

April 03, 2025

Agreement No. 28-037-004X-10

Devon Schaaf
St Malachy School
595 E Ogden Ave
Geneseo, IL 61254-1145

Dear Devon Schaaf :

Enclosed is the report of your School Nutrition Programs Meal Compliance and Accountability Review, conducted on March 24, 25, 2025. The report identifies the problems cited during the review and the corrective action recommended.

A corrective action plan to the review report must be received in WINS within 30 days from the receipt of this letter. The response to each citation must detail specific actions taken to correct the problems cited.

As a result of the problems cited, an overclaim for February 2025 through March 2025 has been identified for the following:

National School Lunch Program - \$18.08

Federal regulations allow this office to waive overclaims less than \$600.00; therefore, the overclaim will not be assessed.

However, if you participate in the Seamless Summer Option (SSO) and an overclaim is identified with a future SSO Claim for Reimbursement, the overclaim amount will be added to the above assessment and a new fiscal adjustment amount will be calculated. If the new assessment exceeds the \$600.00 threshold, fiscal action will be required.

Technical assistance materials and/or training opportunities may be available to assist in correcting the problems identified in the review. The cooperation of personnel during this review was appreciated.

If you have questions regarding your review, please contact Harley Hepner at hhepner@isbe.net. For all other questions, please contact our office at 800/545-7892.

Sincerely,



Mark R. Haller, SNS
Director
Nutrition Programs

Enclosure

CC: File

**School Nutrition Programs
Meal Compliance and Accountability Review**

This report summarizes the results of the meal compliance and accountability review for the School Nutrition Programs sponsored by the St Malachy School, RCDT number 28-037-004X-10, conducted on March 24, 25, 2025, by Harley Hepner, Principal Consultant.

The results of the review were discussed at an exit conference on March 25, 2025, with
Katrina Jensen, Secretary
Devon Schaaf, Principal

The purpose of the review was to monitor the sponsor's compliance with Federal and state program regulations. The following areas of program compliance were evaluated:

- Afterschool Snack, if applicable
- Certification and Benefit Issuance
- Civil Rights
- Dietary Specifications and Nutrient Analysis
- Food Safety
- Fresh Fruit and Vegetable Program, if applicable
- Local School Wellness Policy
- Meal Components and Quantities
- Meal Counting and Claiming
- Offer Versus Serve
- On-Site Monitoring
- Outreach

Professional Standards
Reporting and Recordkeeping
Smart Snacks
Special Milk Program, if applicable
Verification
Water

The following site(s) received an on-site review.

13170 St Malachy School

During the review, technical assistance was provided to the sponsor in the following areas:

Area(s) of Technical Assistance:

Certification and Benefit Issuance
Local Wellness Policy
Meal Components and Quantities
Meal Counting and Claiming
Outreach

During the review, the following problems were identified. All other areas were found to be in compliance.

Site: St Malachy School (13170)

Meal Components and Quantities

Citation:

On the day of the lunch observation, during the first lunch period, four lunches observed did not contain all required components (milk). All meals must contain the required number of components. A reimbursable lunch must contain a meat/meat alternate, a fruit, a vegetable, a grain/bread, and milk in the required serving sizes.

Citation:

Lunch menus for the selected week of review, February 3-7, 2025, were evaluated and it was determined that the minimum weekly portion requirement was not met for the dark green vegetable subgroup. The minimum weekly portion requirement must be met for each vegetable subgroup.

Counting and Recording Daily Meal Totals

Citation:

On the day of the lunch observation the during the first meal period, the site did not utilize an acceptable meal counting system because milk was not offered to the students prior to the point of service. All meal counts must be taken on a daily basis at the point of service which is where a determination can accurately be made that a free, reduced-price, or paid meal has been served to an eligible child. Fiscal action was not warranted since the day of review lunch count matched the state agency reviewer count, only the procedure needs corrected.

Sponsor: St Malachy School

Certification and Benefit Issuance

Citation:

Direct Certification was not conducted six months after the initial report was run. Direct Certification must be conducted near the beginning of the school year, three months after the initial effort, and six months after the initial effort.

Outreach

Citation:

Households have not been notified of the availability of the Summer Food Service Program. Outreach to households regarding the Summer Food Service Program must occur before the end of the school year.

Local Wellness Policy

Citation:

The triennial assessment report was not made available to the public. Public notification of the triennial assessment report is required and may be achieved by posting on the school website, including in presentations made to parents and staff, providing copies at school events, or placing information on social media or in newsletters/newspapers.



Dr. Tony Sanders, State Superintendent of Education
Dr. Steven Isoye, Chair of the Board

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isbe.net

March 26, 2025

Agreement No.
28-037-004X-10

Devon Schaaf
St Malachy School
595 E Ogden Ave
Geneseo, IL 61254-1145

Dear Devon Schaaf :

Enclosed is the report of your School Nutrition Programs Resource Management Review, conducted on March 24, 2025.

The program was found to be in compliance on the day of the review. The assistance and the cooperation of the sponsor personnel during the review was appreciated.

If you have questions regarding your review, please contact Michael Gogerty at mgogerty@isbe.net. For all other questions, please contact our office at 800/545-7892.

Sincerely,

A handwritten signature in black ink that reads "Mark R. Haller". The signature is fluid and cursive, with a long horizontal stroke at the end.

Mark R. Haller, SNS
Director
Nutrition Programs

cc: File

**School Nutrition Programs
Resource Management Review**

This report summarizes the results of the resource management review for the School Nutrition Programs sponsored by the St Malachy School, RCDT number 28-037-004X-10, conducted on March 24, 2025, by Michael Gogerty, Principal Consultant.

As a result of the review, the sponsor was found to be in compliance with the program requirements evaluated; therefore, no response is required.