



100 North First Street, E-240
Springfield, Illinois 62777-0001



**REQUEST FOR
PROFESSIONAL EDUCATOR
LICENSE EVALUATION UPDATE**

EDUCATOR EFFECTIVENESS DEPARTMENT

Directions: This form should be used by any educator who has a deficient Professional Educator Licensure (PEL) evaluation on file and would like their evaluation updated per PA 104-0128, individuals seeking the chief school business official or a school support personnel endorsement are exempt from completing coursework for addressing: methods of instruction of the exceptional child, methods of reading and reading in the content area, and instructional strategies for English learners. Applications will be updated in the order in which requests are received and updates may take up to six weeks to complete. Please submit this form to your Regional Office of Education so it can be uploaded to your account. Find your ROE here: www.isbe.net/contactlicensure.

APPLICANT INFORMATION		
APPLICANT'S NAME (Last, First, Middle, Maiden)	IEIN	BIRTHDATE
CURRENT ADDRESS (Street, City, State, ZIP Code)	PHONE (Include Area Code)	
	EMAIL	

SIGNATURE AND ACKNOWLEDGMENT

_____ *Digital or Original Signature* of Authorized Educator

_____ Date