

Spring 2025 ACT with Writing, PreACT Secure, and PreACT 9 Secure Pre-ID

The ACT with Writing, PreACT Secure, and PreACT 9 Secure Pre-ID is now available in ISBE's Student Information System (SIS). All students enrolled in SIS are automatically include in the Pre-ID for the ACT assessments as described below, unless the student's enrollment in SIS indicates IDEA Services = "Yes" **and** Alternate Assessment (DLM-AA) = "Yes" under the Program Indicators tab.

- An **ACT with Writing** record is automatically created when a student is enrolled in SIS as grade 11.
- A **PreACT Secure** record is automatically created when a student is enrolled in SIS as grade 10.
- A **PreACT 9 Secure** record is automatically created when a student is enrolled in SIS as grade 9.

Grade 12 Students

Some students in grade 12 may also be rostered to take the ACT with Writing, based on the logic described in this flow chart: www.isbe.net/Documents/Grade_12_Testers_Flow_Chart.pdf. If your district believes a grade 12 student is erroneously identified as being required to participate in the ACT with Writing or vice versa, please contact the Assessment Department by calling 866-317-6034 or writing to assessment@isbe.net.

Home, Serving, and Testing Region-County-District-Type-School (RCDTS) Codes

The Pre-ID report shows a student's Home RCDTS code and Serving RCDTS code from their active SIS enrollment. The Testing RCDTS field displayed on the report is initially populated using the student's Serving RCDTS code. If a student has a "split" enrollment (having more than one Serving RCDTS codes), the Serving RCDTS code with the *higher PDA* is used to initially populate the Testing RCDTS field. If the PDA is 0.50, the Home RCDTS code is used to initially populate the Testing RCDTS field. If your school has enrolled any student who attends a different serving school for services, please coordinate with the student's serving school to determine where the student will test. Edit the Testing RCDTS field in the Pre-ID accordingly, as needed. All schools were invited to be a test site and must confirm participation for each assessment in **ACT Now**, ACT's test administration setup application, no later than February 14, 2025. The participation status for each school is posted online and will be updated regularly: www.isbe.net/Documents/ACT-PreACT-Test-Sites-2025.pdf.

Edit Testing RCDTS or Test Format for ACT with Writing (Online)

Screen shots are available on [slides 116-117](#) from the December 4, 2024, SIS webinar.

1. Log into SIS. On the left, select **Assessment**, then **Pre-ID**, then **ACT/PreACT Secure**.
2. Search for the student by SID and one of the three: First Name, Last Name, or Date of Birth; select Search.
3. Edit Testing RCDTS (as needed) and select Submit.
4. **ACT with Writing only:** Edit the Test Format from Online to Paper if a student needs a paper format as an accommodation. Write to assessment@isbe.net with questions about paper format.

Note: Accommodations (including paper format) and English Learner (EL) supports for students taking PreACT 9 Secure or PreACT Secure will be transmitted by school staff into ACT Now and do not require ACT approval. Please visit the [PreACT 9 Secure](#) or [PreACT Secure](#) links on the [ACT-hosted website for Illinois](#) for more details. Resources are available in "Step 1" under the "Manage Accommodations and English Learner (EL) Supports" heading. The test format for all students assigned to PreACT Secure and PreACT 9 Secure will be sent as "Online" since it does not affect the accommodations/EL supports selections in ACT Now.

Edit Testing RCDTS (Batch)

Schools may edit the Testing RCDTS via batch using the ACT/PreACT Pre-ID template. The template and directions for its use are scheduled to be available under the "Assessment" tile on the SIS page:

<https://www.isbe.net/Pages/Excel-Templates-for-student-data-input-into-SIS.aspx>.

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Transmission Schedule for Student Registrations into ACT Now

Please keep your SIS enrollments up to date. ISBE is scheduled to transmit the first student registration file to ACT Now on **Wednesday, January 15, 2025**. Subsequent updates are scheduled as noted in the chart below.

IMPORTANT: Any edits made to student data only in ACT Now must also be made in the student's enrollment record in SIS.

Spring 2025 Schedule: ACT/PreACT Secure Pre-ID Transmissions into ACT Now	
Transmissions from SIS to ACT Now will override edits made only in ACT Now.	
Initial Transmission: Wednesday, January 15, 2025	Update: Friday, March 14, 2025
Update: Friday, January 24, 2025	Update: Friday, March 21, 2025**
Update: Friday, January 31, 2025	Update: Friday, March 28, 2025***
Update: Friday, February 7, 2025	Update: Monday, April 7, 2025
Update: Friday, February 14, 2025	Update: Friday, April 18, 2025****
Update: Friday, March 7, 2025*	Update: Monday, April 21, 2025

Note: There will be no transmissions on April 7 or 21. If a student was not loaded to ACT Now and must test, staff with the [User role](#) "District Test Coordinator" or "School Test Coordinator" may manually add students into ACT Now, being careful that all data matches the SIS enrollment. See [slide #35](#) for a screen shot.

*For the March 7 transmission, ISBE edited the Testing RCDTS to match the Home RCDTS for any student whose Testing RCDTS code was identified as "Not Participating" in the school status file as of 03/05/2025. ISBE also edited any Testing RCDTS that is a district-level code (i.e., [category 2, 6, or C](#)) to match the Home RCDTS.

**For the March 21 transmission, ISBE edited the Testing RCDTS to match the Home RCDTS for any student whose Testing RCDTS code was not identified as "Participating" in the [school status file](#) as of 03/13/2025.

The following actions were requested by ACT in light of the unanticipated occurrence of student authorization tickets being automatically regenerated:

***ACT requested and ISBE sent a student registration file on 03/28/2025 containing only new students and/or students with any changes since the transmission on 03/21/2025.

****ACT requested that ISBE send a student registration file on 04/18/2025 containing only new students and/or students with any changes since the transmission on 03/28/2025.

ACT/PreACT Secure Pre-ID Reports

Screen shots are available on [slides 119-124](#) from the December 4, 2024, SIS webinar.

The ACT/PreACT Secure Pre-ID "Summary" report provides overall counts for each assessment. The ACT/PreACT Secure Pre-ID "Details" report provides a roster of each student, along with data element details. ISBE recommends reviewing the "Details" report to ensure all expected students are included. Be sure to review all grade 12 students. To do this, select the "Details" report and filter by grade 12 or use "Sort By" and select "Grade 12 Required to Test." Finally, be sure to review the Testing RCDTS field for all students, and ensure that the school has confirmed participation by checking the status here:

www.isbe.net/Documents/ACT-PreACT-Test-Sites-2025.pdf.

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Additional Notes about ACT Now

SIS transmissions to ACT Now will move students from one school to another if their Testing RCDTS in the Pre-ID file changes. However, SIS transmissions cannot remove students from ACT Now if (1) the student is exited from SIS and not enrolled in another Illinois school, (2) the student's "test to be taken" is edited to DLM-AA, or (3) the student's grade level change affects the test to be taken (e.g., a student is promoted from grade 10 to grade 11). School staff may manually "Unenroll" students from ACT Now in order to keep rosters in ACT Now in sync with the SIS Pre-ID.

For Further Assistance

Contact the SIS Help Desk for technical assistance by writing to sis@isbe.net. Contact the Assessment Department with any policy questions by writing to assessment@isbe.net or by calling 866-317-6034.

Please refer to the [ISBE High School Assessment website](#) for details about the spring 2025 administration.