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STATE BOARD OF EDUCATION

NOTICE OF PROPOSED AMENDMENTS

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AUTHORITY: Implementing Articles 21 and 21B and authorized by Section 2-3.6 of the School Code [105 ILCS 5/Art. 21, Art. 21B, and 2-3.6].

SOURCE: Rules and Regulations to Govern the Certification of Teachers adopted September 15, 1977; amended at 4 Ill. Reg. 28, p. 336, effective July 16, 1982; amended at 7 Ill. Reg. 5429, effective April 11, 1983; codified at 8 Ill. Reg. 1441; amended at 9 Ill. Reg. 1046, effective January 16, 1985; amended at 10 Ill. Reg. 12578, effective July 8, 1986; amended at 10 Ill. Reg. 15044, effective August 28, 1986; amended at 11 Ill. Reg. 12670, effective July 15,

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1987; amended at 12 Ill. Reg. 3709, effective February 1, 1988; amended at 12 Ill. Reg. 16022, effective September 23, 1988; amended at 14 Ill. Reg. 1243, effective January 8, 1990; amended at 14 Ill. Reg. 17936, effective October 18, 1990; amended at 15 Ill. Reg. 17048, effective November 13, 1991; amended at 16 Ill. Reg. 18789, effective November 23, 1992; amended at 19 Ill. Reg. 16826, effective December 11, 1995; amended at 21 Ill. Reg. 11536, effective August 1, 1997; emergency amendment at 22 Ill. Reg. 5097, effective February 27, 1998, for a maximum of 150 days; amended at 22 Ill. Reg. 11767, effective June 25, 1998; amended at 22 Ill. Reg. 19745, effective October 30, 1998; amended at 23 Ill. Reg. 2843, effective February 26, 1999; amended at 23 Ill. Reg. 7231, effective June 14, 1999; amended at 24 Ill. Reg. 7206, effective May 1, 2000; emergency amendments at 24 Ill. Reg. 9915, effective June 21, 2000, for a maximum of 150 days; amended at 24 Ill. Reg. 12930, effective August 14, 2000; preemptory amendment at 24 Ill. Reg. 16109, effective October 12, 2000; preemptory amendment suspended at 25 Ill. Reg. 3718, effective February 21, 2001; preemptory amendment repealed by joint resolution of the General Assembly, effective May 31, 2001; emergency amendments at 25 Ill. Reg. 9360, effective July 1, 2001, for a maximum of 150 days; emergency expired November 27, 2001; emergency amendments at 25 Ill. Reg. 11935, effective August 31, 2001, for a maximum of 150 days; amended at 25 Ill. Reg. 16031, effective November 28, 2001; amended at 26 Ill. Reg. 348, effective January 1, 2002; amended at 26 Ill. Reg. 11867, effective July 19, 2002; amended at 26 Ill. Reg. 16167, effective October 21, 2002; amended at 27 Ill. Reg. 5744, effective March 21, 2003; amended at 27 Ill. Reg. 8071, effective April 28, 2003; emergency amendments at 27 Ill. Reg. 10482, effective June 26, 2003, for a maximum of 150 days; amended at 27 Ill. Reg. 12523, effective July 21, 2003; amended at 27 Ill. Reg. 16412, effective October 20, 2003; emergency amendment at 28 Ill. Reg. 2451, effective January 23, 2004, for a maximum of 150 days; amended at 28 Ill. Reg. 8556, effective June 1, 2004; emergency amendments at 28 Ill. Reg. 12438, effective August 20, 2004, for a maximum of 150 days; amended at 29 Ill. Reg. 1212, effective January 4, 2005; amended at 29 Ill. Reg. 10068, effective June 30, 2005; amended at 29 Ill. Reg. 12374, effective July 28, 2005; emergency amendment at 29 Ill. Reg. 14547, effective September 16, 2005, for a maximum of 150 days; amended at 29 Ill. Reg. 15831, effective October 3, 2005; amended at 30 Ill. Reg. 1835, effective January 26, 2006; amended at 30 Ill. Reg. 2766, effective February 21, 2006; amended at 30 Ill. Reg. 8494, effective April 21, 2006; amended at 31 Ill. Reg. 10645, effective July 16, 2007; amended at 32 Ill. Reg. 3413, effective February 22, 2008; amended at 32 Ill. Reg. 13263, effective July 25, 2008; emergency amendment at 32 Ill. Reg. 18876, effective November 21, 2008, for a maximum of 150 days; amended at 33 Ill. Reg. 5462, effective March 24, 2009; amended at 34 Ill. Reg. 1582, effective January 12, 2010; amended at 34 Ill. Reg. 15357, effective September 21, 2010; amended at 35 Ill. Reg. 4315, effective February 23, 2011; preemptory amendment at 35 Ill. Reg. 14663, effective August 22, 2011; amended at 35 Ill. Reg. 16755, effective September 29, 2011; amended at 36 Ill. Reg. 2191, effective January 24, 2012; amended at 36 Ill. Reg. 12455, effective July 23, 2012; emergency amendment at 36 Ill. Reg. 12903, effective July 24, 2012, for a maximum of 150 days; amended at 37 Ill. Reg. 199, effective December 19,

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2012; amended at 37 Ill. Reg. 8379, effective June 12, 2013; amended at 37 Ill. Reg. 16729, effective October 2, 2013; amended at 38 Ill. Reg. 11261, effective May 6, 2014; amended at 38 Ill. Reg. 18933, effective September 8, 2014; amended at 38 Ill. Reg. 21788, effective November 3, 2014; amended at 39 Ill. Reg. 6649, effective April 27, 2015; amended at 39 Ill. Reg. 13722, effective October 5, 2015; amended at 40 Ill. Reg. 4940, effective March 2, 2016; amended at 40 Ill. Reg. _____, effective _____.

SUBPART B: LICENSES

Section 25.37 Acquisition of Subsequent Teaching Endorsements on a Professional Educator License

The provisions of this Section shall apply when an individual who already holds a professional educator license with one or more teaching endorsements wishes to receive an additional endorsement in a teaching field or a grade level.

- a) The candidate who wishes to add other content endorsements to teach in the grade levels currently authorized by the license shall meet the applicable requirements of Section 25.100 specific to the content area of the endorsement sought and provide evidence of having passed the applicable content-area test required under Section 25.720.
- b) A candidate not meeting the criteria of subsection (a) who wishes to receive an additional subject area endorsement or one who is seeking an additional grade level endorsement (i.e., early childhood, elementary, middle, secondary, special K-12) shall submit his or her official transcripts and evidence of teaching experience to an Illinois institution of higher education operating a program approved pursuant to Subpart C that prepares candidates for the endorsement sought.
 - 1) The institution may, at its discretion, compare the coursework and clinical experiences already completed by the applicant to the standards for the endorsement sought and, based on this comparison, may identify for the candidate a "focused program" consisting of coursework and experiences that he or she must complete in order to meet those standards.
 - A) In formulating this type of program, the institution shall ensure that the candidate has broad and deep knowledge of the subject matter, develops the knowledge and skills that are needed to work

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with students in the age and grade ranges encompassed by the endorsement sought, and is knowledgeable about pedagogical approaches that are suitable for that age group.

- B) The institution may revise an individual's focused program to include additional or fewer components as it may deem appropriate based upon the results of internal performance assessments that form part of the ~~unit-institution's~~ assessment system (see Section ~~25.140~~25.120) or other assessments that are directly related to the standards for the endorsement sought.
 - C) Each institution shall make available a description of the method to be used by the educational unit in assessing the degree to which the work previously completed by candidates for focused programs has addressed relevant standards and in identifying the coursework and experiences these candidates will be required to complete in order to qualify for subsequent endorsements. An institution that uniformly requires all candidates seeking subsequent teaching endorsements to complete certain coursework or field experiences, or to complete a full program without acknowledgment of prior courses or experiences, shall publish and make available a written statement to this effect, describing those requirements.
- 2) A candidate who completes a focused program shall be considered as having completed the institution's approved program for the endorsement sought and shall be eligible to be recommended for the endorsement by entitlement, signifying that the candidate has met all applicable standards.
 - 3) The requirements of subsection (b) do not apply to a candidate who has received an elementary education endorsement issued pursuant to Section 25.97 of this Part and wishes to receive a middle grades endorsement issued pursuant to 23 Ill. Adm. Code 1.720(b), provided he or she meets the relevant requirements on or before January 31, 2018.
- c) A candidate who holds a professional educator license and who wishes to obtain an endorsement for Learning Behavior Specialist II, reading specialist, a school support personnel area listed in Subpart D of this Part or any of the administrative positions outlined in Subpart E of this Part shall complete a "full" educator preparation program approved under Subpart C of this Part that consists of coursework and experiences that he or she must complete in order to meet the

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standards relative to the endorsement being sought and passage of the applicable tests required pursuant to Section 21B-30 of the School Code and Section 25.720 of this Part.

(Source: Amended at 40 Ill. Reg. _____, effective _____)

Section 25.40 ~~Requirements for the Special Certificate (Repealed)~~ Grade-Level Endorsements

- a) Each professional educator license or educator license with stipulations issued under this Subpart B shall be endorsed for the particular grade levels for which a licensee qualifies, based on the type of educator preparation program that the individual completed and the grade-level test passed.
- b) The grade-level endorsement shall take precedence over content-area endorsements when determining if a licensee is eligible to be assigned to a particular position; also see 23 Ill. Adm. Code 1.Subpart G.

(Source: Former Section repealed at 29 Ill. Reg. 15831, effective October 3, 2005; new Section added at 40 Ill. Reg. _____, effective _____)

Section 25.60 Alternative Educator Licensure Program for Teachers (Beginning January 1, 2013)

This Section establishes requirements in addition to those set forth in Section 21B-50 of the School Code [105 ILCS 5/21B-50] for an institution of higher education or a not-for-profit entity recognized and approved to offer educator preparation programs under Subpart C to provide an alternative approach to obtaining a professional educator license.

- a) General Requirements

Each alternative educator licensure program shall:

- 1) Include a program of study that addresses the content enumerated in Section 21B-50(b)(1) of the School Code. For purposes of this subsection (a)(1), instruction relative to special education and reading shall meet the criteria set forth in Section 25.25(a)(1) of this Part and, for English language learners, the criteria found in 23 Ill. Adm. Code 24 (Standards for All Illinois Teachers).

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- 2) Provide two years of residency pursuant to Section 21B-50(b)(2) and (3) of the School Code during which the candidate is assigned to teach full time for two school years as the teacher of record or a co-teacher.
 - A) During the first school year of the residency, the program shall assign a mentor to each candidate. The mentor shall:
 - i) hold a professional educator license and be employed by the school district where the candidate is serving his or her residency;
 - ii) have three years of full-time teaching experience in the 10 years immediately preceding his or her assignment as a mentor; and
 - iii) have achieved a performance evaluation rating of proficient or higher in his or her two most recent evaluations.
 - B) During the second year of residency, the program shall assign a teacher who meets the requirements of subsection (a)(2)(A) to serve as a coach for each candidate, providing consultation and support, as needed.
- 3) Involve a partnership of the institution or not-for-profit entity offering the alternative educator program with a public school district or nonpublic school that meets the criteria set forth in Section 21B-50(d) of the School Code. Candidates also may serve:
 - A) in the case of early childhood endorsements, in a position for which a professional educator license endorsed for early childhood is required pursuant to the rules of the State Board of Education at 23 Ill. Adm. Code 235 (Early Childhood Block Grant); or
 - B) in a facility operated by a provider approved by the State Superintendent to contract with school districts for the provision of special education services pursuant to Section 14-7.02 of the School Code [105 ILCS 5/14-7.02] and 23 Ill. Adm. Code 401 (Special Education Facilities Under Section 14-7.02 of the School Code); or

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C) in a charter school.

4) At the conclusion of the second year of residency, each program shall administer a comprehensive assessment to gauge the candidate's teaching effectiveness that is conducted by the principal of the school to which the candidate is assigned and the coordinator of the alternative educator program appointed by the institution or not-for-profit entity. (See Section 21B-50(b)(4) of the School Code.)

b) Candidate Qualifications

1) In order to enroll in the program, each candidate shall pass Illinois' test of basic skills and the content-area test for which licensure is sought, as required under Section 21B-30 of the School Code and Section 25.720. (See Section 21B-50(c)(5) of the School Code.)

2) In order to participate in the first year of residency, the candidate shall:

A) apply for an educator license with stipulations endorsed for provisional alternative educator, which shall be issued upon the presentation of evidence of having met the requirements set forth in Section 21B-50(c) of the School Code and payment of the fee required under Section 21B-40 of the School Code; and

B) complete the course of study required under subsection (a)(1).

3) In order to participate in the second year of residency, the candidate shall:

A) complete any additional coursework relative to the standards set forth in 23 Ill. Adm. Code 24 (Standards for All Illinois Teachers) and the content-area standards for the teaching field of the endorsement, as required under Section ~~25.115(e)~~25.120;

B) pass the Teacher Performance Assessment (TPA), ~~except that candidates beginning their second year of residency in the 2015-16 school year shall be required to pass the TPA during that year (also see subsection (e)(4))~~no later than the end of the first semester of the second year of residency; and

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C be recommended for second year of residency in accordance with the program's process established pursuant to subsection (c)(6)(C).

c) Proposal Requirements

- 1) Each proposal shall describe the role and responsibilities of the institution or not-for-profit entity and of the school district or nonpublic school with which the institution or entity will partner. The proposal also shall identify the program coordinator to be assigned by the institution or entity to oversee the candidates in the alternative program.
 - A) The proposal shall include a plan to ensure that the program coordinator visits the classroom in which each candidate is placed for an average of one day a week during the school year.
 - B) Any program coordinator assigned to the candidates under this subsection (c)(1) shall ~~have had three years of teaching experience in any of the grades of prekindergarten through grade 12 in the 10 years immediately preceding his or her assignment to the position~~ and meet the requirement for training under subsection (c)(7).
- 2) Each proposal shall demonstrate how the program will evaluate the congruence of a candidate's baccalaureate education, his or her employment experience in a field requiring application of that education, and the teaching area for which the candidate seeks preparation and licensure.
- 3) For candidates who have not completed a major in the particular content area of the endorsement sought, as required under Section 21B-50(c) of the School Code, the institution or not-for-profit entity shall describe the process and criteria it will use to determine whether the coursework the candidate completed aligns to the standards for the content area of the endorsement and represents at least 32 semester hours of credit in that content area.
 - A) Any transcript evaluation the program conducts pursuant to this subsection (c)(3) shall be provided to the State Superintendent for his or her approval no later than 45 days before the candidate is to be admitted into the program.

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- B) For candidates seeking an endorsement in early childhood, elementary or special education, a *major in the content area of one of the sciences* (Section 21B-50(c)(3) of the School Code) shall be understood to mean any of the physical or social sciences.
- 4) Each proposal shall provide an assurance that all candidates will be required to pass the TPA ~~prior to beginning the~~ no later than the end of the first semester of their second year of residency, ~~except as otherwise provided in Section 25.60(b)(3).~~
- 5) Each proposal shall describe the proposed course of study.
- A) Each proposal shall demonstrate how candidates will acquire knowledge of content and skills equivalent to the content and skills contained in a preparation program approved pursuant to Subpart C with regard to:
- i) *instructional planning*;
 - ii) *instructional strategies, including those meeting the criteria for instruction relative to special education, reading and English language learning set forth in Section 25.25(b)*;
 - iii) *classroom management*; and
 - iv) *the assessment of students and use of data to drive instruction.* (Section 21B-50(b)(1) of the School Code)
- B) Each proposal shall include provisions for determining the amount of time individual candidates will need in order to complete the proposed course of study, based upon factors, such as their experience and the type of program offered.
- C) Each proposal shall describe the field experiences in which candidates will participate before beginning their first year of residency.
- D) Each program shall include a preservice assessment of each candidate's performance, to be conducted by the institution or not-for-profit entity responsible for the program at the conclusion of

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the course of study in order to determine the candidate's readiness for the two-year teaching assignment. Each proposal shall state the criteria for the institution's or entity's determination of candidates' readiness.

- 6) Each proposal shall describe the proposed arrangements for candidates' teaching assignments under this Section and shall provide for these to be set forth in a formal, written agreement between the participating entity responsible for the program and the school districts, early childhood or nonpublic special education facility, or charter school where candidates will practice. Each agreement shall address:
 - A) the nature and intensity of the support to be provided to candidates by the mentor, as well as any experienced teachers and other staff members of the district, including:
 - i) the qualifications and experience of the mentor and any of the assisting teachers and staff;
 - ii) the estimated amount of time the mentor and any assisting teachers and staff will devote to advising and assisting candidates; and
 - iii) the specific roles of the mentor and any assisting teachers and staff;
 - B) provisions enabling candidates to compensate for teaching time lost due to emergencies; and
 - C) the process and criteria to be used by the principal of the school where the candidate is placed and the program coordinator to recommend the candidate's placement in a second year of residency. (Section 21B-50(b)(2) of the School Code)
- 7) Each proposal shall describe the proposed method of comprehensively assessing candidates' teaching performance at the conclusion of the second year of residency, which shall at a minimum meet the requirements set forth in 23 Ill. Adm. Code 50.120 (Professional Practice Components for Teachers) and be conducted by an individual who has successfully completed the prequalification process and passed the required assessment

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authorized by Section 24A-3 of the School Code [105 ILCS 5/24A-3]. The assessment methods shall be set forth in a formal, written agreement between the participating entity responsible for the program and the school districts where candidates will practice. Each agreement shall describe:

- A) the roles of the principal and program coordinator who will participate in the evaluation of candidates;
 - B) assessment methods capable of demonstrating whether a candidate is:
 - i) knowledgeable about specific subject matter and strategies for teaching that subject matter to students with differing needs; and
 - ii) skilled in managing and monitoring students' learning; and
 - C) the professional development process to be used either for those candidates who receive a "needs improvement" rating at the conclusion of the assessment process or in instances when the principal and program coordinator cannot agree, which shall address the candidate's weaknesses and deficiencies identified during the assessment and assist the candidate in making improvement during the third year of residency relative to those weaknesses and deficiencies. The option for professional development and a third year of residency shall not be afforded to any candidate who receives "unsatisfactory" ratings from both the principal and program coordinator or for anyone who receives an "unsatisfactory" rating from either the principal or program coordinator and a "needs improvement" rating from either the principal or program coordinator.
- 8) Each proposal shall delineate any criteria, in addition to a candidate's receiving a rating of "proficient" or higher at the conclusion of the comprehensive assessment required under subsection (c)(7), by which candidates will be recommended for the professional educator license endorsed in the content area and grade level of the candidate's residency practice by the participating entity responsible for the program.

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- 9) Proposals shall be submitted to the State Board of Education and addressed as follows:

Alternative Educator Licensure Program
100 North First Street
Springfield, Illinois 62777

- d) Program Approval

Proposals for the establishment of alternative programs for teacher licensure meeting the specifications of this Section and Section 21B-50 of the School Code shall be approved by the State Superintendent of Education pursuant to the requirements set forth in Section ~~25.145~~25.120, in consultation with the State Educator Preparation and Licensure Board.

- e) *Successful completion of the program shall be deemed to satisfy any other practice or student teaching and content matter requirements established by law.* [105 ILCS 21B-50(b)] A candidate successfully completing the program shall receive a professional educator license endorsed in the content area and grade levels of his or her residency practice upon application and payment of the fee required under Section 21B-40 of the School Code.
- f) Each alternative program established pursuant to this Section shall be subject to the review process and reporting requirements described in Subpart C.

(Source: Amended at 40 Ill. Reg. _____, effective _____)

Section 25.72 Endorsement for Provisional Career and Technical Educator

The requirements of this Section apply to individuals seeking an educator license with stipulations endorsed for provisional career and technical educator pursuant to Section 21B-20(2)(F) of the School Code [105 ILCS 5/21B-20(2)(F)].

- a) Each applicant for an educator license with stipulations endorsed for provisional career and technical educator shall present evidence of having completed 8,000 hours of work experience in the skill area for which the applicant is seeking employment. (See Section 21B-20(2)(F).) The required evidence of this work experience shall be written statements from former supervisors who can be reached for verification or, in cases in which supervisors are no longer available

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to verify the individual's employment, affidavits by the applicant describing the work experience.

- b) At the time application is made for the educator license with stipulations endorsed for provisional career and technical educator, the school district that will employ the individual requesting the license shall verify, in writing, to the State Superintendent that:
- 1) the district is unable to find a qualified individual holding a professional educator license endorsed for the skill area of instruction or educator license with stipulations endorsed for career and technical educator in the skill area of instruction; and
 - 2) the current circumstances existing in the district require the employment of an individual licensed in the skill area of instruction.
- c) The educator license with stipulations endorsed for provisional career and technical educator is valid *until June 30 immediately following five years after the endorsement was issued.* [105 ILCS 5/21B-20(2)(F)]
- d) In accordance with Section 21B-20(2)(F) of the School Code, the educator license with stipulations endorsed for provisional career and technical educator shall be renewed once only for a five-year period provided that the individual seeking the renewal:
- 1) has passed a test of basic skills, as required under Section 21B-30 of the School Code and Section 25.720 of this Part, except that individuals holding the educator license with stipulations endorsed for provisional career and technical educator before January 1, 2015 shall be exempt from the provisions of this subsection (d)(1); and
 - 2) has completed a minimum of 20 semester hours of coursework from a regionally accredited institution, ~~which shall be accepted only in the career and technical education content area of the individual's assignment (i.e., agricultural education; business, marketing, and computer education; family and consumer sciences; health careers; or technology education) or in pedagogy.~~

(Source: Amended at 40 Ill. Reg. _____, effective _____)

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Section 25.97 Endorsement for Elementary Education (Grades 1 through 6)

The requirements of 23 Ill. Adm. Code 1.710 (Requirements for Elementary Teachers) shall apply to the preparation of any candidate who completes a program approved in accordance with those provisions ~~on or~~ before September 1, ~~2017-2018~~ and has the elementary education endorsement issued by September 1, ~~2018~~2019. For candidates prepared in a program approved using the standards set forth at 23 Ill. Adm. Code 20 (Standards for Endorsements in Elementary Education), as well as those completing programs on or after September 1, ~~2017~~2018, the requirements of this Section shall apply.

- a) The endorsement for self-contained general elementary education in grades 1 through 6 shall be affixed to the professional educator license.
- b) Each candidate for an endorsement in self-contained general elementary education shall complete a 32 semester hour major in elementary education offered by an Illinois program approved for the preparation of elementary education teachers pursuant to Subpart C. The program shall include:
 - 1) coursework that addresses at least three areas of the sciences (i.e., physical, life, and earth and space);
 - 2) coursework that address at least four areas of the social sciences (i.e., (history, geography, civics and government, and economics of Illinois, the United States and the world); and
 - 3) a student teaching experience that meets the requirements of Section 25.620 for those candidates who will be receiving the professional educator license for the first time.
- c) Each candidate shall be required to pass the applicable tests, as required by Section 21B-30 of the School Code, subject to the provisions of Section 25.720 of this Part.
- d) Additional elementary endorsements (e.g., elementary mathematics, elementary reading) may be added to the professional educator license endorsed for self-contained elementary education in accordance with the provisions of Section 25.37 of this Part.

(Source: Amended at 40 Ill. Reg. _____, effective _____)

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Section 25.99 Endorsement for the Middle Grades (Grades 5 through 8)

The requirements of 23 Ill. Adm. Code 1.720 (Requirements for Teachers of Middle Grades) shall apply to the preparation of any candidate who completes the requirements set forth in Section 1.720 and has the endorsement issued on or before January 31, 2018. For candidates prepared in a program approved using the standards set forth at 23 Ill. Adm. Code 21 (Standards for Endorsements in the Middle Grades), as well as those completing programs on or after February 1, 2018, the requirements of this Section shall apply.

- a) The endorsement for the middle grades of 5 through 8 shall be affixed to the professional educator license.
- b) General Requirements
 - 1) Each candidate for an endorsement for the middle grades shall complete a 32 semester hour major in middle grades education offered by an Illinois program approved for the preparation of teachers in the middle grades pursuant to Subpart C ~~of this Part~~.
 - 2) As applicable to the specific middle-grades content area of the endorsement, the course of study required under subsection (b)(1) ~~of this Section~~ shall include the following:
 - A) for a middle-grades math endorsement, 24 hours of math content, which shall include three hours of content-specific methods focused on the middle grades; or
 - B) for a middle-grades literacy endorsement, 24 hours of literacy content, which shall include three hours of content-specific methods focused on the middle grades; or
 - C) for a middle-grades science endorsement, 24 hours of science content (including three hours of content-specific methods focused on the middle grades) to include coursework in each of the following areas:
 - i) physical sciences;
 - ii) life sciences; and

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- iii) earth and space sciences; or
 - D) for a middle-grades social science endorsement, 24 hours of social science content (including three hours of content-specific methods focused on the middle grades) to include coursework in each of the following areas, in relation to Illinois, the United States and the world:
 - i) history;
 - ii) geography;
 - iii) civics and government; and
 - iv) economics; or
 - E) for content areas other than those specified in this subsection (b), 24 hours of content specific to the endorsement sought, which shall include three hours of content-specific methods focused on the middle grades.
- 3) Each candidate who will be receiving the professional educator license for the first time shall complete a student teaching experience that meets the requirements of Section 25.620 of ~~this Part~~ specific to his or her content area of endorsement.
- c) Each candidate shall be required to pass the applicable tests, as required by Section 21B-30 of the School Code, subject to the provisions of Section 25.720 of this Part.
 - d) Additional content-area endorsements (e.g., health, physical education, family and consumer sciences) may be added to the professional educator license endorsed for the middle grades in accordance with the provisions of Section 25.37 ~~of this Part~~.
 - e) A licensee holding the middle grades endorsement instead of the elementary education endorsement on the professional educator license may teach in grades 5 or 6 in a self-contained general education setting provided that he or she has a minimum of six semester hours of coursework in each content area to be taught

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for which the licensee does not hold a content-area endorsement issued under subsection (b).

(Source: Amended at 40 Ill. Reg. _____, effective _____)

SUBPART C: APPROVING PROGRAMS THAT PREPARE PROFESSIONAL EDUCATORS
IN THE STATE OF ILLINOIS

Section 25.110 ~~System of Approval: Levels of Approval (Repealed)~~ Definitions

As used in this Subpart C:

"CAEP" means the Council for the Accreditation of Educator Preparation, which provides a national evidence-based accreditation process to ensure that educator preparation programs are of high quality and support continuous improvement.

"Completer" means an individual who has successfully completed all of the requirements of an educator preparation program.

"Educator Preparation Provider" ("EPP") means the institution or college, school, department, or other administrative body within the institution that is primarily responsible for the initial and continuing preparation of teachers and other education professionals.

"Institution" means an Illinois institution of higher education, an out-of-state college or university granted authorization to operate by the Illinois Board of Higher Education as an out-of-state institution, an out-of-state college or university granted authorization to operate by the state in which it is located, or a not-for-profit educational entity subject to the General Not For Profit Corporation Act of 1986 [805 ILCS 105] or incorporated as a not-for-profit entity in another state but registered to do business in the State of Illinois pursuant to the Business Corporation Act of 1983 [805 ILCS 5].

"Institutional Report" means documentation submitted with an application for recognition that meets the conditions set forth in Section 25.115 and includes an educator preparation program proposal for each program that the institution wishes to be approved.

"Program" or "preparation program" means a program that leads to licensure. Electronic transmission of written materials pursuant to this Subpart C is required.

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"Program Proposal" means the document that meets the requirements of Section 25.120 and provides evidence of the institution's alignment to applicable standards and criteria necessary for State approval of any proposed educator preparation program.

(Source: Former Section repealed at 23 Ill. Reg. 7231, effective June 14, 1999; new Section added at 40 Ill. Reg. _____, effective _____)

Section 25.115 Recognition of Institutions and ~~Educational Units, and Approval of Programs~~Educator Preparation Providers

~~As used in this Subpart C, "institution" shall be defined as an Illinois institution of higher education, an out-of-state college or university granted authorization to operate by the Illinois Board of Higher Education as an out-of-state institution, an out-of-state college or university granted authorization to operate by the state in which it is located, or a not-for-profit educational entity subject to the General Not For Profit Corporation Act of 1986 [805 ILCS 105] or incorporated as a not-for-profit entity in another state but registered to do business in the State of Illinois pursuant to the Business Corporation Act of 1983 [805 ILCS 5].~~

a) In order for an institution to offer one or more programs that prepare professional educators, that institution must be recognized, and the ~~educational unit~~educator preparation provider (EPP) responsible for the programs must be recognized, by the State Board of Education in consultation with the State Educator Preparation and Licensure Board (SEPLB). ~~"Educational unit" means the institution or college, school, department, or other administrative body within the institution that is primarily responsible for the initial and continuing preparation of teachers and other education professionals.~~ Each program that is offered by a recognized institution must also be individually approved by the State Board of Education in consultation with the ~~State Educator Preparation and Licensure Board~~SEPLB (see Section 25.120). Recognition of an institution automatically results in the responsible EPP being considered "recognized". ~~"Program" or "preparation program" means a program that leads to licensure. Electronic transmission of written materials pursuant to this Subpart C is required.~~

b)a) In order to be considered for recognition ~~under Section 25.155 of this Part~~, a degree-granting institution of higher education shall:

- 1) be regionally accredited;
- 2) be approved by the Illinois Board of Higher Education to operate as a postsecondary degree-granting institution under the provisions of the

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Private College Act [110 ILCS 1005] and the Academic Degree Act [110 ILCS 1010] or, if the out-of-state institution is not required to seek authorization to operate from the Illinois Board of Higher Education, be approved to offer educator preparation programs by the state that granted it operating authority; and

- 3) sponsor a course of study leading to a license issued under Article 21B of the School Code [105 ILCS 5/Art. 21B] and this Part.

~~e)b) In order to be considered for recognition under Section 25.155 of this Part, an eligible not-for-profit educational entity EPP shall conduct or propose to conduct at least one approved program that will prepare professional educators and leads to a license issued pursuant to Article 21B of the School Code and this Part, and the not-for-profit EPP shall meet the definition of "institution" set forth in Section 25.110.~~

~~d) In order to be considered for recognition under Section 25.155 of this Part, an educational unit shall meet the standards enumerated in "Professional Standards for the Accreditation of Teacher Preparation Institutions" (2008), published by the National Council for the Accreditation of Teacher Education (NCATE), 2010 Massachusetts Avenue, N.W., Suite 500, Washington, D.C. 20036-1023 (no later amendments to or editions of these standards are incorporated by this Section).~~

~~e) In order to be considered for approval under Section 25.145 of this Part, a recognized institution shall propose a preparation program that:~~

~~1) meets the national content standards accepted by the State Board of Education and listed on the State Board of Education's website at www.isbe.net or, if no national content standards are specified, then the applicable content standards set forth at 23 Ill. Adm. 20, 21, 23, 26, 27, 28 or 29;~~

~~2) meets the standards set forth at 23 Ill. Adm. Code 24 (Standards for All Illinois Teachers) or the Educational Leadership Policy Standards: ISLLC 2008, adopted by the National Policy Board for Educational Administration and posted at <http://www.npbea.org/projects.php> (no later additions to or editions of these standards are incorporated by this Part), as applicable;~~

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- ~~3)~~ ~~will produce candidates for licensure in areas defined as "shortage areas" by the State Superintendent of Education (e.g., the number of individuals holding a particular endorsement and the number of positions that are currently vacant or predicted to be available in the next five years; the number of approved programs in Illinois and their capacity). Evidence of need shall be presented in the application submitted under Section 25.145 of this Part; and~~
- ~~4)~~ ~~beginning July 1, 2014, addresses the State Board of Education's Social and Emotional Learning Standards set forth at 23 Ill. Adm. Code 555.Appendix A so that educators understand the standards and how they apply to students in kindergarten through grade 12.~~
- ~~f)c)~~ In the case of a not-for-profit entity, all advertising materials, candidate handbooks, catalogues, and candidate contracts shall display prominently the fact that the entity does not offer higher education credit and that there is no guarantee that the Illinois license or any endorsement affixed to that license earned by the candidate will be honored or accepted for exchange in another state.
- ~~d)~~ The procedures set forth in this subsection (d) shall apply to initial recognition of an institution and the concurrent recognition of the EPP. The initial approval of the educator preparation programs within that institution shall follow the procedures set forth in Section 25.120.
 - 1) An institution shall notify the State Board of Education of its desire to initiate the initial recognition process by submitting a letter of intent to the State Superintendent of Education. Within 30 days after receipt of the notification, the State Superintendent shall respond to the institution, identifying the staff member who will be responsible for assisting the institution and inviting the institution to submit an institutional report to that individual.
 - 2) The institution shall submit an institutional report to the State Superintendent of Education, in the quantity and format specified by the State Superintendent, that includes:
 - A) evidence indicating that the institution meets the conditions described in subsection (a) or (b);

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- B) a written description that addresses each of the components set forth in this subsection (d)(2)(B):
- i) identification of the EPP; its mission, purposes or goals; its authority and responsibilities for professional education; and its coordination of the institution's various educator preparation programs;
 - ii) identification of the dean, chair or director who is officially designated to represent the EPP and is assigned the authority and responsibility for its overall administration and operation;
 - iii) evidence of the institution's commitment and resources for the proposed program, to include the EPP's operational budget and evidence that the institution's president or provost supports the educator programs being proposed;
 - iv) a chart of the administrative and organizational structure of the EPP;
 - v) the written policies and procedures that guide the operations of the EPP;
 - vi) the EPP's policies for monitoring and evaluating its operations, the quality of its offerings, performance of candidates and effectiveness of its graduates; and
 - vii) the EPP's published criteria for admission to and exit from all preparation programs for professional educators, and process for development and submission of summary reports of candidate performance at the time they exit the program.
- 3) State Board of Education staff shall review the institutional report and within 60 days either:
- A) find the institutional report to be adequate and invite the institution to submit a proposal that meets the requirements of Section 25.120 for each of the programs the institution wishes to implement; or

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- B) find the institutional report not to be adequate, at which time no further review of the institution shall occur unless the institution submits a revised institutional report addressing the deficiencies identified.
- 4) The State Superintendent of Education may authorize the scheduling of an on-site review visit to the institution at the mutual convenience of the affected institution and State Board staff when the program proposal required under Section 25.120 is submitted and found adequate. If the program proposal is found not to be adequate, a site visit may be scheduled to determine if the deficiencies identified are such that it is unlikely the institution will be recognized.

 - A) For visits conducted in Illinois, the institution will be required to provide housing (including a work room) for the personnel conducting the review visit; or
 - B) For visits conducted out of state, the institution will be required to provide housing (including a work room), transportation and meals for the personnel conducting the review visit.
- e) From a pool of individuals (i.e., State Board staff or others external to the agency) who have been trained in the applicable standards and procedures, the State Superintendent shall empanel a team to conduct the review visit to verify the information provided by the institution as required by subsection (d)(2). If the team members are not employees of the State Board, a staff member of the State Board of Education or designee shall accompany the team to ensure that applicable standards, procedures, rules and statutes are addressed.
- f) The review team shall prepare a draft report about the onsite visit within 30 business days after the conclusion of the visit, and the institution shall have 30 business days to correct any factual errors. The team shall review the institution's suggested revisions and make appropriate changes. The review team shall provide the final report to the State Superintendent within 30 business days after receipt of the institution's suggested corrections. The State Superintendent shall provide the final report to the institution within ten business days after receiving it.

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- g) Within 30 business days after receipt of the final report, the institution shall submit to the State Superintendent either a letter stating agreement with the report's findings or a rejoinder to those findings.
- 1) The rejoinder must indicate the grounds for disagreement with one or more of the review team's findings and include documentation to support the institution's position.
 - 2) All documentation must describe conditions that existed at the time of the review visit. (Changes made by the EPP after the visit will not be considered.)
 - 3) All documentation must relate directly to the standards and procedures that applied at the time of the review visit. ~~The recognition of an educational unit shall be subject to review every four years beginning in 2012. This cycle shall begin in accordance with a timeline established by the State Superintendent of Education or designee. The approval of the educational unit's programs shall be subject to review in each year after the unit receives initial State recognition.~~
- h) Staff of the State Board of Education shall convey to the SEPLB a recommendation, accompanied by the review team's final report; the institution's letter of agreement or rejoinder; a response to that rejoinder provided by the review team; and any other relevant documentation that was available to the staff. Each recognized educational unit shall submit a separate annual program report for each approved program to the State Superintendent of Education, in a format defined by the State Superintendent, no sooner than October 1 and no later than November 30. ~~Content-specific endorsements (see Section 25.100(a) of this Part) shall be considered separate programs for reporting purposes. The annual program report shall:~~
- 1) ~~update any information previously provided;~~
 - 2) ~~summarize data about the program's overall structure, faculty, and candidates, and the results of various assessments, including the effectiveness of the completers of the program from the performance evaluations conducted under Article 24A of the School Code [105 ILCS 5/Art. 24A] (to be provided for principals beginning in 2014 and for teachers beginning in 2018);~~

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- ~~A) If at least 80 percent of an institution's teacher preparation program completers have passed the content area test and applicable form of the assessment of professional teaching (APT) in each of the preceding three years, the institution shall be deemed to be adequately addressing the Standards for All Illinois Teachers set forth at 23 Ill. Adm. Code 24;~~
- ~~B) If at least 80 percent of an institution's administrative endorsement program completers have passed the applicable content area tests for administrative endorsement in each of the preceding three years, the institution shall be deemed to be adequately addressing the standards set forth in subsection (e)(2) of this Section; and~~
- ~~C) beginning with reports submitted in October 2016, if at least 80 percent of candidates during their student teaching experience have passed the Teacher Performance Assessment, the institution shall be deemed to be adequately addressing the standards set forth in subsection (e) of this Section.~~
- 3) ~~as relevant to the institution, report on all programs provided by the institution that have been approved as an alternative route to licensure under Sections 25.65 and 25.67 of this Part (through December 31, 2014) or Section 25.60 of this Part (beginning January 1, 2014), and Section 25.311 (beginning January 1, 2013) or Section 25.313 (through August 31, 2013).~~
- i) The SEPLB, after reviewing all the relevant materials, shall convey its recommendation to the State Superintendent that the State Board of Education~~In conjunction with the review set forth in subsection (g) of this Section, each educational unit shall submit a unit report to the State Superintendent, in a format specified by the State Superintendent, no sooner than October 1 and no later than November 30 of the academic year (i.e., September 1 through August 31) in which the review is scheduled. The report shall include:~~
 - 1) Recognize the institution and EPP, and approve one or more proposed educator preparation programs, thereby authorizing the institution to conduct the approved programs and to recommend candidates for licensure by entitlement~~a description of how the unit has addressed any concerns about applicable standards identified in any of the program~~

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~~reports produced pursuant to subsection (h) of this Section submitted in each of the last four years preceding the review; or~~

- 2) ~~Recognize the institution and the EPP, and deny approval of one or more proposed educator preparation programs, thereby authorizing the institution to conduct the approved programs and to recommend candidates for licensure by entitlement for the approved programs and prohibit the conduct of the proposed programs denied approval. Programs denied approval may resubmit a request for program approval at a later date any changes in the institution or in the educational unit that affects the operation of the unit; or~~
- 3) ~~Deny recognition of the institution and EPP, and deny approval of one or more educator preparation programs, thereby prohibiting the conduct of the proposed programs. any new programs approved in the last four years;~~
- 4) ~~the percentage of individuals in the last four years who completed the program and received a license or endorsement who were hired into a related school position in the field for which the license or endorsement was issued; and~~
- 5) ~~data regarding the effectiveness of the completers of the program from the performance evaluations conducted under Article 24A of the School Code [105 ILCS 5/Art. 24A] (to be provided for principals beginning in 2014 and for teachers beginning in 2018).~~

j) ~~Actions following upon the recommendation of the SEPLB to the State Superintendent of Education shall be as described in Section 25.160. No later than April 7 of each year, each institution shall report to the State Board of Education, using a form supplied by the Board, on its program completers' pass rates on the tests required for receipt of the professional educator license pursuant to this Part and other information required by Title II of the Higher Education Act (20 USCA 1027). Further, each institution shall make this information readily available to the public on an annual basis and shall include it in or with publications routinely sent to potential applicants, school counselors, and prospective employers of the institution's program completers.~~

k) ~~Recognition of the institution and EPP shall be for a period of seven years. The process for continued recognition beyond the seven-year period shall be as set forth in this Section. State Board of Education staff may visit a recognized~~

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~~institution at any time with one day's advance notice and may ask to speak with faculty, candidates, or administrators. All records shall be made available to State Board of Education staff upon request.~~

(Source: Amended at 40 Ill. Reg. _____, effective _____)

~~Section 25.120 Standards and Criteria for Institutional Recognition and Program Approval (Repealed)~~Initial Approval of Educator Preparation Programs by the State Board of Education

The procedures set forth in this Section shall apply to the initial approval or redesign of educator preparation programs established by institutions that are already recognized, including those that have been granted initial recognition under Section 25.115. Additional considerations for approval of programs for foreign language are stated in Section 25.147.

- a) The institution shall submit to the State Superintendent of Education a program proposal meeting the requirements set forth in this subsection (a). As applicable to the program being proposed, requirements in addition to this subsection (a) may be found in 23 Ill. Adm. Code 30 (Programs for the Preparation of Principals in Illinois) and 23 Ill. Adm. 33 (Programs for the Preparation of Superintendents in Illinois).
 - 1) Evidence that the proposed program meets the applicable professional education and content-area standards established by the State Board of Education, including:
 - A) the national content standards accepted by the State Board of Education and listed on the State Board of Education's website at www.isbe.net;
 - B) the applicable content standards set forth at 23 Ill. Adm. 20, 21, 23, 26, 27, 28 or 29;
 - C) the standards set forth at 23 Ill. Adm. Code 24 (Standards for All Illinois Teachers) or the Educational Leadership Policy Standards: ISLLC 2008, adopted by the National Policy Board for Educational Administration and posted at http://www.ccsso.org/Documents/2008/Educational_Leadership_Policy_Standards_2008.pdf (no later additions to or editions of these standards are incorporated), as applicable;

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- b) After consideration of the proposal, the SEPLB shall convey to the State Superintendent its recommendation that the State Board of Education either:
- 1) Approve the proposed new educator preparation programs, thereby authorizing the EPP to conduct the programs and to recommend candidates for licensure by entitlement; or
 - 2) Deny approval of the proposed programs, thereby prohibiting the conduct of the affected programs (a program denied by the State Board of Education will be allowed to resubmit its program proposal for reconsideration at a later time or, after notification of a denial recommendation, a program may withdraw its proposal from consideration within the timelines set forth in Section 25.160(b), at which time no denial action will be taken).
- c) Actions following upon the recommendation of the SEPLB to the State Superintendent of Education shall be as described in Section 25.160.

(Source: Former Section repealed at 23 Ill. Reg. 7231, effective June 14, 1999; new Section added at 40 Ill. Reg. _____, effective _____)

Section 25.125 ~~Accreditation Review of the Educational Unit (Repealed)~~ Accreditation of Educator Preparation Providers and Approval of Educator Preparation Programs through CAEP

An institution and its EPP that have been recognized under Section 25.115 and have offered at least one educator preparation program approved under Section 25.120 for one year or more may choose to seek accreditation of the EPP and all educator preparation programs it offers through the CAEP accreditation process set forth at <http://caepnet.org/>.

- a) An institution that chooses to undergo the CAEP accreditation process shall notify the State Board of Education in writing at least one year before its EPP begins the process for accreditation with CAEP. The notification shall indicate the type of accreditation sought (i.e., initial or continuing) and the date that the application was submitted to CAEP.
- b) During the CAEP accreditation process, the EPP shall remain under the purview of the requirements of this Subpart C regarding program review and reporting, and approval of any new educator preparation programs that it may wish to implement before the conclusion of the CAEP process.

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- c) The EPP shall provide written notification to the State Board of Education of its accreditation status within 10 days of receipt of that status from CAEP. An EPP whose accreditation is denied or revoked shall be placed on probation by the State Board of Education (see Section 25.130). Should the institution choose to appeal CAEP's determination through the CAEP appeal process, however, the State Board of Education will honor CAEP's decision.
- d) During the effective period of CAEP accreditation, an EPP shall follow the process for review and reporting set forth at Section 25.127(c)(1).
- e) An institution with CAEP accreditation that wishes to participate in the State approval process shall notify the State Board of Education in writing no sooner than six months following its most recent CAEP accreditation reauthorization.

(Source: Former Section repealed at 35 Ill. Reg. 4315, effective February 23, 2011; new Section added at 40 Ill. Reg. _____, effective _____)

Section 25.127 Reporting; Review of Educator Preparation Providers and Individual Programs ~~(Repealed)~~

a) Annual Reporting (For State-approved EPPs Not Accredited by CAEP)

Each EPP shall submit to the State Board the reports set forth in this subsection (a) annually by the deadlines indicated. The data and information contained in the reports shall be used by the State Board as part of its review of an EPP and its programs for continued approval. CAEP-accredited EPPs are subject to the review and reporting requirements enumerated at <http://caepnet.org/> rather than the reporting required under this subsection (a).

1) No later than November 30 annually, each EPP shall submit data and other information relative to the measures listed in subsections (a)(1)(A) and (B) for the prior reporting year (i.e., September 1 through August 31).

A) Impact Measures

i) Student learning and development in the prekindergarten through grade 12 setting;

ii) Observations of teaching effectiveness;

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- i) If at least 80 percent of an institution's teacher preparation program completers have passed the content area test in each of the preceding three years, the institution shall be deemed to be adequately addressing the Standards for All Illinois Teachers set forth at 23 Ill. Adm. Code 24;
 - ii) If at least 80 percent of an institution's administrative endorsement program completers have passed the applicable content-area tests for administrative endorsement in each of the preceding three years, the institution shall be deemed to be adequately addressing the standards set forth in subsection (e)(2); and
 - iii) beginning with reports submitted in October 2016, if at least 80 percent of candidates during their student teaching experience have passed the TPA, the institution shall be deemed to be adequately addressing the standards set forth in Section 25.120;
 - 4) an indication of completer effectiveness from the performance evaluations conducted under Article 24A of the School Code [105 ILCS 5/Art. 24A] (to be provided for principals beginning in 2014 and for teachers beginning in 2018); and
 - 5) as relevant to the institution, a report on all programs provided by the institution that have been approved as an alternative route to licensure under Sections 25.65 and 25.67 (through September 30, 2016) or Section 25.60 (beginning January 1, 2013), and Section 25.311 (beginning January 1, 2013).
- b) Additional Reporting for EPPs Through November 30, 2018

In addition to the reports required under subsection (a), each EPP shall submit a report to the State Superintendent, in a format specified by the State Superintendent, no sooner than October 1 and no later than November 30 of the academic year (i.e., September 1 through August 31) in which a review pursuant to subsection (c) is scheduled. The report shall include:

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- 1) a description of how the EPP has addressed any concerns about applicable standards identified in any of the program reports produced pursuant to subsection (a) submitted in each of the last four years preceding the review;
- 2) any changes in the institution or in the EPP that affects the operation of the EPP;
- 3) any new programs approved in the last four years;
- 4) the percentage of individuals in the last four years who completed the program and received a license or endorsement who were hired into a related school position in the field for which the license or endorsement was issued; and
- 5) aggregated data regarding the effectiveness of the completers of the program from the performance evaluations conducted under Article 24A of the School Code [105 ILCS 5/Art. 24A] (to be provided for principals beginning in 2014 and for teachers beginning in 2018).

c) Review of EPPs Through November 30, 2018

The recognition of an EPP shall be subject to review every seven years. This cycle shall begin in accordance with a timeline established by the State Superintendent of Education or designee. The approval of the EPP's programs shall be subject to review in each year after the unit receives initial State recognition. Actions taken as a result of these reviews shall be as set forth in Section 25.130.

d) Review of EPPs Starting December 1, 2018

- 1) An EPP accredited by CAEP shall undergo CAEP's continuing accreditation process for Specialty Professional Association Review with National Recognition or Program Review with Feedback developed by CAEP (see <http://caepnet.org/>). The EPP shall notify the State Board in writing of its continuing accreditation status no later than 30 days after receiving CAEP's notification.
- 2) An EPP whose programs are approved by the State Board of Education under this Subpart C shall undergo CAEP's Program Review with

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Feedback process (see <http://caepnet.org/>) and submit data and information required to the State Superintendent of Education for consideration.

- e) State Board of Education staff may visit a recognized institution at any time with one day's advance notice and may ask to speak with faculty, candidates or administrators. All records shall be made available to State Board of Education staff upon request.
- f) Changes to Programs Currently Approved by the State Board of Education
 - 1) Using a format identified by the State Superintendent of Education, an institution that has its programs approved by the State Board of Education may request changes to one or more currently approved programs by submitting documentation of the proposed changes no later than 60 days prior to the date upon which the changes will take effect.
 - 2) State Board staff shall review the proposed changes and make a recommendation to the SEPLB, which shall submit its recommendation to the State Superintendent. The State Superintendent may accept, modify or reject any of the recommendations of the SEPLB issued in accordance with this subsection (f). In cases where the State Superintendent's modification or rejection results in an action that has negative consequences for the program, then the actions to be taken shall be as described in Section 25.160.

(Source: Former Section repealed at 35 Ill. Reg. 4315, effective February 23, 2011; new Section added at 40 Ill. Reg. _____, effective _____)

Section 25.130 Interventions by the State Board of Education and State Educator Preparation and Licensure Board

The provisions of this Section shall apply when the State Superintendent of Education receives information through ~~the annual program report or unit report~~any of the reports required under Section ~~25.115 of this Part~~25.127, or by other means indicating that any ~~educational unit~~EPP recognized pursuant to this Subpart C or any approved preparation program may not be addressing any applicable standard or may otherwise be failing to offer candidates any of the learning opportunities that are necessary to their preparation as professional educators. The provisions of this Section apply both to institutions with CAEP-accredited EPPs and to those whose programs are approved by the State Board of Education.

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- a) The State Superintendent or designee shall inform the affected ~~educational unit~~EPP of the areas of concern and invite the ~~unit's~~EPP's representatives to appear on a date specified by the ~~State Superintendent before the State Educator Preparation and Licensure Board (SEPLB)~~SEPLB to discuss the concerns identified. At the meeting, State Board of Education staff shall provide evidence of the concerns identified and a recommendation for how the SEPLB should proceed.
- b) If the SEPLB determines, either after the ~~educational unit's~~EPP's appearance or in advance of the appearance, that the concerns raised were unfounded or that the issues have been remedied, the SEPLB shall recommend to the State Superintendent that no further action is needed with regard to the matter, and the State Superintendent or designee shall notify the institution accordingly.
- c) If the institution does not respond to or declines the invitation to appear before the SEPLB, or if the SEPLB concludes that the institution, after its appearance, has not satisfied the concerns raised, the SEPLB shall recommend to the State Superintendent or designee that the ~~program or unit~~EPP and one or more of its programs be placed on probation. "Probation" is the period of time in which no new candidates shall be enrolled in the ~~unit~~EPP or any of its programs, regardless of whether an individual program has received "probation" status. The State Superintendent shall notify the institution of the probation status of the ~~program or unit~~EPP and one or more of its programs.
 - 1) ~~A program, a unit, or a unit~~An EPP and one or more of its programs placed on probation shall submit the applicable report required under subsection (c)(1)(A) or (c)(1)(B) ~~of this Section~~ (in a format to be specified by the State Superintendent) to the State Superintendent or designee, who shall forward the report to the SEPLB for consideration. The required report shall be submitted within one year after the date on which the ~~program or unit~~EPP was scheduled to appear before the SEPLB pursuant to subsection (a) of this Section. If no report is received within this year, then the approval of the program or recognition of the ~~unit~~EPP and approval of all of its programs shall be revoked. ~~(See subsection (e)(2)(C) of this Section.)~~
 - A) In the case of one or more individual programs being placed on probation, each program about which concerns have been identified shall submit to the SEPLB a program report, ~~with special~~

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~~emphasis on the areas of concern identified by the SEPLB and how those concerns will be addressed that details the areas of concern identified by the SEPLB and procedures the program will take to remedy the concerns.~~

~~B) In the case of only a unit being placed on probation, the unit shall submit a report that details the concerns identified about any of the NCATE unit standards and the solutions that have been put into place to remedy those concerns.~~

~~C)B) In the case of both a unitan EPP and one or more of its programs being placed on probation, the EPP shall submit both subsections the report requested in subsection (c)(1)(A) and a report that details the concerns identified about any of the CAEP standards and the solutions that have been put into place to remedy those concerns.(B) of this Section shall apply.~~

2) The SEPLB, after considering the report submitted by the program or ~~unit~~ EPP and the actions the program or ~~unit~~ EPP has taken in response to the concerns identified, shall:

A) determine that the concerns have been remedied and recommend to the State Superintendent that the program or ~~unit~~ EPP and any of its programs for which concerns have been identified be removed from probation and that no further action is needed with regard to the matter, and the State Superintendent or designee shall notify the institution accordingly; or

B) determine that the concerns have been acted upon but have not been remedied and recommend to the State Superintendent that the probation period be extended for not more than an additional 12 months, beginning on the date on which the SEPLB met to consider the ~~report applicable reports~~ submitted under subsection (c), ~~and(1)(A) or (e)(1)(B) of this Section:~~

i) Within the 12-month extension period, the program, or the ~~unit~~ EPP and any of its programs for which concerns have been identified shall resubmit the program proposal required under Section ~~25.145 of this Part~~ 25.120 or a report

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(in the case of a program or ~~unit~~EPP, respectively), and reappear before the SEPLB;

- ii) If at the time that the program or ~~unit~~EPP reappears before the SEPLB or at the end of the 12-month extension period, the program or the ~~unit~~EPP and any of its programs for which concerns have been identified have not sufficiently addressed the concerns, then the SEPLB shall recommend to the State Superintendent that approval of the program or recognition of the ~~unit~~EPP and approval of all of its programs be revoked pursuant to the provisions of subsection (c)(2)(C) of this Section; and
- iii) The State Superintendent shall notify the program or the ~~unit~~EPP and each of its programs of any action taken pursuant to this subsection (c)(2)(B); or

C) determine that the concerns have not been acted upon and that the program proposal or actions taken as identified in the report indicate that the standards are not being met or that the program or ~~unit~~EPP may be failing otherwise to offer candidates any of the learning opportunities that are necessary to their preparation as professional educators and that these concerns cannot be remedied before the end of the 12-month extension period and recommend to the State Superintendent that the State Board of Education revoke approval of the program or recognition of the ~~unit~~EPP and approval of all of its programs. The actions to be taken upon the recommendation of the SEPLB to the State Superintendent under this subsection (c)(2)(C) shall be as described in Section 25.160 ~~of this Part~~. Discontinuation of a program pursuant to revocation of its approval or revocation of recognition, in the case of an ~~educational~~~~unit~~EPP, shall be subject to the requirements of Section 25.165(b) ~~of this Part~~.

- 3) The State Superintendent may accept, modify or reject any of the recommendations of the SEPLB issued in accordance with this subsection (c). In cases where the State Superintendent's modification or rejection results in an action that has negative consequences for the program or the ~~unit~~EPP and one or more of its programs, then the actions to be taken shall be as described in Section 25.160 ~~of this Part~~.

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(Source: Amended at 40 Ill. Reg. _____, effective _____)

Section 25.140 Requirements for the Institution's Educational Unit Assessment Systems
(Repealed)

~~Each educational unit shall be required to establish and maintain an assessment system for collecting and analyzing information on applicants' qualifications, candidates' and graduates' performance, and the unit's operations for the purpose of evaluating and improving the unit and its programs:~~

- ~~a) The assessment system shall describe the unit's design for collecting, analyzing, summarizing, and using information from the assessments of candidates, including measures that provide evidence of candidates' proficiency with respect to professional, State, and institutional standards.~~
- ~~b) The assessment system shall be designed to collect information that enables the unit and its programs to:
 - ~~1) make decisions about candidates' qualifications and performance at the time of admission to the program, at appropriate transition points (including entry to and exit from clinical practice), and at program completion.~~
 - ~~2) demonstrate that admission requirements are related to candidates' success.~~
 - ~~3) use the results from assessments of candidates to evaluate and make improvements in the unit and its programs, courses, teaching, and field and clinical experiences.~~
 - ~~4) use the results of assessments of unit operations (e.g., faculty evaluations, graduate surveys, employer surveys) to evaluate and make improvements in the unit and its programs, courses, teaching, and field and clinical experiences.~~~~
- ~~c) The assessment system shall identify the major assessments that are used by the unit and the programs and at what points during the unit's programs these assessments of candidates' performance occur.~~

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- d) ~~Each unit report submitted pursuant to Section 25.115(i) of this Part shall present the performance data it has collected and analyzed since the submission of its last unit report, including the results of State certification testing, along with evidence that:~~
- ~~1) The unit's assessment system is being implemented, evaluated, and refined;~~
 - ~~2) Performance assessments are being tested for accuracy, consistency, and fairness; and~~
 - ~~3) Data on candidates' performance from internal assessments as well as external measurements have been compiled and are being used to improve the unit and its programs.~~

(Source: Repealed at 40 Ill. Reg. _____, effective _____)

Section 25.142 Assessment Requirements for Individual Programs (Repealed)

a) ~~Teacher Preparation Programs~~

~~Subject to the provisions of Section 25.720 of this Part, the applicable Assessment of Professional Teaching and the applicable content area test are key assessments for candidates in teacher preparation programs. Beyond these assessments, each program shall require all candidates to complete at least the following additional key assessments:~~

- ~~1) An additional content assessment focused on program standards;~~
- ~~2) An assessment of candidates' ability to plan instruction;~~
- ~~3) An assessment of clinical practice;~~
- ~~4) An assessment of candidates' impact on students' learning; and~~
- ~~5) An assessment of the candidates' dispositions demonstrated, as described in the unit's conceptual framework submitted pursuant to Section 25.145(a) of this Part.~~

b) ~~Programs for Administrators and School Support Personnel~~

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~~Subject to the provisions of Section 25.720 of this Part, the applicable content area test is a key assessment for candidates in programs that prepare administrators and school support personnel. Beyond this assessment, each program shall require all candidates to complete at least the following additional key assessments:~~

- ~~1) An additional content assessment focused on program standards;~~
- ~~2) An assessment of candidates' ability to plan an appropriate environment;~~
- ~~3) An assessment of clinical practice;~~
- ~~4) An assessment of candidates' impact on providing a supportive environment for students' learning; and~~
- ~~5) An assessment of the candidates' dispositions demonstrated, as described in the unit's conceptual framework submitted pursuant to Section 25.145(a) of this Part.~~

(Source: Amended at 40 Ill. Reg. _____, effective _____)

Section 25.145 Approval of New Programs Within Recognized Institutions (Repealed)

~~The procedures set forth in this Section shall apply to the initial approval of additional educator preparation programs established by institutions that are already recognized, including those that have been granted initial recognition.~~

- ~~a) The institution shall submit to the State Superintendent of Education a program proposal meeting the requirements set forth in this subsection (a), showing how each proposed program meets the applicable professional education and content area standards established by the State Board of Education.~~
 - ~~1) A description of the program's alignment with the unit's conceptual framework.~~
 - ~~2) A description of the criteria for admission to, retention in, and exit from the program, including the required grade point average and minimum grade requirements for the institution and how the key assessments used in~~

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~~the program are derived from or informed by the unit's assessment system (see Section 25.140 of this Part).~~

- ~~3) A description about how data on the candidates enrolled in the program and candidates completing the program will be used as part of the assessment system required under Section 25.142 of this Part. If a program is offered at more than one level (i.e., baccalaureate, post-baccalaureate, or graduate, or as an alternative program), data shall be considered separately for each of these arrangements.~~
- ~~4) Identification of the faculty members with primary responsibility for preparing professional educators in the program and their qualifications for their positions.~~
- ~~5) A description of the course of study, including required courses, State standards addressed, related field experiences or clinical practice as applicable to specified courses, and the proportion of coursework offered by distance learning or video-conferencing technology.~~
- ~~6) A description of the required field experiences and clinical practice, including criteria, measures taken to ensure placements in diverse settings and with diverse students, and the program's requirements for faculty supervision of these experiences.~~
- ~~7) A description of the key assessments that are required of candidates in the program under Section 25.142 of this Part, including:
 - ~~A) the specific standards addressed by each assessment that is used to comply with the requirements of Section 25.142(a)(1) through (5) or Section 25.142(b)(1) through (5), as applicable;~~
 - ~~B) a summary of findings based on data from all the assessments described under subsection (a)(7)(A) of this Section, from the applicable content area test identified in Section 25.710 of this Part, and from the Assessment of Professional Teaching, if applicable; and~~
 - ~~C) a discussion of how the assessment data demonstrate candidates' mastery of the identified standards.~~~~

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- 8) ~~A description of information related to two or three additional assessments that address relevant standards, if inclusion of this information is desired by the unit offering the program.~~
- 9) ~~A description of the need for individuals holding the type of endorsement to be awarded upon program completion, including, but not limited to, evidence of a shortage of these types of educators (e.g., special education, math, science), either across the State or in certain geographical areas. If the shortage is specific to a certain area, describe the steps to be taken to recruit candidates from that area of the State or to place candidates in positions in schools located there.~~
- b) ~~After consideration of the proposal, the SEPLB shall convey to the State Superintendent its recommendation that the State Board of Education:~~
 - 1) ~~Approve the proposed new educator preparation programs, thereby authorizing the educational unit to conduct the programs and to recommend candidates for licensure by entitlement; or~~
 - 2) ~~Deny approval of the proposed programs, thereby prohibiting the conduct of the affected programs (a program denied by the State Board of Education will be allowed to resubmit its program proposal for reconsideration at a later time or, after notification of a denial recommendation, a program may withdraw its proposal from consideration within the timelines set forth in Section 25.160(b) of this Part, at which time no denial action will be taken).~~
- e) ~~Actions following upon the recommendation of the SEPLB to the State Superintendent of Education shall be as described in Section 25.160 of this Part.~~

(Source: Repealed at 40 Ill. Reg. _____, effective _____)

Section 25.147 Approval of Programs for Foreign Language ~~Beginning July 1, 2003~~

- a) ~~Beginning July 1, 2003, approval~~Approval of programs for foreign language shall ~~no longer~~not be specific to individual languages. That is, ~~as of that date,~~ an institution with an approved program in any language shall be considered as having approval for any combination of languages, subject to the provisions of this Section.

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- 1) An institution with an approved foreign language program may add one or more languages to that program at the discretion of the ~~educational unit~~EPP, provided that the institution shall notify the State Superintendent of Education to this effect in writing no later than three months before instruction in that language is to begin, except when notification is required further in advance under subsection (a)(2) ~~of this Section~~. The State Superintendent shall provide this information to the SEPLB at the next available meeting of the SEPLB.
 - 2) An institution that intends to add one or more languages to its approved program for which no test is listed in Section 25.710 ~~of this Part~~ shall notify the State Superintendent of Education no later than six months before instruction in that language is to begin, in order to allow time for the identification of an appropriate language proficiency test if needed.
 - 3) An institution that intends to delete one or more languages from its approved foreign language program shall be subject to the requirements of Section 25.165(a) ~~of this Part~~.
 - 4) An institution without an approved program in foreign language may apply for approval of a new program under Section ~~25.145 of this Part~~25.120. The application for approval shall indicate which languages the program will initially offer. After initial approval of the program, the institution may add or delete languages as provided in this Section.
- b) Each foreign language program shall, as a requirement for program completion ~~on or after July 1, 2004~~, require its candidates for licensure, other than candidates in Latin and Classical Greek, to complete the Oral Proficiency Interview described in "ACTFL Proficiency Guidelines 2012 – Speaking" (2012), published by the American Council on the Teaching of Foreign Languages (ACTFL), 1001 North Fairfax Street, Suite 200, Alexandria VA 22314 and posted at <http://actflproficiencyguidelines2012.org/> (no later amendments to or editions of these standards are incorporated ~~by this Section~~) and to attain a score at the "intermediate high" level. As an alternative to the ACTFL interview, a program may administer another measure of oral proficiency, provided that approval for that measure is first obtained from the State Board of Education based on evidence that it permits identification of proficiency equivalent to the "intermediate high" level on the ACTFL interview.

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- c) Pursuant to the standards set forth in 23 Ill. Adm. Code 27.340 (Foreign Language), ~~beginning July 1, 2003~~, each approved preparation program in foreign language shall lead to candidates' eligibility for a special K-12 endorsement on a professional educator license. ~~Beginning July 1, 2004, each individual completing an Illinois approved program shall be required to take and pass the assessment of professional teaching (APT).~~
- d) ~~Beginning October 1, 2003, out-of-state applicants certified or licensed at the K-12 level shall be required to take and pass the assessment of professional teaching.~~

(Source: Amended at 40 Ill. Reg. _____, effective _____)

Section 25.155 Procedures for the Initial Recognition of an Institution as an Educator Preparation Institution and Its Educational Unit (Repealed)

~~The procedures set forth in this Section shall apply to initial recognition of an institution and the concurrent recognition of the educational unit. The approval of the educator preparation programs within that institution shall follow the procedures set forth in Section 25.145 of this Part.~~

- a) ~~An institution shall notify the State Board of Education of its desire to initiate the initial recognition process by submitting a letter of intent to the State Superintendent of Education. Within 30 days after receipt of the notification, the State Superintendent shall respond to the institution, identifying the staff member who will be responsible for assisting the institution and inviting the institution to submit its required materials to that individual.~~
- b) ~~The State Superintendent shall designate a time for a pre-visit or review visit conducted pursuant to subsection (h) of this Section. The institution shall agree:~~
 - 1) ~~for visits conducted in Illinois, to provide housing (including a work room) for the team chair and State consultant or designee in the case of a pre-visit or for all of the team members specified in subsection (i) of this Section, including the ex-officio member, in the case of a review visit; or~~
 - 2) ~~for visits conducted out of state, provide housing (including a work room), transportation and meals for the team chair and State consultant or designee in the case of a pre-visit or for all of the team members specified~~

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~~in subsection (i) of this Section, including the ex officio member, in the case of a review visit.~~

- e) ~~The institution shall submit to the State Superintendent of Education, in the quantity and format specified by the State Superintendent, a report containing:~~
 - 1) ~~information indicating that the institution meets the conditions described in Section 25.115(b) and (c) of this Part;~~
 - 2) ~~a written description of the educational unit, including:~~
 - A) ~~identification of the unit, its mission, purposes, or goals, its authority and responsibilities for professional education, and its coordination of the institution's various educator preparation programs;~~
 - B) ~~identification of the dean, chair, or director who is officially designated to represent the educational unit and is assigned the authority and responsibility for its overall administration and operation;~~
 - C) ~~a chart of the administrative and organizational structure of the unit;~~
 - D) ~~an organizational chart of the institution, indicating the position of the unit and its reporting authority;~~
 - E) ~~the written policies and procedures which guide the operations of the educational unit;~~
 - F) ~~the unit's policies for monitoring and evaluating its operations, the quality of its offerings, performance of candidates, and effectiveness of its graduates; and~~
 - G) ~~the unit's published criteria for admission to and exit from all initial and advanced preparation programs for professional educators, and provision for summary reports of candidate performance at exit; and~~

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- ~~3) a complete description of how the unit will develop the unit's conceptual frameworks that shall address each of the "structural elements" of conceptual frameworks found in the standards referred to in Section 25.115(d) of this Part.~~
- ~~d) Review of conceptual frameworks for institutions seeking initial recognition shall be conducted as needed by a panel convened by the State Superintendent. The State Superintendent or designee will provide notice of the review at least 10 days in advance of the date of the review. The review shall encompass all materials postmarked no later than six months prior to the date of the review, if a review date has been set. No later than 30 days after the panel completes its review, the State Board of Education shall notify the institution either that the description of its conceptual frameworks is adequate or that certain structural elements were not adequately addressed.~~
- ~~e) If the description of the conceptual frameworks is not found to be adequate, no further review of the institution shall occur unless the institution submits a revised conceptual framework. If the description of the conceptual frameworks is found to be adequate, a review visit pursuant to subsection (h) of this Section shall be scheduled at a time that is mutually agreed upon by the institution and State Superintendent or designee.~~
- ~~f) The SEPLB shall consider the program proposal as required under Section 25.145 of this Part at the next meeting in which it considers recognition requests following the review visit pursuant to subsection (h) of this Section.~~
- ~~g) The institution shall submit to the State Superintendent an institutional report incorporating an overview of the institution, an overview of the unit's conceptual frameworks, an overview of the information required under subsection (e) of this Section and evidence that it will meet each of the standards referred to in Section 25.115(d) of this Part. This report shall be submitted in a format and quantity prescribed by the State Superintendent of Education.~~
- ~~h) The State Superintendent of Education shall authorize the scheduling of an on-site review visit to the institution at the mutual convenience of the affected institution and the review panel when:
 - ~~1) its conceptual framework is found to be adequate;~~~~

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- ~~2) the institution has submitted the narrative required under subsection (g) of this Section; and~~
- ~~3) the program proposal required under Section 25.145 of this Part has been submitted.~~
- ~~i) From a pool of individuals who have been trained in the applicable standards and procedures, the State Superintendent shall empanel a team to conduct the review visit to verify the information provided by the institution as required by subsection (g) of this Section. A staff member of the State Board of Education or designee shall accompany the team, serving as a consulting, ex officio member to ensure that applicable standards, procedures, rules, and statutes are addressed.~~
- ~~j) The review team shall prepare a draft report during the review visit, incorporating an overview of the unit and its conceptual frameworks and summarizing information provided by the institution as required by subsection (g) of this Section. The draft report shall be provided to the institution within 30 business days after the conclusion of the visit for the purpose of allowing the institution 30 days to correct any factual errors. The team chair shall review the institution's suggested revisions and make appropriate corrections in consultation with the ex officio consultant who is serving pursuant to subsection (i) of this Section. The final report shall be submitted to the State Superintendent of Education by the team's chair within 30 days after the chair's receipt of the institution's suggested corrections. The State Superintendent shall provide the final report to the institution within ten business days after receiving it.~~
- ~~k) Within 30 days after receipt of the final report, the institution shall submit to the State Superintendent either a letter stating agreement with the report's findings or a rejoinder to those findings.
 - ~~1) The rejoinder must indicate the grounds for disagreement with one or more of the team's findings and include documentation to support the institution's position.~~
 - ~~2) All documentation must describe conditions that existed at the time of the review visit. (Changes made by the unit after the visit will not be considered.)~~
 - ~~3) All documentation must relate directly to the standards and procedures that applied at the time of the review visit.~~~~

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- ~~l) Staff of the State Board of Education shall convey to the SEPLB the review team's report, the institution's letter of agreement or rejoinder, a response to that rejoinder provided by the team's chair, and any other relevant documentation that was available to the review team.~~
- ~~m) The SEPLB, after reviewing all the relevant materials, shall convey its recommendation to the State Superintendent that the State Board of Education:~~
 - ~~1) Recognize the institution, recognize the educational unit, and approve one or more proposed educator preparation programs, thereby authorizing the educational unit to conduct the approved programs and to recommend candidates for licensure by entitlement; or~~
 - ~~2) Recognize the institution, recognize the educational unit, and deny approval of one or more proposed educator preparation programs, thereby authorizing the educational unit to conduct the approved programs and to recommend candidates for licensure by entitlement for the approved programs and prohibit the conduct of the proposed programs denied approval. Programs denied approval may resubmit a request for program approval at a later date; or~~
 - ~~3) Deny recognition of the institution or recognition of the affected educational unit, and approval of one or more educator preparation programs, thereby prohibiting the conduct of the proposed programs.~~
- ~~n) Actions following upon the recommendation of the SEPLB to the State Superintendent of Education shall be as described in Section 25.160 of this Part.~~

(Source: Repealed at 40 Ill. Reg. _____, effective _____)

Section 25.160 Notification of Recommendations; Decisions by State Board of Education

- a) The Secretary of the SEPLB shall notify an affected institution in writing not later than 10 days after action has been taken of the recommendation from the SEPLB pursuant to the provisions of this Subpart C and, except as provided in this subsection (a), shall await the institution's response (see subsection (b) ~~of this Section~~) prior to forwarding that recommendation to the State Board of Education. The Secretary of the SEPLB shall not await a response from an institution if, as applicable to the nature of the review:

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- 1) the SEPLB has recommended the initial recognition of the institution, ~~the initial recognition of its educational unit and EPP~~, and the approval of all of its proposed programs under Section ~~25.155(m)(1) of this Part~~ 25.115(m)(1);
 - 2) the SEPLB has recommended continuing the recognition of the ~~educational unit EPP~~ and the approval of all the ~~unit's EPP's~~ existing preparation programs under Section 25.130(b) or (c)(2)(A) ~~of this Part~~;
 - 3) the SEPLB has recommended approval of each proposed new preparation program under Section ~~25.145(b)(1) of this Part~~ 25.120(b)(1); or
 - 4) the SEPLB has recommended continuing approval of a preparation program under Section ~~25.130(b)~~ 25.120(b) or (c)(2)(A) ~~of this Part~~.
- b) Within 10 days after receipt of written notification from the Secretary of the SEPLB, an affected institution may either submit a notice of objection to the SEPLB's recommendation or withdraw its application for approval. The institution's narrative explanation of its objections shall conform to the requirements for rejoinders stated in Section ~~25.155(k) of this Part~~ 25.115(h) but may also be based upon an objection to the SEPLB's review; ~~this.~~ This narrative and any supporting documentation shall be submitted to the State Superintendent not later than 30 days after the institution submits its notice of objection.
- c) The State Superintendent shall forward to the State Board of Education for consideration at its next available meeting the recommendation made by the SEPLB and the institution's narrative explanation of its objections and shall inform the SEPLB that these materials have been submitted for the State Board's consideration. The State Board of Education may accept, modify or reverse a recommendation of the SEPLB.
- d) No more than 30 days after the State Board of Education makes its decision, the State Superintendent shall notify the institution in writing of the State Board's action.

(Source: Amended at 40 Ill. Reg. _____, effective _____)

Section 25.165 Discontinuation of Programs

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- a) An institution (whether recognized only under Section 25.115 or whose EPP and its programs are approved through the CAEP accreditation process) that intends to discontinue an approved program or cease offering preparation programs altogether shall so notify the State Superintendent of Education no later than 30 days prior to taking that action, except that voluntary discontinuation of a program shall also be subject to the following additional requirements:
- 1) The institution shall assure the State Superintendent that all candidates currently enrolled in any program scheduled for discontinuation will have an opportunity to complete the program.
 - 2) The institution shall supply to the State Superintendent the names and Social Security numbers of all candidates currently enrolled in any program scheduled for discontinuation.
- b) When approval of a program or recognition of an educational-unitEPP is revoked or CAEP accreditation is revoked, the State Board of Education may require the continued operation of the affected programs for three additional academic years to permit currently enrolled candidates either to complete the program or to seek enrollment in another institution for that purpose. However, if the State Board determines in consultation with the SEPLB that the program is unable to offer candidates learning opportunities that contribute to their competence as professional educators, the Board shall require that the program cease operating at the end of the then-current semester. The institution shall supply to the State Superintendent the names, anticipated dates of completion, and Social Security numbers of all candidates currently enrolled in any program whose approval, or the recognition or CAEP accreditation of its educational-unitEPP, is revoked.
- 1) An educational-unitEPP that has had its recognition or its CAEP accreditation revoked may seek re-approval by completing the processes outlined in Section ~~25.155~~25.115 for recognition and in Section ~~25.145 of this Part~~25.120 for each program for which it seeks approval.
 - 2) A recognized educational-unitEPP that has had the approval of one or more of its programs revoked may seek re-approval of the programs by completing the process outlined in Section ~~25.145 of this Part~~25.120.
- c) A program in which no candidates have been enrolled for a consecutive three-year period shall be considered to have been discontinued. An institution desiring

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to resume offering the program shall be required to comply with the requirements for initial approval stated in ~~Section 25.145 of this Part~~25.120.

(Source: Amended at 40 Ill. Reg. _____, effective _____)

SUBPART E: REQUIREMENTS FOR THE LICENSURE OF ADMINISTRATIVE AND SUPERVISORY STAFF

Section 25.311 Alternative Route to Superintendent Endorsement (Beginning January 1, 2013)

This Section establishes the requirements in addition to those set forth in Section 21B-55 of the School Code [105 ILCS 5/21B-55] for programs offering an alternative route to obtain a superintendent endorsement on the professional educator license for those individuals who have *been employed for a period of at least five years in a management-level position*. [105 ILCS 5/21B-55(d)(2)]

a) General Requirements

An institution of higher education or a not-for-profit entity recognized and approved to offer educator preparation programs under Subpart C ~~of this Part~~ may establish a program under this Section. Each alternative superintendent endorsement program shall:

- 1) include an intensive course of study covering each of the areas listed in Section 21B-55(c) of the School Code that is provided in a shorter amount of time than what is required to complete a superintendent endorsement preparation program approved pursuant to Subpart C and offered immediately preceding the candidate's placement into a school district under subsection (a)(2) of this Section;
- 2) provide for the candidate's placement as a full-time superintendent or assistant superintendent in an Illinois public school district for one school year; and
- 3) conduct a comprehensive assessment of the candidate's performance by school officials, which shall include at least the president of the board of education of the district of placement and, if the candidate is serving as an assistant superintendent, the district superintendent.

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- b) Candidate Qualifications
- 1) In order to be admitted to an alternative superintendent endorsement program, each candidate shall pass Illinois' test of basic skills required under Section 21B-30 of the School Code and Section 25.720 of this Part.
 - 2) In order to serve as superintendent or assistant superintendent, each candidate shall apply for and be issued an educator license with stipulations endorsed for alternative provisional superintendent upon the presentation of evidence of having met the requirements set forth in Section 21B-55(d) of the School Code and payment of the fee required under Section 21B-40 of the School Code.
 - A) For the purposes of previous employment, "management-level position" does not include any management position in a public or nonpublic school that serves any of prekindergarten through grade 12.
 - B) A "minimum of a master's degree" means the completion of a master's degree or other degree beyond the bachelor's degree level (e.g., juris doctor (J.D.), doctor of philosophy (Ph.D.), doctor of education (Ed.D.)).
 - C) Each candidate shall pass the content-area test for superintendent.
 - 3) *Successful completion of an alternative route to superintendent endorsement program shall be deemed to satisfy any other supervisory, administrative, or management experience requirements established by law, and, once completed, an individual shall be eligible for a superintendent endorsement on a professional educator license [105 ILCS 5/21B-55] upon application and payment of the fee required under Section 21B-40 of the School Code.*
- c) Proposal Requirements
- 1) Each proposal to establish an alternative program shall describe the roles and responsibilities of the participating institution of higher education or not-for-profit entity and the school districts in which candidates will be assigned for the year of practice as full-time superintendents or assistant superintendents.

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- 2) Each proposal shall describe the proposed course of study, which shall:
 - A) describe how individual candidates' education and experience will be used in determining the portions of the course of study he or she will be required to complete;
 - B) demonstrate how candidates will acquire knowledge of content and skills equivalent to the content and skills contained in a superintendent endorsement preparation program approved pursuant to Subpart C of this Part with regard to:
 - i) educational management;
 - ii) governance and organization; and
 - iii) instructional and district planning; and
 - C) include a preservice assessment of each candidate's performance to be conducted by the institution of higher education at the conclusion of the course of study in order to determine the candidate's readiness for the year-long assignment as a superintendent or assistant superintendent. Each proposal shall state the criteria for the institution's determination of candidates' readiness.
- 3) Each proposal shall describe the proposed arrangements for candidates' assignment to a position as superintendent or assistant superintendent and shall provide for these to be set forth in a formal, written agreement between the participating institution of higher education and the school districts where candidates will practice. Each agreement shall address the nature and intensity of the support to be provided to candidates by experienced district-level administrators, university staff and/or other professionals with relevant experience, including at least:
 - A) the qualifications and experience of these individuals;
 - B) the estimated amount of time these individuals will devote to advising and assisting candidates; and

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- C) the specific roles of the assisting individuals.
 - 4) Each proposal shall describe the proposed method of assessing candidates' performance for the year referred to in this Section and shall provide for these to be set forth in a formal, written agreement between the participating institution of higher education or not-for-profit entity and the school districts where candidates will practice. Each agreement shall include:
 - A) the roles of all parties who will participate in the evaluation of candidates; and
 - B) assessment methods capable of demonstrating whether a candidate has acquired knowledge and skills equivalent to those required of candidates in a superintendent endorsement preparation program approved pursuant to Subpart C of this Part.
 - 5) Each proposal shall delineate the criteria by which candidates will be recommended for the superintendent endorsement on the professional educator license by the participating institution of higher education or not-for-profit entity.
 - 6) Each proposal shall include an assurance that if a candidate, during his or her year of practice, will be evaluating any principals, the program shall facilitate and ensure the candidate's successful completion of the prequalification process and passage of the assessment required under Section 24A-3 of the School Code [105 ILCS 5/24A-3].
 - 7) Proposals shall be submitted to the State Board of Education and addressed as follows:

Alternative Superintendent Endorsement Program
100 North First Street
Springfield, Illinois 62777
 - d) Program Approval
- Proposals for the establishment of alternative superintendent endorsement programs meeting the specifications of this Section and Section 21B-55 of the School Code shall be approved by the State Superintendent of Education pursuant

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to the requirements set forth in Section ~~25.145~~25.120 of this Part, in consultation with the SEPLB.

- e) Each alternative program established pursuant to this Section shall be subject to the review process and reporting requirements described in Subpart C ~~of this Part~~.

(Source: Amended at 40 Ill. Reg. _____, effective _____)

Section 25.335 General Administrative Endorsement (Through June 30, 2016)

This endorsement, to be affixed to a professional educator license, is required for principals, assistant principals, assistant or associate superintendents, and staff filling other similar or related positions as indicated in 23 Ill. Adm. Code 1.705. (See also 23 Ill. Adm. Code 29.120.) No candidates currently are being admitted to general administrative endorsement programs (see Section 21B-25(2)(A) of the School Code). For candidates who have completed a program on or before September 1, 2014, a general administrative endorsement shall be issued in accordance with the deadlines set forth at Section 21B-25(2)(A) of the School Code.

- a) Each candidate for the general administrative endorsement shall hold a master's degree or equivalent awarded by a regionally accredited institution of higher education. For the purposes of this subsection (a), "equivalent" shall mean the completion of a degree beyond the bachelor's degree level (e.g., juris doctor (J.D.), doctor of philosophy (Ph.D.), doctor of education (Ed.D.)).
- b) Each candidate shall have completed either:
- 1) an Illinois program approved for the preparation of administrators pursuant to Subpart C; or
 - 2) a comparable approved program in another state or country or hold a comparable certificate or license issued by another state or country (see Section 25.425).
- c) Each candidate shall have two years of full-time teaching or school support personnel experience in public schools, schools under the supervision of the Department of Corrections, schools under the administration of the Department of Human Services, or nonpublic schools recognized by the State Board of Education, pursuant to 23 Ill. Adm. Code 425 (Voluntary Registration and Recognition of Nonpublic Schools), or meeting comparable out-of-state recognition standards.

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- d) Each candidate shall be required to pass the applicable content-area test (see Section 25.710), as well as the test of basic skills pursuant to Section 25.720, except that individuals who received their initial teaching or school support personnel certificate prior to July 1, 1988 are not subject to the requirement to pass the test of basic skills.
- e) A candidate who receives the general administrative endorsement on or before June 30, 2016 may continue to be employed in the positions listed in this Section after July 1, 2016. (Also see Section 25.337(d).)
- f) Nothing in this Section is intended to preclude the candidate from seeking the issuance of an educator license with stipulations endorsed for provisional educator under Section 21B-20 of the School Code in the event that the individual has failed to meet one or more of the requirements for a professional educator license in his or her area of endorsement, subject to the restrictions provided at Section 25.15(a)(2) regarding employment as a principal or assistant principal. All deficiencies identified shall be satisfied within the timelines specified at Section 21B-25(2)(A) of the School Code.

(Source: Amended at 40 Ill. Reg. _____, effective _____)

Section 25.337 Principal Endorsement (2013)

- a) This endorsement is required for principals and assistant principals.
- b) A principal endorsement shall be affixed to a professional educator license provided that the candidate holds a master's degree or equivalent (e.g., juris doctor (J.D.), doctor of philosophy (Ph.D.), doctor of education (Ed.D.)) and either successfully completes each of the requirements specified in 23 Ill. Adm. Code 30 (Programs for the Preparation of Principals in Illinois) or meets each of the requirements specified in Section 21B-35(b-5) of the School Code (also see Section 25.425 of this Part).
- c) Each candidate shall have:
- 1) *four years of teaching experience or, until June 30, 2019, working in the capacity of school support personnel in a public school or nonpublic school recognized by the State Board of Education [105 ILCS 5/21B-25] in accordance with 23 Ill. Adm. Code 425 (Voluntary Registration and*

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Recognition of Nonpublic Schools), which must have been accrued while the individual held a valid professional educator license endorsed in a teaching field or, until June 30, 2019, a school support personnel area (i.e., school counselor, school psychologist, speech language pathologist (non-teaching), school nurse, school social worker, school marriage and family counselor); or

- 2) four years of experience, which must have been accrued while the individual held a valid teaching or, until June 30, 2019, school support personnel certificate or license issued by another state authorizing employment in an out-of-state public school or in an out-of-state nonpublic school meeting out-of-state recognition standards comparable to those set forth by the State Board of Education at 23 Ill. Adm. Code 425.
- d) For the purposes of Section 21B-25(2)(B) of the School Code [105 ILCS 5/21B-25(2)(B)], a candidate may qualify for the principal endorsement with *fewer than 4 years of experience* upon presentation of certain performance evaluation ratings that incorporate data and indicators of student growth (see Article 24A of the School Code [105 ILCS 5/Art.24A] and 23 Ill. Adm. Code 50 (Evaluation of Educator Licensed Employees under Articles 24A and 34 of the School Code)).
 - 1) A candidate may qualify with three years of experience if he or she has received at least a "proficient" performance evaluation rating in his or her three annual performance evaluations conducted.
 - 2) A candidate may qualify with two years of experience if he or she has received an "excellent" performance evaluation rating in his or her two annual performance evaluations conducted.
- e) Each candidate shall be required to pass the applicable content-area test (see Section 25.710), as well as the test of basic skills, pursuant to Section 25.720, except that individuals who received their initial teaching or school support personnel certificate prior to July 1, 1988 are not subject to the requirement to pass the test of basic skills.
- f) An individual holding a general administrative endorsement issued pursuant to Section 25.335 of this Part may have that endorsement converted to a principal endorsement in accordance with the process set forth in Section 21B-25 of the School Code.

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(Source: Amended at 40 Ill. Reg. _____, effective _____)

Section 25.345 Endorsement for Chief School Business Official

This endorsement is required for chief school business officials. (See also 23 Ill. Adm. Code 29.110.)

- a) Each candidate for the chief school business official's endorsement shall hold a master's degree or equivalent awarded by a regionally accredited institution of higher education. For the purposes of this subsection (a), "equivalent" shall mean the completion of a degree beyond the bachelor's degree level (e.g., juris doctor (J.D.), doctor of philosophy (Ph.D.), doctor of education (Ed.D.)).
- b) Each candidate, other than a candidate whose master's degree was earned in *business administration, finance, or accounting* (Section 21B-25(2)(C) of the School Code [105 ILCS 5/21B-25(2)(C)]), shall have completed 24 semester hours of graduate coursework in an Illinois program approved for the preparation of school business officials pursuant to Subpart C of this Part or a comparable approved program in another state or country or hold a comparable certificate or license issued by another state or country (see Section 25.425 of this Part) and either have:
 - 1) *two years' full-time administrative experience in school business management* (Section 21B-25(2)(C) of the School Code); or
 - 2) *two years of university-approved practical experience.*
- c) Each candidate whose master's degree was earned in *business administration, finance, or accounting* shall complete *an additional six semester hours of internship in school business management from a regionally accredited institution of higher education* (Section 21B-25(2)(C) of the School Code) that is conducted under the supervision of an individual who holds a current Illinois endorsement for chief school business official or who serves as the school district's chief financial officer. Institutions may consider a candidate's work experience in a school business office that is comparable to the responsibilities of a chief school business official as meeting a portion or all of the six-semester-hour internship requirement. For purposes of this subsection (c), one semester hour shall be equivalent to a minimum of 15-clock hours of experience that a candidate documents as completing.

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- d) Each candidate shall be required to pass the applicable content-area test (see Section 25.710), as well as the test of basic skills pursuant to Section 25.720 except that individuals holding a professional educator license who received their initial teaching, school support personnel or administrative certificate prior to July 1, 1988 are not subject to the requirement to pass the test of basic skills.
- e) Educator License with Stipulations
- 1) Nothing in this Section is intended to preclude the candidate from seeking the issuance of an educator license with stipulations endorsed for provisional educator under Section 21B-20(2)(A) of the School Code in the event that he or she has failed to meet one or more of the requirements for a professional educator license endorsed for chief school business official.
 - 2) A candidate who does not meet the requirements of Section 25.25(a) of this Part regarding coursework pertaining to the exceptional child and reading may apply for an educator license with stipulations endorsed for chief school business official by meeting the requirements set forth either in subsection (b) or (c) of this Section. (Also see Section 21B-20(2)(K) of the School Code.) An individual holding an educator license with stipulations endorsed for chief school business official shall be considered fully qualified to serve as a chief school business official provided he or she meets any renewal requirements set forth in Subpart J of this Part.

(Source: Amended at 40 Ill. Reg. _____, effective _____)

Section 25.355 Endorsement for Superintendent (Beginning September 1, 2016)

The requirements of this Section apply to ~~candidates admitted to~~ individuals seeking a superintendent ~~preparation program~~ endorsement on or after September 1, 2016.

- a) This endorsement is required for superintendents and assistant superintendents.
- b) A superintendent endorsement shall be affixed to a professional educator license provided that the candidate holds a master's degree or equivalent (e.g., juris doctor (J.D.), doctor of philosophy (Ph.D.), doctor of education (Ed.D.)) and either successfully completes each of the requirements specified in 23 Ill. Adm. Code 33 (Programs for the Preparation of Superintendents in Illinois) or meets

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each of the requirements specified in Section 21B-35(b-5) of the School Code (see Section 25.425).

- c) In accordance with Section 21B-25(2)(D) of the School Code [105 ILCS 5/21B-25(2)(D)], each candidate shall hold an Illinois professional educator license and have two years of experience working full-time in a general administrative position or as a principal, director of special education or chief school business official either:
- 1) on the Illinois general administrative, principal, director of special education or chief school business officer endorsement in:
 - A) an Illinois public school; or
 - B) a nonpublic school recognized under 23 Ill. Adm. Code 425 (Voluntary Registration and Recognition of Nonpublic Schools) whose chief administrator is required to hold a professional educator license endorsed for general administrative or principal and when a majority of the teachers employed in the school are required to hold a professional educator license endorsed in the teaching field specific to each teacher's assignment; or
 - 2) while holding a credential required by the employing state in order to serve as principal, director of special education or chief school business official that is comparable *in validity and educational and experience requirements* (Section 21B-25(2)(D) of the School Code) to the applicable Illinois endorsement, if the candidate completed a comparable out-of-state program for the applicable credential held. (See also Section 25.425 of this Part.)
- d) Each candidate shall be required to pass the applicable content-area test (see Section 25.710), as well as the test of basic skills pursuant to Section 25.720, except that individuals who received their initial teaching, school support personnel or administrative certificate prior to July 1, 1988 are not subject to the requirement to pass the test of basic skills.
- e) Nothing in this Section is intended to preclude the candidate from seeking the issuance of an educator license with stipulations endorsed for provisional educator under Section 21B-20 of the School Code in the event that he or she has

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failed to meet one or more of the requirements for a professional educator license endorsed for superintendent.

(Source: Amended at 40 Ill. Reg. _____, effective _____)

Section 25.360 Endorsement for Superintendent (Through August 31, 2019)

This endorsement, to be affixed to a professional educator license, is required of school district superintendents. (See also 23 Ill. Adm. Code 29.130.) ~~No candidate shall be admitted to a superintendent endorsement program approved under~~ The requirements of this Section are no longer applicable after August 31, 2016.

- a) Each candidate for the superintendent's endorsement shall hold a master's degree or equivalent awarded by a regionally accredited institution of higher education. For the purposes of this subsection (a), "equivalent" shall mean the completion of a degree beyond the bachelor's degree level (e.g., juris doctor (J.D.), doctor of philosophy (Ph.D.), doctor of education (Ed.D.)).
- b) Each candidate shall have completed an Illinois program approved for the preparation of superintendents pursuant to Subpart C or have met the requirements specified in Section 21B-35(b-5) of the School Code (also see Section 25.425 of this Part).
- c) In accordance with Section 21B-25(2)(D) of the School Code, each candidate shall hold an Illinois professional educator license and have two years of experience working full-time in a general administrative position or as a principal, director of special education or chief school business official either:
 - 1) on the Illinois general administrative, principal, director of special education or chief school business officer endorsement in:
 - A) an Illinois public school; or
 - B) a nonpublic school recognized under 23 Ill. Adm. Code 425 (Voluntary Registration and Recognition of Nonpublic Schools) whose chief administrator is required to hold a professional educator license endorsed for general administrative or principal and when a majority of the teachers employed in the school are required to hold a professional educator license endorsed in the teaching field specific to each teacher's assignment; or

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- 2) while holding a credential required by the employing state in order to serve as principal, director of special education or chief school business official that is comparable *in validity and educational and experience requirements* (Section 21B-25(2)(D) of the School Code) to the applicable Illinois endorsement, if the candidate completed a comparable out-of-state program for the applicable credential held. (See also Section 25.425 of this Part.)
- d) Each candidate shall be required to pass the applicable content-area test (see Section 25.710), as well as the test of basic skills pursuant to Section 25.720, except that individuals who received their initial teaching, school support personnel or administrative certificate prior to July 1, 1988 are not subject to the requirement to pass the test of basic skills.
- e) Nothing in this Section is intended to preclude the candidate from seeking the issuance of an educator license with stipulations endorsed for provisional educator under Section 21B-20 of the School Code in the event that he or she has failed to meet one or more of the requirements for a professional educator license endorsed for superintendent.

(Source: Amended at 40 Ill. Reg. _____, effective _____)

Section 25.365 Endorsement for Director of Special Education

This endorsement, to be affixed to a professional educator license, shall be required for directors and assistant directors of special education beginning July 1, 2005.

- a) Each candidate for the director of special education endorsement shall hold a master's degree or equivalent awarded by a regionally accredited institution of higher education. For the purposes of this subsection (a), "equivalent" shall mean the completion of a degree beyond the bachelor's degree level (e.g., juris doctor (J.D.), doctor of philosophy (Ph.D.), doctor of education (Ed.D.)).
- b) Each candidate shall:
- 1) have completed an Illinois program approved for the preparation of directors of special education pursuant to Subpart C of this Part or a comparable approved program specific to directors of special education in another state or country or hold a comparable certificate or license issued

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by another state or country, provided that the requirements met by the applicant for the out-of-state program or certificate or license included completion of at least one course each in:

- A) special education law;
 - B) special education finance;
 - C) supervision of programs for children with disabilities; and
 - D) cross-categorical special education methods; or
- 2) submit, along with the application for the endorsement and the applicable fee, a copy of a letter of approval as an administrator of special education issued by the State Board of Education at any time; or
- 3) submit, along with the application for the endorsement and the applicable fee, evidence of holding an administrative certificate or a professional educator license endorsed for an administrative position and having completed 30 semester hours of coursework, distributed as specified in this subsection (b)(3).
- A) at least one course in each of the areas described in subsection (b)(1) of this Section; and
 - B) additional coursework to reach the required total of 30 semester hours, chosen from the areas of:
 - i) curricular adaptations/modifications and assistive technology;
 - ii) facilitation of the least restrictive environment for all students;
 - iii) characteristics of students with disabilities;
 - iv) collaboration with parents and school personnel;
 - v) transition services for students with disabilities; and

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- vi) educational and psychological diagnosis and remedial techniques.
- c) Each candidate shall have two years' full-time experience providing special education services:
 - 1) in the public schools, as a special education teacher, a speech-language pathologist, a school social worker, or a school psychologist; or
 - 2) in a nonpublic school, if the candidate holds the appropriate corresponding Illinois professional educator license endorsed in a special education teaching field or for school support personnel as a speech-language pathologist, a school social worker, or a school psychologist.
- d) Each candidate shall be required to pass the applicable content-area test (see Section 25.710 of this Part), as well as the test of basic skills pursuant to Section 25.720 of this Part, except that individuals who received their initial teaching or school support personnel certificate prior to July 1, 1988 are not subject to the requirement to pass the test of basic skills.
- e) Nothing in this Section is intended to preclude the candidate from seeking the issuance of an educator license with stipulations endorsed for provisional educator under Section 21B-20 of the School Code in the event that he or she has failed to meet one or more of the requirements for a professional educator license endorsed for director of special education.

(Source: Amended at 40 Ill. Reg. _____, effective _____)

SUBPART F: GENERAL PROVISIONS

Section 25.411 Voluntary Removal of Endorsements

This Section sets forth the conditions upon which a licensee may voluntarily remove one or more endorsements issued on a professional educator license or an educator license with stipulations.

- a) A licensee may ~~surrender~~request the removal of an endorsement only between January 1 and May 1 of each calendar year, with the endorsement ~~requested to be surrendered~~being removed by no later than July 1 of the same calendar year.

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- b) A licensee shall not request removal of any endorsement from a professional educator license or an educator license with stipulations if he or she is subject to an ongoing investigation conducted by the State Board of Education or there is other evidence or allegations of misconduct.
- c) Any licensee not subject to the provisions set forth in subsection (b) of this Section shall provide written notification to the State Board of Education, using a form provided for this purpose, of his or her intent to remove one or more endorsements. The notification shall include the licensee's full name as recorded in ELIS, his or her license number and the name of each credential to be removed. The notice shall be submitted to:
- General Counsel
Illinois State Board of Education
100 W. Randolph Street, CH14-300
Chicago, Illinois 60601
- d) Confirmation noting the date that the endorsement was removed from the license shall be sent to the individual within 30 days after receipt of the request. Removal of the endorsement from the individual's license shall be reflected in ELIS.
- e) A licensee may reapply for an endorsement removed under this Section by paying the fee required in Section 21B-40 of the School Code, provided that:
- 1) at least 10 years has passed since the endorsement was removed;
 - 2) the licensee passes all tests required for the endorsement as set forth in Section 21B-30 of the School Code and Section 25.720 ~~of this Part~~; and
 - 3) the licensee provides evidence of meeting all other requirements in effect for the endorsement, as set forth in Article 21B and this Part, at the time he or she makes application for the endorsement.
- f) A licensee shall not request the removal of the same endorsement from his or her professional educator license or educator license with stipulations more than once every 10 years.

(Source: Amended at 40 Ill. Reg. _____, effective _____)

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Section 25.425 Individuals Prepared in Out-of-State Institutions

- a) In accordance with Section 21B-35 of the School Code, an applicant who has completed *a comparable state-approved education program* of another state or country may be granted an Illinois professional educator license endorsed in the area (i.e., teaching, administrative or school support personnel) that corresponds to the completed program if he or she meets all the generally applicable requirements of Article 21B of the School Code (e.g., age and good character) and the requirements for the license and the endorsement sought, as specified in the applicable Sections of this Part. As used in each of those Sections, a "comparable program" is one that leads to eligibility for service in the same specific capacity in the public schools of the state where the program was completed and is aligned to the standards set forth in Section 25.115(e). A program completed in the United States shall be considered comparable only if it was offered by a regionally accredited institution of higher education or a not-for-profit entity recognized under Subpart C.
- 1) The individual shall hold a bachelor's *degree* or higher *from a regionally accredited institution of higher education and the degeed major or a constructed major must directly correspond to the license or endorsement sought* and meet the requirements for that endorsement as set forth in Section 25.100. (Section 21B-35(a)(2) of the School Code)
 - 2) Each applicant for an Illinois professional educator license endorsed in a teaching field *who has not been entitled by an Illinois-approved institution of higher education* must have completed a program that met the following requirements.
 - A) For those who have completed traditional preparation programs, these requirements include:
 - i) college coursework in professional education, including pre-student teaching clinical experiences or equivalent experience, and student teaching or equivalent experience;
 - ii) coursework *in the methods of instruction of the exceptional child* in cross-categorical special education (Section 21B-35(a)(3) of the School Code), which shall meet the requirements outlined in Section 25.25(a)(1)(A) of this Part;

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- iii) *coursework in the methods of reading and reading in the content area* (Section 21B-35(a)(4) of the School Code), which shall meet the requirements outlined in Section 25.25(a)(1)(B) of this Part); and
 - iv) *coursework in instructional strategies for English language learners*, which shall address bilingual education, English as a Second Language or English as a New Language methods (Section 21B-35(a)(5) of the School Code).
- B) For those who have completed preparation programs in a school support personnel field listed in Subpart D, these requirements include college coursework in:
- i) professional education, including an internship or equivalent experience;
 - ii) *the methods of instruction of the exceptional child* in cross-categorical special education (Section 21B-35(a)(3) of the School Code), which shall meet the requirements outlined in Section 25.25(a)(1)(A) of this Part;
 - iii) *the methods of reading and reading in the content area* (Section 21B-35(a)(4) of the School Code), which shall meet the requirements outlined in Section 25.25(a)(1)(C); and
 - iv) *instructional strategies for English language learners* (Section 21B-35(a)(5) of the School Code), which shall align to standards for addressing second language acquisition and the diverse learner set forth in the Standards for the Speech-Language Pathologist (23 Ill. Adm. Code 28.230) or, for other school support personnel, the applicable standards in 23 Ill. Adm. Code 23 (Standards for School Support Personnel Endorsement).
- C) For those who are seeking an endorsement for principal, the applicant's preparation shall be evaluated in accordance with the criteria specified in Section 25.337.

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- D) For those who have completed alternative certification or licensure programs, these requirements include graduation from a regionally accredited institution with a bachelor's degree that directly corresponds to the endorsement sought and meets the requirements for that endorsement as set forth in Section 25.100, an intensive course of study approved by that state for this purpose, and student teaching or another structured teaching experience that forms part of the approved alternative program, as well as the coursework specified in subsection (a)(2)(A).
- 3) Each out-of-state applicant shall have passed each of the Illinois tests required for the professional educator license and the endorsement sought, as set forth in Section 21B-30 of the School Code [105 ILCS 5/21B-30] and Section 25.720.
- 4) In accordance with Section 21B-30(f) of the School Code, beginning July 1, 2015, each applicant who has not been entitled by an Illinois-approved institution of higher education for a professional educator license endorsed in a teaching field shall pass the TPA (see Section 25.720(e) of this Part). Any applicant who completed student teaching by August 31, 2015 may pass the Assessment of Professional Teaching (APT) instead (see Section 25.720(d) of this Part). If the applicant has not met ~~this~~ the requirement to pass the TPA and is not eligible to take the APT, he or she may:
- A) apply for an educator license with stipulations endorsed for the grade levels and content area of the endorsement sought, provided he or she holds a valid, comparable certificate or license from another state and has passed the test of basic skills and applicable content-area test required by Section 21B-30 of the School Code and Section 25.720 of this Part, and complete the TPA while employed as a teacher in an Illinois school district; or
- B) enroll in the student teaching portion of an educator preparation program offered by an Illinois institution of higher education approved to offer a program pursuant to Subpart C of this Part, during which time the TPA shall be completed; or
- C) for purposes of meeting both the requirements of Section 21B-30(f) of the School Code and this subsection (a)(4), an applicant

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who provides evidence with his or her application of having at least ~~three years~~one year of full-time teaching experience and having achieved a "proficient" or higher rating, or the equivalent, on his or her most recent performance evaluation shall not be required to pass the TPA.

- b) An individual may receive additional endorsements on a professional educator license endorsed for teaching by meeting the applicable requirements of Sections 25.37 and 25.100.
- c) A candidate whose credentials were earned at an institution outside the United States shall submit the documents prepared by the foreign institution to a service whose evaluations are accepted by the State Board pursuant to subsection (d) to determine if the candidate has met the requirements of Section 21B-35(b) of the School Code, including the coursework required under subsection (a)(2)(A).
 - 1) After reviewing the documents submitted, the service shall provide to the State Superintendent of Education a statement identifying the degree held by the individual and indicating whether or not the individual has been prepared as an educator. The service shall also provide a list of the courses completed, with the credits earned equated to semester hours.
 - 2) The transcript provided by the service pursuant to subsection (c)(1) shall be reviewed to determine whether the individual qualifies for a professional educator license and the endorsements for which application was made; if so, he or she shall receive the license and the endorsements indicated by the coursework completed.
 - 3) If the review of the individual's transcript indicates that he or she does not qualify for a professional educator license and the endorsements for which application was made, he or she shall receive a notification of the deficiencies for the license and the endorsement requested.
- d) Evaluation services shall be approved to review foreign credentials for purposes of Illinois licensure if they demonstrate experience working on behalf of either the National Association of Foreign Student Affairs or the American Association of Collegiate Registrars and Admissions Officers. However, the State Board of Education may discontinue acceptance of evaluations from any service based on evidence of material inconsistencies in reviews. The State Board shall maintain

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an up-to-date list of all organizations whose reviews are being accepted and shall make this list readily available.

- e) If either a candidate who has not been entitled by an Illinois-approved institution of higher education or an applicant from another country has not met one or more of the criteria to receive a professional educator license and endorsements for which he or she has applied, the candidate may apply and qualify for an educator license with stipulations endorsed for provisional educator if he or she meets the requirements of Section 21B-20(2)(A) of the School Code, including passage of the Illinois test of basic skills and any Illinois content-area test required for each endorsement sought, as required by Section 21B-30 of the School Code and Section 25.720 of this Part, *either prior to or within one year after issuance of the educator license with stipulations endorsed for provisional educator.* (See Section 21B-20(2)(A) of the School Code.)
- 1) *Applicants who have not been entitled by an Illinois-approved educator preparation program at an Illinois institution of higher education shall not receive a provisional educator endorsement on the educator license with stipulations if the person completed an alternative licensure program in another state, unless the program has been determined to be equivalent to Illinois program requirements.* (Section 21B-20(2)(A) of the School Code)
 - 2) Applicants shall be eligible for an educator license with stipulations endorsed for provisional educator, principal or superintendent, provided that they meet the requirements of Section 21B-35(b-5)(1) and (3) of the School Code regarding completion of a program approved by another state or country and issuance of a certificate or license in a teaching field.
 - 3) The educator license with stipulations endorsed for provisional educator shall be issued only once, valid until June 30 immediately following two years after the license being issued, unless the licensee, during the time in which he or she held the provisional endorsement:
 - A) passed the test of basic skills and the applicable content-area test, as required under Section 21B-20(2)(A)(ii) of the School Code; and
 - B) did not work in a public school or nonpublic school recognized by the State Board of Education pursuant to 23 Ill. Adm. Code 425 (Voluntary Registration and Recognition of Nonpublic Schools) at

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any time during the validity period of the educator license with stipulations endorsed for provisional educator.

- 4) An applicant may request one or more endorsements when he or she initially applies for the educator license with stipulations endorsed for provisional educator and pay only one fee required under Section 21B-40 of the School Code. Additional endorsements may be requested following issuance of the educator license with stipulations upon application and payment of the fee required under Section 21B-40; however, the date of approval of any additional endorsements shall not extend the validity period of the educator license with stipulations.

(Source: Amended at 40 Ill. Reg. _____, effective _____)

SUBPART I: ILLINOIS LICENSURE TESTING SYSTEM

Section 25.720 Applicability of Testing Requirement and Scores

- a) It is the individual's responsibility to take the appropriate tests. Upon request, the State Board of Education shall assist individuals in identifying appropriate tests.
- b) Basic Skills Test

Except as provided in subsections (b)(1) and (2), each candidate seeking an Illinois license (professional educator license or certain educator licenses with stipulations), whether it is his or her first license or a subsequent license, shall be required to pass a test of basic skills authorized under Section 21B-30 of the School Code [105 ILCS 5/21B-30]. Further, Section 21B-30(c) of the School Code requires candidates in teacher preparation or school support personnel preparation programs to pass this test *prior to starting their student teaching or starting the final semester of their internship.*

- 1) A person who has passed the Illinois test of basic skills as a condition of admittance to an Illinois preparation program approved pursuant to Subpart C or as a condition of participation in student teaching or an internship shall not be required to retake that test when seeking any subsequent endorsements or other educator licenses.
- 2) A person who has passed the Illinois test of basic skills and has been issued an Illinois educator license or any subsequent endorsement on the

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basis of the test shall not be required to retake the basic skills test when seeking any subsequent endorsements or other educator licenses.

- 3) A person who has passed another state's or country's test of basic skills as a condition of educator certification or licensure in that state or country or admission to a teacher preparation program approved by that state or country shall not be required to take the Illinois basic skills test before receiving a license. (See Section 21B-35 of the School Code.)
- 4) The Illinois test of basic skills will be administered as four separate subtests: reading comprehension, language arts, mathematics and writing.
 - A) Individuals may take all four subtests or any combination of the individual subtests during a single test administration.
 - B) Scores on basic skills subtests can be "banked", and an individual will not be required to take a subtest again once he or she has achieved a passing score on that subtest.
- 5) In lieu of passing the Illinois test of basic skills, a candidate in an Illinois educator preparation program or applicant for an educator license may submit for consideration his or her composite score either from the ACT[®] or the SAT[®], provided that either test must include a writing component.
 - A) The State Superintendent shall announce and post on the State Board's website the minimum composite score on each test that will be accepted under this subsection (b)(5). ~~Should any of the minimum scores be modified, the State Superintendent shall inform licensure officers no later than January 1 of the score to be used and shall modify the State Board's website accordingly.~~
 - i) The minimum composite score to be used for the ACT[®] shall be the average of the college-readiness benchmarks established by ACT[®] ~~and posted at <http://www.act.org/solutions/college-career-readiness/college-readiness-benchmarks/>~~, rounded up to the next whole number, or at least 22.
 - ii) The minimum writing score for the ACT[®] administered no later than August 31, 2015 shall be the combined

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English/Writing score ~~found at <http://www.actstudent.org/writing/combined.html>, which will be identified by using the ACT[®] English score identified as the college-readiness benchmark and posted at <http://www.act.org/solutions/college-career-readiness/college-readiness-benchmarks/> and the ACT[®] writing score that is the same as the passing score for the writing subtest of the Illinois test of basic skills determined in accordance with Section 25.760 of at least 19. For tests administered September 1, 2015 or later, a writing score shall be a minimum of 16.~~

iii) The minimum composite score for the SAT[®] shall be ~~the single score identified by ACT[®] as comparable to the ACT[®] score identified pursuant to subsection (b)(5)(A)(i) and posted at [1030](#).~~

iv) The minimum writing score for the SAT[®] shall be ~~the single writing score identified by ACT[®] as comparable to the ACT[®] English/Writing score identified pursuant to subsection (b)(5)(A)(ii) and posted at <http://www.act.org/solutions/college-career-readiness/compare-act-sat/450>.~~

B) The candidate or applicant may apply to the State Board of Education for consideration of his or her ACT[®] or SAT[®] results, using a form provided by the State Superintendent of Education for this purpose. The candidate or applicant shall direct ACT[®] or the College Board to send an official score report of his or her composite score and English/Writing or single writing score, as applicable, to the address provided on the application form.

c) Content-Area Tests

1) Each candidate seeking an Illinois professional educator license or endorsement on that license, whether his or her first license or endorsement or a subsequent license or endorsement, shall be required to pass a content-area test for each endorsement area for which there is an applicable test (see Section 21B-30(d) of the School Code; also see Section 25.710). Further, Section 21B-30(d) of the School Code requires

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passage of this test before a candidate begins student teaching or begins serving as a teacher of record. No waivers or exemptions are available.

- 2) A person who has passed a test of language proficiency, authorized under Section 21B-30 of the School Code, in order to qualify for an educator license with stipulations endorsed for transitional bilingual educator, and received that license shall not be required to retake that test in order to qualify for a bilingual education credential on another professional educator license received later. A person who has passed a test of language proficiency as a condition of admission to an Illinois preparation program also shall not be required to retake that test.

- d) Assessment of Professional Teaching (APT) (Through August 31, 2020)

In order to complete an educator preparation program, each candidate or out-of-state applicant who has completed his or her student teaching by August 31, 2015 and is seeking his or her first Illinois professional educator license endorsed in a teaching field shall be required to pass the APT relevant to the endorsement sought (see Section 25.710) or, in lieu of passing the APT, may provide evidence of meeting the requirements of subsection (e).

- e) Teacher Performance Assessment (TPA)

Beginning September 1, 2015, each candidate or out-of-state applicant completing an educator preparation program in a teaching field shall be required to pass the TPA, except as otherwise provided in subsection (d) (see Section 21B-30(f) of the School Code).

- 1) Each recognized institution offering approved teacher preparation programs shall administer the TPA during a candidate's student teaching experience.
- 2) A person who has *successfully completed an evidence-based assessment of teacher effectiveness*, as required under this subsection (e), *at the time of initial certification or licensure in another state or country shall not be required to complete the TPA.* (See Section 21B-35 of the School Code.)

- f) Except as provided in subsection (c)(2), for each person seeking an Illinois license, no passing score on a content area test or the APT may be more than 10 years old at the time application is made. (See Section 21B-30 of the School

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Code.) The 10-year period shall be calculated from the date the test was taken to the date of receipt of the application by the State Board of Education. Scores more than 10 years old will not be accepted as part of an application. The 10-year period discussed in this subsection (f) shall apply to each score that forms part of an application received on or after July 16, 2015, as well as any applications pending on, or for which an evaluation is valid as of, that date.

- g) Subject to registration in accordance with the provisions of this Subpart I and the provisions of Section 25.755(g)(1), an individual who has taken a paper-and-pencil test may retake that test during any subsequent, regularly scheduled administration of that test in paper-and-pencil format and may retake that test by computer during any subsequent computer-based test administration.
- h) Subject to registration in accordance with the provisions of this Subpart I and the provisions of Section 25.755(g)(1), an individual who has taken a computer-based test or subtest of the Illinois test of basic skills may retake that test or specific subtest by computer after no fewer than 30 days but also may retake that test or specific subtest during any subsequent, regularly scheduled administration of the test or subtest in paper-and-pencil format.

(Source: Amended at 40 Ill. Reg. _____, effective _____)