9 Month ADA and Best 3 Months ADA

ILLINOIS STATE BOARD OF EDUCATION

9 Month ADA and Best 3 Months ADA

Average Daily Attendance (ADA) is calculated	The state charter districts	Attendance is collected	An attendance record consists
for every public school district except the Illinois Department of Juvenile Justice (IDJJ).	are calculated separately and manually added into the resident district.	for each month for each student enrolled for at least a day during the month.	of the number of days during the month that the student was: ✓ Present ✓ Absent – Unexcused ✓ Absent – Excused ✓ Medically Homebound ✓ Hospitalized

Refer to SIS Key Dates for deadlines.

ILLINOIS STATE BOARD OF EDUCATION

9 Month ADA and Best 3 Months ADA

A student's **days of attendance** Is the sum of the days present.

The actual attendance is the calculated sum multiplied by the percent time of day.

Example: 50% of the day for 20 school days, during the month

- 20(0.50) = 10

The students being served in a state-funded school are not included in the calculation.

There are 9 ADA periods

✓ **Period 1:** First day of class to the end of September.

✓ **Periods 2 through 8:** Each month from October through April.

✓ **Period 9:** From May 1 through the last day of school.

✓ **No attendance** is collected for summer school.

The state-funded schools are:

- Philip J. Rock Center and School
  – RCDTS 190220200636301

- Illinois School for the Deaf
  – RCDTS 651089000803001

- Illinois School for the Visually Impaired
  – RCDTS 651089000803002

- Illinois Center for Rehabilitation and Education
  – RCDTS 651089000803003

ILLINOIS STATE BOARD OF EDUCATION

9 Month ADA and Best 3 Months ADA

The days of attendance are split into claimable and non-claimable counts based on the student/enrollment.

The students must be enrolled in kindergarten through 12th grade.
- ✓ Pre-K special education students also are claimable in their resident district unless they meet a rule defined below.
- ✓ Pre-K general education students are counted as non-claimable in their resident district.

A non-claimable student/enrollment is one that:

The student is a special education youth-in-care (YIC) student.
- ✓ The attendance is non-claimable in the resident district.

The parent pays tuition for the student to attend a district outside their residence.
- ✓ The attendance is non-claimable in the district serving the student.

The student is a YIC, in general education, and living in a group home.
- ✓ The attendance is non-claimable in the resident district.

The resident school of the student is deactivated.
- ✓ The attendance is counted as claimable in the resident district.
- ✓ The attendance is counted as non-claimable in the serving district.

The student is in a county detention center.
- ✓ The attendance is counted as non-claimable in the district of the detention center.

ILLINOIS STATE BOARD OF EDUCATION

9 Month ADA and Best 3 Months ADA

A claimable student/enrollment

is all students in their resident district who are not marked as non-claimable. (See previous slide for non-claimable criteria.)

The 9-month ADA calculation

is the total claimable ADA – students whose tuition is paid to another district plus the total non-claimable ADA.

The district's best 3 months ADA

is the sum of the claimable days of attendance for the highest 3 months ADA divided by the sum of the days in session for those months.

ILLINOIS STATE BOARD OF EDUCATION

9 Month ADA and Best 3 Months ADA

		School Calendar Codes	
Id	**School Calendar Code**	**School Calendar**	**Counts as a School Day**
1	X	Pupil Attendance Day	Yes
2	XHI	Half-Day In-service	Yes
3	XHPT	Half-Day Parent/Teacher Conference	Yes
23	ED	Emergency Day	No
4	XID	Interrupted Day	Yes
5	XDS	Delayed Start Day	Yes
6	XHS	Half-Day School Improvement Program	Yes
7	XHSW	Half-Day School Improvement Program Waiver	Yes
8	XH	Pupil Attendance Holiday Waiver	Yes
9	XED	Emergency Day-Proposed	No
10	XHIH	Half-Day In-service Holiday Waiver	Yes
11	XHPH	Half-Day Parent/Teacher Conf. Holiday Waiver	Yes
12	FI	Full-Day In-service	No
13	FPT	Full-Day Parent/Teacher Conference	No
14	PI	Parent Institute	No
15	TI	Teacher Institute/Workshop	No
16	AOG	Act of God Day	No
17	WFI	Full-Day In-service Waiver	No
18	WFPT	Full-Day Parent/Teacher Conference Waiver	No
19	WFS	Full-Day School Improvement Program Waiver	No
20	FIH	Full-Day In-service Holiday Waiver	No
21	FPTH	Full-Day Parent/Teacher Conf. Holiday Waiver	No
22	TIH	Teacher Institute/Workshop Holiday Waiver	No
24	HOL	Holiday	No
25	NIA	Not in Attendance	No
26	WFSH	Full-Day School Improvement Holiday Waiver	No
27	XHSH	Half-Day School Improvement Holiday Waiver	Yes
28	XHPW	Half-Day Parent/Teacher Conference Waiver	Yes
29	XELD	ELearning Day	Yes

Blue highlight indicates 'Yes' for *Counts as a School Day*.

ILLINOIS STATE BOARD OF EDUCATION

9 Month ADA and Best 3 Months ADA

- Superintendent must verify district Average Daily Attendance.
- Review attendance data and check box to confirm.

9 Month ADA and Best 3 Months ADA

Average Daily Attendance – View attendance data by school.

Inquiries

ISBE Help Desk can assist with technical inquiries:

- Call 217-558-3600 - Option 3.
- Access the Contact ISBE webpage and submit a ServiceNow ticket.

Data Strategies and Analytics can assist with policy inquiries:

- See Data Reporting and Collections webpage.