



FUNDING AND DISBURSEMENTS DIVISION

INSTRUCTIONS: (See Appendix B). Enter the following information for each K-12 student who is not enrolled to be transported on a reimbursable regular K-12 route to/from school but is transported for a reimbursable curriculum-related field trip during the regular school term.

NOTE: The district only needs to report students who are transported on a regular route less than 1.5 miles without an approved vehicular safety hazard and or without an approved criminal gang activity safety hazard or who are not provided transportation to and from school. Duplicate the blank form included with the instructions as needed. Retain this form in the district for audit purposes.

STUDENT NAME (1)	FIELD TRIPS				TOTAL DAYS TRANSPORTED (6)
	DATE (2)	DATE (3)	DATE (4)	DATE (5)	

