Education (ISBE) Student Information System (SIS)

SESSION TIMEOUT 19:51

Please continue to update Student Attendance data and finalize Exit Enrollments for SY 2019. ISBE will work with districts that still need to submit their data over the next few weeks.

SIS dashboard is showing SY 2020 data

Sign up for the SIS - Planning for School Year 2020 webinar on September 20, 2019, from 1:30-3:00 p.m. [here](#)

For the SIS external website [click here](#)

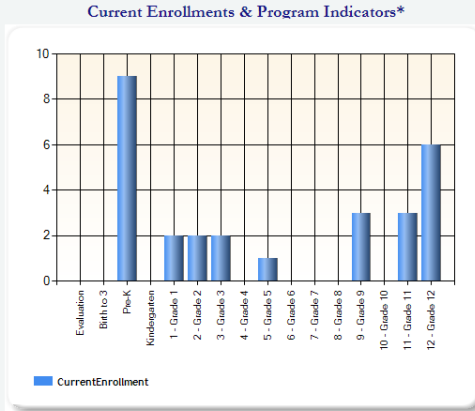
School : All Schools

Home Serving

District Status Panel

Early Childhood Metrics

Current Enrollments & Program Indicators\*



☒ Current Enrollment
 ☐ EL
 ☐ IDEA
 ☐ Homeless
 ☐ FRL
 [Refresh](#)

Course Data Quality (PreK-12)

Serving Location : East St Louis SD 189

Unique Student Count	33
Unique Teacher Count	0
Student Teacher Ratio	33
Unique Course Count	0
<a href="#">Courses Missing Students</a>	0
<a href="#">Courses Missing Teachers</a>	0
<a href="#">Students Missing Courses</a>	27

Upcoming Key Dates

Activity	Date
School Year 2020 Fall Enrollment Counts submissions due	11/15/2019
Service Provider data due (Students receiving IDEA Services only)	11/15/2019
Student Addresses due (Students receiving IDEA Services only)	11/15/2019
Fall Student Course Assignments due without End Date/Final Grade	01/17/2020
Fall Teacher Course Assignment Entry Records due	01/17/2020
SAT, PSAT 10, and PSAT 8/9 file sent to Vendor for printing labels and determining test booklet and manual quantities	01/31/2020
SAT file sent to Vendor for printing labels and determining test booklet and manual quantities	01/31/2020
DLM-AA Data Lockdown in KITE	02/12/2020

[Click here for a full list of Key Dates](#)

Current Enrollment Data Completion Status\*

Collection	Total Required	Complete	% Complete
Prenatal	0	0	-
Birth To 3	0	0	-
Birth To 3 Caregiver Demographics	0	0	-
Early Childhood Outcomes(ECO) Entry	1	0	0%
Early Childhood Outcomes(ECO) Progress	0	0	-
Early Childhood Student Count	9	9	100%
Early Childhood Course Assignments	8	0	0%
English Learner (EL)	14	0	0%
EL Screener	0	0	-
Homeless	3	1	33%
Eligible for Immigrant Student Program	25	5	20%
Student Address for NEW IDEA students	2	0	0%
Regional Safe Schools Program (RSSP)	0	0	-
Student Discipline	NA	1	NA
Secondary Courses Missing Final Letter Grade	2	0	0%



# Teacher Course Assignment

- Teacher Search – **Select Teaching Location or Employer at the top of the screen.**

The screenshot shows the 'Student Information System' interface for 'Teacher Course Assignment - Search Teacher'. The page has a blue header with the Illinois State Board of Education logo and navigation links (SIS HOME, ISBE HOME, LOGOFF). A session timeout timer shows 19:59. A left sidebar contains a menu with options like Home, Student, Search SID, Request New SID, Exit Enrollment, Assessment Pre-ID, Assessment Correction, Adjusted Cohorts, Teacher, Batch Files, Reports, Help, and Log Out. The main content area prompts the user to specify if they are the Teaching Location or Employer, with radio buttons for 'Teaching Location' (selected) and 'Employer'. Below this is a 'Search Criteria' section with input fields for \*IEIN, \*Legal Last Name, Date of Birth (mm/dd/yyyy), \*Legal First Name, and \*Legal Last Name. A 'Search' button is at the bottom. A footer note states: 'Fields marked with an asterisk \* are required.'

Illinois State Board of Education

Student Information System  
Teacher Course Assignment - Search Teacher

Session Timeout: 19:59

Login: IBM\_TEST\_4

Home  
Student  
Search SID  
Request New SID  
Exit Enrollment  
Assessment Pre-ID  
Assessment Correction  
Adjusted Cohorts  
Teacher  
Batch Files  
Reports  
Help  
Log Out

Please specify whether you are the Teaching Location or the Employer.

☒ Teaching Location ☐ Employer

Search Criteria

\*IEIN

OR

\*Legal Last Name  \*Legal First Name

Date of Birth (mm/dd/yyyy)

Fields marked with an asterisk \* are required.


Search

Have questions or need help? Contact our Call Center (217)558-3600 between 7:00am - 5:00pm CST, Monday - Friday or Click here to Contact Us

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# Teacher Course Assignment

- Potential Match Summary Page



Illinois State  
Board of Education

Student Information System

Teacher Course Assignment - Search Teacher

SIS HOME | ISBE HOME | LOGOFF

SESSION  
TIMEOUT 19:57

Login: IBM\_TEST\_4

[Home](#)

[Student](#)

[Search SID](#)

[Request New SID](#)

[Exit Enrollment](#)

[Assessment Pre-ID](#)

[Assessment Correction](#)

[Adjusted Cohorts](#)

[Teacher](#)

[Batch Files](#)

[Reports](#)

[Help](#)

[Log Out](#)

Please specify whether you are the Teaching Location or the Employer.

☒ Teaching Location ☐ Employer

Search Criteria

\*IEIN

OR

\*Legal Last Name

smith

\*Legal First Name

Anna

Date of Birth (mm/dd/yyyy)

Fields marked with an asterisk \* are required.

Search

IEIN	Last Name	First Name	Middle Initial	Date of Birth	Gender	Select
1234567	Smith	Anne	L	01/01/1956	Female	<a href="#">Select</a>
1234567	Smith	Anna	M	01/01/1956	Female	<a href="#">Select</a>



# Teacher Course Assignment

- Select Teaching Location

Illinois State Board of Education

Student Information System  
Teacher Course Assignment - Assignment History

Session Timeout 19:56

Login: IBM\_TEST\_4

Home

Student

Search SID

Request New SID

Exit Enrollment

Assessment Pre-ID

Assessment Correction

Adjusted Cohorts

Teacher

Batch Files

Reports

Help

Log Out

IEIN : 12345  
Legal Last Name : Smith  
Legal First Name : Anna  
Date Of Birth : 01/01/2000

Add New Teacher Location

\* School Year 2015

\* Teaching Location

RCDT	50082189022				
Region	St Clair ROE	Category	Public Districts/Schools	District	East St Louis SD 189
School	Annette Officer Elementary -- 2038				

\* Employer

☐ Same as Teaching Location

☐ Enter 15 digit RCDTS Code

☐ Select Region,Category,District and School

Region	-- Select Region --
Category	
District / Entity	
School	


Next Cancel

Have questions or need help? Contact our Call Center (217)558-3600 between 7:00am - 5:00pm CST, Monday - Friday or Click here to Contact Us



# Teacher Course Assignment

- Edit Teacher Course Assignments



Illinois State Board of Education

Login: IBM\_TEST\_4

Home

Student

Search SID

Request New SID

Exit Enrollment

Assessment Pre-ID

Assessment Correction

Adjusted Cohorts

Teacher

Batch Files

Reports

Help

Log Out

Student Information System

Teacher Course Assignment - Assignment History

SIS HOME | ISBE HOME | LOGOFF

SESSION TIMEOUT 12:21

IEIN : 1234567

Legal Last Name : Smith

Teaching Location RCDTS : 1234567890123456

Employer Location RCDTS : 1234567890123456

Legal First Name : Anna

Teaching Location Name : ISBE Test District -- 0000

Employer Location Name : ISBE Test District -- 0000

Date Of Birth : 01/01/2000

School Year : 2015

Click here to add a New Course Assignment

Add Course

No courses assigned

Return To Prev

Have questions or need help? Contact our Call Center (217)558-3600 between 7:00am - 5:00pm CST, Monday - Friday or Click here to Contact Us

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# Teacher Course Assignment

- Add Course

**Add New Teacher Course Assignment**

Subject Area

State Course

Academic Term


\* Required for Teacher Course Entry    \*\* Required for Teacher Course Exit

Section Number	<input type="text"/>
Start Date	<input type="text"/>
Local Course Code	<input type="text"/>
Local Course Title	<input type="text"/>
Role of Professional	<input type="text" value="-- Select --"/>
Teacher Commitment	<input type="text"/>
End Date	<input type="text"/>
Exit Reason	<input type="text" value="-- Select --"/>
Attendance Total	<input type="text"/>
Attendance Actual	<input type="text"/>



# Teacher Course Assignment

- Select Course Details

**Illinois State Board of Education**

**Student Information System**  
Teacher Course Assignment - Assignment History

SESSION  
TIMEOUT 7:53

Login: IBM\_TEST\_4

[Home](#)

[Student](#)

[Search SID](#)

[Request New SID](#)

[Exit Enrollment](#)

[Assessment Pre-ID](#)

[Assessment Correction](#)

[Adjusted Cohorts](#)

[Teacher](#)

[Batch Files](#)

[Reports](#)

[Help](#)

[Log Out](#)

**IEIN : 1234567**  
**Legal Last Name : Smith**  
**Teaching Location RCDTS : 1234567890123456**  
**Employer Location RCDTS : 1234567890123456**

**Legal First Name : Anna**  
**Teaching Location Name : ISBE Test District -- 0000**  
**Employer Location Name : ISBE Test District -- 0000**

**Date Of Birth : 01/01/2000**  
**School Year : 2015**

Click here to add a New Course Assignment [Add Course](#)

Academic Term	State Course ID	State Course Title	Section	Start Date	End Date	Exit Reason	
Semester 1	02002A000	General Math	A	08/14/2014			<a href="#">Select</a>

[Return To Prev](#)

Have questions or need help? Contact our Call Center (217)558-3600 between 7:00am - 5:00pm CST, Monday - Friday or [Click here to Contact Us](#)

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# Teacher Course Assignment

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- **Submit Teacher Course Assignments**
  - When Teacher Course Assignment is submitted first, at the end of the school year, the system will automatically exit the Teacher Course Assignment if all the corresponding Student Course Assignments are exited.
  - SIS will populate the Teacher Course Assignment “Course End Date” and “Reason for Exit”
    - Teacher Course End Date will be set to the last Student Course End Date.
    - Reason for Exit will be set to 01- Course Ended.

**Note:** School districts can still update course data after course completion data has been submitted.





# Teacher Course Assignment

- Teacher Course Assignment Report

The screenshot displays the Illinois State Board of Education (ISBE) Student Information System (SIS) interface. The top navigation bar includes the ISBE logo, the text "Illinois State Board of Education", and the title "Student Information System" with a "View Report" link. The right side of the header shows session information: "SIS HOME | ISBE HOME | LOGOFF" and "SESSION TIMEOUT 19:52".

The left sidebar contains a list of navigation links: "Login: ALLOWRY", "Home", "Student" (with a magnifying glass icon), "Search SID", "Request New SID", "Exit Enrollment", "Assessment Pre-ID" (with a checkmark icon), "Assessment Correction" (with a checkmark icon), "Adjusted Cohorts", "Teacher", "Batch Files" (with a checkmark icon), "Reports", "Help", "ISBE Internal", and "Log Out".

The main content area features a tree view of reporting categories. The "Student" category is expanded, showing sub-items: "Assessments" (Pre-Id, Assessment Correction, Scores ISAT, IAA, PSAE, PARCC), "Bilingual" (ELL Screener, ELL, ACCESS), "Demographics and Enrollment" (Demographics, Enrollment, Current vs. Previous Enrollment), "Discipline", "Early Learning" (Birth to 3, Early Childhood, Early Childhood Outcomes, Pre-K Follow-Up), "Homeless", "Individual Student", and "Regional Safe School". Below these, the "Course Assignments" category is expanded, showing "Student and Teacher Reports" (highlighted with a red box) and "Teacher Course Assignment" (highlighted with a red box). Other sub-items under "Course Assignments" include "Teacher/Student Course Assignment - Course Information" (with a "Detail" link), "Student Course Assignment" (with "Summary" and "Detail" links), "Student Information" (with "Summary" and "Detail" links), "Teacher Course Assignment for Outplaced Students" (with a "Detail" link), "Student Outside Course Assignment" (with a "Detail" link), and "College Course Assignment" (with "Summary" and "Detail" links).

The bottom of the interface features a footer with the text: "Have questions or need help? Contact our Call Center (217)558-3600 between 7:00am - 5:00pm CST, Monday - Friday or Click here to Contact Us".



# Teacher Course Assignment

- SIS Reports – Teacher Course Assignment

2020 Teacher Course Assignment

Teacher Information

11/13/2019 2:52:31PM

12345678912345

ISBE SD 101

Selection Criteria:

Sorted By: Name

EIS Position Code:

200 Teacher

201 Reading Teacher

202 Bilingual Education Teacher

203 English as a Second Language Teacher

204 Visiting International Teacher

207 Speech Language Pathology Teacher

208 Career and Technical Educator (CTE)

250 Special Education Teacher

251 Bilingual Special Education Teacher

305 Classroom/Library Aide

312 Technology Specialist

379 School Social Worker

601 Resource Teacher Arts (Visual Art, Music, Drama and Theatre)

602 Resource Teacher History

603 Resource Teacher Government/Civics/Political Science

604 Resource Teacher English/Language Arts

605 Resource Teacher Reading

606 Resource Teacher Math

607 Resource Teacher Science (all sciences)

608 Resource Teacher Foreign Language

609 Resource Teacher Economics

610 Resource Teacher Elementary

611 Resource Teacher Other

699 Citywide Resource Teacher (CPS use only)

Reason For Exit Codes:

01 - Course Ended 02 - Teacher Resigned 03 - Leave of Absence 04 - Death 05 - Teacher Expulsion 06 - District Reassigned 99 - Erroneous

IEIN:

Teacher Name:

Birth Date:

Teaching Location RCDTS:

State Course Code-Title

Local Course Code-Title

Term

Section

Employer RCDTS

EIS Position Code

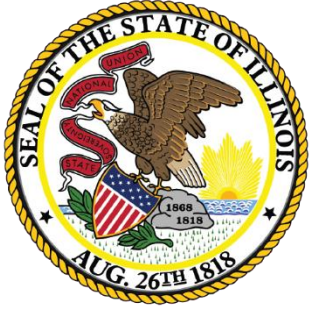
Teacher Commitment

Start Date

Attendance A / T

Exit Date

Exit Reason



# Illinois State Board of Education

## Verify Teacher/Student Course Assignments

# Verifying Student/Teacher Course Assignments

52

- **Linking Teacher Course Assignment to a Student Course Assignment –  
The following items must match:**
  - School Year
  - Student Serving School RCDTS matches Teaching Location RCDTS
  - State Course Code
  - Term
  - Section Number
- **For data quality purposes, it is very important that the appropriate teacher is matched to the correct students.**



# Verifying Student/Teacher Course Assignments

- **Current SIS District Status Panel**

Course Data Quality (Pre-K - 12)	
Serving Location : All Districts	
Unique Student Count	2072900
Unique Teacher Count	118983
Student Teacher Ratio	17
Unique Course Count	1120708
<a href="#">Courses Missing Students</a>	233072
<a href="#">Courses Missing Teachers</a>	116637
<a href="#">Students Missing Courses</a>	481506



# Verifying Student/Teacher Course Assignments

54

## Verify that the Teacher and Student Course Assignments are submitted correctly


- **Student Course Assignment – Course Information Report (Summary)**
  - Total count of classes per student: Review report to ensure students have the correct number of courses. All students Grades Pre-K-12 should have courses.
    - Add courses if students are missing courses.
- **Students with no Course Assignments (Detail)**
  - The report displays students with no courses.
- **Courses with Students but no Teachers (Detail)**
  - The report displays Student Course Assignment records that do not have a corresponding Teacher Course Assignment record.
    - Teachers are missing: add the Teacher Course Assignment using the corresponding School Year, Teaching Location, State Course Code, Term, and Section Number.

# Verifying Student/Teacher Course Assignments

55

- **Courses with Teachers but No Students (Detail)**
  - The report displays Teacher Course Assignment records that do not have a corresponding Student Course Assignment record.
    - Students are missing: Add Student Course Assignments using the corresponding School Year, Serving Location, State Course Code, Term, and Section Number.
- **Teacher/Student Course Assignment – Course Information (Detail)**
  - The report displays course assignments with teachers and students that are correctly matched.

# Verifying Student/Teacher Course Assignments



Illinois State Board of Education

Login: LLANGER

Home

Student

Search SID

Request New SID

Exit Enrollment

Assessment Pre-ID

Assessment Correction

Assessment Unassigned

Adjusted Cohorts

Prenatal

Teacher

Batch Files

Reports

Help

ISBE Internal

Log Out

Student Information System

View Report

Student

Assessments (Pre-Id, Assessment Correction, Scores PARCC, DLM-AA, SAT)

Bilingual (EL Screener, EL, ACCESS)

Demographics and Enrollment (Demographics, Enrollment, Current vs. Previous Enrollment)

Discipline

Early Learning (Birth to 3, Early Childhood, Early Childhood Outcomes, Pre-K Follow-Up)

Homeless

Individual Student

Regional Safe School

Special Education

Course Assignments

Student and Teacher Reports

Teacher/Student Course Assignment - Course Information

Student Course Assignment

Student Information

Teacher Course Assignment

Teacher Course Assignment for Outplaced Students

Student Outside Course Assignment

College Course Assignment

Missing Courses

Students with no Course Assignments

Courses with Teachers but no Students

Courses with Students but no Teachers

Secondary Courses Missing Final Letter Grade

Preschool Students Missing Courses

State Reporting (Fall Enrollment Counts, Graduation Cohort, End of Year Reports)

Prenatal (Prenatal & XREF)

Miscellaneous Reporting (Multiple SID, Closed Schools, Missing Persons)



# Verifying Student/Teacher Course Assignments

57

- **Fall Data - Teacher Course Assignment Grades Pre-K-12 is due January 17, 2020**
  - Fall Data consists of Terms Y1, S1 and T1 (Possibly T2)
- **Fall Data - Student Course Assignment Grades Pre-K-12 is due January 17, 2020**
  - Fall Data consists of Terms Y1, S1, T1 (Possibly T2), Q1, and Q2
- **Remaining Student and Teacher Assignment Data is due July 31, 2020**





# Illinois State Board of Education


January 24, 2020 Deadline  
IAR (Illinois Assessment of Readiness)  
Pre-ID

- **Pre-ID for Grades 3-8:**

- IAR Pre-ID records for both ELA and Mathematics will be created for all Grades 3-8 students who do not have Alternate Assessment: DLM-AA=Yes on Program Indicator's page.
- IAR Accommodations/Accessibility features will NO longer be entered into SIS.
- IAR Accommodations/Accessibility features will be entered directly into Pearson Access Next (PAN).
  - This includes Test Format, Session Name, and Class Name.
- The Testing RCDTS and Student Demographics will still be updated in SIS.
- All enrollments need to be added in SIS and then will update to PAN to create the student registration record.
- The ISBE Assessment Division will be providing more information (later in the week) on how accommodations will be posted to student records in PAN.

# IAR Pre-ID

- IAR Pre-ID – Step 1: Define Testing Window



Illinois State Board of Education

Student Information System


Student Assessment - IAR

SIS HOME | ISBE HOME | LOGOFF

SESSION TIMEOUT 19:54

Login: IBM\_TEST\_4


Home

Student 

Search SID

Request New SID

Exit Enrollment

Assessment Pre-ID 


ACCESS

DLM-AA

IAR

KIDS

SAT/PSAT

Assessment Correction 

Assessment Unassigned

Adjusted Cohorts

Evidence Based Funding

Average Daily Attendance


Prenatal

Early Childhood Transition

PA 100 - 105

Seal of Biliteracy

Teacher

Batch Files 

Reports

Help

Log Out

1. Select Testing Window by district or school.  
[Select Testing Window](#)

2. To edit assessment-specific fields such as Testing School, you must first select the student, provide the SID and at least one of the following:

- Last Name
- First Name
- Date of Birth

Then click the 'Search' button.

Fields marked with an asterisk \* are required.

Assessment Year: 2020

Search Criteria

\*SID

AND AT LEAST ONE BELOW

\*Legal Last Name

\*Legal First Name

\*Date of Birth (mm/dd/yyyy)

Search


Have questions or need help? Contact our Call Center (217)558-3600 between 8:00am - 4:30pm CST, Monday - Friday or [Click here to Contact Us](#)

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# IAR Pre-ID

- IAR Pre-ID – Step 1: Define Testing Window



Illinois State Board of Education

Student Information System


Student Assessment - IAR

SIS HOME | ISBE HOME | LOGOFF

SESSION TIMEOUT 19:47

Login: IBM\_TEST\_4


Home


Student 

Search SID

Request New SID

Exit Enrollment

Assessment Pre-ID 

Assessment Correction 

Assessment Unassigned

Adjusted Cohorts

Evidence Based Funding

Average Daily Attendance


Prenatal

Early Childhood Transition

PA 100 - 105

Seal of Biliteracy

Teacher

Batch Files 

Reports

Help

Log Out

School : 

-- Select School --

Testing Window

NOTE: The IAR testing window is March 11, 2020 (earliest) - April 24, 2020 (latest).  
Provide a start and end date within this window.  
If testing actually starts or ends earlier or later than anticipated, adjust the start and/or end date(s) accordingly.

Start Date

End Date


☐ Apply Testing Window To All Schools In District

Return to Previous

Submit

Have questions or need help? Contact our Call Center (217)558-3600 between 8:00am - 4:30pm CST, Monday - Friday or Click here to Contact Us


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Illinois  
State Board of  
Education


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SIS



# IAR Pre-ID

- IAR Pre-ID – Step 2



Illinois State  
Board of Education

Student Information System  
Student Assessment - IAR

SIS HOME | ISBE HOME | LOGOFF

SESSION  
TIMEOUT 19:54

Login: IBM\_TEST\_4

Home

Student

Search SID

Request New SID

Exit Enrollment

Assessment Pre-ID

ACCESS

DLM-AA

IAR

KIDS

SAT/PSAT

Assessment Correction

Assessment Unassigned

Adjusted Cohorts

Evidence Based Funding

Average Daily Attendance

Prenatal

Early Childhood Transition

PA 100 - 105

Seal of Biliteracy

Teacher

Batch Files

Reports

Help

Log Out

1. Select Testing Window by district or school.  
[Select Testing Window](#)

2. To edit assessment-specific fields such as Testing School, you must first select the student, provide the SID and at least one of the following:

- Last Name
- First Name
- Date of Birth

Then click the 'Search' button.

Fields marked with an asterisk \* are required.

Assessment Year: 2020

Search Criteria

\*SID

AND AT LEAST ONE BELOW

\*Legal Last Name

\*Legal First Name

\*Date of Birth (mm/dd/yyyy)

Search


Have questions or need help? Contact our Call Center (217)558-3600 between 8:00am - 4:30pm CST, Monday - Friday or [Click here to Contact Us](#)

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# IAR Pre-ID

- IAR Pre-ID – Step 2



Illinois State  
Board of Education

Student Information System

Student Assessment – IAR

SIS HOME | ISBE HOME | LOGOFF

SESSION  
TIMEOUT 19:53

Login: IBM\_TEST\_4

Home

Student

Search SID

Request New SID

Exit Enrollment

Assessment Pre-ID

Assessment Correction

Assessment Unassigned

Adjusted Cohorts

Evidence Based Funding

Average Daily Attendance

Prenatal

Early Childhood Transition

PA 100 - 105

Seal of Biliteracy

Teacher

Batch Files

Reports

Help

Log Out

The information you are providing will update the IAR Pre-ID report.

SID : 123456789

Legal Last Name : Kelley

Home RCDTS : 123456789012345

Legal First Name : Kharma

Serving RCDTS : 123456789012345

Middle Name : Morgan

School Year : 2020

Grade : 08

IAR Grade 8 - MAT08 and ELA08

Testing School

☒ Same as Home RCDTS

☐ Same as Serving RCDTS

☐ Enter the 15 digit RCDTS code

☐ Select Region, Category, District and School

Region :

-- Select a Region --

Category :

District / Entity :

School :

[Link to Data Elements](#)

EL Indicator = No

IDEA Services = No

(Indicators are from the student's current demographic data)

Return to Previous

Submit


Have questions or need help? Contact our Call Center (217)558-3600 between 8:00am - 4:30pm CST, Monday - Friday or [Click here to Contact Us](#)

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# IAR Pre-ID

- IAR Pre-ID Report



Illinois State  
Board of Education

Student Information System  
View Report

SIS HOME | DSSE HOME | LOGO

SESSION  
TIMEOUT 19:3

Login: IBM\_TEST\_4

Home

Student

Search SID

Request New SID

Exit Enrollment

Assessment Pre-ID

Assessment Correction

Assessment Unassigned

Adjusted Cohorts

Evidence Based Funding

Average Daily Attendance

Prenatal

Early Childhood Transition

PA 100 - 105

Seal of Biliteracy

Teacher

Batch Files

Reports

Help

Log Out

Student

Assessments

Illinois Assessment of Readiness (IAR)

IAR Assessment Test Window - STEP 1

IAR Assessment Pre-ID - STEP 2

IAR Assessment Correction

IAR Assessment Scores

IAR Assessment Scores Grid

DLM-AA

DLM-AA Assessment Pre-ID

DLM-AA Correction and Score (all students)

DLM-AA Assessment Scores Grid

DLM-AA Dynamic Learning Maps

SAT/PSAT

SAT/PSAT Assessment Pre-ID

SAT/PSAT Assessment Correction

SAT/PSAT Assessment Scores

SAT Assessment Scores Grid

Unassigned Test Results (IAR, DLM-AA, SAT, PSAT)

Other Assessment Reports

Assessment Score History

Teacher/Student Assessment Score History

National Career Readiness Certificate (NCRC) Level

National Career Readiness Certificate (NCRC) 2-Page Certificate

Historical Assessments

PARCC

PARCC Assessment Correction (SY 2016 - 2018)

PARCC Assessment Scores (SY 2016 - 2018)

PARCC Assessment Scores Grid (SY 2018)

PARCC Assessment Course Mapping (Grades 9-12) - (SY 2015 and SY 2016)

2015 PARCC Assessment (PBA and EOY components)

2015 PARCC Assessment Scores (only students with scores)

2015 PARCC Participation (all students)

Others

DLM-AA Correction and Score (all students) - (SY 2015 and SY 2016)

Assessment Correction

Assessment Scores (Scale Score & Performance Level Only)





# IAR Pre-ID

- SIS Reports – IAR Pre-ID Summary Report

<b>2020 Illinois Assessment of Readiness (IAR) Pre-ID (Summary)</b>		2:26 pm
SIS Home District: 123456789    ISBE SD 101		
Selection Criteria:    None		
<b>Grade Level:</b>	<b>All</b>	<b>Total</b>
Total Students:		2420
Grade Level: 3		452
Grade Level: 4		384
Grade Level: 5		385
Grade Level: 6		402
Grade Level: 7		378
Grade Level: 8		419
Test Code: ELA03 Grade 3 ELA (ELA03)		452
Test Code: ELA04 Grade 4 ELA (ELA04)		384

# IAR Pre-ID

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- IAR Pre-ID Detail Report

2020 Illinois Assessment of Readiness Pre-ID (Detail)

11/15/2019 4:17:18PM

SIS Home District: 12345679012345 ISBE SD 101

Selection Criteria: Sorted By: Student Name

Columns

A IDEA Services (Yes, No)

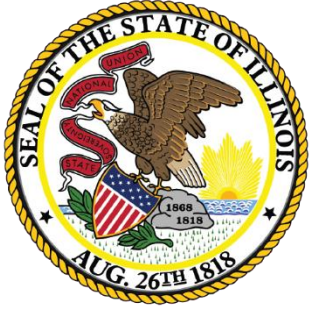
B EL Services (Yes, No)

C 504 Plan (Yes, No)

Test Code	SIS Home School	Testing School	A	B	C
Student ID: 123456789 Name: Smith, John Date of Birth: 09/20/2005 Grade Level: 8					
ELA08	123456789012345	123456789012345			
MAT08	123456789012345	123456789012345			

Total Students: 1





# Illinois State Board of Education

January 31, 2020 Deadline  
SAT, PSAT 10 & PSAT 8/9 Pre-ID

# SAT, PSAT 10 & PSAT 8/9 Pre-ID


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- The SAT Pre-ID file for schools with March 25, 2020, as the primary SAT test date will be sent to College Board on Wednesday, January 15, 2020, 4:00 p.m.
- The SAT Pre-ID file for schools with April 14, 2020, as the primary SAT test date will be sent to College Board on Friday, January 31, 2020, 4:00 p.m.
- The PSAT 10 & PSAT 8/9 Pre-ID file for all schools will be sent to College Board on Friday, January 31, 2020, 4:00 p.m.
- All students identified in Grades 9, 10, and 11 in SIS are required to be tested, unless DLM-AA is the appropriate state assessment.
- Students in grade 10 must take PSAT 10, and students in grade 9 must take PSAT 8/9.
- SAT will be administered to grade 11 students and to grade 12 students, as required. See the flow chart for details about which grade 12 students will be added automatically to the SAT Pre-ID: [https://www.isbe.net/Documents/Grade\\_12\\_Testers\\_Flow\\_Chart.pdf](https://www.isbe.net/Documents/Grade_12_Testers_Flow_Chart.pdf)
- If a student will take DLM-AA instead, update the “Alternate Assessment: DLM-AA” to Yes located on the Program Indicator’s page when you Search SID **\*NEW!**
- SAT, PSAT 10 & PSAT 8/9 Pre-ID data elements are available in SIS
  - <https://www.isbe.net/Pages/Student-Information-System.aspx>
- For test dates details, visit <https://www.isbe.net/Documents/State-Assessment-Dates-2019-20.pdf>
- For a list of established SAT/PSAT test sites, including the SAT primary test date indicator, see <https://www.isbe.net/Documents/SAT-PSAT-Test-Sites-2020.pdf>



# SAT, PSAT 10 & PSAT 8/9 Pre-ID

- SAT, PSAT 10 & PSAT 8/9 Pre-ID – Online



Illinois State  
Board of Education

Student Information System  
Student Assessment - SAT/PSAT

SIS HOME | ISBE HOME | LOGOFF

SESSION  
TIMEOUT 19:50

Login: IBM\_TEST\_4

Home

Student

Search SID

Request New SID

Exit Enrollment

Assessment Pre-ID

ACCESS

DLM-AA

IAR

KIDS

SAT/PSAT

Assessment Correction

Assessment Unassigned

Adjusted Cohorts

Evidence Based Funding

Prenatal

Early Childhood Transition

PA 100 - 105

Teacher

Batch Files

Reports

Help

Log Out

To edit Assessment-specific fields such as Testing School, you must first select the student, provide SID and at least one of the following :

- Last Name
- First Name
- Date of Birth

Then click the 'Search' button.

Assessment Year: 2019

Fields marked with an asterisk \* are required.

Search Criteria

\*SID

AND AT LEAST ONE BELOW

\*Legal Last Name


\*Legal First Name

\*Date of Birth (mm/dd/yyyy)

Search

# SAT, PSAT 10 & PSAT 8/9 Pre-ID

- SAT, PSAT 10 & PSAT 8/9 Pre-ID – Online

**Illinois State Board of Education**

**Student Information System**  
Student Assessment - SAT/PSAT

Login: IBM\_TEST\_4

[Home](#)

[Student](#)

[Search SID](#)

[Request New SID](#)

[Exit Enrollment](#)

[Assessment Pre-ID](#)

[Assessment Correction](#)

[Assessment Unassigned](#)

[Adjusted Cohorts](#)

[Evidence Based Funding](#)

[Prenatal](#)

[Early Childhood Transition](#)

[PA 100 - 105](#)

[Teacher](#)

[Batch Files](#)

[Reports](#)

[Help](#)

[Log Out](#)

The information you are providing will update the SAT Pre-ID report.

**SID : 123456789**  
**Legal Last Name : SMITH      Legal First Name : JOHN      Middle Name : D      Grade : 10**  
**Home RCDTS : 123456789012345      Serving RCDTS : 123456789012345      School Year : 2019**

**Grade : 10      Test : PSAT 10**

**Testing School**  
Note : The Testing RCDTS must be an established SAT/PSAT Test Center.  
A list of established SAT/PSAT Test Center codes will be posted on [www.isbe.net/Pages/sat-psat.aspx](#) when available

☒ Same as Home RCDTS    ☐ Same as Serving RCDTS

☐ Enter the 15 digit RCDTS code

☐ Select Region, Category, District and School

Region :

Category :

District / Entity :

School :

[Link to Data Elements](#)

EL Indicator = No    IDEA Services = No    (Indicators are from the student's current demographic data)

[Return to Previous](#)    [Submit](#)



# SAT, PSAT 10 & PSAT 8/9 Pre-ID

## ▪ SIS Reports – SAT, PSAT 10 & PSAT 8/9 Pre-ID

The screenshot shows the Illinois State Board of Education's Student Information System (SIS) interface. The top navigation bar includes the Illinois State Board of Education logo, the title "Student Information System", and a "View Report" link. The left sidebar contains a list of navigation options: Home, Student, Assessment Pre-ID, Assessment Correction, Assessment Unassigned, Adjusted Cohorts, Evidence Based Funding, Average Daily Attendance, Prenatal, Early Childhood Transition, PA 100 - 105, Seal of Biliteracy, Teacher, Batch Files, Reports, Help, and Log Out. The main content area displays a tree view of assessment reports. The "Assessments" section is expanded, showing "Illinois Assessment of Readiness (IAR)", "DLM-AA", and "SAT/PSAT". The "SAT/PSAT Assessment Pre-ID" report is highlighted. The right sidebar shows the user is logged in as IBM\_TEST\_4, with a session timeout of 19:3.

**Illinois State Board of Education**  
Student Information System  
View Report

Session Timeout: 19:3

**Assessments**

- Illinois Assessment of Readiness (IAR)
  - IAR Assessment Test Format (Online or Paper) and Test Window - STEP 1 [Detail](#)
  - IAR Assessment Pre-ID - STEP 2 [Summary](#) [Detail](#)
  - IAR Assessment Correction [Summary](#) [Detail](#)
  - IAR Assessment Scores [Summary](#) [Detail](#)
  - IAR Assessment Scores Grid [Summary](#)
- DLM-AA
  - DLM-AA Assessment Pre-ID [Summary](#) [Detail](#)
  - DLM-AA Correction and Score (all students) [Summary](#) [Detail](#)
  - DLM-AA Assessment Scores Grid [Summary](#)
  - DLM-AA Dynamic Learning Maps [Summary](#)
- SAT/PSAT
  - SAT/PSAT Assessment Pre-ID [Summary](#) [Detail](#)
  - SAT/PSAT Assessment Correction [Summary](#) [Detail](#)
  - SAT/PSAT Assessment Scores [Summary](#) [Detail](#)
  - SAT Assessment Scores Grid [Summary](#)
- Unassigned Test Results (IAR, DLM-AA, SAT, PSAT) [Detail](#)
- Other Assessment Reports
  - Assessment Score History [Detail](#)
  - Teacher/Student Assessment Score History [Detail](#)
  - National Career Readiness Certificate (NCRC) Level [Summary](#) [Detail](#)
  - National Career Readiness Certificate (NCRC) 2-Page Certificate [Detail](#)
- Historical Assessments
  - PARCC
    - PARCC Assessment Correction (SY 2016 - 2018) [Summary](#) [Detail](#)
    - PARCC Assessment Scores (SY 2016 - 2018) [Summary](#) [Detail](#)
    - PARCC Assessment Scores Grid (SY 2018) [Summary](#)
    - PARCC Assessment Course Mapping (Grades 9-12) - (SY 2015 and SY 2016) [Detail](#)
    - 2015 PARCC Assessment (PBA and EOY components) [Summary](#) [Detail](#)
    - 2015 PARCC Assessment Scores (only students with scores) [Summary](#) [Detail](#)
    - 2015 PARCC Participation (all students) [Summary](#) [Detail](#)
  - Others
    - DLM-AA Correction and Score (all students) - (SY 2015 and SY 2016) [Summary](#) [Detail](#)
    - Assessment Correction [Summary](#) [Detail](#)
    - Assessment Scores (Scale Scores & Performance Level Only) [Summary](#) [Detail](#)



# SAT, PSAT 10 & PSAT 8/9 Pre-ID

- SIS Reports – SAT, PSAT 10 & PSAT 8/9 Pre-ID Report

Illinois State Board of Education  
Student Information System  
2020 SAT, PSAT 10, and PSAT 8/9 Assessment Pre-ID (Detail)

SIS Home District: 123456789    ISBE SD 101  
Selection Criteria:    Sorted By: Student Name

Columns:

A

Grade from SIS Enrollment

B

Test To Be Taken (Grade 11 or 12 = SAT, Grade 10 = PSAT 10, Grade 9 = PSAT 8/9)

C

IDEA Services from SIS Enrollment (Yes, No)

D

EL Indicator from SIS Enrollment (Yes, No)

E

Error: E in this column indicates the Testing School is not an established test site. If not edited, the Home RCDTS will be sent to the vendor.

F

Sort Group (Optional for sorting Pre-ID Report)

G

Grade 12 Required to Test\* (Yes, No)

IMPORTANT:

The Testing RCDTS must be an established SAT/PSAT Test Center. A list of established SAT/PSAT Test Center codes will be posted on [www.isbe.net/Pages/sat-psat.aspx](http://www.isbe.net/Pages/sat-psat.aspx) when available.

\* Yes in this column indicates the grade 12 student must test. Contact [assessment@isbe.net](mailto:assessment@isbe.net) for assistance if your district has local evidence that the grade 12 student should not test.

Student ID

Student Name

Birth Date

Home RCDTS

Testing RCDTS

A

B

C

D

E

F

G





# SAT, PSAT 10 & PSAT 8/9 Pre-ID

- SIS Request File – Select by test code or All SAT/PSAT Pre-ID Records

The screenshot shows the 'Request File' page of the Illinois State Board of Education's Student Information System. The page has a blue header with the ISBE logo and the text 'Student Information System Request File'. A sidebar on the left contains a menu with options like Home, Student, Search SID, Request New SID, Exit Enrollment, Assessment Pre-ID, Assessment Correction, Assessment Unassigned, Adjusted Cohorts, Evidence Based Funding, Prenatal, Early Childhood Transition, PA 100 - 105, Teacher, Batch Files, Upload/Download File, Request File (highlighted with a red box), Web Service, Reports, Help, and Log Out. The main content area has a message: 'This screen provides a user access to request files from the Student Information Systems. Templates for these files are available at [www.isbe.net/sis](http://www.isbe.net/sis).' Below this, there is a 'District:' dropdown menu set to 'ISBE SD 101'. A section titled 'The following are the types of files a user may request from SIS:' contains a dropdown menu set to 'Assessment SAT/PSAT Pre-ID' and four radio button options: 'All SAT/PSAT Pre-ID Records' (selected), 'SAT Only', 'PSAT 10 Only', and 'PSAT 8/9 Only'. A 'Request File' button is located below these options. The footer of the page contains contact information for the Call Center.

Illinois State Board of Education

Student Information System  
Request File

Session Timeout 19:53

Login: IBM\_TEST\_4

Home

Student

Search SID

Request New SID

Exit Enrollment

Assessment Pre-ID

Assessment Correction

Assessment Unassigned

Adjusted Cohorts

Evidence Based Funding

Prenatal

Early Childhood Transition

PA 100 - 105

Teacher

Batch Files

Upload/Download File

Request File

Web Service

Reports

Help

Log Out

This screen provides a user access to request files from the Student Information Systems.  
Templates for these files are available at [www.isbe.net/sis](http://www.isbe.net/sis).

District:  
ISBE SD 101

The following are the types of files a user may request from SIS:  
Assessment SAT/PSAT Pre-ID

☒ All SAT/PSAT Pre-ID Records  
☐ SAT Only  
☐ PSAT 10 Only  
☐ PSAT 8/9 Only

Request File

Have questions or need help? Contact our Call Center (217)558-3600 between 7:00am - 5:00pm CST, Monday - Friday or [Click here to Contact Us](#)





# Illinois State Board of Education

February 14, 2020 Deadline  
DLM-AA Pre-ID

# DLM-AA Pre-ID

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- **Last SIS Upload sent to DLM-AA Vendor is February 14, 2020 4:00 p.m.**
- **DLM-AA Data Lockdown is February 12, 2020, 4:00 p.m.**
- **DLM-AA Test Window is March 11 – May 6, 2020**



# DLM-AA Pre-ID

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- **Data Collection Practices for DLM-AA**

- All student demographic uploads will go through SIS. SIS will send the data to the vendor on a regular schedule.
- For DLM-AA, SIS will upload student data to a system called "Educator Portal," *with the exception* of the Personal Needs and Preferences (PNP) profile and First Contact Survey information, which must be updated directly into "Educator Portal" on a regular basis.
- For more Information on DLM-AA or the Educator Portal, please see the links below:
  - <https://www.isbe.net/Pages/DLM-AA.aspx>
  - <http://dynamiclearningmaps.org/illinois>

- **Accountability Testing Protocol**

- ELA and Mathematics: Grades 3-11
  - Grade 12 must test in ELA, mathematics, and science as required.
- Science: Grades 5, 8, & 11



# DLM-AA Pre-ID

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- SIS will load DLM-AA Pre-ID records based on the Testing School indicated in the Pre-ID file.
  - SIS will load DLM-AA Pre-ID records for students in grades 3-11 to the DLM-AA vendor following this schedule:
    - SIS will load updates\* to the DLM-AA vendor on a weekly basis beginning the week of December 9, 2019 (excluding the weeks of December 23<sup>rd</sup> and 30<sup>th</sup>).
    - SIS will load final updates\* to the DLM-AA vendor on February 14, 2020.
- \* *Updates will be sent only for student records that are new or contain a difference in any field from its original transmission (e.g., Testing School was updated).*



# DLM-AA Pre-ID

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- **Creation of DLM-AA Pre-ID for Grades 3-11:**
  - Students testing DLM-AA must be IDEA Services (IEP) = Yes.
  - A DLM-AA Pre-ID record will be created for all students Grades 3-11 who have an IAA or DLM-AA record as their most recent assessment in SIS and are currently IDEA Services (IEP) =Yes.
  - **Students in Grade 3 will always default to IAR.**
  - The test can be updated to DLM-AA by selecting “Alternate Assessment: DLM-AA – Yes/No” (grades 3-12) on the **Program Indicators** page in SIS when you Search SID – ***\*NEW Location!***
  - DLM-AA students in grades 3-12 may also participate in instructionally embedded assessments and/or field testing (optional). SIS will only load grades 3-11, and grade 12 as required. Contact Pam Hartwig at [phartwig@isbe.net](mailto:phartwig@isbe.net) for assistance in loading additional grade 12, if needed.
    - Students who are participating in instructionally embedded assessments and/or field testing need to be enrolled and identified as taking the DLM-AA earlier to begin accessing materials through the Educator Portal.

# DLM-AA Pre-ID

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- **DLM-AA Pre-ID Data Elements**

- RCDTS for Testing School
- Grade 12 Required to Test (see [https://www.isbe.net/Documents/Grade\\_12\\_Testers\\_Flow\\_Chart.pdf](https://www.isbe.net/Documents/Grade_12_Testers_Flow_Chart.pdf))

<https://www.isbe.net/Documents/dlm-aa-pre-id.pdf>



# DLM-AA Pre-ID

- DLM-AA Pre-ID – Online

The screenshot shows the Illinois State Board of Education Student Information System (SIS) interface. The header includes the Illinois State Board of Education logo, the title "Student Information System", and the subtitle "Student Assessment - DLM-AA". The top right corner shows "SIS HOME", "ISBE HOME", "LOGOFF", and a session timeout of 19:56.

The left sidebar contains a navigation menu with the following items: Home, Student, Search SID, Request New SID, Exit Enrollment, Assessment Pre-ID (highlighted with a red box), ACCESS, DLM-AA (highlighted with a red box), IAR, KIDS, SAT/PSAT, Assessment Correction, Assessment Unassigned, Adjusted Cohorts, Evidence Based Funding, Average Daily Attendance, Prenatal, Early Childhood Transition, PA 100 - 105, Seal of Biliteracy, Teacher, Batch Files, Reports, Help, and Log Out.

The main content area displays the "Assessment Pre-ID" section. It includes a message: "To edit Assessment-specific fields such as Testing School, you must first select the student and at least one of the following :". Below this, a list of required fields is shown: Last Name, First Name, and Date of Birth. A note states: "Then click the 'Search' button." and "Fields marked with an asterisk \* are required." The "Assessment Year" is set to 2020.

The "Search Criteria" section contains the following fields:

- \*SID (text input)
- AND AT LEAST ONE BELOW
- \*Legal Last Name (text input)
- \*Legal First Name (text input)
- \*Date of Birth (mm/dd/yyyy) (text input)

A "Search" button is located below the search criteria fields.


The footer contains the following text: "Have questions or need help? Contact our Call Center (217)558-3600 between 8:00am - 4:30pm CST, Monday - Friday or Click here to Contact Us" and "Copyright © 2003-2019, Illinois State Board of Education".





# DLM-AA Pre-ID

- DLM-AA Pre-ID – Online



Illinois State  
Board of Education

Student Information System  
Student Assessment - DLM-AA

Login: IBM\_TEST\_4

Home

Student

Search SID

Request New SID

Exit Enrollment

Assessment Pre-ID

Assessment Correction

Assessment Unassigned

Adjusted Cohorts

Evidence Based Funding

Average Daily Attendance

Prenatal

Early Childhood Transition

PA 100 - 105

Seal of Biliteracy

Teacher

Batch Files

Reports

Help

Log Out

The information you are providing will update the DLM-AA Pre-ID report.

SID : 123456789

Legal Last Name : DeRosa

Legal First Name : Lindsay

Middle Name : A

Grade : 05

Home RCDTS : 123456789012345

Serving RCDTS : 123456789012345

School Year : 2020

Checked indicates the grade 12 student must test.  
Contact [assessment@isbe.net](mailto:assessment@isbe.net) for assistance if your district has local evidence that the grade 12 student should not test.

Testing School

☒ Same as Home RCDTS ☐ Same as Serving RCDTS

☐ Enter the 15 digit RCDTS code

☐ Select Region, Category, District and School

Region :

Category :

District / Entity :

School :

[Link to Data Elements](#)

EL Indicator = Yes    IDEA Services = Yes    (Indicators are from the student's current demographic data)

Return to Previous


Submit

Illinois  
State Board of  
Education

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# DLM-AA Pre-ID

- Alternate Assessment: DLM-AA Online – Program Indicators Page



Illinois State  
Board of Education

Student Information System

Program Indicators

SIS HOME | ISBE HOME | LOGOUT

SESSION TIMEOUT 19:12

Login: IBM\_TEST\_4

Home

Student

Search SID

Request New SID

Exit Enrollment

Assessment Pre-ID

Assessment Correction

Assessment Unassigned

Adjusted Cohorts

Evidence Based Funding

Average Daily Attendance

Prenatal

Early Childhood Transition

PA 100 - 105

Seal of Biliiteracy

Teacher

Batch Files

Reports

Help

Log Out

Click on the tabs to view the student details.

SID: 123456789

Legal Last Name: Smith

Legal First Name: John

Legal Middle Name:

Student Demographic

Student Enrollment

Program Indicators

EL Information

Mandatory Indicators

Homeless	No	Private School Student	No
21st Century Community Learning Centers	No	Migrant	No
IDEA Services	Yes	Free or Reduced Price Lunch (FRL) / Low Income	Yes
Alternate Assessment (DLM-AA)	Yes		
English Learner (EL)	Yes	Title 1	Schoolwide Title I Program
	2019 ACCESS: Attained English proficiency? No		
Native Language	Arabic	Supplemental Educational Services (SES)	No
Home Language	Arabic	Military Connected Student	No

Optional Indicators

Reading 1st		Reading Improvement Block Grant	
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Immigrant Student Program

Eligible	No		
Country Of Birth	Jordan	Date First Enrolled in a U.S School	09/07/2016
*Optional If student leaves U.S, then re-enrolls, enter the number of months the student was gone.			


Edit

Have questions or need help? Contact our Call Center (217)558-3600 between 8:00am - 4:30pm CST, Monday - Friday or Click here to Contact Us



# DLM-AA Pre-ID

- Alternate Assessment: DLM-AA Online – Program Indicators Page



Illinois State  
Board of Education

Student Information System  
Program Indicators

SIS HOME | ISBE HOME | LOGOUT

SESSION  
TIMEOUT 19:56

Login: IBM\_TEST\_4

Home

Student

Search SID

Request New SID

Exit Enrollment

Assessment Pre-ID

Assessment Correction

Assessment Unassigned

Adjusted Cohorts

Evidence Based Funding

Average Daily Attendance

Prenatal

Early Childhood Transition

PA 100 - 105

Seal of Biliteracy

Teacher

Batch Files

Reports

Help

Log Out

SID: 123456789

Legal Last Name: Smith

Legal First Name: John

Legal Middle Name:

Mandatory Indicators

Homeless	<input type="radio"/> Yes <input checked="" type="radio"/> No	Private School Student	<input type="radio"/> Yes <input checked="" type="radio"/> No
21st Century Community Learning Centers	<input type="radio"/> Yes <input checked="" type="radio"/> No	Migrant	<input type="radio"/> Yes <input checked="" type="radio"/> No
IDEA Services	<input checked="" type="radio"/> Yes <input type="radio"/> No	Free or Reduced Price Lunch (FRL) / Low Income	<input checked="" type="radio"/> Yes <input type="radio"/> No
Alternate Assessment (DLM-AA)	<input checked="" type="radio"/> Yes <input type="radio"/> No		
English Learner (EL)	<input type="radio"/> Yes <input checked="" type="radio"/> No	Title 1	Schoolwide Title I Program
2019 ACCESS: Attained English proficiency? No			
Native Language	Arabic	Supplemental Educational Services (SES)	<input type="radio"/> Yes <input checked="" type="radio"/> No
Home Language	Arabic	Military Connected Student	<input type="radio"/> Yes <input checked="" type="radio"/> No

Optional Indicators

Reading 1st	<input type="checkbox"/> Yes <input type="checkbox"/> No	Reading Improvement Block Grant	<input type="checkbox"/> Yes <input type="checkbox"/> No
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Immigrant Student Program

Country Of Birth	Jordan	Date First Enrolled in a U.S School	09/07/2016
*Optional If student leaves U.S, then re-enrolls, enter the number of months the student was gone.			

Next Cancel



# DLM-AA Pre-ID

- SIS Reports – DLM-AA Pre-ID

Illinois State Board of Education

Student Information System  
View Report

Session Timeout 19:3

Login: IBM\_TEST\_4

Home

Student

Search SID

Request New SID

Exit Enrollment

Assessment Pre-ID

Assessment Correction

Assessment Unassigned

Adjusted Cohorts

Evidence Based Funding

Average Daily Attendance

Prenatal

Early Childhood Transition

PA 100 - 105

Seal of Biliteracy

Teacher

Batch Files

Reports

Help

Log Out

Student

Assessments

Illinois Assessment of Readiness (IAR)

IAR Assessment Test Format (Online or Paper) and Test Window - STEP 1

IAR Assessment Pre-ID - STEP 2

IAR Assessment Correction

IAR Assessment Scores

IAR Assessment Scores Grid

DLM-AA

DLM-AA Assessment Pre-ID

DLM-AA Correction and Score (all students)

DLM-AA Assessment Scores Grid

DLM-AA Dynamic Learning Maps

SAT/PSAT

SAT/PSAT Assessment Pre-ID

SAT/PSAT Assessment Correction

SAT/PSAT Assessment Scores

SAT Assessment Scores Grid

Unassigned Test Results (IAR, DLM-AA, SAT, PSAT)

Other Assessment Reports

Assessment Score History

Teacher/Student Assessment Score History

National Career Readiness Certificate (NCRC) Level

National Career Readiness Certificate (NCRC) 2-Page Certificate

Historical Assessments

PARCC

PARCC Assessment Correction (SY 2016 - 2018)

PARCC Assessment Scores (SY 2016 - 2018)

PARCC Assessment Scores Grid (SY 2018)

PARCC Assessment Course Mapping (Grades 9-12) - (SY 2015 and SY 2016)

2015 PARCC Assessment (PBA and EOY components)

2015 PARCC Assessment Scores (only students with scores)

2015 PARCC Participation (all students)

Others

DLM-AA Correction and Score (all students) - (SY 2015 and SY 2016)

Assessment Correction

Assessment Scores (Scale Score & Performance Level Only)



# DLM-AA Pre-ID

- SIS Reports – DLM-AA Pre-ID Report

11/13/20181:29 pm

Illinois State Board of Education  
Student Information System  
DLM-AA Assessment Pre-ID (Detail)

SIS Home District: 123456789ISBE SD 101

Selection Criteria:Sorted By: Student Name

Columns	A	Grade	
	B	IDEA Services (Yes, No)	Error: Student must be IDEA Services - Yes, to take the DLM-AA.
	C	Grade 12 Required to Test* (Yes, No)	

IMPORTANT:

Students in grades 5, 8, and 11 must be rostered for and tested in Mathematics, ELA, and Science.  
Students in grades 3, 4, 6, 7, 9 and 10 must be rostered for and tested in only Mathematics and ELA.  
\*Yes in this column indicates the grade 12 student must test. Contact [assessment@isbe.net](mailto:assessment@isbe.net) for assistance as needed if your district has local evidence that the grade 12 student should not test.

Student ID	Student Name	Birth Date	Home RCDTS	Testing RCDTS	A	B	C	Error
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# Illinois State Board of Education

## School Year 2020 Updates

# School Year 2020 Updates

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## County Juvenile Detention Centers

- A separate collection will be available in the Spring of 2020.
- If a student goes to a Juvenile Detention Center outside District boundaries, please make sure they are exited correctly as Change in Serving School.
- Districts will no longer need to accurately enroll students in the Serving RCDTS for the Detention Center if one is located within District boundaries.

## Added/Updated Language Codes

- 191 – Mam (Mayan)
- 192 – Marshallese
- 128 – Origya (Odia) **Updated Name!**

## Gifted and Accelerated Collection – Coming Soon!



# School Year 2020 Updates

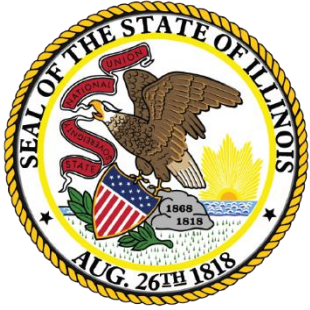
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- **New Course Codes will be added to use starting January 1, 2020**

- |             |  |             |   |
|-------------|--|-------------|---|
| ▪ 10003A001 | Introduction to Information Technology | ▪ 13001A001 | Exploration of Manufacturing Occupations                  |
| ▪ 10111A001 | Cybersecurity                          | ▪ 15001A001 | Exploration of Public Service Careers                     |
| ▪ 10204A001 | Computer Gaming and Design             | ▪ 15053A001 | Criminology   |
| ▪ 10204A002 | Mobile Applications                    | ▪ 15201A001 | Government and Public Administration                      |
| ▪ 10160A001 | Artificial Intelligence                | ▪ 16001A001 | Exploration of Hospitality Careers                        |
| ▪ 12056A001 | International Business and Marketing   | ▪ 16201A001 | Exploration of Recreation, Amusement and Attractions      |
| ▪ 12058A001 | Human Resources Management             | ▪ 19001A001 | Human Services Career Exploration                         |
| ▪ 12103A001 | Finance                                | ▪ 19053A002 | Elder Care  |
| ▪ 12159A001 | Hospitality & Tourism Marketing        | ▪ 20001A002 | Exploration of Transportation, Distribution and Logistics |
| ▪ 12162A001 | Social Media Marketing                 | ▪ 22151A001 | Career Exploration  |
| ▪ 12163A001 | Sports and Entertainment Marketing     |             |   |







# Illinois State Board of Education

## Upcoming Key Dates

# Upcoming Key Dates

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Activity	Deadline
SAT file sent to Vendor for printing labels and determining test booklet and manual quantities (for schools testing in March)	January 15, 2020 4:00 p.m. <b>Deadline</b>
Fall of School Year 2020 (2019-2020) - Teacher and Student Course Assignment data due	January 17, 2020 4:00 p.m. <b>Deadline</b>
IAR Pre-ID file sent to Vendor (IAR Pre-ID Labels for paper tests, test materials for paper tests, paper manuals quantities and testing windows)	January 24, 2020 4:00 p.m. <b>Deadline</b>
PSAT 8/9 and 10 file sent to Vendor for printing labels and determining test booklet and manual quantities	January 31, 2020 4:00 p.m. <b>Deadline</b>
SAT file sent to Vendor for printing labels and determining test booklet and manual quantities (for schools testing in April)	
DLM-AA Data Lockdown in KITE	February 12, 2020 4:00 p.m.
Last SIS Upload sent to DLM-AA Vendor	February 14, 2020 4:00 p.m. <b>Deadline</b>



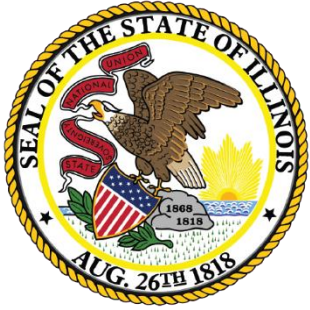
# Upcoming Key Dates

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## Upcoming SIS Webinars

Activity	Date & Time
SY 2020 Spring SIS Assessment Update	February 19, 2020 at 1:30 p.m.
End of SY 2020 and Planning for SY 2021	April 22, 2020 at 1:30 p.m.
End of Year 2020 Report Card Data Verification	May 20, 2020 at 1:30 p.m.





# Illinois State Board of Education

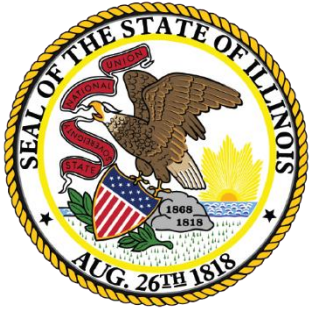
## Districts' Next Steps

# Districts' Next Steps

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- Enroll all students as soon as possible.
- Include SIDs on all uploaded files.
- Submit Fall Teacher and Student Course Assignments.
- Begin Assessment Pre-ID's and update accordingly.
- Sign up for the February 19, 2020, SY 2020 Spring SIS Assessment Update





# Illinois State Board of Education

## Where to Direct Questions

# Where to Direct Questions

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## ISBE Help Desk

- (217) 558-3600 - Option 3
- [help@isbe.net](mailto:help@isbe.net)
  - SIS Policy Questions will be directed to the proper department at ISBE
  - SIS Technical Questions will be directed to the IBM team



# Where to Direct Questions

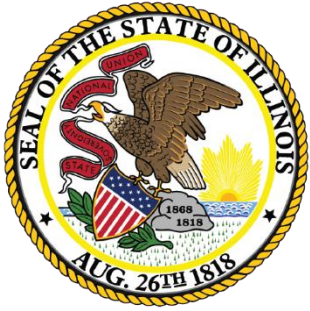
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## **Notice – This Webinar is being Recorded**

This webinar is being recorded. Please do not provide any Student, Personal, or Vendor information.







# Illinois State Board of Education

## Questions



# Illinois State Board of Education

# Thank You!