

National School Lunch Program
SEAMLESS SUMMER OPTION SITE REVIEW
SCHOOL USE ONLY

		REVIEWER	MEAL PREPARATION TYPE <input type="checkbox"/> Self Preparation <input type="checkbox"/> Contracted
		AGREEMENT NUMBER	SEAMLESS ENTITY TYPE <input type="checkbox"/> Open <input type="checkbox"/> Restricted <input type="checkbox"/> Closed
NAME OF SPONSOR	DATE	APPROVED MEAL SERVICE TIMES Begin: _____ End: _____	
SITE NAME	TELEPHONE (Include Area Code)	OBSERVED MEAL SERVICE TIMES Begin: _____ End: _____	
SITE ADDRESS	SITE NUMBER		
MEAL SERVICE OBSERVED <input type="checkbox"/> Breakfast <input type="checkbox"/> Lunch <input type="checkbox"/> Supper <input type="checkbox"/> AM Snack <input type="checkbox"/> PM Snack		MENU FOR MEAL OBSERVED	

MEAL SERVICE

Yes No N/A

1. Did all meals served meet the meal pattern requirements? **If No**, indicate deficiency:

BREAKFAST

- a. Servings of Grain
- b. Second serving of Grain or Meat/Meat Alternate
- c. Vegetable/Fruit/100% Juice
- d. Milk

LUNCH/SUPPER

- a. Meat/Meat Alternate
- b. Vegetable
- c. Fruit
- d. Grain
- e. Milk

SNACK

- a. Second required component
- b. Both required components

 2. Do portion sizes appear adequate?

 3. Does the site participate in Offer versus Serve? **If YES:**

Yes No N/A

4. If NSLP or SBP meal patterns are used, has Offer versus Serve been implemented correctly? **If NO**, identify problems:
- a. Children are required to take all components
 - b. For NSLP, children are required to take a meat/meat alternate, grain, or milk
 - c. For NSLP, children are not required to take a fruit or vegetable
 - d. For SBP, children are required to take a specific component
 - e. Site offering a choice between a required component and a non-reimbursable item
 - f. A minimum of three of the required components were not served in the correct portion size

MEAL SERVICE (Continued)

Yes No N/A

- 5. Were all meals served as a unit?
- 6. Were all meals consumed on site?
- 7. Does the site offer the required milk choices?
 - a. Two types not offered daily
 - b. Milk offered is not 1% and/or fat free
 - c. Flavored milk is not fat free
- 8. Is drinking water made available to all children?
- 9. Does the site count only one meal per child?
- 10. Does the site ensure adult meals are not claimed for reimbursement?
- 11. Are the number of first meals served on the day of review consistent with the current average daily participation?
If NO,
 - Yes No
- 12. Is an acceptable explanation available?

PRODUCTION RECORDS

- 13. Is a production record available for the day of review for each meal service? **If NO, describe:**

- 14. Are production records available up through the date of the review for each meal service? **If NO, describe:**

- 15. Do the production records contain the required information? **If NO, indicate deficiency:**
 - a. All food/condiments not listed
 - b. Does not identify specific components
 - c. Portion sizes not recorded/accurate
 - d. Projected number of servings not accurate
 - e. Substitutions not correctly recorded
 - f. Leftovers
 - g. Describe: _____

SANITATION

- 16. Is food held at a safe temperature prior to and during meal service?
- 17. Are adequate facilities available to freeze and store food?
- 18. Is the eating area cleaned after each meal service?
- 19. Were proper food handling procedures used as defined by the Illinois Department of Public Health?
- 20. Is the site free of rodents and insects?

PROGRAM OPERATIONS

- 21. Are accurate meal count records completed at meal service time? **If NO, identify:**
 - a. Inaccurate meal counts taken
 - b. Meal counts not taken at point of service
 - c. Describe: _____
- 22. Were all meals served within the allowable duration times designated in the School Breakfast/National School Lunch Programs regulations? **If NO, indicate deficiency:**
 - a. Breakfast served outside of morning hours
 - b. Lunch served outside of 10:00 a.m. - 2:00 p.m.
- 23. Does the site display a USDA-approved poster?