



# **21<sup>st</sup> Century Community Learning Centers (CCLC) FY 2019 Request for Proposals**

Question and Answer Session  
January 16, 2018



# 21<sup>st</sup> CCLC

# GENERAL REMINDERS



## State of Illinois Grant Accountability and Transparency Act (GATA)

- Pre-award requirements must be completed before applying for an FY 2019 grant
- Includes completion of:
  - Grantee Registration
  - Grantee Pre-qualification
  - Fiscal and Administrative Risk Assessment (ICQ) through GATA Web Portal
  - Illinois GATA Web Portal
    - <http://www.Illinois.gov/sites/GATA/Grantee/Pages/default.aspx>



## Public Notice of Intent

- Applicants must give 45 days prior notice to the community of their intent to submit an application
- Venues such as newspapers, public websites, and community meetings
- Evidence is not required to be submitted as part of the proposal but evidence must be maintained



## Budget

- Make sure costs are aligned with the proposal
- Double check your math
- Costs for evaluation cannot exceed 10% of your total allocation
- Administration (Function 2300) costs cannot exceed 2%
- Remember to include professional development and transportation costs



## Proposal Specifications

- 8.5" x 11" paper
- 1" margins on top, bottom, and both sides
- Printed on one side
- Typed
- Double spaced
- 12 point font
- Pages numbered
- Page headers
- No spiral binding or binders will be accepted
- No supplementary materials



## Submission

- All documents must bear original signatures
- Include all attachments
- Include correct school and district names
- Include RCDT codes
- Do NOT attach information that was not requested
- Any paper documents submitted must be uploaded to the USB drives



## Submission

- Applications are due by 4 p.m. CDT on February 15, 2018
- Late submissions and electronic submissions not accepted
- Mail the original application plus two paper copies and two electronic copies on separate USB drive
- All documents must bear original signatures





# Contact Information

**Illinois State Board of Education**

**College and Career Readiness Division**

**Mail Code C-215**

**100 North First Street**

**Springfield, IL 62777-0001**

**217-524-4832**

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## Questions?

**A list of frequently asked questions will be provided with the archived webinar or you may email [21stcclc@isbe.net](mailto:21stcclc@isbe.net)**