

February 08, 2024

Agreement No. 35-050-1250-02

Mr. Michael Pillion  
Oglesby ESD 125  
755 Bennett Ave  
Oglesby, IL 61348-1067

Dear Mr. Michael Pillion :

Enclosed is the report of your School Nutrition Programs Meal Compliance and Accountability Review, conducted on February 7, 8, 2024. The report identifies the problems cited during the review and the corrective action recommended.

***A corrective action plan to the review report must be received in WINS within 30 days from the receipt of this letter.*** The response to each citation must detail specific actions taken to correct the problems cited.

Technical assistance materials and/or training opportunities may be available to assist in correcting the problems identified in the review. The cooperation of personnel during this review was appreciated.

If you have questions regarding your review, please contact Harley Hepner at [hhepner@isbe.net](mailto:hhepner@isbe.net). For all other questions, please contact our office at 800/545-7892.

Sincerely,



Mark R. Haller, SNS  
Director  
Nutrition Programs

Enclosure

CC: File

## **School Nutrition Programs Meal Compliance and Accountability Review**

This report summarizes the results of the meal compliance and accountability review for the School Nutrition Programs sponsored by the Oglesby ESD 125, RCDT number 35-050-1250-02, conducted on February 7, 8, 2024, by Harley Hepner, Principal Consultant.

The results of the review were discussed at an exit conference on February 8, 2024, with

    Britney Stokes, Food Service Director

    Michael Pillion, Superintendent

    Karie Giordano, Building Secretary

The purpose of the review was to monitor the sponsor's compliance with Federal and state program regulations. The following areas of program compliance were evaluated:

    Afterschool Snack, if applicable

    Certification and Benefit Issuance

    Civil Rights

    Dietary Specifications and Nutrient Analysis

    Food Safety

    Fresh Fruit and Vegetable Program, if applicable

    Local School Wellness Policy

    Meal Components and Quantities

    Meal Counting and Claiming

    Offer Versus Serve

    On-Site Monitoring

    Outreach

    Professional Standards

    Reporting and Recordkeeping

    Smart Snacks

    Special Milk Program, if applicable

    Verification

    Water

The following site(s) received an on-site review.

    13779 Lincoln Elem School

During the review, technical assistance was provided to the sponsor in the following areas:

### **Area(s) of Technical Assistance:**

    Civil Rights

    Food Safety

Local Wellness Policy

Meal Components and Quantities

Meal Counting and Claiming

Professional Standards

Special Milk Program

During the review, the following problems were identified. All other areas were found to be in compliance.

**Site: Lincoln Elem School (13779)**

### **Food Safety, Storage, and Buy American**

#### **Citation:**

Temperature logs are not completed. On a daily basis, the temperatures of all storage areas, including freezers, refrigerators, coolers, and dry storage, must be recorded. These temperature logs must be maintained on a daily basis and kept on file for six months.

### **Counting and Recording Daily Meal Totals**

#### **Citation:**

Although the final breakfast and lunch counts on the day of the meal observations were accurate, the site did not utilize an acceptable meal counting system because the the following problems were identified:

- 1) The meal counts were not taken at the point of service.
- 2) Tray counts were utilized in place of a point of service count.

All meal counts must be taken on a daily basis at the point of service which is where a determination can accurately be made that a free meal has been serve accurate, no re-calculation was conducted by the reviewer with the adoption of a point of service count.

### **Special Milk**

#### **Citation:**

The average dairy charge was not accurately reported on the January 2024 Claim for Reimbursement. Since the reimbursement for free milk (white milk) is based upon the dairy charge, the dairy charge must be correctly reported.

### **Meal Components and Quantities**

#### **Citation:**

Breakfast menus for the selected week of review, January 22-26, 2024, were evaluated and it was determined that the amount of fruit juice available to students on a weekly basis exceeded the allowable amount. The amount of juice available on a weekly basis must not exceed half of the total weekly fruit portion.

**Sponsor: Oglesby ESD 125**

### **Professional Standards**

#### **Citation:**

Administrative staff working with the School Nutrition program who work less than 20 hours per week did not receive the required training hours. For staff who work less than 20 hours per week, a minimum of 4 hours of training is required annually. The response must identify how annual training requirements will be monitored, documented, and fulfilled.



**Illinois  
State Board of  
Education**

**Dr. Tony Sanders, State Superintendent of Education  
Dr. Steven Isoye, Chair of the Board**

**EQUITY • QUALITY • COLLABORATION • COMMUNITY**

February 15, 2024

Agreement No.  
35-050-1250-02

Mr. Michael Pillion  
Oglesby ESD 125  
755 Bennett Ave  
Oglesby, IL 61348-1067

Dear Mr. Michael Pillion :

Enclosed is the report of your School Nutrition Programs Resource Management Review, conducted on February 14, 2024.

The program was found to be in compliance on the day of the review. The assistance and the cooperation of the sponsor personnel during the review was appreciated.

If you have questions regarding your review, please contact Michael Gogerty at [mgogerty@isbe.net](mailto:mgogerty@isbe.net). For all other questions, please contact our office at 800/545-7892.

Sincerely,

Mark R. Haller, SNS  
Director  
Nutrition Programs

cc: File

**School Nutrition Programs  
Resource Management Review**

This report summarizes the results of the resource management review for the School Nutrition Programs sponsored by the Oglesby ESD 125, RCDT number 35-050-1250-02, conducted on February 14, 2024, by Michael Gogerty, Principal Consultant.

As a result of the review, the sponsor was found to be in compliance with the program requirements evaluated; therefore, no response is required.