

Purpose

Per ESEA (as reauthorized under ESSA, 2015), school districts must generate at least \$10,000 in order to receive a Title III Grant Award. In Illinois, a district can request from ISBE, an estimated number of students needed to generate the minimum \$10,000 threshold. If a district does not meet the threshold of \$10,000, a consortium must be formed to reach the threshold in order to receive funding. The purpose of a consortium is to maximize the opportunity for smaller districts to obtain supplemental funding for English learner students.

Participants in a Title III Consortium

The Title III Consortium is made up of an Administrative District, plus one or more Consortium Member(s).

Responsibilities of a Consortium's Administrative District

- ✓ Submit a complete Title III Intent to Apply Application to ISBE in IWAS.
 - Indicate on the ITA that the district will apply as an administrative district of the consortium and list the district names of the consortium members.
 - Upload a completed Consortium Agreement form(s) signed by all participating school districts.
- ✓ Submit a complete and timely Title III LIEP Grant Application.
- ✓ **Applications of administrative and member districts are related.**
 - All members of the consortium's funding are tied to the administrative district's application. The funding is retroactive to September 1 or the date of submission of the administrative district's application, whichever is latest.
 - An approved administrative district **cannot** release funds to a member district until the member district has an approved application. The funds will be retroactive to September 1 if both approved applications are initially submitted prior to August 30. The funds will be retroactive to the date of submission if the member district applies after August 30.
- ✓ The administrative district must list all joint activities of the consortium in the Budget Detail page.
 - Joint activities are any activities that the consortium districts will host and will benefit all members in the consortium.
 - For example, a professional development activity open to all EL teachers in the districts of the consortium will qualify as a joint activity.
- ✓ On the Budget Detail page, list the funds allocated to the consortium districts under Function 4000, Object 600.

- ✓ Complete quarterly expenditure reports for all funds, including funds of consortium members, that are awarded to the consortium.
- ✓ Submit a Grant Accountability and Transparency Act Grant Periodic Report.

Responsibilities of Consortium Members

- ✓ Sign a Consortium Agreement to be uploaded into the Intent to Apply.
- ✓ Submit a complete Title III ITA Application in IWAS.
 - On the ITA, indicate that the district will apply as a member of a consortium and list the district name of the administrative district in the consortium.
- ✓ Submit a complete Title III Grant Application.
 - On the LIEP budget page, check that you will participate as a member in a consortium.
 - List the activities for use of funds that were allotted to your district.
- ✓ Submit your incurred expenses to the administrative district for those to be submitted as part of their quarterly expenditure reports for the grant reward.

Required paperwork

- ✓ When districts have formed a consortium for purposes of the Title III Grant, the Consortium's Administrative District and Member District(s) must upload a signed **Consortium Agreement** into the **Intent to Apply Application**.

Further information regarding the Title III Grant Consortium

- ✓ For more information, please contact your [assigned principal consultant](#) in the Multilingual/Language Development Department or multilingual@isbe.net.



555 West Monroe Street, Suite 900
Chicago, IL 60661

**DISTRICT CONSORTIUM MEMBER
AGREEMENT IN THE
20____-20____ SCHOOL YEAR
(Based on data gathered in FY 20____)**

MULTILINGUAL/LANGUAGE DEVELOPMENT DEPARTMENT

☐ **We certify that we have read, understand and agree to the requirements for a consortium.**

Administrative District: _____
(District Name)

(Administrator Signature) (Date)

Member District: _____
(District Name)

(Administrator Signature) (Date)

Member District: _____
(District Name)

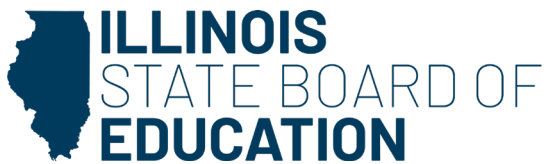
(Administrator Signature) (Date)

Member District: _____
(District Name)

(Administrator Signature) (Date)

Member District: _____
(District Name)

(Administrator Signature) (Date)



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**DISTRICT CONSORTIUM MEMBER
AGREEMENT IN THE
20____-20____ SCHOOL YEAR
(Based on data gathered in FY 20____)**

MULTILINGUAL/LANGUAGE DEVELOPMENT DEPARTMENT

Title III: Language Instruction Educational Program (LIEP)

Complete this form only if the Title III LIEP grant application will be submitted under consortium agreement. We, the undersigned districts below, agree to be a part of a district consortium with:

Administrative and Fiscal Entity	
DISTRICT NAME AND NUMBER	DATE
SUPERINTENDENT'S NAME	Signature of SUPERINTENDENT

for the provisions of services to English learners (ELs) under English Learner and Title III of the Elementary and Secondary Education (ESEA) as amended by the Every Student Succeeds Act (ESSA). We, the cooperative members, have agreed to have our LIEP funds transferred to the Administrative and Fiscal Entity for the purpose of providing EL related services to our EL students.

Consortium Members	
DISTRICT NAME AND NUMBER	DATE
SUPERINTENDENT'S NAME	Signature of SUPERINTENDENT

DISTRICT NAME AND NUMBER	DATE
SUPERINTENDENT'S NAME	Signature of SUPERINTENDENT

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SUPERINTENDENT'S NAME	Signature of SUPERINTENDENT

This form must be uploaded in the Intent to Apply application in IWAS prior to submission by both Administrative and Member districts.