

**ILLINOIS STATE BOARD OF EDUCATION**  
 Student Assessment Division  
 100 North First Street, E-216  
 Springfield, Illinois 62777-0001  
 Telephone: 866-317-6034 Fax: 217-782-6097

**PSAE 2014 RESCORE PROCEDURES**  
 (Chicago Public Schools – District 299)

**Instructions:** All rescore requests received from Chicago #299 **must** be made through Linda Abdul at the central office no later than **Thursday, July 17, 2014, (10:00 a.m.)**. If you will be making a rescore request, please contact Linda Abdul at 773/553-2424 or via e-mail at [lmabdul@cps.edu](mailto:lmabdul@cps.edu).

Rescore requests received by ISBE from the CPS central office later than **Thursday, July 17, 2014, 4:00 p.m. Central Time** will **NOT** be honored.

After the rescore has been completed, a confirmation of the results will be sent to both Linda Abdul and the CPS principal who requested the rescoring. **The CPS principal who requested the rescoring will be responsible for any fees associated with this request.**

TEST	FEE
PSAE Day 1	\$45/student (includes all four ACT multiple-choice tests: ACT English, ACT Mathematics, ACT Reading, ACT Science) \$45/student (ACT Writing test only) \$90/student (ACT Plus Writing - includes all four ACT multiple-choice tests and the ACT Writing test)
PSAE Day 2	\$23.10/student (ISBE-Developed Science test) \$23.10/student (WorkKeys Applied Mathematics test) \$23.10/student (WorkKeys Reading for Information test)

**Rescore options for each student are as follows:**

STUDENT NAME Last, First, MI	SIS ID# (9 DIGITS)	DATE OF BIRTH MM/DD/YYYY	SUBJECT(s)	WHAT TO RESCORE
			Reading	*ACT Reading, WorkKeys Reading for Information, or both
			Math	*ACT Mathematics, WorkKeys Applied Mathematics, or both
			Science	*ACT Science, ISBE-Developed Science, or both
			Writing	*ACT English, ACT Writing, or both

**\* Note that all ACT multiple-choice tests will be scored.**

**Sample:**

STUDENT NAME Last, First, MI	SIS ID# (9 DIGITS)	DATE OF BIRTH MM/DD/YYYY	SUBJECT(s)	WHAT TO RESCORE
Student, Sam W.	123456789	04/25/1996	Reading	Both
			Math	Both
			Writing	ACT Writing

*Notes: 1) Results of all rescoring will be considered final. If a rescore should result in a lower score, the lower score will be used for reporting and any appropriate AYP calculations. 2) A change in a Day 1 score or Day 2 score alone may not affect the overall PSAE scale score. Even if the rescore does affect a PSAE scale score, the performance level (Exceeds, Meets, Below, Academic Warning) may not change.*

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**PSAE 2014 RESCORE REQUEST FORM**  
 (Chicago Public Schools – District 299)

**ISBE will confirm the receipt of this request via e-mail to Linda Abdul and the CPS principal, using the e-mail addresses provided below.** ISBE will forward all requests to the appropriate scoring contractor for processing. Before requests are processed, the scoring contractor will contact Linda Abdul to confirm the request and disclose any fees that may apply.

CPS CONTACT NAME <b>LINDA ABDUL</b>	DISTRICT REGION, COUNTY, DISTRICT, TYPE, SCHOOL CODE <b>15-016-2990-25-0000</b>	
DISTRICT NAME AND NUMBER <b>CHICAGO PUBLIC SCHOOLS DISTRICT #299</b>	TELEPHONE (Include Area Code) <b>773-553-2424</b>	
ADDRESS (Street, City, State, Zip Code) <b>125 South Clark Street, 16th Floor, Chicago, Illinois 60603</b>	CPS CONTACT E-MAIL <b>lmabdul@cps.edu</b>	
SCHOOL NAME	SCHOOL REGION, COUNTY, DISTRICT, TYPE, SCHOOL CODE _____ - _____ - _____ - _____ - _____	
NAME OF SCHOOL PRINCIPAL	TELEPHONE (Include Area Code)	FAX (Include Area Code)
ADDRESS (Street, City, State, Zip Code)	PRINCIPAL E-MAIL	

\_\_\_\_\_  
*Original* Signature of District Superintendent/Designee

\_\_\_\_\_  
 Date

Use the area below to submit rescore requests.

STUDENT NAME Last, First, MI	SIS ID# (9 DIGITS)	DATE OF BIRTH MM/DD/YYYY	SUBJECT(s)	WHAT TO RESCORE

*Notes: 1) Results of all rescoring will be considered final. If a rescore should result in a lower score, the lower score will be used for reporting and any appropriate AYP calculations. 2) A change in a Day 1 score or Day 2 score alone may not affect the overall PSAT scale score. Even if the rescore does affect a PSAT scale score, the performance level (Exceeds, Meets, Below, Academic Warning) may not change.*