



100 North First Street
Springfield, Illinois 62777-0001

**2024-25 ILLINOIS SCHOOL BUS
DRIVER INSTRUCTOR TRAINING
REGISTRATION FORM**

FUNDING AND DISBURSEMENTS DEPARTMENT

Directions: Please check the box next to the training that you want to attend and are registering for below:

- Thursday, June 13, 2024**
Effingham Jr High School
School Unit District 40
600 South Henrietta St.
Effingham, IL 62401
- Friday, June 21, 2024**
Springfield Southeast High School
2350 E. Ash St.
Springfield, IL 62703
- Tuesday, June 25, 2024**
Oswego East High School
School District 308
1525 Harvey Road
Oswego, IL 60543

Other Location: _____ **Date:** _____

First-time Instructor attendee: Yes No

Do you teach for multiple ROEs Yes (please specify): _____ No

Non-Instructor attendee: Yes No (please specify): _____

- School Bus Driver Training Instructor - \$50**
- First Division School Bus Permit Holder Instructor - \$10**
(Must be a School Bus Driver Instructor to hold this Additional Certification)

NAME OF INSTRUCTOR / APPLICANT	INSTRUCTOR'S TELEPHONE (Include Area Code)
INSTRUCTOR'S HOME ADDRESS (Street, City, State, ZIP Code)	INSTRUCTOR'S HOME EMAIL ADDRESS
EMPLOYER'S NAME	NAME OF REGIONAL OFFICE(S) OF EDUCATION
EMPLOYER'S ADDRESS (Street, City, State, ZIP Code)	EMPLOYER'S TELEPHONE (Include Area Code)

Payment Method:

Must send money order, certified check or personal check made out to ROE 3 and mail it along with this form to:

**ROE 3
School Bus Driver Instructor Training
210 S. Webster
Taylorville, IL 62568**

If you should have any questions concerning registration and payment, please contact Sarah Huckstead at (217) 824-4730.

SPECIAL NOTE:

Special Dietary Needs (please specify): _____

Please **do not send** your First Aid Card, your application, or any other materials to the Illinois State Board of Education or to the ROE 3.

Aside from **this form and your payment**, all materials should be given to the Regional Office(s) of Education that is certifying you as a School Bus Driver Training Instructor.