



Illinois State Board of Education

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Illinois State Charter School Commission

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Chicago, Illinois 60601
(312) 814-1258

FUNDING AND DISBURSEMENT SERVICES DIVISION

Quarterly Enrollment Certification Form for Commission Authorized Charter Schools

Authorization: Per 105 ILCS 5/27A-9(g) all charter schools authorized by the State Charter School Commission must have their enrollment certified by the Commission on a quarterly basis.

Instructions: Please complete all fields below. Eligible students must live within the geographic boundaries of the local school district or districts in which the state charter is authorized to operate. Enrollment must align to charter school records. Students may not be dually enrolled at a charter school and a public or non-public school.

School Year: _____

State Authorized Charter School: _____

Report Due Date: August 1 October 15 January 5 March 15

In-District Pupils (Eligible for State Reimbursement)	District of Residency	Number of Students Enrolled
Non-Resident Pupils (Not Eligible for State Reimbursement)	District of Residency	Number of Students Enrolled
TOTAL STUDENT ENROLLMENT Less Non-Resident Pupils		

I hereby certify that the student enrollment information provided on this quarterly report is true, accurate, and complete to the best of my knowledge and belief. I understand that the information submitted is subject to audit and onsite verification.

Charter School Administrator

Print Name and Title: _____

Electronic Signature: _____ Date: _____

State Charter School Commission Official

Print Name: _____

Electronic Signature: _____ Date: _____

Checklist:

Enrollment List Transfer List (if applicable) Wait List (if applicable) Signature Included