



Illinois State Board of Education

100 North First Street • Springfield, Illinois 62777-0001
www.isbe.net

James T. Meeks
Chairman

Tony Smith, Ph.D.
State Superintendent of Education

February 22, 2017

Agreement No.
48-072-2650-26

Dr. John Asplund
Farmington Central Community
Unit School District 265
212 North Lightfoot Road
Farmington, Illinois 61531

Dear Dr. Asplund:

Enclosed is the report of the School Nutrition Programs administrative review conducted on January 25 and 26, 2017. The report identifies the problems cited during the review and the corrective action recommended.

A corrective action plan to the review report must be received in our office by March 24, 2017. This response must detail the specific actions taken to correct any problems cited and must be signed by the appropriate school official.

Technical assistance materials and/or training opportunities may be available to assist in correcting problems identified in the review. The cooperation of personnel during the visit was appreciated. If you have questions regarding your review, please contact Tim Folger at tfolger@isbe.net. For all other program questions, please contact our office at 800/545-7892.

Sincerely,

A handwritten signature in black ink, appearing to read "Mark R. Haller".

Mark R. Haller, SNS
Division Administrator
Nutrition and Wellness Programs

Enclosure

cc: File

SCHOOL NUTRITION PROGRAMS

ADMINISTRATIVE REVIEW REPORT

This report summarizes the results of the administrative review of the School Nutrition Programs sponsored by Farmington Central Community Unit School District 265, Agreement #48-072-2650-26, conducted on January 25 and 26, 2017, by Tim Folger, Principal Consultant.

The results of the review were discussed at an exit conference on January 26, 2017, with Sue Arbogast, Food Service Director.

Farmington Central High School was visited during this review.

The purpose of the review was to monitor the school food authority's compliance with the federal and state program regulations. The following areas of program compliance were evaluated:

- Certification and Benefit Issuance
- Verification
- Meal Counting and Claiming
- Meal Components and Quantities
- Offer Versus Serve
- Dietary Specifications and Nutrient Analysis
- Civil Rights
- On-Site Monitoring
- Local School Wellness Policy
- Smart Snacks
- Professional Standards
- Water
- Food Safety
- Reporting and Recordkeeping
- Outreach

During the review, technical assistance was provided in the following area:

- Production Records/Standardized Recipes

Farmington Central High School

As a result of the review at Farmington Central High School on January 25 and 26, 2017, the following problem was identified. All other areas were found to be in compliance.

Production Records/Standardized Recipes

Production records do not contain the required information for the selected week. All specific foods served were not included. Production records must accurately reflect the specific foods/condiments used, recipe or product name, grade groups, portion sizes, student and total projected servings, amount of food used, and the number of leftovers.