Webinar Question 1	Webinar Response 1
This is unrelated, but who can I reach out to ask about the ISBE State Course Codes for the Midyear Data Entry?	217 558 3600
What if the employee has a concern with data previously submitted. For example 2017 ISBE shows they only worked 70% when our system shows they worked 100%	You can edit previous years online.
I may have missed this but can we upload employee end dates via batch files? Is this also done through the employment/position template?	There is an End Employment template for batch files
We contribute 7% into CTPF, the employee contributes 2%. Would we report the total 9%.	Only Report the amount that you pay on the employees behalf that they would otherwise have to pay themselves.
Will the IWAS account level change? Do we need a different access level?	No, it will not change.
So, all the charters schools should put their contract day on the contract override column?	Yes
Around the Fall 2022, it was the hope that Charter schools can edit directly in EIS, but it didn't work. Has that been updated now?	Yes, it is now available
Where can we access the PDF with the RCDTS numbers?	https://www.isbe.net/Pages/Employment-Information-System.aspx
We have schools that roll up to our primary member RCDTS that are not in our network	Please Contact Rochelle Washington at CPS.
Who should we reach out to if we are not seeing all of our schools listed?	Please Contact Rochelle Washington at CPS.
Will this webinar be posted to view again later?	Yes
I assume that contract companies are responsible for reporting their licensed staff, is that correct?	Contracted employees are not reported in EIS.
We are only suppose to enter people who have a License. At charters, not all teachers are licensed. In the past we were told to create an ISBE # for them and to enter.	Yes, you only report licensed employees.
Working on our calendar. Are holidays and breaks part of the contractual paid days?	Paid days are any days that you pay them to be working.
We have several employees at our network who need access to this system to submit employment and salary data. But IWAS is still showing that access is pending District approval. How do we get this access approved?	Check IWAS profile to ensure you are using the correct RCDTS code. It will be the one that ends in "C"
In the case an employee has inaccurate dates listed under the "assignments" tab on ISBE, who would I contact to get that corrected? Would it be our primary account holder?	You can make updates to records for SY2013 and after. If the employees concern is related to retirement, they need to contact their retirement System. EIS data is not transmitted to the CTPF or TRS.
Are the Absent days for days without pay, or any day the staff person is absent whether paid or not?	Actual Days Paid is paid days regardless if they are present or not. Paid is Paid.
Is vacation and PTO the same?	yes
Is this training recorded so we can access when we are doing the work for submission?	Yes, the recording will be posted on the EIS page soon
is there a list of positions that must have a pel	No, please view the Position Codes located here: https://www.isbe.net/Pages/EIS-Data-Elements.aspx
Do we enter paternal leave even if it was fully paid	If they are paid it is paid days. Paternal leave is not counted as absent