PROGRAM AND NONPROGRAM ADULT FOOD SERVICE PARTICIPATION

Instructions: The number of meals served to program and nonprogram adults must be maintained on a daily basis. Program adults include persons that have a responsibility to the food program such as to plan, prepare, serve, clean up or supervise the food service operation. Program adult meals are not included in meal counts reported on the monthly claim for reimbursement but are an allowable expense to the program. Nonprogram adults are persons who have no responsibility to the food program such as guests, visitors, and monitors. Nonprogram adult meals are not included in the monthly claim for reimbursement and the expense is not allowable to the program.

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SITE NAME		MONTH	YEAR

PROGRAM ADULT						NONPROGRAM ADULT									
Day of Month	Early Snack	Breakfast	A.M. Snack	Lunch	P.M. Snack	Supper	Evening Snack	Day of Month	Early Snack	Breakfast	A.M. Snack	Lunch	P.M. Snack	Supper	Evening Snack
TOTALS								TOTALS							