



Illinois State Board of Education

100 North First Street
Springfield, Illinois 62777-0001

NO-OBJECTION LETTER APPLICATION

SECTION I

NAME OF COMPANY/ORGANIZATION	POINT OF CONTACT FOR J-1 RELATED MATTERS
TELEPHONE (Include Area Code)	E-MAIL ADDRESS
ADDRESS (Number, Street, City, State, Zip Code)	

Please submit the following document to us:

- Please submit the following document to us in .PDF format with your completed application - A copy of your Department of State Designation Letter.

SECTION II – LICENSURE ATTESTATION

All Illinois State Board of Education educator licensure requirements will be met and required licenses will be obtained prior to J-1 educators' arrival to the United States.

Signature confirming attestation: _____

SECTION III

Please provide the following information:

1. Explain your process for collecting [cross-cultural educational reports](#).

2. Explain your process for providing or ensuring the educator has access to professional development opportunities.

3. Explain how you verify the educator has health insurance that meets the Department of State's requirements.

4. How do you verify an educator has English proficiency, as required under Illinois Administrative Code 25.9.2 to effectively deliver instruction in English?

5. Who helps facilitate housing and transportation for incoming educators? Does your company/organization assist educators with this or is the district/school responsible for providing this assistance?

6. How do you ensure an educator has secured housing prior to arrival?

7. Please provide a list of the fees the exchange visitor is responsible for to be sponsored by your organization and/or provide a link to the page on your organization's website that provides this information.

Please note, [Illinois administrative code 25, Subtitle A, Section 25.92](#) identifies the requirement of a written agreement between the school district and ISBE. ISBE will need to confirm that a memorandum of understanding has been established between ISBE and the host districts prior to placement. We appreciate your assistance in reminding districts that this is a requirement before they can host visiting international teachers.

Submit this completed form and your Department of State designation letter to exchangeteachers@isbe.net