



June 24, 2023

Agreement No. 54-092-010Z-10

Mrs. Barb Rew
Schlarman Academy
2112 N Vermilion St
Danville, IL 61832-1738

Dear Mrs. Barb Rew,

We have reviewed and/or received all necessary documents and correspondence for your School Nutrition Programs Administrative Review. The review is now closed. The Administrative Review was comprised of the:

- Meal Compliance and Accountability Review conducted on January 23, 24, 2023 and March 31, 2023, by Kari Perkins.
and
- Resource Management Review conducted on February 17, 2023, by Robert Turek.

As a result of the problems cited, an overclaim for December 2022 through March 2023 has been identified for the following:

National School Lunch Program - \$830.84

Fiscal adjustments for the National School Lunch overclaim will be made by the Illinois State Board of Education to future Claims for Reimbursement or repayment may be requested by letter.

If you participate in the Seamless Summer Option (SSO) and an overclaim is identified with a future SSO Claim for Reimbursement, the overclaim amount will be added to the above assessments and a new fiscal adjustment amount will be calculated and assessed.

For questions regarding the Meal Compliance and Accountability Review, please contact Kari Perkins at kperkins@isbe.net. For questions regarding the Resource Management Review, please contact Robert Turek at rturek@isbe.net. For all other questions, please contact our office at 800/545-7892.

Sincerely,



Mark R. Haller, SNS
Director
Nutrition Programs

CC: Kari Perkins

Appeal Procedures National School Lunch Program

If you do not agree with the administrative decision made by the Illinois State Board of Education regarding your organization's participation in the National School Lunch Program, you have the right to appeal that decision. You may either request 1) to have records reviewed; 2) a hearing which you may attend in person; or 3) records review and a hearing. The following are the appeal procedures with strict timelines.

- You must make a formal written request to have records reviewed or to have a hearing within fifteen (15) calendar days from the date you receive our notice of action.
- Mail your request to the Nutrition Programs, Illinois State Board of Education, 100 North First Street, Springfield, Illinois 62777. The State Superintendent or his designee will act as the review official and acknowledge the receipt of the request for appeal within ten (10) calendar days. The review official will be an independent and impartial officer other than, and not accountable to, any person authorized to make decisions that are subject to appeal.
- If you request a review of records, you must submit the written documents to the review official. In order to be considered, the written documents must be filed with the review official not later than thirty (30) calendar days after you receive our notice of action.
- You may retain legal counsel or be represented by another person.
- A hearing will be held by the review official, in addition to or in lieu of a review of written information submitted by you, only if you so specify in the letter of request for review.
- Any information on which our action was based shall be available to you for inspection from the date of receipt of the request for review.
- You will be notified by certified mail, return receipt requested, at least ten (10) calendar days prior to the time and place of the hearing.
- Failure by you or your representative to appear at a scheduled hearing shall constitute your institution's waiver of the right to a personal appearance before the review official unless the review official agrees to reschedule the hearing.
- The review official shall make a determination based on information provided by this office, by you, and according to program regulations.

- The review official will inform you of his/her decision of your appeal within sixty (60) calendar days of your request for a hearing.
- Our action will remain in effect during the appeal process. However, participating school food authorities, institutions and facilities may continue to operate under the program during an appeal of intent to terminate unless the action was based upon imminent dangers to the health or welfare of children. If this is the case, it will be specified in our notice of action.
- The determination by the state review official is the final administrative determination to be afforded to you.