2022 Year End Collection - YEC

YEC replaced the previous E-Report Card and End Of Year (EOY) Collections since 2019
Agenda & Presenter

- **Agenda**
  - Login to IWAS
  - Data entry
  - Submission
  - Timeline & Resources

- **Presenter**
  Dr. Seon Eun, Data Strategies and Analytics (DSA)
Login to IWAS - Go to isbe.net

- Access YEC through ISBE’s Web Application Security System (IWAS)
- Link to IWAS from ISBE’s Homepage: [https://www.isbe.net/](https://www.isbe.net/)
Login to IWAS - Enter Login info.

- Enter Login information or select the Sign Up Now link
Login to IWAS - Locate YEC
Login to IWAS – Sign up for YEC
IWAS access to YEC

- School administrator has access and authority to enter data in their school only
- District administrator has access and authority to enter data in all schools in their district
- Additional access is controlled by district administrator
- Users can submit and edit data anytime before submission deadline
2022 YEC Timeline

- Collection Opens on May 16, 2022
- Submissions are Due July 31, 2022
- Data Rules are the same as in the previous year
- 2022 YEC collects five data elements:
  - New School building(s)
  - Truant Minors
  - NoPass NoPlay
  - Health and Wellness (Physical Education)
  - Instructional minutes per week
Schools Required in YEC

- Schools serving grades PreK-12th are required.
- YEC data requirements determined by grade level served in the school and entity types.
- Qualifying schools for 2022 YEC are based on fall student enrollment in SIS (serving school) in 2022 SY.
- Entity with no student enrollment during the 2022 SY not eligible in YEC.
- PreK only building: required for New School Building only.
Entering Data into YEC
YEC Data Requirements

- New School Building(s): PreK-12\textsuperscript{th}, Required for Public Schools, State Funded Schools, ROE programs, Special Ed. Coops. and schools
- Truant Minors: K-12\textsuperscript{th}, Required for Public Schools, State Funded Schools, ROE programs, Special Ed. Coops and schools
- NoPass NoPlay: 9\textsuperscript{th}-12\textsuperscript{th} only, Required for Public schools and State Funded schools
- Health and Wellness (Average Days per Week of Physical Education): K-12\textsuperscript{th}, Required for Public schools and State Funded schools
- Minutes per Week: Schools serving Grade 3rd, 6th and 8\textsuperscript{th} only. Required for public schools and State funded schools.
Entering New School Building(s)

Is this a New Permanent School Building (construction completed during the current school year)?

Is there a New Permanent Addition to the School Building (construction completed during the current school year)?

Collected per Section 2-3.11 of School Code (105 ILCS 5/2-3.11)
Truant Minors

Enter student count for truant minors

A truant minor is a chronic truant to whom supportive services, including prevention, diagnostic, intervention and remedial services, alternative programs and other school and community resources have been provided (or offered and refused), but have failed to result in the cessation of chronic truancy. It is a subset count of chronic truants. A chronic truant is a student subject to compulsory school attendance and who is absent without valid cause for 5% or more of the previous 180 regular attendance days. Note that the number of truant minors cannot be higher than the number of chronic truants.

Number of Truant Minors

Collected per Section 26-3d of the School Code (105 ILCS 5/26-3d)
Entering NoPass NoPlay

No Pass No Play (Grades 9-12)

Enter number of Suspension/Ineligibility per duration from School Athletic or Extracurricular Activities
Collected per Section 10-20.3 of School Code (105 ILCS 5/10-20.30)
(Complete for Grades 9-12 only)

7 or Fewer Days 8 to 14 Days 15 or More Days
Entering Health and Wellness

Health and Wellness

Enter the average number of days per week of physical education per student
It is the total number of days per week of physical education for all students divided by the total number of students. Health education classes in middle and high school should be included, but recesses should not be counted. Record to the nearest one decimal. The data range should be between 0 and 5.

Example
In a K-2 school with 20 students in kindergarten, 20 students in Grade 1 and 10 Students in Grade 2 and Grades K-1 have PE 5 days/week and Grade 2 has PE 3 days/week, the calculation should be:

\[
\frac{(20 \text{ KG} \times 5 \text{ (days/week)}) + (20 \text{ 1}\text{st Grade} \times 5) + (10 \text{ 2}\text{nd Grade} \times 3)}{\text{Total Enrollment}} =
\]

\[
\frac{100 + 100 + 30}{50} =
\]

\[
230/50 = 4.6
\]
### Minutes Per Week (Grades 3, 6, and 8)

Amount of time devoted to Mathematics, Science, English, and Social Science at Grades 3, 6, and 8. Enter the average number of minutes allocated during the 5-day school week for instruction in Mathematics, English, Science, and Social Science at Grade Levels 3, 6, and 8. English includes time for instruction in reading, spelling, and other language arts. Averages should reflect the average number of minutes of instruction delivered to all classes for that grade level.

#### Example

In a school with 6 third grade teachers who allocated 200, 210, 225, 190, 200 and 211 minutes to mathematics instruction per week, the average number of minutes per week would be:

\[
\frac{200 + 210 + 225 + 190 + 200 + 211}{6} = 206
\]

#### Average Number of Minutes Per Week for Instruction

<table>
<thead>
<tr>
<th>Grade 3</th>
<th>Grade 6</th>
<th>Grade 8</th>
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<tbody>
<tr>
<td>Mathematics</td>
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<td>Social Science</td>
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Batch File Uploading
# Batch File Template

![Excel Spreadsheet]

## YearEndCollection_20220505143204

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<th>D</th>
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<td>AverageM</td>
<td>AverageE</td>
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<td>Extracurricular2</td>
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*Ready*
## YEC Data Specifications

<table>
<thead>
<tr>
<th>Template Variable Name</th>
<th>Template Values/Limits</th>
<th>Online Variable Name</th>
<th>Requirement/Grade</th>
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<tbody>
<tr>
<td>SchoolYear</td>
<td>2022</td>
<td>School Year</td>
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</tr>
<tr>
<td>RCDTS</td>
<td>15 digits</td>
<td>RCDTS</td>
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<tr>
<td>GradeLevelCode</td>
<td>(3, 6, 8, HS)</td>
<td>Grade Level</td>
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<tr>
<td>TruantCount</td>
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<td>Truant Minors</td>
<td>K-12th</td>
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<td>AverageDaysPE</td>
<td>(between 0.0 and 5.0)</td>
<td>Health &amp; Wellness</td>
<td>K-12th</td>
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<tr>
<td>AverageMinutesMath</td>
<td>(between 0 and 1000)</td>
<td>Minutes per week</td>
<td>3, 6, 8</td>
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<tr>
<td>AverageMinutesScience</td>
<td>(between 0 and 1000)</td>
<td>Minutes per week</td>
<td>3, 6, 8</td>
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<td>AverageMinutesEnglish</td>
<td>(between 0 and 1000)</td>
<td>Minutes per week</td>
<td>3, 6, 8</td>
</tr>
<tr>
<td>AverageMinutesSocialScience</td>
<td>(between 0 and 1000)</td>
<td>Minutes per week</td>
<td>3, 6, 8</td>
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<tr>
<td>ExtracurricularIneligibility 1to7Days</td>
<td>(between 0 and 15000)</td>
<td>No Pass No Play</td>
<td>HS (9th-12th)</td>
</tr>
<tr>
<td>ExtracurricularIneligibility 8to14Days</td>
<td>(between 0 and 15000)</td>
<td>No Pass No Play</td>
<td>HS (9th-12th)</td>
</tr>
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<td>ExtracurricularIneligibility 15PlusDays</td>
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<td>NewBuildingAdditionCount</td>
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</tbody>
</table>
Batch File Uploading
Batch File Uploading

Upload Year End Data Collections

Y:\Data Systems and Collections\Y

Browse...

Must be .csv

Download Template  Cancel  Ok
Batch File Error Example

Upload Year End Data Collections

ROW: 5 - AverageDaysPE is out of range, must be between 0.0 and 5.0
ROW: 9 - AverageDaysPE is out of range, must be between 0.0 and 5.0
ROW: 13 - ExtracurricularIneligibility0to7Days is required.
ROW: 13 - ExtracurricularIneligibility8to14Days is required.
ROW: 13 - ExtracurricularIneligibility15PlusDays is required.

Download Template
View Prior Year YEC Submission
YEC Submission Status

![Screen capture of the Year End Collection page on the ISBE website.](image)

<table>
<thead>
<tr>
<th>Name</th>
<th>Category Name</th>
<th>Address</th>
<th>Grades</th>
<th>Primary Contact</th>
<th>Phone Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Addams Elem School</td>
<td>Public Schools</td>
<td>10810 S Avenue H, Chicago, IL 60617</td>
<td>PK-8</td>
<td>Ruth Walsh</td>
<td>7735356210</td>
</tr>
</tbody>
</table>

Contact Technical Support  | IWAS Help | Privacy Policy

Illinois State Board of Education

Agency Information  | Facebook  | accessibility  | privacy policy  | careers at ISBE
YEC Resources

2022 YEC resources are available:

- 2022 YEC Webinar recording
  https://www.isbe.net/Pages/DSA-Webinars.aspx or Webinars (isbe.net)

- 2022 YEC Guidance Document
  Year-End-data-Collection-Guidance.pdf (isbe.net)
Questions and Assistance

Questions for YEC data entry and submission

- datahelp@isbe.net

Questions and assistance for IWAS login access

- Help Desk at (217) 558 – 3600